

GOVERNMENT OF INDIA
MINISTRY OF DEFENCE (DGQA)
CONTROLLERATE OF QUALITY ASSURANCE (ENGG EQPT)
AUNDH CAMP, PUNE -27

Applications are invited by The CONTROLLER, CONTROLLERATE OF QUALITY ASSURANCE (ENGG EQPT) AUNDH CAMP, PUNE -411 027 for filling up the following post from Citizens of India, who are fulfilling qualitative requirement and other details mentioned below in the prescribed format (as per Appx 'B') only.

Sl No	Name of Post	Discipline of Sports	No of vacancies	Scale of Pay
1.	Lower Division Clerk (Meritorious Sportsperson quota)	Football & Table tennis	01	Level – 2 with entry pay of Rs. 19,900/- plus other allowances as admissible to Central Govt. Employees from time to time as per 7 th CPC

Note: The number of vacancy mentioned above is provisional which can be increased or decreased at the discretion of competent authority

2. Eligibility Conditions:

i) Educational Qualification

(i) 12th Class pass or equivalent qualification from any recognized Board or University. The norms for Typing Skill Test on computer after appointment. English Typing @ 35 wpm or Hindi typing @30 wpm (Time allowed 10 minutes). Basic knowledge in Computer.

Note: It is not necessary that the sportsman should qualify in typing Skill Test before appointment as clerk. However, after appointment he/she should qualify in the Typing Skill test conducted by this Establishment before completion of his/her probation period.

ii) Age limit :

18 to 27 years as on closing date. Relaxation to upper age limit upto a maximum of 05 years for sportsperson (10 years in case of those belongs to SC & ST and 08 years of OBC).

iii) Eligibility:

- a) Sportsperson who have represented a state or the Country in the National or International competition in the game of Football/Table tennis.
- b) Sportsperson who have represented the University in the Inter-University tournament conducted by the Inter-University sports Board in the game of Football/table tennis.
- c) Sportsperson who have represented the State Schools Team in the National Sports / games for school conducted by all India School Games Federation in the game of Football/Table tennis.

- d) Sportsperson who have been awarded National Awards in Physical Efficiency under the National Physical Efficiency drive in the game of Football/Table tennis.

3. List of Authorities competent to award certificates on eligibility for recruitment of sportsman in the order of the following preference.

Sr No.	Competition	Authority awarding certificate	Form in which certificate to be awarded
1.	International Competition	Secretary of the National Federation of the Game concerned.	Form-1
2.	National Competition	Secretary to the National Federation of Secretary or the State Association of the Game concerned.	Form-2
3.	Inter-University Tournaments.	Dean of the Sports of other officer in the overall charged of the sports of the University concerned.	Form-3
4.	National Sports/Games for School	Director or Additional/Joint or Deputy Director in overall charge of sports/games for schools in the Directorate of Public Instructions/Education of the Sate.	Form-4
5.	Physical Efficiency	Secretary or other officer in overall charge of physical efficiency in the Ministry of Educational & Social welfare, Government of India.	

(Note: A certificate to this effect should be furnished in the prescribed Form-1, Form-2, Form-3, Form-4 as applicable to be forwarded alongwith the application)

4. Sportsperson who fulfill the eligibility conditions will be considered in the following order of preference.

- a) The first preference to those, candidates who have re-presented the country in an International Competition with the clearance of the Department of Youth Affairs and Sports.
- b) Next preference may be given to those, who have represented a State/Union Territory in the Senior or Junior level National Championship organized by the National Sports Federations recognized by Department of Youth Affairs and Sports or National Games organized by Indian Olympics Association and have won medals or positions upto 3rd place. Between the candidates participating in Senior and Junior National Championships/Games, the candidates having participated and won medal in Senior National Championship should be given preference.
- c) Next preference may be given to those, who have represented a University in all Inter-University competition conducted by Association of Indian University/Inter University Sports Board and have won medals or positions upto 3rd place in finals.

- d) Next preference may be given to those, who have represented the State Schools in the National Sports/Games for Schools conducted by the All India School Games Federation and have won medals or positions upto 3rd place.
- e) Next preference may be given to those who have been awarded National Award in physical efficiency under National Physical Efficiency Drive.
- f) Next preference may be given to those who represented a State/Union Territory/University/State School Teams at the level mentioned in categories (b) to (d) but could not win a medal or position in the game order of preference.

General Instructions

1. The Application should be : The Controller
Addressed to : CONTROLLERATE OF QUALITY
ASSURANCE (ENGG EQPT)
AUNDH CAMP, PUNE - 411 027
2. Place of work : The Controller
CONTROLLERATE OF QUALITY
ASSURANCE (ENGG EQPT)
AUNDH CAMP, PUNE – 411 027
(However selected candidates will be liable to
serve anywhere in India)
3. Crucial Date : The crucial date for determining the age limit
shall be the closing date for receipt of
applications from the candidates.
4. Eligible candidates can apply in the format given at Appendix 'B' neatly typed in English/Hindi (In A4 Size Paper only) duly supported by the under mentioned documents within 21 days from the date of publication of advertisement in Employment News. As a special case 07 days extension will be given to candidates residing in places like Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub Division of Chamba district of Himachal Pradesh, A&N Islands and Lakshadweep. Applicants applying from any of those areas should superscribe the name of area on envelop in capital letter. All should be sent only by ordinary post/speed post. No application will be received by hand.

Documents to be attached:-

- (i) Candidate should submit their applications alongwith self attested single copy of each certificates. i) Age proof ii) Educational & Professional Qualifications supported by mark sheets iii) Caste certificate.
- (ii) The candidates belonging to SC/ST should forward the latest Certificate duly attested by a Gazetted Officer.
- (iii) Copy of Certificate in the prescribed Form No-1, Form No-2, Form No-3, & Form No-4 as applicable be attached duly attested by a Gazetted officer for the post of Lower Division Clerk (Reserved for Sportsman quota for the game of Football/Table tennis). Without this Certificate, the application will not be considered.

- (iv) One recent passport size photograph duly self attested affixed on the application form.(in the box provided).
 - (v) Two recent passport size photograph duly affixed on the Admit Card form and self attested (in the box provided).
 - (vi) Candidates are required to submit one self addressed envelop of size 30 cm x 12 cm affixed with Rs. 40/- postage stamps on it along with the application for sending call letters by Speed post/Registered post. Address should be written/typed in English/Hindi with Pin Code.
5. The Name of the post applied for, should be mentioned on the top left corner of the envelope.
6. Applications incomplete in any respect and received after the closing date shall be summarily rejected and no further correspondence will be entertained in this regard.
7. This office will not be responsible for non-receipt / untimely receipt of application / documents / admit cards due to any postal delay.
8. The selection process will comprise of field trials to ascertain the playing capability of the applicants followed by written test. The field & written test will be conducted at **CONTROLLERATE OF QUALITY ASSURANCE (ENGG EQPT) AUNDH CAMP, PUNE -411 027**). The field trials (Skill Test) will only be qualifying in nature. The Written test comprising of objective type multiple choice questions covering General Intelligence, English Language, quantitative Aptitude & General Awareness based on educational qualification as mentioned in the above advertisement and knowledge required for the duties and job requirement of the post. Assessment will be done on the basis of the marks obtained in the written test by the applicant who have qualified in the field trials. Based on the final results of the merit list, candidates will be offered appointment for the above post subject to Medical Fitness and other formalities as per latest Govt Orders.
9. The decision of appointing authority regarding mode of selection to the post and eligibility conditions of the applicant shall be final and binding. No correspondence will be entertained in this regard.
10. No Interview will be conducted for the recruitment to the above post.
11. Persons working in Central / State Govt / PSU must apply through proper channel alongwith the certificate from their establishment that no disciplinary action is contemplated/pending against them and that they have no objection in releasing them in case of selection.
12. No TA will be admissible for appearing in the written test / trade test.
13. The recruitment process can be cancelled / postponed / suspended / terminated without any prior notice / without assigning any reason at any stage.

(PK Shrivastava)
Brig
Controller

APPLICATION
(TO BE FILLED IN BLOCK LETTERS ONLY)

Name of the Post applied for :
Ref. Your advertisement No. the Employer
News/Rozgar Samachar dated :

Affix passport
size photograph
dully attested by
Gazetted officer

1. Name of the Applicant :
2. Father's/Husband's Name :
3. Nationality :
4. (a) Date of Birth :
(b) Age (as on closing date) :
(c) Age relaxation claimed : Yes/No
5. Whether belongs to SC/ST/OBC/PH
(Please mention the category)
6. Sex (Male/Female) :
7. Educational Qualifications :

Educational Qualification	University/Board	Year	Subject	Marks % & Division

8. Name of the Games/Sports Participated

Name of Competition/ Tournament	Year of Participation	Sports Award Certificate in				Remark Achievement if any
		Form-1	Form-2	Form-3	Form-4	

9. Experience if any :
10. Address for Correspondence :
11. Permanent address :
12. Employment Registration No if any :
13. Details of certificate enclosed (Please mention the name of certificate)
14. Any other details :

DECLARATION

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/appointment may be cancelled /terminated without any notice.

Place :

Date :

(Signature of applicant)

ADMIT CARD

(to be submitted in duplicate. only Srl. No. 1,2, & 3 to be filled by candidate)

ADMIT CARD FOR THE POST OF
(UR/ OBC/SC/)

1. Name of the Applicant :
(in Block Letters)

2. Father's/Husband's Name :

3. Full address for communication:

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4. Date of Field Test/Written Test:

5. Time of Field Test/Written Test:

6. Venue of Field Test/Written Test:

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7. Candidates should bring original documents/certificates in support of information submitted in the application form on the date of field trials for verification, failing which will result in termination of participation in field trials.

Date :

(Signature of applicant)

Affix passport size
photograph dully
self attested

Form – 1

**(For representing India in an International Competition
in one of the recognized Games/Sports)**

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF _____

Certificate to meritorious sportsmen for employment under the Central Government

Certified that Shri/Smt/Kumari _____ Son /Wife /Daughter
of Shri _____ resident of _____ (Complete
address) represented the Country in the game /event of _____ in
_____ competition /tournament held at _____ from
_____ to _____

The position obtained by the individual /team in the above said Competition
/Tournament was _____

The Certificate is being given on the basis of record available in the office of
National Federation/National Association of _____

Place _____
Date _____

Signature _____
Name _____
Designation _____
Name of the Federation/National _____
Association _____
Address _____
Seal _____

Note : This certificate will be valid only when signed personally by the
Secretary, National Federation /National Association.

FROM -2

**(For representing a State in India in a National competition
in one of the recognized Games/Sports)**

STATE ASSOCIATION OF _____ IN THE GAME OF _____

Certificate to a meritorious sportsman for employment under the Central Government

Certified that Shri/Smt/Kumari _____ Son /Wife /Daughter
of Shri _____ resident of _____ (Complete
address) represented the State of _____ in the game /event of _____ in the
National competition /tournament held at _____ from _____ to _____.

The position obtained by the individual /team in the above said Competition
/Tournament was _____

The Certificate is being given on the basis of record available in the office of State
Association of _____

Place _____
Date _____

Signature _____
Name _____
Designation _____
Name of the State Association _____
Address _____
Seal _____

Note : This certificate will be valid only when signed personally by the
Secretary, to the State Association.

Form-3

**(For representing a University in the Inter-University Competition
in one o the recognized Games/Sports)**

UNIVERSITY OF _____

**Certified to a meritorious sportsperson for employment to a Group C &
D serviced under the Central Government.**

Certified that Shri/Smt/Kumari _____
Son/Wife/Daughter of Shri _____ resident of
_____ Student of _____ represented the
University of _____ in Inter-the game/event of
_____ in Inter-University Competition/Tournament held at
_____ Form _____ to _____

The position obtained by the individual/team in the above said competition/
tournament was _____

The certificate is being given on the basis of records available in the office of
Dean of Sports or Officer in overall charge of sports in the University of

Place _____
Date _____

Signature _____
Name _____
Designation _____
Name of the State Association _____
Address _____
Seal _____

Note : This Certificate will be valid only when signed personally be Dean/
Director or other officer in overall charge of sports in the University
of _____

Form-4

**(For representing a State School Team in the National Games
for School in one of the recognized Games/Sports)**

Director of Public Instruction/Education of the State of _____
Certificate to a meritorious Sportsman for employment
to a Group C & D service under the Central Government.

Certified _____ that _____ Shri/Kumari
_____ Son/Daughter of Shri
_____ resident of _____
Student of _____ (Complete
address) _____ represented
the _____ State School Team in the
game/event of _____ in the National Game
for Schools held at _____ from
_____ to _____.

The position obtained by the individual/team in the above said
Competition/Tournament was _____

The Certificate is being given on the basis of records available in the office
of Directorate of Public Instructions/Education of _____

Place _____
Date _____

Signature _____
Name _____
Designation _____
Name of the State Association _____
Address _____
Seal _____

Note: This certificate will be valid only when signed personally by the Director or
Additional/Joint or Deputy Director in overall charge of Sports/Games for
schools in the Directorate of Public Instruction/Education of the State.

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