



### **Advertisement/Tarasha/2019/4 posts**

*Tarasha* is a Field Action Project of the Centre for Health and Mental Health, School of Social Work, TISS, Mumbai. *Tarasha* is a community-based recovery project that works with women living with mental disorders, linking the three cornerstones, shelter, livelihoods and psychosocial issues to achieve reintegration in society.

Applications are invited for project position to be filled on contract basis.

#### **1. Name of the Post : Paraprofessional Social worker /Office assistant**

**Location :** Mumbai

#### **Terms of Reference :**

- Providing support to clients discharged from Regional Mental Hospital, Thane (RMH).
- Procuring and distributing resources required in various activities by *Tarasha*
- Logistical arrangements for training workshops, review and monitoring meetings conducted by *Tarasha*
- Coordinating with volunteers and resource persons for smooth functioning and timely execution of deliverables
- Updating and maintaining database of volunteers and various stakeholders
- Any other tasks as when required by project need

**Qualifications:** Minimum Desired Qualification: 12th pass and Diploma in Paraprofessional Social Work

**Experience :** Minimum 1 year of working experience in the related field of health and mental health

#### **Essential skills and other Requirements:**

- Willingness to travel across Mumbai City and Suburban area
- High level of commitment and integrity and ability to work in a team
- Good written and communication skills in Marathi and Hindi
- Proficiency in using computers

**Remuneration CTC:** Rs. 11,200/- per month

**Preference :** Only female Candidate

Please send the CVs by email to [tarasha2011@gmail.com](mailto:tarasha2011@gmail.com)

2. **Name of the Post : Information, Education Communication (IEC) Content Development Intern 01**

**Location:** Mumbai

**Duration:** 1 month (number of days and timings can be negotiated)

**Terms of Reference:**

- Develop content around mental health and disability which is social media friendly and accessible to diverse kinds of users

**Qualifications :** Minimum Desired Qualification: Pursuing/completed Bachelor's in Arts/Humanities/Communication. Pursuing/completed Master's in Arts/Humanities/Communications.

**Experience :** Exposure to the field of disability and recovery in mental health through direct work or engagement with stakeholders will be preferred.

**Essential skills and other Requirements:**

We want a creative visualizer who is enthusiastic about creating critical and sensitive content around mental health and disability. They should be able to take responsibility of the content development and see it through to the end. They should have excellent writing skills and ability to articulate complex concepts simply and multilingually. They should also be willing to travel across Mumbai city and suburban areas.

**Eligibility:**

- Proficiency in use of electronic and social media
- Command over English and Hindi
- At least one year experience in content development/ writing blogs
- College students interested in engaging with socially relevant issues preferred

**Remuneration CTC:** Rs. 5000/- per month

Please send the following by email to [tarasha2011@gmail.com](mailto:tarasha2011@gmail.com) with the subject line **IEC Content Development Intern 01**

- CV highlighting work on disability and recovery in mental health.
- Two writing samples (please do not send academic papers).

**3. Name of the Post : Information, Education Communication (IEC) Content Development Intern 02**

**Location:** Mumbai

**Duration:** 1 month

**Terms of Reference:**

- Video editing for *Tarasha*

**Qualifications :** Minimum Desired Qualification: Must have passed class 12th.

**Experience :** - Minimum 1-2 years of experience in video editing

**Essential skills and other Requirements:**

- Advanced knowledge of Adobe Premiere Pro and/or Final Cut Pro X
- Basic knowledge of Photoshop and/or Adobe After Effects
- Must have their own system for the following:
- Definitely must have a basic understanding of keyframing and/or animation, graphics, colour and sound correction

**Remuneration CTC:** Rs. 5000/- per month

Please send links of your work and CVs by email to [tarasha2011@gmail.com](mailto:tarasha2011@gmail.com) with the subject line **IEC Content Development Intern 02**

**4. Name of the Post : Information, Education Communication (IEC) Content Development Intern 03**

**Location:** Mumbai

**Duration:** 1 month

**Terms of Reference:**

- Animator/illustrator for *Tarasha*

**Qualifications :** Minimum Desired Qualification: Must have passed class 12th.

**Experience :** Minimum 1 year of working experience in the related field of health and mental health

**Essential skills and other Requirements:**

- Advanced knowledge of Adobe Photoshop and/or Corel Draw, etc.

- Basic knowledge of Adobe Premiere Pro and/or Final Cut Pro X.
- Added plus: After Effects.
- Must have their own system with the designated software/hardware requirements.

**Remuneration CTC:** Rs. 5000/- per month

Please send links of your work and CVs by email to [tarasha2011@gmail.com](mailto:tarasha2011@gmail.com) with the subject line **IEC Content Development Intern 03**

**Last Date for all applications :** 30th May 2019.

**Only short-listed candidates will be informed via email about further means of selection/interview.**

Project Leader,  
*Tarasha Project*