

DEPARTMENT OF POSTS, INDIA
Office of the Chief Postmaster General, West Bengal Circle, Kolkata – 700012

NOTIFICATION

No. Rectt/R-8/PA-SA/DQ(Sports)/2021

dated at Kol-700012, the 15.11.2021

**NOTIFICATION FOR RECRUITMENT OF MERITORIOUS SPORTS PERSONS IN THE
CADRE OF POSTAL ASSISTANT/SORTING ASSISTANT AND POSTMAN IN WEST
BENGAL POSTAL CIRCLE**

PROSPECTUS CUM APPLICATION FORM

1. Applications are invited from Indian Nationals in the prescribed Proforma (Annexure I) for Direct Recruitment of meritorious Sports persons from open market under **SPORTS QUOTA** for filling up the vacancies upto 2020 to the following Group 'C' posts in West Bengal Postal Circle.
- (i) Postal Assistant (PA) in Post Offices/ Savings Bank Control Organization/ Circle Office & Regional Offices
 - (ii) Sorting Assistant (SA) in Railway Mail Service
 - (iii) Postman in Post Offices.

The recruitment process will be based on the guidelines issued by the Department of Personnel and Training, Government of India vide Memo No.14034/01/2013-Estt(D) dated 03.10.2013 and instructions issued thereto.

2. SCALE OF PAY

a	Postal Assistant / Sorting Assistant	Rs 25,500/-to Rs.81,100/-in level-4 as per pay matrix specified in Part-A of schedule of Central Civil Service (Revised pay) Rules 2016 plus admissible allowances.
b	Postman	Rs 21,700/-to Rs.69,100/-in level-3 as per Pay matrix specified in Part A of schedule of Central Civil Service(Revised pay) Rules 2016 plus admissible allowances.

3. AGE: The crucial date for determining the age-limit shall be 24-12-2021 i.e, the closing date for receipt of applications from candidates.

Sl No	Post	Age Limit
1	Postal Assistant/ Sorting Assistant	Between 18-27 years(Relaxable by 3years for OBC and 5 years for SC/ST) up to 40 years for Government Servant as per extant instructions of Govt. of India.
2	Postman	Between 18-27 years (Relaxable by 3 years for OBC and 5years for SC/ST) up to 40 years for Government Servant as per extant instructions of Govt. of India.

Note: Relaxation in upper age limit up to the maximum of 5 years will be admissible. This concession will be admissible only to those sports persons who satisfy all other eligibility conditions relating to educational qualifications etc & furnish a certificate in the prescribed form issued by an authority as mentioned in Para no. 9 (Form 1 to 5 enclosed as Annexure 2).

The candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate as on the date of submission of applications will be accepted and no subsequent request for change will be allowed.

4. VACANCY POSITION:- The details of cadre wise vacancy position are as follows:

Sl. No.	Name of the Dn./Unit	Name of the Post		
		Postal Assistant	Sorting Assistant	Postman
1	PACO	4	-	-
2	PA(SBCO)	6	-	-
3	RLO	1	-	-
4	A&N Islands	1	-	-
5	Kolkata GPO	4	-	3
6	Central Kolkata	1	-	2
7	East Kolkata	3	-	6
8	South Kolkata	2	-	10
9	North Kolkata	-	-	6
10	North Presidency	4	-	4
11	South Presidency	-	-	2
12	Birbhum	1	-	-
13	Barasat	3	-	2
14	Nadia North	2	-	1
15	Nadia South	1	-	1
16	Murshidabad	4	-	2
17	South Presidency	2	-	-
18	Kolkata RMS	-	11	-
19	Kol. A.P. Sorting	-	6	-
20	RMS 'H'	-	2	-
21	RMS 'SB'	-	2	-
22	RMS 'WB'	-	4	-
23	Foreign Post	1	-	-
24	Asansol	2	-	3
25	Contai	1	-	-

26	Howrah	1	-	-
27	Midnapore	2	-	1
28	Tamluk	2	-	-
29	Bankura	-	-	1
30	Darjeeling	1	-	1
31	Jalpaiguri	2	-	-
32	Coochbehar	-	-	2
33	Dinajpur	-	-	1
Circle Total		51	25	48

Note 1: The Department of Posts reserves the right to revise/cancel the vacancies. The Department of Posts reserves the right to post the selected candidates to any of the division/unit/office in West Bengal Circle depending upon the category of post.

Note 2: Options will be obtained from the selected candidate only. Allocation of unit will be decided as per merit and preference of the candidate subject to availability of vacancies as mentioned above.

5. PROBATION AND TRAINING

(a) **Probation:** The candidates selected will be appointed and will be on probation as per rules.

(b) **Training:** The training will be imparted to the selected candidates as prescribed.

6. EDUCATIONAL AND OTHER QUALIFICATION REQUIRED

(i) For Postal/ Sorting Assistant:-

- The candidates having passed minimum either 12th standard or equivalent qualification from a recognized board or university.
- The candidates will be required to furnish at least 60 days duration basic computer training certificate from a recognized computer training institute before issuance of appointment letter. Computer Training certificates from Central Government/ State Government/ University/ Boards etc will also be acceptable for this purpose. This requirement of basic computer knowledge certificate shall be relaxable in cases where a candidate has studied computer as a subject in matriculation or class-XII or higher educational qualification and in such cases a separate certificate will not be insisted upon.
- Sports qualification as per para 7 of the notification.

(ii) For Postman:-

- Minimum 12th standard pass from a recognized board or university.
- Knowledge of **LOCAL LANGUAGE** i.e, **BENGALI IN RESEPECT OF WEST BENGAL STATE(BENGALI OR NEPALI IN RESPECT OF DARJEELING AND JALPAIGURI DIVISION), NEPALI IN RESPECT OF SIKKIM STATE AND ENGLISH/HINDI IN RESEPECT OF A&N ISLANDS**. The candidate should have passed a paper of local language at least upto 10th standard.
- The candidates will be required to furnish at least 60 days duration basic computer training certificate from a recognized computer training institute before issuance of appointment letter. Computer training certificates from central government/ State Government/University/ Boards etc will also be acceptable for this purpose. The requirement of basic computer knowledge certificate shall be relaxable in cases where a candidate has studies computer as a subject in

matriculation or class XII or higher educational qualification and in such cases a separate certificate will not be insisted upon.

- d) Candidates should have a valid license of two wheeler or Light Motor Vehicle. This is applicable only to candidates applying for the post of Postman.
- e) Sports qualification — as per Para 7 below.

Note:

- (i) As per Ministry of Human Resource Development Notification dated 10.06.2015 published in Gazette of India all the degrees/diplomas/certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grant Commission Act 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the Distance Education Bureau, University Grants Commission.
- (ii) In case of the candidates possessing equivalent educational qualification, such candidates shall also attach relevant equivalent certificate from the concerned authorities. **The Department of Posts reserves the right for the final decision in respect of selection of such candidates.**

7. SPORTS ELIGIBILITY FOR THE POST OF POSTAL ASSISTANT/SORTING ASSISTANT, POSTMAN

The candidates with the following qualifications shall be considered meritorious for the purpose of recruitment under sports quota.

- a) Sportsmen who have represented a State or the Country in the National or International competition in Sports/ games listed at Para 8.
- b) Sportsmen who have represented their University in the Inter University Tournaments conducted by the Inter University Sports Board in the Sports / Games listed at Para 8.
- c) Sportsmen who have represented the State School teams in the National Sports/ Games for schools conducted by the All India School Games Federation in the Sports / Games listed at Para 8.
- d) Sportsmen who have been awarded National Awards in Physical Efficiency under the National Physical Efficiency Drive.

8. THE LIST OF SPORTS WHICH QUALIFY FOR APPOINTMENT OF MERITORIOUS SPORTS PERSONS IS FURNISHED BELOW

SI. No.	Name of the Sports/Game	SI. No.	Name of Sports/ Game
1	Archery	2	Athletics (including Track and field events)
3	Atya- Patya	4	Badminton
5	Ball- badminton	6	Base ball
7	Basketball	8	Billiards and Snooker
9	Body Building	10	Boxing
11	Bridge	12	Carrom
13	Chess	14	Cricket
15	Cycling	16	Cycle Polo
17	Deaf Sports	18	Equestrian Sports
19	Fencing	20	Football
21	Golf	22	Gymnastics
23	Handball	24	Hockey
25	Ice-Hockey	26	Ice-Skating

27	Ice-Skiing	28	Judo
29	Kabaddi	30	Karate
31	Kayaking and Canoeing	32	Kho-Kho
33	Kudo	34	Mallakhamb
35	Motor Sports	36	Net Ball
37	Para Sports (for sports discipline included in Para Olympics and Para Asian Games)	38	Pencak Silat
39	Polo	40	Power lifting
41	Shooting	42	Shooting Ball
43	Roll Ball	44	Roller Skating
45	Rowing	46	Rugby
47	Sepak Takraw	48	Soft Ball
49	Soft Tennis	50	Squash
51	Swimming	52	Table Tennis
53	Taekwondo	54	Tenni-Koit
55	Tennis	56	Tennis Ball Cricket
57	Tenpin Bowling	58	Triathlon
59	Tug-of-war	60	Volley Ball
61	Weightlifting	62	Wushu
63	Wrestling	64	Yachting

Note: Candidates applying for the Sports Discipline as mentioned in the list of Sports i.e, Sl. No. 17 “Deaf Sports” and Sl. No. 37 “Para Sports” will have to submit their certificate of disability.

9. The details of the competent authority for awarding certificate are as under:-
[GI Dept of Per. &Trg., OM No 14015/1/76/-Estt(O) dated 04.08.1980]

Only certificates awarded by the authorities mentioned hereunder will be taken into account as evidence in support of having participated in any of the above Sports/games while considering eligibility of the applicant. **A candidate who cannot produce attested copies of at least one certificate issued by one of the authorities mentioned here under along with application need not apply.**

Sl.	Competition	Authority awarding certificate	Form in which certificate is to be awarded.
1	International Competition	Secretary of the National Federation of the Game concerned	1
2	National Competition	Secretary of the National Federation or the Secretary of the State Association of the Game concerned	2
3	Inter University Tournaments	Dean of Sports or other officer in overall charge of sports of the university concerned	3
4	National/ Sports/Games for Schools	Director or Additional/ Joint or Deputy Director in overall charge of sports/ games for schools in the Directorate of Public Instructions/ Education of the State	4
5	Physical Efficiency Drive	Secretary or other officer in overall charge of physical efficiency in the Ministry of Education and Social Welfare, Government of India	5

Note:- Specimens of the forms 1,2,3,4 and 5 referred to above are given in Annexure 2

10. METHOD OF SELECTION-

Selection of candidates will be made on the educational and sports qualification subject to the fulfillment of other prescribed qualifications and successful verification of all documents /certificates by concerned competent authority, failing which candidature will be rejected unconditionally. Meritorious Sports persons will be selected for appointment based on the instructions contained in the Department of Personnel and Training OM No. 14015/1/76-Estt.(D) dated 04.08.1980 as amended from time to time and consolidated instructions issued by DOPT vide OM No. 14034/01/2013-Estt.(D) dated 03.10.2013 and Department of Posts, Postal Directorate, New Delhi Lr. No. 17-07/2017-SPN-I(Pt.) dated 06.01.2021. The order of preference is as under:

- i. **First Preference:** Candidates who have represented the country in an **INTERNATIONAL COMPETITION** with the clearance of the Department of Youth Affairs & Sports.
- ii. **Second Preference:** Candidates who have represented a State/ UT in the **SENIOR OR JUNIOR LEVEL NATIONAL CHAMPIONSHIPS** organized by the National Sports Federation recognized by the Department of Youth Affairs and Sports or National Games organized by Indian Olympics Association and have won medals or positions up to 3rd place. Between the candidates participating in Senior and Junior National Championships/ Games, the candidates having participated and won medal in senior national Championship should be given preference.
- iii. **Third Preference:** Candidates who have represented a university in an **INTER UNIVERSITY COMPETITION** conducted by association of Indian Universities/ Inter University Sports Board and have won medals or positions up to the 3rd place in finals.
- iv. **Fourth Preference:** Candidates who have represented the state schools in the **NATIONAL SPORTS/ GAMES FOR SCHOOLS** conducted by the All India School Games Federation and have won medals or position up to the 3rd place in finals.
- v. **Fifth Preference:** Candidates who have been awarded **National Award in physical Efficiency** under National Physical Efficiency Drive.
- vi. **Sixth Preference:** Candidates who represented a **State/ Union Territory/ University/ State School teams** at the level mentioned in categories (ii) to (iv) but could not win a medal or position in the same order of preference.

- Note 1: Only in the event of tie those who have secured a higher position or won more than one medal may be given in preference, or as per the prevailing rules.
- Note 2: Participation in individual and team event / item may be given the same preference.
- Note 3: No preference will be given for winning more than one medal /position.
- Note 4: In case of any doubt about the status of tournament, the matter will be decided by the Department of Personnel & Training in consultation with the Department of Sports and Youth Affairs.
- Note 5: Decision of the competent authority i e. The Chief Postmaster General, West Bengal Circle, Kolkata will be final and binding on all.

11. DISQUALIFICATION

- a) i. No person— who has entered into or contracted a marriage with a person having spouse living; or
- ii. No person — who having a spouse living has entered into a contracted a marriage with any person, shall be eligible for appointment to service. Provided that Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for doing, exempt any person from the operation of this rule.
- b) Misrepresentation of facts or information/ unsigned or incomplete application / form/ without photographs/ without prescribed application fee (if applicable)/ not accompanied by attested copies of required certificates/received after due date. No correspondence will be done in this

regard.

- c) **If it is proved at any stage that the candidate has forwarded incorrect or false information in this regard, it will be summarily rejected. No intimation will be sent to the applicant.**
- d) Application wrongly addressed or received after due date will be summarily rejected, whatever may be reason for delay. No intimation will be sent in this regard.
- e) **DULY FILLED APPLICATIONS SHOULD BE SENT BY REGISTERED OR SPEED POST ONLY. THOSE SENT THROUGH ANY OTHER MEANS i.e. ORDINARY POST, PRIVATE COURIERS AND GIVEN 'BY HAND' SHALL NOT BE ENTERTAINED.**
- f) If a candidate desires to apply for more than one post/sport discipline, he/ she may do so by submitting separate applications for each post/sport by additionally remitting requisite fee (if applicable) for each application. Applications for more than one post /sport or more than one candidate received in one cover will be **SUMMARILY REJECTED**.
- g) Candidate applying for more than one game / event shall submit separate application form along with requisite fee (if applicable) and with complete documents for each game / event in separate envelope/ cover and all such applications are also to be sent through Speed post/ Registered post separately.
- h) One envelope should contain application form of one candidate for single sports discipline and one post only. Application forms of any candidate for more than one sports discipline/ post submitted in a single envelope/ cover or application form of more than one candidate received in a single envelope/ cover will be summarily rejected. In case more than one application form of (single candidate or multiple candidates) are received in any single envelope, all such application forms will be rejected.
- i) Name should be mentioned same as per matriculation mark sheet. If a candidate has changed his or her name or dropped/ added part of his name after matriculation/10+2 or he has changed name after matriculation etc. proof for the change in name such as affidavit, Gazette notification etc. should be closed.
- j) No correspondence in person, email, telephone etc. will be entertained.
- k) The candidate should give an undertaking that he will serve the department for a minimum period of three years, if selected, in the prescribed proforma at part 17 of the application form.

12. SPECIAL INSTRUCTIONS TO THE APPLICANTS:-

- a) Before submitting the application, the candidates must carefully read the detailed notification containing eligibility conditions and satisfy himself / herself that he/she fulfills all the eligibility conditions for the post for which he / she has applied.
- b) **ORIGINAL CERTIFICATES SHOULD NOT BE SENT IN ANY CASE.** The candidates should produce relevant original certificates only on demand.
- c) Attested copies of all the required documents and certificates should be sent along with the application. The documents / marks sheets / certificates submitted on later date will not be entertained. Application with unnecessary documents / mark sheet / certificate will be summarily rejected.
- d) If the prescribed/ required documents are not submitted along-with the application, applications received after due date will be rejected and no request for revival will be considered.
- e) Incomplete or unsigned (on all pages) applications or applications without photographs will be

rejected.

- f) An application will be rejected at any stage of recruitment process if it is not in the prescribed format/ having incomplete information / wrong information / misinterpretation of facts / without prescribed application fee (if applicable)/ not accompanied by attested copies of required certificates. Candidates should take utmost care to furnish the correct details while filling in the application.
- g) The prospectus along with application form can be downloaded from India post website i.e. www.indiapost.gov.in . Applications purchased from outside vendors will not be accepted and summarily rejected without assigning any reason.
- h) The vacancies notified are subject to change without assigning any reason and Department reserves the right to cancel the recruitment if so warranted and the Department will not be liable to return the fee or pay any compensation on the applicant's application. The Department reserves the right to restrict the selection up to the number of players.
- i) Community certificates for SC/ST/OBC/EWS in the prescribed form issued by the competent authorities as in Annexure III, IV & V only is to be submitted. Certificates submitted in any other form or from authorities not competent to issue the same will be ignored.
- j) The selected candidates of all posts are liable to serve anywhere in West Bengal circle as and when required at the sole discretion of the appointing authority.
- k) Once appointed, request for transfer will be entertained as per existing rule.
- l) Selection of candidates will be made in accordance with the relevant recruitment rules and administrative instructions issued by the Department of Posts from time to time. Attachment of unnecessary documents/mark sheets other than prescribed in Para-17 of this notification will lead to rejection of application without assigning any reason.
- m) If a candidate has changed his/ her name or dropped/ added part of his name after matriculation/10+2 or he/she has changed name after matriculation etc. proof of change in name such as affidavit, gazette notification etc. should be enclosed.
- n) The selected candidate may be appointed against any of the identified vacancies as mentioned in para 4 of this notification.

13. DISCLAIMER:

- (i) In case suitable candidates are not available in any of the above Games/Sports, the Department of Posts will reserve its right not to consider such games/sports.
- (ii) The Department of Posts reserves the right to cancel this recruitment process without any reason.
- (iii) The vacancies notified are subject to change without assigning any reason and Department reserves the right to cancel the recruitment.

14. APPLICATION FEE

1. The candidates shall have to credit Application fee of Rs. 100/- (Rupees One Hundred only) through e-payment (using Challan Form) in the name of **CPMG WB CIRCLE SPORTS (National E-BILLER ID No. 0000070146)** at any of the computerized Post Offices in India.
2. The last date for receipt of application at O/o Chief Postmaster General, West Bengal Circle, Kolkata-700012 is **24.12.2021**.



3. Challan form available with the notification may be downloaded (Annexure VI), fill in completely and fees (if applicable) be paid at any Post Office through e-payment. The post office shall retain one copy of Challan form & Candidate will get Chief PMG, WB Circle, Kolkata's copy & Candidate's copy.
4. Original receipt of fee issued by Post Office should be pasted on the Chief PMG, WB Circle, Kolkata's copy and must be submitted along with application form, while candidate may retain candidate's copy for future reference.
5. Fee once paid will not be refunded in any case; neither shall be held reserved for any other recruitment nor selection process in future. Also fee paid through any other mode will not be accepted and such application will be summarily rejected.

Note : Women/SC/ST/PwD candidates are exempted from payment of application fee.

15. SUBMISSION OF APPLICATION

Applications to be super scribed as “APPLICATION FOR THE POST OFIN WEST BENGAL CIRCLE UNDER SPORTS QUOTA FORSPORT” and to be sent through Registered/ Speed post to:

The Assistant Director of Postal Services (Recruitment),
Office of the Chief Postmaster General,
West Bengal Circle, P-36, C. R. Avenue, Yogayog
Bhawan, Kolkata-700012

16. LAST DATE OF RECEIPT OF APPLICATION THROUGH REGISTERED / SPEED POST IS 24.12.2021 till 18.00 hrs. Applications received through any other means i.e, Ordinary Post/ Private Couriers and given “by hand” shall not be entertained.

17. Detail of Enclosures (List of attached-photo copies of certificate and documents to be sent)

(a)	Duly filled application form itself along-with signed undertaking form
(b)	Certificate, mark sheets of education qualification for SSC/HSC or 10+2 equivalent
(c)	Computer certificate
(d)	Proof in respect of Sports qualification/achievement(in form 1 to 5 as per Annexure-2)
(e)	Proof of date of birth: Birth Certificate / School leaving certificate / Matriculation Mark Sheet
(f)	Latest caste/community certificate in prescribed form for SC/ST/OBC/EWS candidates issued by competent authority (Please see Annexure III,IV &V)
(g)	2 latest identical pass port size photograph (5 cm x 7 cm) one to be pasted on the application and the other sent loose with name and address written reverse.)
(h)	Fee payment receipt, if applicable
(i)	If a candidate has changed his/her name or dropped /added part of his/her name after Matriculation /Hr. Secondary/SSC or he/she has changed his/her name after matriculation etc proof for the change in name such as affidavit, Gazette Notification etc should be enclosed.

Assistant Director of Postal Services (Recruitment),
Office of the Chief Postmaster General,
WB Circle, Kolkata-700012



**APPLICATION FOR RECRUITMENT OF POSTAL / SORTING ASSISTANT/POSTMAN
UNDER SPORTS QUOTA, WEST BENGAL CIRCLE**

The candidates are advised to read the detailed recruitment advertisement/notification for the post and instructions thereon carefully before filling up application form

1	Name in full (IN BLOCK LETTERS) (Refer Para-12 of notification)		Paste recent passport size photograph of applicant (Do not staple). Please sign across. Sign should overlap on photo and form (Cross Signature)
2	Gender		
3	Father's/ Husband's name		
4	Nationality (Refer Para-1 of notification)		
5	Permanent Address (with pin code)		
6	Date of birth;(DD/MM/YY format) in figures and words as recorded in matriculation/HSC/Cumulative record. Attach attested copy of relevant certificate		
	Place of birth		
	Age as on 24.12.2021 (Refer Para-3 of notification)	Year.....Months.....Days
7	Address for Communication (with pin code)		
8	Telephone Number		
9	Email id		
10	Whether SC/ST/OBC/EWS (Mention caste & attach attested photocopy of certificate issued by competent authority in the prescribed format)		
11	Details of application fee paid (Refer Para- 14 of notification)		
	Name of Post Office		
	Receipt No		
	Amount		
	Date		
12	Post Applied for (Tick any one of the following) :* (Please refer Para- 2, 3, 6 &11 of notification)		
	1) Postal Assistant/Sorting Assistant	<input type="checkbox"/>	
	2) Postman	<input type="checkbox"/>	
<p>If the candidate desires to apply for all the above two posts, he/she may do so by submitting separate applications for each post. If Selection is considered for Higher Grade Post, subsequent posts will be automatically forfeited for the said candidate.</p>			
Signature of the candidate			



13. ORDER OF PREFERENCE*

NAME OF POST:

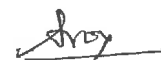
Preference No.	Name of Division / Unit*
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*To be furnished based on the vacancy notified for the respective post at Para 4 of the notification.

14. EDUCATIONAL AND OTHER QUALIFICATIONS

(Attach proof of attested copies)

Sl. No.	Name of Examination	Percentage of marks obtained	Year of passing	Name of Board or University
1	SSC (10 th)			
2	HSC (12 th) or equivalent			
Copies of 10 th and 12 th mark sheets only to be enclosed				
14 A. State if you have studied BENGALI IN RESEPECT OF WEST BENGAL STATE (BENGALI OR NEPALI IN RESPECT OF DARJEELING AND JALPAIGURI DIVISION), NEPALI IN RESPECT OF SIKKIM STATE AND ENGLISH/HINDI IN RESEPECT OF A&N ISLANDS up to 10th Standard				Yes/No



(Applicable only for Postman) If yes attach copy of SSC/10 th Mark sheet	
14 B. State if you possess valid driving license of two wheeler or Light Motor Vehicle (Applicable only for Postman) If yes attach copy of the license	Yes/No
14 C. Computer Knowledge (Applicable for Postal Assistant/Sorting Assistant/Postman) If yes attach copy of the certificate. No need to attach separate certificate, if studied as subject in SSC or HSC.	Yes/No

15. DETAILS OF DISCIPLINES (PLEASE TICK ONLY ONE DISCIPLINE FOR WHICH-APPLIED) (Please refer Para-9 of notification for authority competent to award certificate)

Sl. No.	Name of the Sports/Game	<input type="checkbox"/>	Sl. No.	Name of Sports/ Game	<input type="checkbox"/>
1	Archery		2	Athletics	
3	Atya- Patya		4	Badminton	
5	Ball- badminton		6	Base ball	
7	Basketball		8	Billiards and Snooker	
9	Body Building		10	Boxing	
11	Bridge		12	Carrom	
13	Chess		14	Cricket	
15	Cycling		16	Cycle Polo	
17	Deaf Sports		18	Equestrian Sports	
19	Fencing		20	Football	
21	Golf		22	Gymnastics	
23	Handball		24	Hockey	
25	Ice-Hockey		26	Ice-Skating	
27	Ice-Skiing		28	Judo	
29	Kabaddi		30	Karate	
31	Kayaking and Canoeing		32	Kho-Kho	
33	Kudo		34	Mallakhamb	
35	Motor Sports		36	Net Ball	
37	Para Sports (for Sports discipline included in Para Olympics and Para Asian Games)		38	PencakSilat	
39	Polo		40	Power lifting	
41	Shooting		42	Shooting Ball	
43	Roll Ball		44	Roller Skating	
45	Rowing		46	Rugby	
47	SepakTakraw		48	Soft Ball	
49	Sofi Tennis		50	Squash	
51	Swimming		52	Table Tennis	
53	Taekwondo		54	Tenni-Koit	
55	Bennis		56	Tennis Ball Cricket	
57	Tenpin Bowling		58	Triathlon	
59	Tug-of-war		60	Volley Ball	
61	Weight lifting		62	Wushu	
63	Wrestling		64	Yachting	

SPORTS QUALIFICATION/ ACHIEVEMENT					
Name of the Sports Discipline (Please refer Para-9 &10 of notification)					
	Level of Participation	No. of medals won	Position of each medal won up to 3 rd place	If no medal won and only participated in the tournament the number of times participated in the Tournament	Name of the recognized Federation
A	Whether you have represented the country in an International Competition with the clearance of the Department of Youth Affairs & Sports.				
B	Whether you have represented a State/ UT in the Senior or Junior Level National Championships organized by the National Sports Federation recognized by the Department of Youth affairs and Sports or National Games organized by Indian Olympics Association and have won medals or positions up to 3 rd place. Between the candidates participating in Senior and Junior National Championships/ Games, the candidates having participates and won medal in Senior National Championship will be given preference.				
C	Whether you have represented a University in an Inter University competition conducted by association of Indian Universities/ Inter-University Sports Board and have won medals or positions up to the 3 rd place in finals.				
D	Whether you have represented the state schools in the National sports/ games for schools conducted by the All India School Games Federation and has won medals or position up to the 3 rd place in finals.				
E	Whether you have been awarded National Award in physical Efficiency under National Physical Efficiency Drive. If so, mention details thereof.				
<p>(Attach attested photocopies of relevant certificates issued by the competent authority in the prescribed proforma as mentioned in Para 9 of notification, No certificate of achievement/participation issued by other than authority mentioned in Para-9 of the notification will be valid.)</p> <p style="text-align: right;">Signature of the candidate</p>					



Declaration:-

I _____, hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect or ineligibility being detected before or after the appointment, my candidature/appointment is liable to be cancelled /terminated and my claim for the recruitment stand forfeited. I also understand that if any stage I am found ineligible by selection rules/regulations governing the conduct of selection process, my candidature can be cancelled or be declared to have failed by the department at its sole discretion. If any mistake in my application is detected after my selection, my service is liable to be terminated.

Date:

Place:

Signature of the Candidate

(Mandatory for candidates claiming benefits under OBC/SC/ST/EWS/PwD Category)

Declaration:

I, understand that my selection is liable to be cancelled, if it is found later on that I have availed benefits relating to OBC/SC/ST/EWS/PwD community for which I am not entitled.

Date:

Place:

Signature of the Candidate

17. FORM OF UNDERTAKING

On my appointment in the Department of Posts in relaxation of the normal rules of recruitment, I hereby undertake and bind myself that I shall serve the Department at least for a period of three years and shall also faith fully take part in sports events for which I may be selected, by the appropriate authority and that I shall also represent the Department of Posts in national games when called upon to do so.

Date:

Place:

Signature of the Candidate

I have read the notification thoroughly and that my application is liable to be rejected for not fulfilling any of the criteria mentioned in the notification.

Date:

Place:

Signature of the Candidate



Specimen Forms

FORM I

(For representing India in an international competition in one of the recognized games/ Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF _____

Certificate to meritorious sportspersons for employment to Group C services under the Central Government

Certified that Shri /Smt./Kumari _____ son/wife/
daughter of Shri _____ and resident
of _____ (complete address)
represented the country in the game/event of _____ in
_____ competition / tournament held at _____
from _____ to _____.

The position obtained by the individual/ team in the above said competition/ tournament was

The certificate is being given on the basis of record available in the office of National Federation/
National Association of _____

Place: _____

Date: _____

Signature: _____

Name: _____

Designation: _____

Name of Federation/National Association:

Address: _____

Seal: _____

Note:- This certificate will be valid only when signed personally by the Secretary National Federation/ National Association.

(Annexure B of the Department of Personnel and Administrative Reforms OM No. 147015/1/78- Estt(D) dated 4th August, 1980)



FORM 2

(For representing a State in India in a National Competition in one of the recognized Games/ Sports)

STATE ASSOCIATION OF _____ IN THE GAME _____ OF _____

Certificate to a meritorious sportspersons for employment to a Group C services under the Central Government.

Certified that Shri/Smt./Kumari _____ son/wife/ daughter of Shri _____ and resident of _____

(complete address)

represented the State of _____ in the game/event of _____

_____ in the National competition/ tournament held at _____

_____ from _____ to _____

The position obtained by the individual/ team in the above said competition/ tournament was _____

The certificate is being given on the basis of record available in the office of the State Association of _____

Place: _____

Date: _____

Signature: _____

Name: _____

Designation: _____

Name of the State Association: _____

Address _____

Seal: _____

Note:- This certificate will be valid only when signed personally by the secretary of State Association.

(Annexure B of the Department of Personnel and Administrative Reforms OM No. 147015/1/78-Estt(D) dated 4th August, 1980)



FORM 3

(For representing a University in the inter University Competition in one of the recognized Games/ Sports)

University of _____

Certificate to a meritorious sportspersons for employment to a Group C services under the Central Government.

Certified that Shri/Smt./Kumari _____ son/wife/daughter
of Shri _____ and resident of _____

_____ (Complete Address) Student of
_____ represented the university or
_____ in the inter university competition / tournament held
at _____ from _____ to _____.

The position obtained by the individual/ team in the above said competition/ tournament was

The certificate is being given on the basis of record available in the office of Dean of Sports or Officer in overall charge of sports in the university of _____

Place: _____

Date: _____

Signature: _____

Name _____

Designation: _____

Name of the University: _____

Address _____

Seal: _____

Note:- This certificate will be valid only when signed personally by the Dean/ Director of other officer in overall charge of sports in the university.

(Annexure B of the Department of Personnel and Administrative Reforms OM No. 147015/1/78-Estt(D) dated 4th August, 1980)



FORM 4

(For representing a State School team in the national games for School in one of the recognized Games/ Sports)

DIRECTORATE OF PUBLIC INSTRUCTIONS/ EDUCATION OF THE STATE OF _____

Certificate to a meritorious sportspersons for employment to a Group C services under the Central Government.

Certified that Shri/Smt./Kumari _____ son/wife/ daughter of Shri _____ and resident of _____ (complete address) Student of _____ represented the _____ State School team in the game /event of _____ in the National games for school held at _____ from _____ to _____

The position obtained by the individual/ team in the above said competition/ tournament was _____

The certificate is being given on the basis of record available in the office of Directorate of Public Instructions/ Education of _____

Place: _____

Date: _____

Signature: _____

Name: _____

Designation: _____

Address: _____

Seal: _____

Note:- This certificate will be valid only when signed personally by the Director or Additional/ Joint or Deputy Director in overall charge of sports/ games/ for schools in the Directorate of Public instructions/ Education of the state.

(Annexure B of the Department of Personnel and Administrative Reforms OM No. 147015/1/78-Estt(D) dated 4th August, 1980)

FORM 5

(For the awareness in physical efficiency performances conducted by the Ministry of Education and Social Welfare)

GOVERNMENT OF INDIA/ MINISISTRY OF EDUCATION AND SOCIAL WELFARE

Certificate to meritorious sportspersons for employment to a Group C services under the Central Government.

Certified that Shri/Smt/Kumari _____ son/wife/ daughter of
Shri _____ and resident of _____
_____ (Complete address)
represented the _____ School team in the game /event
of _____ in the National Competition held
at _____ from _____ to _____

The certificate is being given on the basis of record available in the Ministry of Education and Social welfare _____

Place: _____

Date: _____

Signature: _____

Name: _____

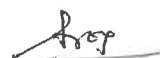
Designation: _____

Address: _____

Seal:

Note:- This certificate will be valid only when signed personally by the Secretary or other officer in overall charge of physical efficiency in the Ministry of Education and social welfare.

(Annexure B of the Department of Personnel and Administrative Reforms OM No. 147015/1/78-Estt(D) dated 4th August, 1980)



FORM OF CERTIFICATE as prescribed in MHA OM No.42/21/49/N GS dated 28.1.1952 as revised in Dept of Personnel and Administrative reforms letter no. 36012/6/76-Estt(SCT) dated 29.10.1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/ her claim an attested/certified copy of a certificate in the form given below, from the District Officer or the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Smt./Kumari* _____ son/daughter of _____ Of village/town* _____ in District/Division* _____ of the State/ Union Territory* _____ belongs to the Caste/Tribes* _____ which is recognized as a Scheduled Castes/Scheduled Tribes * under:- The Constitution (Scheduled Castes) order, 1950 _____.The Constitution (Scheduled Tribes) order,1950 _____.The Constitution (Scheduled Castes) Union Territories order, 1951* _____.The Constitution (Scheduled Tribes) Union Territories Order, 1951* _____.As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act. 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976. The Constitution (Jammu & Kashmir) Scheduled Castes Order,1956 _____.The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Schedule Tribes order (Amendment Act), 1976*.The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@. The Constitution (Pondicherry) Scheduled Castes Order 1964@. The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @ The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@. The Constitution (Goa, Daman & Din) Scheduled Tribes Order 1968 @ The Constitution (Nagaland) Scheduled Tribes Order, 1970 @ The Constitution (Sikkim) Scheduled Castes Order 1978@ The Constitution (Sikkim) Scheduled Tribes Order 1978@The Constitution (Jammu & Kashmir)Scheduled Tribes Order 1989@ The Constitution (SC) orders (Amendment) Act, 1990@ The Constitution (ST)orders (Amendment) Ordinance 1991 @ The Constitution (ST) orders (Second Amendment)Act,1991@ The Constitution(ST) orders (Amendment) Ordinance 1996@ The Scheduled Caste and Scheduled Tribe Orders (Amendment) Act 2002@ The Constitution (Scheduled Caste) Orders (Amendment) Act 2002. The Constitution (Scheduled Caste and Scheduled Tribe) Orders (Amendment) Act 2002@ The Constitution (Scheduled Caste) Order (Amendment)Act 2007@ % Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one Stated Union Territory Administration.

2. This certificate is issued on the basis of the schedule caste/schedule tribes certificate issued to Shri/Smt. _____ father/ mother of Shri/Smt./Kumari* _____ of village/town* _____ in District/ Division* _____ of the State/ Union Territory* _____ who belong to the _____ Caste/Tribe* _____ which is recognized as a Scheduled Caste/Scheduled Tribe * in the State/Union Territory *of



_____ Issued by the _____ dated _____
3. Shri/Smt./Kum* _____ and/or his/her* family ordinarily reside(s) in village /Town
_____ Of District/Division _____ of the State/ Union Territory of

Signature _____
Designation (with seal of office)

Place
Date

* Please delete the words which are not applicable.

@ Please quote ** specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Caste/Tribe Certificates:

(i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Dy. Collector/1st Class Magistrate/ Sub-Divisional Magistrate/ Extra-Assistant Commissioner/ Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tahsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.



(Form of Certificate to be produced by Other Backward Classes)

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town in _____ District/Division _____ in the State/Union Territory _____ belongs to the Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____ * Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/ sections (Creamy Layer) mentioned in Column 3 of the Scheduled to the Government of India, Department of Personnel & Training O.M. No. 360 I 2/22/93-Estt(SCT) dated 8.9.1993**.

District Magistrate
Deputy Commissioner etc.

Dated:

Seal.

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.



(Form of Certificate to be produced by Economically Weaker Sections)

Government of _____
 (Name & Address of the authority issuing the certificate)

INCOME&ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER
 SECTIONS

Certificate No. _____ Date _____ VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of
 _____ permanent resident of _____
 Village/street, _____ Post Office _____ District, in the
 _____ State/Union Territory _____ Pin Code _____ whose
 photograph is attested below belongs to Economically Weaker Sections, since the gross annual
 income* of his/ her family** is below Rs.8 Lakh (Rupees Eight Lakh only) for the financial year
 _____ His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities

2. Shri/Smt./Kumari belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes(Central List),

Name _____ Signature with seal of Office _____
 Designation _____

Recent
 Passport size
 Attested
 Photograph
 of The
 applicant

*Note1: Income covered all sources i.e. salary, agriculture, business, profession etc.

**Note2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/ her Parents and Siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.



Copy to be retained by the Post Office

e-Payment



Challan for a application fee for recruitment of meritorious sports persons 2021 in WB Circle, Kol-12

National e-Biller ID: **0000070146**

e-Biller name: **CPMG WB CIRCLE SPORTS**

Details of the candidate (to be filled by the candidate)

Name of the candidate:.....

Address:

Mobile No:.....

Post Applied for PA SA PM
(Please Tick Anyone)

Name of Post Office with State name:

Signature of Candidate

Signature of PA with stamp
of Post Office

Copy to be sent to Chief PMG, WB Circle,

Kolkata along with application form

e-Payment



Challan for application fee for recruitment of meritorious sports persons 2021 in WB Circle, Kol-12

National e-Biller ID: **0000070146**

e -Biller name: **CPMG WB CIRCLE SPORTS**

Details of the candidate (to be filled by the candidate)

Name of the candidate:.....

Address:

Mobile No:.....

Post Applied for PA SA PM
(Please Tick Anyone)

Fee paid: Rs.100/- (Rupees One Hundred only)

Date of deposit:

Receipt No:

Name of Post Office with State Name:

Paste Receipt here: -

Signature of candidate

Signature of PA with stamp
of Post Office

Annexure-VI

Copy to be retained by the candidate

e-Payment



Challan for application fee for recruitment of meritorious sports persons 2021 in WB Circle, Kol.-12

National e-Biller ID: **0000070146**

e-Biller name: **CPMG WB CIRCLE SPORTS**

Details of the candidate (to be filled by the candidate)

Name of the candidate:.....

Address:.....

Mobile No:.....

Post Applied for PA SA PM
(Please Tick Anyone)

Name of Post Office with State name:

Signature of Candidate

Signature of PA with stamp
of Post Office

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