

# **HIGH COURT OF HIMACHAL PRADESH, SHIMLA-171 001.**

No.HHC/Estt.7(52)2017-

Dated: 10<sup>th</sup> october,2018

## **ADVERTISEMENT NOTICE**

The High Court of Himachal Pradesh invites online applications from the eligible desirous candidates for filling up one vacant post of Junior Technician in the establishment of High Court, as per the eligibility criterion prescribed hereunder :-

<b>Nomenclature of post</b>	<b>Total Number of vacancy</b>	<b>Pay Band/Pay Scale &amp; Grade Pay etc.</b>	<b>Qualification</b>	<b>Experience</b>
<b>Junior Technician</b>	<b>01 (One) UR</b>	<b>₹ 5910 20200 + 1900/- Grade Pay, ₹400/-Sectt. Pay</b>	<b>10+2 with 2 years diploma in Electrical from a recognized I.T.I. or any other recognized Institution or higher qualification like diploma or degree in electrical.</b>	<b>3 years only in case of former and no experience under latter mode</b>

The application is **to be filled-in online only** by using the link available at the Tabs '**Recruitment/ Results**' on the official website of Hon'ble High Court of Himachal Pradesh i.e. <http://hphighcourt.nic.in> **on or before its last date i.e. till 15.11.2018.**

For detailed information relating to of the post the candidates, are advised to carefully go through the **Important Instructions and other relevant links etc. with regard to Rules, Regulations, Syllabus, fee structure and mode of payment etc.** with utmost care before applying in online mode, which are readily available on the High Court website. The applying candidates must have to ensure that the printout of the application and acknowledgement must reach this High Court Registry on or before **26.11.2018** in offline mode by Speed/Regd. Post. The printouts of the application and acknowledgement received after the above fixed date shall not be considered and will be rejected summarily.

The eligible candidates will **only be informed through SMS alerts** on their registered mobile numbers about the date of interview etc. besides uploading their list on our website. No separate communication will be sent **in offline mode**. Therefore, the candidates are advised to fill up their correct mobile number(s) while applying online. However, the candidate must have to bring along the duly filled-in [ADMIT CARD](#), as per the prescribed format given at our website, while appearing in the interview as shall be communicated to them later on through SMS alerts.

**BY ORDER**

**(Rajeev Bhardwaj)**  
**REGISTRAR GENERAL**  
**Dated:10.10.2018.**

**Endst.No.HHC/Estt/7(52)/2017-**

Copy forwarded to:-

1. All the District & Sessions Judges, in H.P., with a request to get the copy of the aforesaid advertisement notice affixed on the Notice Boards of their respective Courts.
2. All the District Employment Officers, in the State of H.P., with the request to sponsor the names of the eligible candidates and inform them to submit their applications online as mentioned in the advertisement failing which, they shall not be eligible to appear in personal interview notwithstanding the fact that their name have been sponsored by the Employment Exchange/Sub Employment Exchanges.
3. Shri Ashwani Kumar, Scientist-D, NIC at High Court. He is requested to upload the above advertisement Notice alongwith its annexure on the High Court Website.
4. Notice Board of High Court of Himachal Pradesh, Shimla -171001.

**Registrar General**

## INSTRUCTIONS for filling-up online application

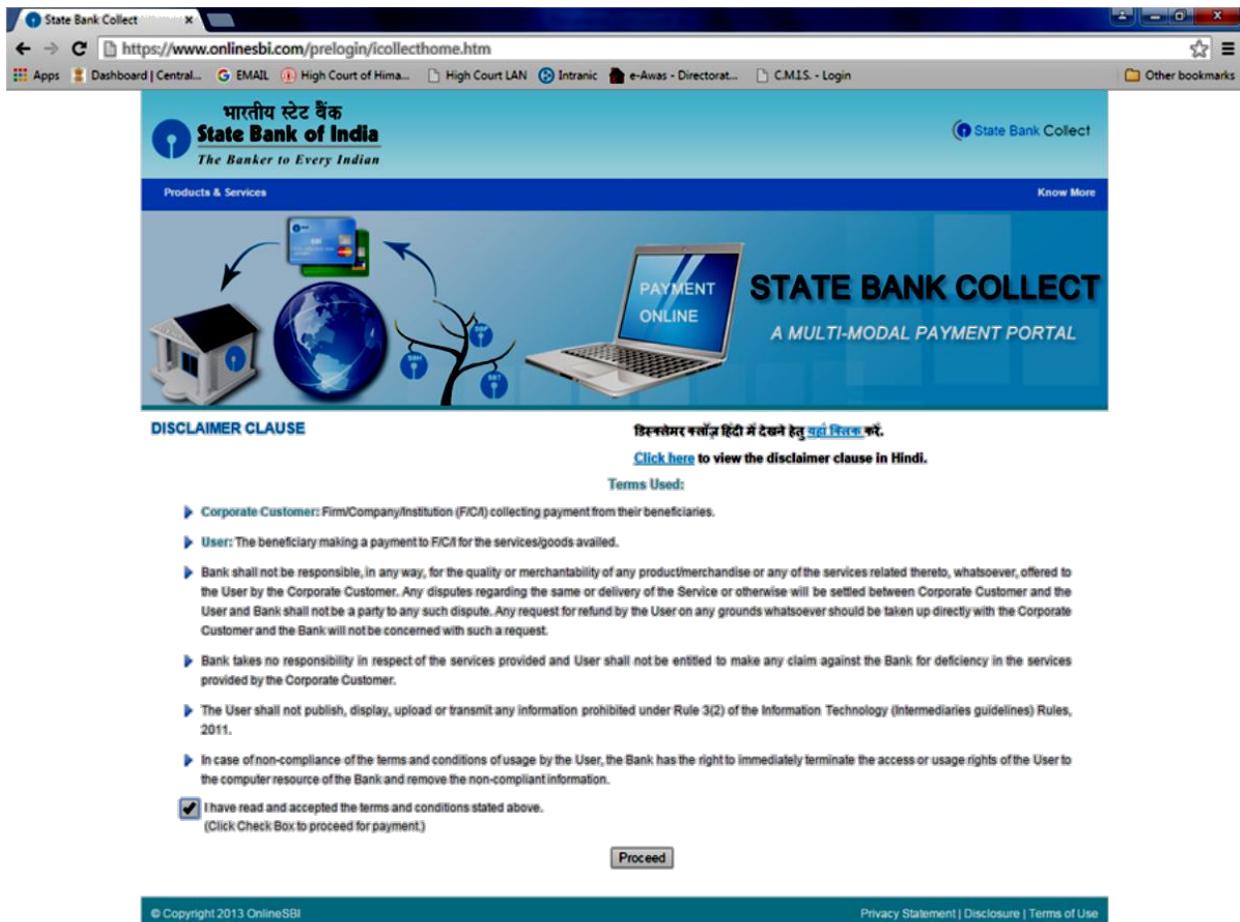
Visit the official website of Hon'ble High Court of Himachal Pradesh i.e. <http://hphighcourt.nic.in> thereafter click on the tab 'Recruitment/Results' or 'Announcement'.

### **:: GUIDELINES :: As How To Fill The Online Form**

(with pictorial illustration) :-

#### **STEP-1**

To apply, the desirous/eligible candidates shall have to access the website of SBI Collect at url <https://www.onlinesbi.com/prelogin/icollecthome.htm> and thereafter click on proceed button.



The screenshot shows the State Bank Collect website interface. At the top, there is a navigation bar with the State Bank of India logo and the text 'State Bank Collect'. Below this is a banner for 'STATE BANK COLLECT A MULTI-MODAL PAYMENT PORTAL' featuring a globe and a laptop. The main content area displays a 'DISCLAIMER CLAUSE' in Hindi and English, followed by 'Terms Used' which lists several conditions for use. A 'Proceed' button is visible at the bottom of the terms section.

**DISCLAIMER CLAUSE**

डिस्क्लेमर बर्तोज़ हिंदी में देखने हेतु यहाँ क्लिक करें.  
[Click here to view the disclaimer clause in Hindi.](#)

**Terms Used:**

- ▶ Corporate Customer: Firm/Company/Institution (FICI) collecting payment from their beneficiaries.
- ▶ User: The beneficiary making a payment to FICI for the services/goods availed.
- ▶ Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- ▶ Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- ▶ The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- ▶ In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

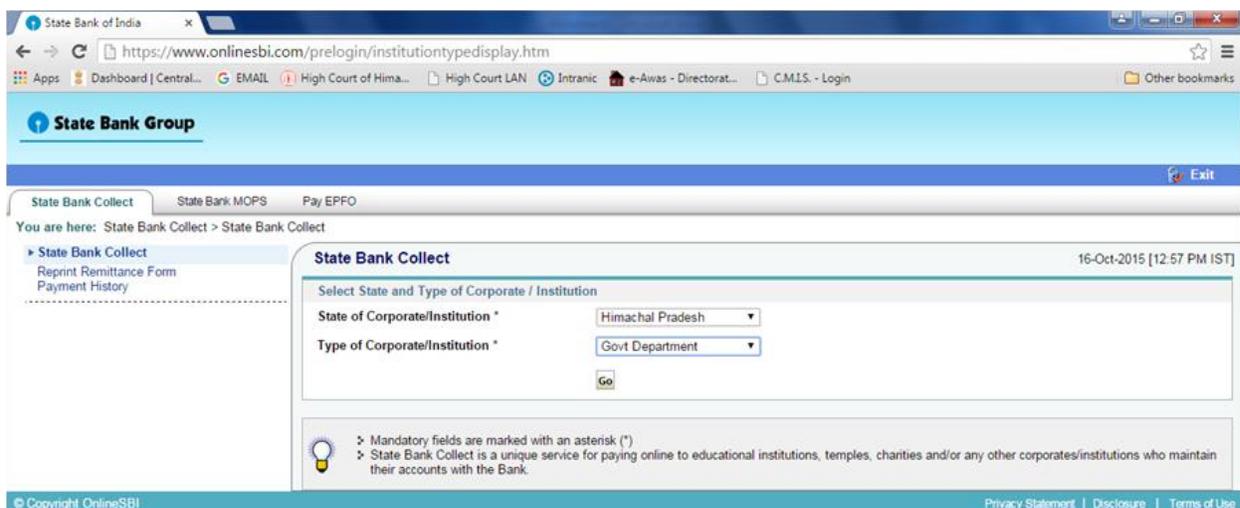
I have read and accepted the terms and conditions stated above.  
(Click Check Box to proceed for payment.)

**Proceed**

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#### **STEP-2**

After ticking the check box, the candidate would be directed to next page having two options **State of Corporate/Institution\*** and **Type of Corporate/Institution\***.



The screenshot shows the State Bank Collect website interface for selecting the state and type of corporate/institution. The page title is 'State Bank Group' and the URL is 'https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm'. The main content area displays a form with two dropdown menus: 'State of Corporate/Institution \*' (set to 'Himachal Pradesh') and 'Type of Corporate/Institution \*' (set to 'Govt Department'). A 'Go' button is visible below the form. A legend indicates that mandatory fields are marked with an asterisk and that State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

**State Bank Group**

State Bank Collect State Bank MOPS Pay EPFO

You are here: State Bank Collect > State Bank Collect

**State Bank Collect** 16-Oct-2015 [12:57 PM IST]

Select State and Type of Corporate / Institution

State of Corporate/Institution \* Himachal Pradesh

Type of Corporate/Institution \* Govt Department

**Go**

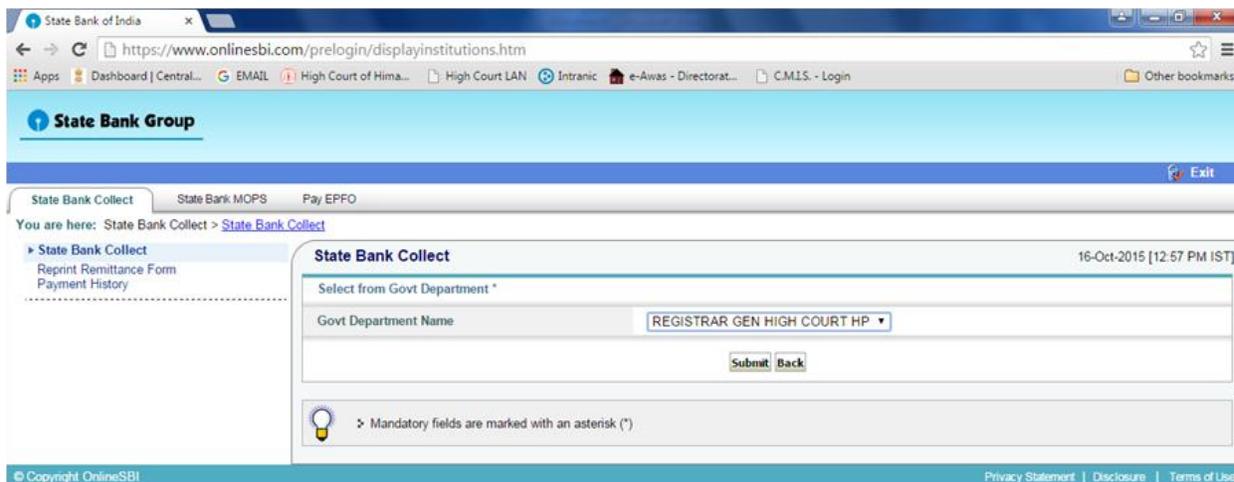
▶ Mandatory fields are marked with an asterisk (\*)  
▶ State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

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Under its first option, the candidate shall have to select the state '**Himachal Pradesh**' and under its 2<sup>nd</sup> option, select '**Govt. Department**' and then click on '**Go**' button.

### **STEP-3**

Next step is to select the only available option of '**REGISTRAR GEN HIGH COURT HP**' available at next page and then click on '**Submit**' button.



It will lead the candidate to next screen having three different options under the '**Select Payment Category**' and the applicant has to select any one of the available options of his/her choice, as may be applicable in his/her case.

### **STEP-4**

After completion of the all above steps, an online application form having several blank fields will be opened which is to be filled-up accurately till the candidate reaches at its final submission and on and after ensuring the correctness in respect of all fields including **mandatory (denoted with asterisk \* mark)** as well as optional one, then he/she has to click on '**submit**' button.

### **STEP-5**

After verification of all particulars/details as shall be got filled-up by the candidate while applying online, he/she has to click lastly on '**Confirm**' button but **must have to ensure totake the print-out of the 'e-Challan or e-Receipt'** as shall be auto-generated by the online module of the Bank before closing the online procedure.

### **Fees Structure & Mode of Payment :-**

The examination fee prescribed for the candidate, is given hereunder :-

- (i) **For all categories = Rs.300/-**  
**(As the advertised post of Junior Technician (Electrician) is meant to be filled from un-reserved category)**

The candidates shall have to deposit the requisite fee either through "**E-Payment**" mode i.e. either by using Debit/Credit Card(s) etc. or through net-banking options, as are available at payment gateway or the requisite fee could also be paid through "**E-Challan**" which can be generated from the online web portal of SBI Collect and the requisite fee amount is to be deposited in cash at any branch of the SBI wherein all transaction details/particulars e.g. SBI Collect Reference Number, Journal Number etc. will be denoted by the payee bank. **The candidate**

*may also deposit the fee amount by directly paying through cash at any branch of SBI.* After completing the payment process through any of the above mentioned modes, the candidate must have to take **the print-out of 'E-Receipt'** and shall have to send it to the Registry by Regd./Speed post alongwith **'Acknowledgement'** on or before the date as specified above.

*“ Please note that fee once deposited shall not be refunded in any case. Moreover, any application received or submitted by the candidate without fees payment shall be liable to be rejected straightway.”*

#### **General Instructions :-**

- Before filling up the online application form, the candidates are advised to read carefully the Notification/Advertisement for the post(s)/Exam(s) and also ensure that he/she is eligible as per the criterion as prescribed in the Advertisement Notice.
- On and after successful completion of all steps of the online application module, the candidate shall have to send the following documents addressed to the **'The Registrar General, High Court of Himachal Pradesh, Shimla – 171001'** through Regd./Speed post with Name of the post super scribed on the mailing envelop :-
  - The print-out of **'e-Receipt'** as shall be auto-generated at the SBI Collect web portal during the online filing process;
  - Duly filled-up and signed **'Acknowledgement'**, as annexed with Advertisement Notice having one duly attested recent passport size photograph by the competent authority affixed at the designated space;
- The application received through any other mode (offline etc.) will not be accepted and summarily rejected.
- Online Application process must be completed (including Applying for Examination/Test and Submit Examination/Test Fee) on or before last date fixed for submission of online form as mentioned in the Notification/Advertisement, after which the weblink will be disabled and no subsequent correspondence will be entertained in that respect.
- After submission, request for change/correction in any particulars in the Application Form shall not be entertained under any circumstances. The H.P. High Court will not be responsible for any consequences arising out of furnishing any incorrect and incomplete details in the application or omission.
- The candidates applying for the post should ensure that they fulfill all eligibility criterion as prescribed therefor. Their admission will be purely provisional subject to satisfying the prescribed eligibility conditions.
- H.P. High Court takes up verification of eligibility conditions with reference to original documents at the time of appearing in interview.
- The information with respect to the interview time schedule such as roll number, date, timing and venue etc.will **ONLY be sent through SMS alerts on registered mobile numbers** of the eligible candidates besides uploading their list on our website. No separate call letters will be sent in offline mode. Therefore, the candidates are advised to fill-up their correct mobile number(s) while applying online. This apart, the eligible candidate must have to bring along the duly filled-in **ADMIT CARD** as per the prescribed format, given at our website, complete in all respect and duly attested by the competent authority, while appearing in the test/interview on scheduled date as shall be conveyed to him/her through SMS alerts. No candidate will be allowed to sit in the exams./test without ADMIT CARD.
- No TA/DA shall be admissible to the candidates called for Interview or Viva-Voce Test.

#### **Rules & Regulation, Syllabus:-**

The Rules& Regulations prescribed for the advertised post are available at [PART-R](#) {**Junior Technician (Electrician)**}.

**AGE LIMIT:-**

- Age of the candidate who is desirous of applying for the advertised vacancies should not be less than 18 years or more than 45 years **ason** **01.01.2018**.

\*\*\*\*

**ACKNOWLEDGEMENT**

(To be filled-in by the candidate and to be sent to the High Court of H.P.)

Post Applied for : \_\_\_\_\_

Name of the Candidate \_\_\_\_\_

Father/Husband's Name : \_\_\_\_\_

Mobile Number : \_\_\_\_\_

Date of Birth : \_\_\_\_\_

(DD/MM/YYYY) (in words) : \_\_\_\_\_

Category (General/SC/ST/OBC): \_\_\_\_\_

Specify, if any other

\_\_\_\_\_

Amount of Fee paid: Rs. \_\_\_\_\_/

Dated \_\_\_\_\_

SBI Collect Reference No.

(as printed over E-Receipt/E-Challan) : \_\_\_\_\_

Any other relevant references etc. \_\_\_\_\_

Affix your recent  
passport size  
photograph here duly  
attested by a Gazetted  
Officer

**(Signature of the Candidate)**