WESTERN RAILWAY
RAILWAY RECRUITMENT CELL

सत्यमेव जयते

Parcel Depot, Alibhai Premji Road, Grant Road (East), Mumbai - 400 007
Website : https://www.rrc-wr.com

Employment Notification No. RRC/WR/02/2019 (Cultural Quota) DATED 19/10/2019

Opening Date and Time	22/10/2019 @ 10.00 hrs.
Closing Date and Time	21/11/2019 @ 22.00 hrs.

- **IMPORTANT :**
- **Please read all the instructions in this notification carefully and ensure that you are eligible to apply before filling the application form Online.**
- **Applicants can submit their applications ONLINE only on RRC's website https://www.rrc-wr.com**
- **Candidates are advised in their own interest to submit Online Application much before the closing date to avoid possibility of any failure to submit application due to heavy load/jam on website.**
- **In case the candidate does not have a VALID personal e-mail ID he/she should create his / her e-mail ID before applying online application and must maintain that e-mail ID till the end of recruitment process.**
- **Candidates should visit RRC WR website regularly (https://www.rrc-wr.com) for further updates as there can be failure in delivery of SMS/E-mail to the candidates due to reasons beyond the control of RRC.**
- **ALL NOTICES UPLOADED ON RRC-WR WEBSITE / SENT BY EMAIL / SMS WILL BE TREATED AS DEEMED TO HAVE BEEN READ AND UNDERSTOOD BY THE CANDIDATES.**

Applications are invited ONLINE from eligible candidates for filling up of Two (02) posts in Level - 2 of VII CPC Pay Matrix (₹19900- 63200) against Cultural Quota in the following disciplines for the year 2019 - 2020 over Western Railway :-

Sr. No.	Discipline	No. of Posts
I	HARMONIUM PLAYER WITH PROFICIENCY IN SYNTHESIZER	01
II	VIOLIN PLAYER	01

2. EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS :

2.1 Essential Minimum Prescribed Qualification:

(i) **Passed 12th (+2 stage) or its equivalent examination with not less than 50% marks in aggregate** for NTPC categories.

50%marks is not insisted upon in the case of SC/ST/ Ex. Servicemen/ Persons With Disabilities (PWD) candidates and in case of candidates who possess qualifications higher than the essential minimum prescribed qualification.

NOTE : Persons if appointed to the category of Clerk-cum-Typist should acquire Typing proficiency of 30 w.p.m. in English or 25 w.p.m. in Hindi within a period of two years from the date of appointment and till such time their appointments to this category will be provisional.

OR

(ii) **Matriculation plus Course Completed Act Apprenticeship** approved by NCVT / SCVT for technical categories.

OR

(iii) **Matriculation plus ITI approved by NCVT / SCVT** for technical categories.

2.2 ESSENTIAL PROFESSIONAL QUALIFICATION :

Sr. No.	Discipline	Possession of **Degree / Diploma/ Certificate from a Government recognized Institute** in :-
1	**Harmonium Player (with proficiency in Synthesizer*)**	Harmonium
2	**Violin Player**	Violin

(*) **Proficiency in Synthesizer will be assessed during Practical Demonstration. Candidate may upload supporting documents for the same.**

2.3 Desirable:

a. Valid Certificate showing experience in the field and performance given on AIR / Doordarshan etc.

b. Valid Certificate showing Prizes won in competitions held at National Level by Concerned Academy / recognised by Government.

Note :

a) **The candidates having no professional qualification as per 2.2 above need not apply.**

b) Before applying, for the above post candidates should satisfy themselves that they have the requisite qualifications from recognised Board / University / Institute as on the date of closure for online submission of the application against this notification. **Those awaiting results of the final examination for the prescribed qualification are not eligible and hence should not apply.**

c) Notified posts are open to all candidates and candidates belonging to SC/ST/OBC / PWD / Ex. Servicemen categories who apply against this notification will be extended relaxation as admissible in a general open market recruitment. However, in case of being selected with any relaxation on account of being a candidate from the above categories, he/she will be taken against reserved roster point. In case the relevant Caste certificates uploaded are not found to be valid, such candidates fulfilling norms of General category will be treated as UR.

d) Only the candidates qualified in the Written Test as per merit shall be called for Practical Demonstration.

e) Merely registering / filling up online application on RRC-WR website does not entitle the candidate to be eligible for Written Test.

f) Candidates are advised to keep their personal mobile number and personal valid e-mail active throughout the recruitment process, as all communications from RRC-WR will be only through Website/SMS/email. RRC-WR will not entertain any request for change of mobile number and e-mail address at any stage. **Dates for various stages of recruitment process shall be intimated through RRC-WR website only and candidates are advised to visit RRC-WR website https://www.rrc-wr.com regularly for further updates as there can be failure in delivery of SMS/E-mail to the candidates due to reasons beyond the control of RRC.**

g) Candidature of the applicant is provisional at all stages of selection process subject to fulfilling the eligibility conditions.

3. A candidate for appointment to Railway Services must be:

(a) a citizen of India, or

(b) a subject of Nepal, or

(c) a subject of Bhutan, or

(d) a Tibetan refugee who came over to India before 1st January, 1962, with the intention of permanently settling in India, or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, the East African Countries of Kenya, Uganda and the United Republic of Tanzania or from Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a **certificate of eligibility** has been issued by the Government of India.

3.1 A candidate in whose case a certificate of eligibility is necessary can be admitted to the examination but, if selected, the offer of appointment will be given **only after the submission of necessary Eligibility certificate issued to him/her by the Government of India.**

4. AGE LIMIT: 18 to 30 years

4.1 The lower and upper age limit will be reckoned on **01/01/2020.** The upper age limit is relaxable, subject to **uploading of requisite certificates only** as under:-

Sr. No.	COMMUNITY / CATEGORIES	RELAXATION IN UPPER AGE LIMIT (OR) MAXIMUM UPPER AGE		
1	SC/ST Candidates	5 Years		
2	OBC-Non Creamy Layer Candidates	3 Years		
3	Ex-Servicemen candidates who have put in more than 6 months service after attestation	Up to the extent of service rendered in Defence plus 3 years		
4	Persons With Disabilities (40% & above)	UR	OBC- Non Creamy Layer	SC/ST
		10 Years	13 Years	15 Years
5	Candidates ordinarily been domiciled in the State of Jammu & Kashmir during the period from 01/01/1980 to 31/12/1989	5 Years		
6	Candidates who are serving Group 'C' and Erstwhile Group 'D' Railway Staff, Casual Labour and Substitutes in Railways who have put in minimum of 3 years service (continuous or in broken spells)	UR	OBC - Non Creamy Layer	SC/ST
		40 Years of age	43 Years of age	45 Years of age
7	Candidates who are working in Quasi-Administrative offices of the Railway organization such as Railway Canteens, Co-operative Societies and Institutes	Up to the length of service rendered (or) 5 Years, whichever is lower		
8	Women candidates, who are widowed divorced or judicially separated from husband but not remarried	UR	OBC-NCL (Non Creamy Layer)	SC/ST
		35 Years of age	38 Years of age	40 Years of age
9	Course Completed Act Apprentices applying for the posts for which minimum qualification is ITI / Course Completed Act Apprenticeship	Shall be relaxed to the extent of Apprentice Training undergone by them under the Apprentice Act'1961, subject to maximum 3 years.		
10	Candidates who are Course Completed Act Apprentice under Apprenticeship Act before attaining the age of 25 years	UR	OBC - NCL (Non Creamy Layer)	SC / ST
		35 Years of age	38 Years of age	40 Years of age

4.2 Date of birth of candidates should be between the dates given below (Both dates inclusive):-

Age Group	Upper limit of Date of Birth (Not earlier than)			Lower limit of Date of Birth (Not later than)
	UR	OBC-Non Creamy Layer	SC/ST	For all community / categories
18 to 30 Years	02/01/1990	02/01/1987	02/01/1985	01/01/ 2002

NOTE:

1. The date of birth limits for SC/ST and OBC-NCL given in this table includes community age relaxation.

a. **SC / ST** Candidates are required to obtain and upload caste certificates in the proper Pro-forma (as per **Annexure-'A')** from the appropriate authority and produce the original certificate at the time of Practical Demonstration and Document Verification, failing which he/she may be disqualified. This is strictly required as per Chapter - XI of the Brochure (published by Govt. of India, Ministry of Personnel, Public Grievance & Pensions Department of Personnel Training, New Delhi) on verification of the claims of Schedule Castes and Schedule Tribes.

b. **OBC candidates** are required to upload caste certificate with Non-Creamy layer certificate **valid for the current year 2019-2020 in Central Government format (as per Annexure-'B') issued on or after 01/04/2019 by the Competent Authority.** Certificates should contain Caste, Date of Issue etc. and bear the Seal of the Issuing Authority

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OR

OBC candidates who have applied for latest **OBC** certificate with latest Non Creamy Layer certificate are required to upload the existing OBC caste certificate **in Central Government format** (as per **Annexure-'B'**) **issued by the Competent Authority** and **are also required** to invariably fill and upload the **Self-declaration form** regarding current status of **Non-Creamy-Layer** as per **Annexure-'C'**

c. All candidates should produce the original certificates at the time of Practical Demonstration and Document Verification, failing which he/she may be disqualified.

2. Candidates belonging to community / categories in the table at para 4.1 shall be eligible for age relaxation and at para 5.1 for **claiming exemption in examination fee** as applicable only on uploading of relevant documentary proof.

3. The upper age limit for Persons with Disabilities (PWDs) is relaxable by 10 years (as per **Annexure-'D1 -D4' as applicable)** irrespective of the fact whether the post is reserved or not, provided the post is identified as suitable for Persons with Disability(PWD) candidates.

4. If a candidate is eligible for relaxation of age on more than one ground, he/she would be accorded the highest of the age relaxations (not cumulative) for which he/she is eligible.

5. The candidates should note that, only the Date of Birth as recorded in the Matriculation / Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted by the administration and no subsequent request for its change will be considered or granted.

6. The candidates should also note that, once a Date of Birth has been claimed by them and entered in the records of the Administration for the purpose of admission to the examination, no change will be allowed subsequently on any grounds whatsoever.

5. EXAMINATION FEE :

(i)	For all candidates except those mentioned in sub-para (ii) below	₹ **500/- (Rupees Five Hundred Only)** with a provision for refunding ₹ 400/- to those who are found eligible as per notification and actually appear in the Written Test after deducting bank charges.
(ii)	For candidates belonging to SC / ST /Ex-Servicemen / Persons with Disability(40% & above) / Women / minorities* and Economically Backward Class**	₹ **250/- (Rupees Two Hundred Fifty Only)** with a provision for refunding the same to those who are found eligible as per notification and actually appear in the Written Test after deducting bank charges.

5.1 FEE EXEMPTIONS:

a. *Minorities mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis).

For claiming exemption/refund from the examination fee, Minority candidates should **upload 'self declaration'** as mentioned in **Annexure- 'E'** at the time of filing up of online application. At the time of document verification such candidates claiming exemption of examination fee will also be required to furnish 'Minority community declaration' affidavit on a non-judicial stamp paper that he/she belongs to any of the above minority community. If the affidavit is not produced during Document Verification, their candidature will be rejected.

b. **Economically Backward Classes (EBC) will mean the candidates whose Family Income is **less than ₹ 50,000/- Per Annum.**

The Income Certificate as per **Annexure-'F' / BPL Card / Izzat MST** issued by any of the Authorities mentioned below should be uploaded at the time of filing up online application by the candidates belonging to EBC and the same should be produced in original at the time of Document Verification.

The following authorities are authorized to issue income certificate for the purpose of identifying Economically Backward Classes (EBC):-

(i) **District Magistrate** or any other Revenue Officer up to the level of Tehsildar.

(ii) Sitting Member of Parliament of **Lok Sabha** for persons of their own constituency.

(iii) **BPL card** or any other certificate issued by the Central Government under a recognized poverty alleviation programme or **Izzat MST** issued by Railways.

(iv) **Union Minister** may also recommend for any persons from anywhere in the country.

(v) Sitting Members of Parliament of **Rajya Sabha** for persons of the district in which these MPs normally reside.

5.2 After ensuring the correctness of the particulars in the application form, candidates are required to pay fees through the payment gateway on RRC-WR website which has been integrated with the online application. **Online fee payment through Net Banking or debit / credit card will be available upto 21/11/2019 till 22.00 hrs.** No change/edit will be allowed thereafter.

5.3 The payment can be made by using Debit card / Credit card/ Net Banking etc by providing information as per the instructions on the computer screen. Transaction charges levied by the Bank for online payment, if any, will be borne by the candidates.

5.4 On successful completion of the **transaction e-receipt** with the date entered by the candidate will be generated which **should be saved/printed and retained by the candidate.** The same should be produced on demand at the time of Document Verification.

5.5 In case after completing the Registration process, the online transaction is not successfully completed, please make the online payment again. Duplication, in payment, if any will be refunded on verifying the same.

5.6 Candidates should provide the correct details of beneficiary Bank Account in which they would like to receive the refund viz. beneficiary name, Bank name, Account number and IFSC Code while filling up the application form to facilitate refund of fees to the eligible candidates as per Para 5 (i) & (ii) above after deducting bank charges.

5.7 Fee in respect of candidates who are found ineligible shall not be refunded.

5.8 Refunds as per para 5 above will be made after deducting bank charges only to those candidates who are found eligible as per notification and actually appear in the Written Test.

6. SYLLABUS FOR CBT / Written Test:

For the above recruitment, the Questions will be objective type with multiple choices and are likely to include:-

a) Mathematics:

Number system, Decimals, Fractions, LCM, HCF, Ratio and Proportions, Percentage, Mensuration, Time and work, Time and distance, Simple and Compound interest, Profit and Loss, Elementary Algebra, Geometry and Trigonometry, Elementary Statistics etc.

b) General Intelligence and Reasoning:

Analogies, Completion of Number and Alphabetical Series, Coding and Decoding, Mathematical Operations, Similarities and Differences, Relationships, Analytical Reasoning, Syllogism, Jumbling, Venn Diagrams, Puzzle, Data Sufficiency, Statement - Conclusion, Statement - Courses of Action, Decision Making, Maps, Interpretation of Graphs etc.

c) General Awareness:

Current Events of national and International Importance, Games and Sports, Art and Culture of India, Indian Literature, Monuments and Places of India, General Science and Life Science (up to 10th CBSE), History of India and Freedom struggle; Physical, Social and Economic Geography of India and World, Indian Polity and Governance - constitution and political system, General Scientific and Technological Developments including space and Nuclear Program of India, UN and other Important World Organisations, Environmental Issues Concerning India and World at Large, Basics of Computers and Computer Applications, Common Abbreviations, Transport Systems in India, Indian Economy, Famous Personalities of India and World, Flagship Government Programs, Flora and Fauna of India, Important Government and Public Sector Organisations of India etc.

d) General Knowledge on Cultural Activities/Cultural Area:

Knowledge of various Raagas,
Knowledge of Harmonium,
Knowledge of Tabla Tal,
Knowledge of various Musical Instruments,
Knowledge of various dance forms .

7. RECRUITMENT PROCESS

7.1 ONLINE APPLICATION

Candidates should be in possession of Aadhaar Card. At the time of registration, candidates have to fill 12 digits Aadhaar Card number. The candidates not having Aadhaar number and have enrolled for Aadhaar but have not received Aadhaar Card can enter 28 digits Aadhaar Enrolment ID printed on the Aadhaar Enrolment slip.

This provision is applicable to the candidates of all states and Union Territories except the state of Jammu and Kashmir, Meghalaya and Assam. Applicants from these states can enter in the online application form, their voter ID number, valid passport number, driving license number or any other valid Government identity card at the time of online application.

Candidates have to produce original Aadhaar card or document mentioned above, at the time of Document Verification.

7.2 The recruitment will be based on the Written Test/ CBT followed by a Practical Demonstration and Document Verification. Candidates recommended for appointment will have to undergo medical examination and should be found fit and should have requisite Medical Fitness as per the Medical Classification prescribed for the selected post.

7.3 The eligible candidates will be called for Written Test / CBT. The qualified candidates as per merit position in Written Test will be called for Practical Demonstration. The candidates, who are found eligible in all respects, will be considered on the following basis.

Written Test will consist of Objective Type Questions. **There will be negative marking in the Written Test and 1/3rd of the marks allotted for the question will be deducted for every wrong answer.** (Minimum percentage of marks to qualify in the Written Test various categories : UR -40%, OBC-30%, SC-30%, ST -25%)	50 marks
Talent Test in the relevant field with Practical Demonstration	35 Marks
Confirmation of Talent by Testimonials/Certificates/Awards	15 Marks
Total :	**100 Marks**

7.4 The date, time and venue of Written Test/CBT, Practical Demonstration/ Document Verification will be fixed by the RRC-WR and will be uploaded on RRC-WR website/SMS/e-mail only. Request for postponement of the Written Test/CBT, Practical Demonstration/Document Verification will not be entertained under any circumstances.

7.5 The question paper shall be of Objective Multiple Choice Type. The question paper will be in English and Hindi.

7.6 The Written Test / CBT shall be of 45 Minutes duration.

7.7 Candidates will have to write the paragraph provided, sign and affix LTI at the venue of the Written Test/CBT in the presence of the Invigilator at the Examination Hall ONLY and hand over the same to the Invigilator before the conclusion of the examination. Candidates writing the paragraph provided and / or signing in CAPITAL letters will be rejected.

7.8 RRC-WR will not entertain any request for any change in examination centre, date and session allotted to provisionally eligible candidate(s).

7.9 Candidates should read the details and instructions on the e-Call letter carefully and follow them scrupulously. Failure to comply with the instructions may lead to cancellation of their candidature.

7.10 HALL TICKET (e-CALL LETTER) FOR WRITTEN TEST

A. Eligibility status of the candidate shall be made available on RRC-WR website wherein the candidates are required to login to verify their eligibility and can also view the reasons for rejections and in case of accepted candidates for any error in their name, community etc. SMS /e-mail will be sent to all eligible candidates. Candidate should keep their **mobile number and e-mail active till the end of recruitment process.** RRC-WR will not entertain any request for change of mobile number and e-mail address at any stage.

B. The e-call letter to the eligible candidate (along with e-call letter for scribe, wherever applicable) shall be available about TWO WEEKS before commencement of Written Test/CBT on the RRC-WR website for downloading. No admit card will be sent to candidate by post. However, in case of SC/ST candidates who have uploaded their proper community certificate for availing the benefit of free travel authority (Second Class Railway Pass), the e-call letter for Written Test/CBT will contain the free travel authority and such candidates will be allowed to book ticket on submission of self-attested copy of e-call letter and SC/ST certificate. During the journey, these candidates should carry original SC/ST certificate and one original prescribed proof of identity for undertaking journey failing which they will be treated as travelling without ticket and charged accordingly.

C. Candidates should ensure that they are carrying the following documents while coming for the:-

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1. e-call letter,
2. Valid photo ID (viz. Voter Card, Aadhaar Card, e-Aadhaar, Driving License, PAN Card, Passport, Identity Card issued by his/her Employer in case the candidate is a Government Employee, School/College/University Photo ID card etc) in ORIGINAL,
3. One passport size photograph,
4. SC / ST / OBC certificate, wherever applicable.

D. Mere issue of e-call letter to the candidates will NOT imply that their candidature has been finally accepted by the RRC-WR

7.11 Candidates are also advised not to bring any valuable/costly items to the examination halls as safe-keeping of these items cannot be assured. Administration will not be responsible for any loss in this regard.

7.12 Mobile phones, Pagers, Laptops, Calculators, Bluetooth devices or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary/judicial action including barring such candidates from appearing for future examinations.

7.13 Practical Demonstration and Document Verification:

a. The eligible candidates who qualify in the Written Test/CBT as per merit will be called for **Practical Demonstration and Document Verification.**

b. Applicant will have to bring their own Musical Instrument i.e. Harmonium & Synthesizer / Violin. The Railway Administration will not provide any Musical Instrument to the candidates at the time of Practical Demonstration.

c. Production of original documents of Date of birth, Educational Qualification (2.1) and Cultural discipline (para 2.2 and 2.3), Caste Certificate, relevant certificates for relaxation in age limit and exemption in fees along with one set of self attested photo copies of all certificates, 2 recent passport size (self attested on reverse). Photographs on the day of Practical Demonstration is mandatory failing which he/she may be disqualified and will not be allowed to appear in the Practical Demonstration.

d. Certificates in languages other than English or Hindi should be accompanied by an attested translation in English/Hindi.

e. **OBC Candidates** who have uploaded their existing OBC caste certificate in **Central Government format** (as per **Annexure-'B'**) **issued by the Competent Authority** and also have uploaded the **Self-declaration form** regarding current status of Non-Creamy-Layer as per **Annexure-'C'** should invariably produce the Latest OBC certificate with non-creamy layer certificate **valid for the current year 2019-2020 in Central Government format** (as per **Annexure-'B'**) at the time of Practical Demonstration and Document Verification, failing which he/she may be disqualified.

f. Candidates serving (including those undergoing induction training/probation) in any Central / State Government Department including Railways or Public Sector Undertakings may apply directly to the RRC-WR duly informing their Employer. Shortlisted candidates should produce NOC from the employer on the date of his / her DV failing which their candidature will be cancelled.

NOTE: Candidates should note that in case a communication is received from their employer by the RRC-WR withholding permission to the candidates applying for / appearing at the examination, their application / candidature will be liable to be rejected / cancelled.

e. Candidates are advised to take a printout of their application and fee receipt which is required to be produced at the time of Practical Demonstration/ Document verification.

f. No additional time will be given to the candidates not producing their original certificates on their date of PD / DV and the candidature of such candidates is liable to be cancelled.

g. Any deviation found in the Original documents and uploaded documents during Document Verification will lead to cancellation of candidature and also debarment for future examinations conducted by Railways. In case the candidate has changed his/her name then Gazette Notification or any other legal document as applicable should be submitted at the time of Document Verification. Such candidates should indicate their changed name in the ONLINE application. However, other details should match with the HSC / SSC or equivalent certificate. Date of such change should be prior to the date of submission of application.

h. The shortlisted eligible candidates may be required to stay for more than 1 day at the examination and practical demonstration venue for the selection procedure for which they will have to make their own arrangements.

7.14 There will be no interview.

7.15 RRC-WR will publish the roll numbers of only the successful candidates at every stage.

8. DOCUMENTS TO BE UPLOADED:

Candidates are required to upload the following **LEGIBLE DOCUMENTS:-**

8.1 Scanned self attested copy of **ESSENTIAL MINIMUM PRESCRIBED EDUCATIONAL QUALIFICATION** mark sheet/certificate or its equivalent as prescribed in **para 2.1** of the Notification.

8.2 Scanned self attested copy of certificate of **ESSENTIAL PROFESSIONAL QUALIFICATION** as prescribed in **para 2.2** of the Notification.

8.3 Scanned self attested copy of **certificate for proof of Date Of Birth** (Standard 10th OR its equivalent certificate OR mark sheet indicating date of birth or School Leaving Certificate indicating date of birth).

8.4 Scanned self attested copy of **Caste Certificate (as per Annexure-'A', 'B' & 'C')** issued by the Competent Authority for **SC/ST/OBC** candidates, wherever applicable.

8.5 Self attested/attested copies of relevant certificates in **proof of claiming age relaxation** under **para 4.1** and for **claiming exemption in examination fee** under **para 5.1.**

8.6 Any certificate, photograph etc. sent separately after uploading of Application Form, will not be entertained.

8.7 Scanned Photograph, scanned Signature.

NOTE- i : SCANNED PHOTOGRAPH / SOFT COPY OF PHOTOGRAPH

Candidates are required to upload their colour photograph (size 3.5 cm x 3.5 cm, which should not be older than three months from the date of application in colour, JPG/JPEG format, 100 DPI, size of the file should be between 20 kb and 70 kb) with clear front view of the candidate without cap and sunglasses. Candidates may note that RRC-WR may, at any stage, reject the applications for uploading old/unclear photograph or for any significant variations between photograph uploaded in the Application Form and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing at the time of Document Verification.

NOTE- ii : SCANNED SIGNATURE / SOFT COPY OF IMAGE OF SIGNATURE

Candidates are also required to upload their signature (size 3.5 cm x 2.5 cm, JPG/JPEG format, 100 DPI, size of the file should be between 20 kb and 30 kb). Scanned signature should be, either in English or Hindi, and in running hand and not in BLOCK/CAPITAL or disjointed letter.

9. INVALID APPLICATIONS / REJECTIONS :-

Applications with the following shortcomings will be rejected :-

(i) Applications without scanned signature.
(ii) Application without scanned photograph.
(iii) Application with scanned photo but wearing Goggles or with cap or with wig or coloured glasses or disfigured/ small size or unrecognizable.
(iv) Not possessing the prescribed Academic and Cultural Qualification for the post on the date of submission of application.
(v) Application without valid Community certificate in the proper Pro-forma from the appropriate authority.
(vi) Relevant certificates as proof for claiming age relaxation or fee relaxation if any wherever claimed.
(vii) Applications without proof of age.
(viii) Applications of over-aged or under-aged candidates and also where date of birth certificates uploaded are illegible, date not filled in or wrongly filled.
(ix) Incorrect / Incomplete applications in any form, is liable to be rejected.
(x) Multiple Applications with minor changes of information and / or facts or varied details for same post.
(xi) Applications without examination fee of ₹ 500/- or ₹ 250/-, wherever applicable or less fee.
(xii) Any other form of irregularities as observed and considered as invalid by RRC-WR.

10. General Instructions:-

10.1 On completion of Registration during submission of ONLINE application, a Registration ID will be issued to each applicant. Candidates are advised to preserve/note their Registration ID for further stages of recruitment process/correspondence with RRC-WR.

10.2 Candidate need not send any application printouts or certificates or copies to RRC-WR by post. The candidature of the candidates will be considered only on the strength of the information furnished in the ONLINE application, which is subject to verification at a later date. Any deviation whatsoever found in the particulars filled in the online application with the documents uploaded or originals produced will result in disqualification of candidate at any stage of detection.

10.3 The onus is on the candidates to prove with valid documents that all the information submitted by them in the ONLINE application is true.

10.4 Emoluments on initial appointment will be minimum pay of the level of pay, plus other allowances as admissible at that time.

10.5 RRC-WR conducts verification of eligibility conditions with reference to original documents only after the candidates have qualified in Written Test and are shortlisted for Practical Demonstration/ Document Verification. RRC-WR may reject the candidature of any applicant at any stage of recruitment process in case the candidate is found to be not fulfilling the requisite criteria and if appointed, such a candidate shall be Removed from service summarily.

10.6 Candidates attempting to apply with minor changes of information and/or facts to submit multiple applications against this will be summarily rejected and such candidates will be debarred from all future examinations of RRB/Railway Recruitment Cell (RRC).

10.7 Candidates who have been **debarred by any RRB/RRC either for life or for a specified period which is not completed should NOT apply for this notification.** Their candidature will be rejected during any stage of recruitment as and when detected.

10.8 Signatures of the candidates on all documents should be identical, either in English or Hindi, and must be in running hand writing and not in block/capital or disjointed letters. Any variation in the signatures or signature in different style or language at the time of Written Test, Practical Demonstration and DV etc. may result in cancellation of candidature.

10.9 The Railway Administration also reserves the right to cancel the notified vacancies at its discretion and such decision will be final and binding on all. In the event of cancellation of notified vacancies the examination fee paid by the candidates will not be refunded except for candidates who have attended the Written Test and candidates who belong to exempted categories. Refer para 5 for fee exempted categories.

10.10 Selection by RRC-WR does not confer upon candidates any right of appointment in the Railways. The function of the RRC-WR is to recommend names of suitable candidates to the concerned authorities of the Head Quarter Office, Western Railway. The Offer of Appointment letter will be issued by the concerned Authority where the candidate is posted subject to availability of vacancies and satisfying all eligibility criteria including Medical Fitness, antecedents and character.

10.11 Selected candidates will have to undergo training wherever prescribed and during the training period only stipend will be paid as applicable.

10.12 Selected candidates have to execute surety and/or Indemnity Bond wherever necessary.

10.13 Selected male candidates who are finally appointed are liable for active service in Territorial Army.

10.14 Free Sleeper Class Railway Pass admissible to SC/ST candidates will be part of e-call letter when they are called for various stages of selection viz. Written Test/ Practical Demonstration / DV (as applicable) as per the details of valid caste certificate furnished in ONLINE application.At the time of obtaining reservation and travelling, the Reservation Clerk and/or Ticket Checking Staff will ask for the original SC/ST community certificate for verification of genuineness of the candidate. Any attempt to misuse this travelling authority shall lead to rejection of candidature at any stage of the selection process including debarment for future examinations.

10.15 Candidate should be in readiness to appear for the Written Test / Practical Demonstration / DV at short notice.

10.16 **Serving Defence Personnel** likely to be released within one year of the closing date i.e. **21/11/2019** can also apply.

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