

**CSIR-NATIONAL CHEMICAL LABORATORY
PUNE 411 008**

No. Jigyasa/WM/PA/2019-01
Division: HRM

Date: 10th May 2019

NOTICE

**Sub: Filling up of one position for engagement as a Project Assistant (PA-II)
under the sponsored project NWP101.**

Applications are invited on plain paper for filling up of **one position** of Project Assistant (PA-II) on a purely temporary basis, in the prescribed proforma. The details of the Sponsored Project under which engagement is proposed to be made is as under:

Project Code No. :	NWP101
Title of the Project :	CSIR –Jigyasa Student Scientist Connect Program
Minimum prescribed educational Qualifications	MCM / MCA or Master's in Science having programming knowledge with minimum 55% marks
Desirable experience, if any	Preference will be given to the candidates having experience in software development and data management. Fluency in English speaking and writing.
Age limit*	30 years
Job requirement	To assist in conducting and organizing the outreach activity, develop and maintain website / webpage for outreach, search, compile relevant information, assist in organizing events and training programs. The candidate is also expected to assist in managing/carrying out other administrative work.
Consolidated emoluments per month	Rs. 25,000/- per month (for PA-II)
No. of positions to be filled up	One

* Age limit is relaxable by five years for statutory groups and Women candidates.

The engagement will be initially for a period of six months which may be extended or curtailed depending on the duration of the tenure of sponsored project/ satisfactory performance or conduct of the appointee, as the case may be. The engagement will be purely on temporary basis and shall not be CSIR/NCL appointment, temporary or otherwise and shall not entitle the appointee to any right/claim whatsoever, implicit or explicit, for his/her consideration against any CSIR/NCL post/fellowship

How to Apply:

The application only through email to Dr. Wafia Masih (ws.masih@ncl.res.in) in the specified format. The subject of the email while applying for the position should read "Application for PA positions"

The format is attached at the end of this advertisement. Please restrict to only one page. **A hard copy of the application will not be considered.**

Prepare the application in a given format by **typing** it (hand written will not be accepted) and scan it. We should receive only one PDF file as an attachment in the given format. Original certificates/mark-list and one copy to be produced at the time of interview.

The email application should reach **on or before 28-05-2019**. Late applications will not be considered.

The prescribed educational qualifications are a bare minimum and merely possessing of same will not entitle candidates to be called for interview. Where a number of applications received in response to this Notice of engagement are large, it may not be convenient or possible to interview all the candidates. Based on the recommendation of the Screening Committee, the Project Leader may restrict the number of candidates to be called for interview to reasonable limits after taking into consideration qualifications and experience over and above the minimum qualifications prescribed in the Notice. Therefore, it will be in the interest of the candidates, to mention all the qualifications and experience in the relevant field at the time of applying.

The candidates shortlisted by the Screening Committee for being called for an interview would be notified on the **Notice Board on the NCL Main Gate on 05-June-2019**.

The shortlisted candidates will be required to appear for an interview before the Selection Committee in Catalysis meeting room (**Main Building**), **ground floor**, of the Laboratory at **11.00 a.m. on 12-June-2019**. No interview call letter will be issued separately.

No TA/DA will be admissible for appearing for the interview. Selected candidates will have to join duty immediately on receipt of the offer of engagement.

Project Leader

Notice Boards

Application for the position of Project Assistant II

Advt. No.: Jigyasa/WM/PA/2019-01, dated 10/05/2019

Project Code No. : NWP101

Title of the Project CSIR –Jigyasa Student Scientist Connect Program

Photograph

1) Name of the applicant:

2) Date of Birth (dd/mm/yyyy): ; Age: year

(Original age proof to be produced at the time of interview)

3) Whether belonging to SC/ST/OBC:

(Original Caste/Community Certificate issued by competent authorities to be produced at the time of the interview)

4) Educational Qualification:

Education	Subject	Year	School/College	Marks/Grades
SSC	--			
HSC	--			
BS/BCA/BSc				
MCA/MCM/ MSc				

(Original mark-sheet and certificate to be produced at the time of interview)

5) Project / Internship during the Master's Degree, provide details:

6) Experience / indicating full details:

7) Address for communication:

8) Telephone No. / Mobile No.:

9) Email address:

10) Any close relative working in NCL, if yes, give details:

11) Signature and date:

(I hereby declare that the details furnished above are true and correct to the best of my knowledge)

Please restrict to one page only