



अखिल भारतीय आयुर्विज्ञान संस्थान, बिलासपुर  
हिमाचल प्रदेश - १७४००१  
All India Institute of Medical Sciences, Bilaspur  
Himachal Pradesh-174001  
<https://aiimsbilaspur.edu.in>  
e-mail:- establishment.aiimsbilaspur@gmail.com  
01978-292575



No. AIIMS-BLS(B)(01)/21- Dated

15.11.2021

**VACANCY NOTICE**

**RECRUITMENT OF VARIOUS GROUP 'A' AND 'B' POSTS ON DEPUTATION BASIS AT  
AIIMS BILASPUR, HIMACHAL PRADESH**

AIIMS Bilaspur is a premier Institute of National Importance (INI) established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and post graduate medical education and training.

The Director, AIIMS Bilaspur invites applications in the prescribed proforma from eligible Officers of Central/State Government/U.T./Autonomous Bodies/Universities/ Public Sector Undertaking/R&D Organization for filling up the following posts on **Deputation Basis** in All India Institute of Medical Sciences Bilaspur. The essential qualification experience etc. required for applying for these posts and detailed terms and conditions are as under:-

Sr. No.	Name of the Post	Group	Pay Scale (As per 7th CPC)	No. of Vacancies
1	Medical Superintendent	A	Level-14	01
2	Financial Adviser	A	Level-13	01
3	Superintending Engineer (Civil)	A	Level-13	01
4	Executive Engineer (Civil)	A	Level-11	01
5	Executive Engineer (Electrical)	A	Level-11	01
6	Assistant Controller of Examination	A	Level-11	01
7	Accounts Officer	A	Level-10	01
8	Assistant Administrative Officer	B	Level-07	02
9	Librarian Grade-I	B	Level-07	01
<b>Total number of vacancies</b>				<b>10</b>

37



**Note:**

1. The candidates who have already applied for the post of **Superintending Engineer (Civil) and Financial Adviser** against advertisement No. F.RECRUITMENT/AIIMS (03)/PGI/CHD/2019 dated 02-11-2019 issued by PGIMER-Chandigarh(Mentor Institute) will have to apply afresh, if otherwise eligible as per eligibility criteria mentioned in this advertisement. It is further re-iterated that advertisement issued vide notice No. F.RECRUITMENT/AIIMS (03)/PGI/CHD/2019 dated 02-11-2019 has been **Cancelled**.
2. The number of posts is tentative and is liable to change based on the requirement of Institute.
3. Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application.
4. The period of deputation shall not ordinarily exceed **03 years**.
5. Information regarding eligibility criteria and other terms and conditions are available on [www.aiimsbilaspur.edu.in](http://www.aiimsbilaspur.edu.in) or may be obtained by sending an e-mail on [aoaiimsbls@gmail.com](mailto:aoaiimsbls@gmail.com)

37



Sr. No.	Name of post	Pay Level	No. of Posts	Qualification & Experience for Deputation.
1	Medical Superintendent	14	01	<p><b>Essential</b></p> <p>A) A Medical qualification included in Schedule I &amp; II or Part II of the third Schedule of the Indian Medical Council Act of 1956 (Candidates possessing qualifications included in part II of the third Schedule should also fulfill the conditions specified in Section 13(3) of the Act).</p> <p>B) A Postgraduate qualification, e.g. MD or MS or a recognized qualification equivalent thereto.</p> <p style="text-align: center;"><b>Or</b></p> <p>Master's in Hospital Administration from a recognised Institution/University or a recognised qualification equivalent thereto.</p> <p>C) 14 years teaching and/or research experience after obtaining the postgraduate qualification in speciality or Master's Degree in Hospital Administration, of which at least 7 years should be in the Administration of major hospital in a senior position.</p>
2	Financial Adviser	13	01	<p><b>Essential</b></p> <p>Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research &amp; Development Organizations.</p> <p>i) Holding analogous posts on regular basis.</p> <p style="text-align: center;"><b>OR</b></p> <p>ii) With 5 years regular service from Group-A Organized Accounts Services in the Pay Level 12/Grade Pay of Rs. 7600 (6<sup>th</sup> CPC).</p> <p style="text-align: center;"><b>OR</b></p> <p>iii) Officers with 5 year's regular service at the level of Deputy Secretary of Central Government in the pay level-12/Grade Pay Rs. 7600 (6<sup>th</sup> CPC) and having 3 years experience in the field of Finance &amp; Accounts.</p>
3	Superintending Engineer (Civil)	13	01	<p><b>Essential</b></p> <p>Superintending Engineer (Civil) <b>or</b> Executive Engineer (Civil) with 5 years of regular service in that grade from CPWD failing which similar officers from other Central Engineering Departments or Engineering Departments of Central Statutory/Autonomous bodies.</p> <p>An officer taken on deputation shall possess a Degree in Civil Engineering.</p>
4	Executive Engineer (Civil)	11	01	<p><b>Essential</b></p> <p>Executive Engineer (Civil) <b>or</b> Assistant Executive Engineer (Civil) with 8 years of regular service in that grade from CPWD.</p> <p>In the event of suitable candidates not being available from CPWD, similar officers from other Engineering Departments of the Central Government or Central statutory/autonomous Bodies shall be Considered.</p> <p>An officer taken on deputation shall possess a Degree in Civil Engineering.</p>



5	Executive Engineer (Electrical)	11	01	<p><b>Essential</b> Holding the post of Executive Engineer (Elec.) on regular basis <b>or</b> Asstt. Engineer (Elec.) with 8 years of regular service in that grade, from CPWD. In the event of suitable candidates, not being available from CPWD similar officers from other Engineering Departments of the "Central Government or Central Statutory/ Autonomous Bodies shall be considered. An officer taken on deputation shall possess a Degree in Electrical Engineering.</p>
6	Assistant Controller of Examination	11	01	<p><b>Essential</b> Officers working under Central Government including Delhi administration, Central Statutory/Autonomous organization and holding analogous post or having 5/8 years of regular service in the posts carrying pay scale of Rs. 2200-4000/2000-3500 (Pre-Revised)/ Rs. 8000-13500/6500-10500 (Revised)/(Level-10/Level-7) in the pay matrix under 7<sup>th</sup> CPC) respectively and possessing the following:- (i) Degree of a recognized University or equivalent and (ii) Track record of absolute integrity and proved ability to maintain strict confidentiality of official matters. <b>Desirable:</b> Experience in organizing examinations /competitive tests.</p>
7	Accounts Officer	10	01	<p><b>Essential</b> (i) Officers under the Central Government <b>or</b> Central Statutory / Autonomous bodies holding analogous posts on regular basis and handling Accounts and Finance matters <b>or</b> holding posts of Accounts / Audit Officer or equivalent in the pay scale of Rs.2375-3500 (Revised to Level-07 in Pay Matrix)/Rs.2200-4000 (Revised to Level-10 in Pay Matrix). (ii) Assistant Accounts Officers in the pay scale of Rs. 2000-3200 (Revised Level-07 in pay matrix 7<sup>th</sup> CPC) with 7 year' of regular service in the grade(including the service in the grade of Junior Accounts Officer / SAS accountants / Accountant in the scale of Rs.1640-2900 (Revised to level 06 in Pay Matrix).</p>
8	Assistant Administrative Officer	7	02	<p><b>Essential</b> Officers of the Central/State/U.T Governments, or officers of the Central Autonomous/ Statutory Bodies or Public Sector Undertakings i) Holding analogous posts on regular basis; <b>or</b> ii) Posts in the Pay Level -06 of Pay Matrix with 5 year' of regular service in the relevant field and b) Possessing graduate degree. <b>Desirable</b> (i) Post Graduate Diploma in Personnel Management/ Labour Laws/ Administrative Law. Knowledge of Government Rules and Regulations.</p>



				Proficiency in computers.
9	Librarian Grade-I	7	01	<p><b>Essential</b></p> <p>Officers of the Central/State/U.T Governments, or officers of the Central Autonomous/ Statutory Bodies or Public Sector Undertakings</p> <p>a)</p> <p>i) holding analogous posts on regular basis; or ii) posts in the scale of Rs.1640-2900 (Level-06) with 3 years of regular service in the grade; and</p> <p>b) possessing the following qualifications:</p> <p>(1) M.Sc./M.A/ M.Com Degree; and (2) Bachelor's Degree in Library Science; and (3) Experience in acquisition of books, periodicals and documentation work in a Medical or other library of standing.</p>
<b>Total</b>			<b>10</b>	

The Officers who fulfill the above qualifications/eligibility may submit their application in the attached proforma **through proper channel** to the Deputy Director (Administration), All India Institute of Medical Sciences, Bilaspur Himachal Pradesh-174001 so as to reach by **15/12/2021** up to 5:00 PM by Speed Post/Registered Post only.

The envelope containing the application(s) should be super-scribed "**Application for the Post of ..... on Deputation basis.**" While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. Duly attested photocopies of their up-to-date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. **Applications without** forwarding through proper channel, vigilance clearance and complete CR Dossiers **will not be considered.** Desirous candidates may send advance copy of application through e-mail mentioned below but will have to produce N.O.C. from the cadre controlling authority at the time of interview otherwise their candidature will be cancelled. Copies of CR dossiers and vigilance clearance from the cadre controlling authority is **pre-requisite.**

**Applications from Non-Government employee will not be entertained.**

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

In case of any clarifications regarding the recruitment please e-mail at [aoaiimsbils@gmail.com](mailto:aoaiimsbils@gmail.com) or contact No. 01978-292575

  
**Deputy Director (Admin)**  
 AIIMS, Bilaspur H.P.

5



Application for the post of.....on  
deputation basis in AIIMS, Bilaspur H.P.  
**No. AIIMS-BLS(B)(01)/21- Dated 15.11.2021**

1.	Name and address in <b>BLOCK</b> letters: ..... ..... .....  ..... ..... .....  ..... ..... .....  ..... ..... .....	Affix here recent passport size photograph
2.	Father's Name	
3.	Date of Birth (DD/MM/YYYY)	
4.	Date of retirement under Central/State Government Rules	
5.	Educational Qualification	
	i)	
	ii)	
	iii)	
	iv)	
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).	
	Required	Possessed by the Applicant
Essential:		



	Desirable:	
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post	



8. Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.

S. No	Name of the Office/ Institute/Organization)	Post Held	Duration of Experience		Total Duration of Experience Year(s), Month(s), day(s)	Pay-band and Grade of pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
			From	To			
1.							
2.							
3.							
4.							
5.							
<b>Total workexperience in required Grade Pay:</b>			..... <b>Year(s)</b> .....			<b>Month(s)</b> ..... <b>Day(s)</b>	



9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)	
10.	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong.	
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University	
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13.	Total emoluments per month now drawn.	
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient.	
15.	Whether belongs to SC/ST/OBC (if yes, please specify)	
16.	Contact Numbers & E-mail ID:	
	1) Office	
	2) Residence	
	3) Mobile	
	4) E-mail ID	
17.	If selected, specify the minimum required joining time	
<i>Signature of the Candidate</i>		Candidate's Address: ..... ..... ..... ..... ..... ..... .....
Date:		



Countersigned:	
<hr/> [Employer/Authorized Officer]	



**Check list**

<b>Sr. No.</b>	<b>Particular</b>	<b>Yes/No</b>
1.	Whether application forwarded by through proper channel/NOC attached?	
2.	Whether attested copies of the up-to-date APARs for last 05 (five) years attached?	
3.	Whether Vigilance Clearance Certificate attached?	
4.	Whether Integrity Certificate attached?	
5.	Statement of Minor/Major penalties imposed (if any) attached?	

Name of the Applicant.....

Signature of the Applicant.....

**Note:** Applications without forwarding through proper channel, vigilance clearance and complete CR Dossiers will not be considered.