

राष्ट्रीय विज्ञान संग्रहालय परिषद
National Council of Science Museums
ब्लॉक- जी एन, सेक्टर-V, बिधान नगर/
Block-GN, Sector-V, Bidhan Nagar
कोलकाता/Kolkata – 700 091

National Council of Science Museums (NCSM) invites applications for engagement of Consultant (Hindi Translator) on contractual basis. The engagement of Consultant is on contractual basis for an initial period of one year which may be extended on year to year basis as per requirement of the Council. The Competent Authority will have all the rights to select any one of the applicants as Consultant or cancel all the applications at its sole discretion. The decision of the Competent Authority will be final & binding on applicants.

1. Essential qualifications

Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;

Or

Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

Or

Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level;

Or

Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

Or

Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level.

2. Experience

Applicant is required to have at least 20 years' experience in the field of Rajbhasha related activities especially translation work from English to Hindi and vice versa in Central Government/State Government/PSU/Central or State Autonomous Body etc.

3. Scope of Work

Advice and Implementation of Rajbhasha related programs and activities in NCSM and its units.

Translation from English to Hindi and Vice Versa.

Typing in Hindi (Unicode, Krutidev etc.) & English as per requirement.

4. Age Limit

Upper age limit - 65 years of age as on 10.01.2022

5. Contract Period

Initial contract would be for a period of one year and may further be extended on year to year basis subject to functional requirement, appraisal of the performance and medical fitness of the individual.

6. Accommodation

No accommodation facility or house rent will be provided by NCSM.

7. Terms of payment

A Consolidated remuneration of `50,000.00 / `40,000.00 / `35,000.00 / `25,000.00 per month as applicable will be paid to the person retired from Central Govt./State Govt./ PSU/ Central or State Autonomous Body in the rank of Deputy Secretary / Under Secretary / Section Officer / Assistant Section Officer at the time of retirement of service.

8. Tax deduction at sources

The income tax or any other tax liable to be deducted, as per the prevailing rules, will be deducted at source before effecting the payment for which NCSM will issue TDS certificate as applicable.

9. Guidelines for submission of application

The duly completed application in prescribed format should be submitted addressed to the Secretary, NCSM so as reach NCSM, Kolkata on or before 10.01.2022. Any application received after the due date will be rejected.

- 10.** NCSM has the right to cancel advertisement and not to proceed in the matter for engagement of consultant, at any stage or to accept or reject any or all applications without assigning the reason therefor.
- 11.** Other terms & conditions of the engagement will be carried out as per Govt. of India guidelines.

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|-----|---|--|
| 1. | Name | |
| 2. | Father's Name | |
| 3. | Present/Residential Address | |
| 4. | Date of Birth (DD/MM/YYYY) | |
| 5. | E-mail Address | |
| 6. | Contact Number | |
| 7. | Date of Entry into Govt. Service | |
| 8. | Date of Retirement | |
| 9. | Education Qualifications | |
| 10. | Brief particulars of Service with Nature of duties performed (Starting from last appointment) | |

| Sl. No. | Name of the Ministry/ Department | Period (MM/YYYY) | Post Held | Nature of work |
|---------|----------------------------------|------------------|-----------|----------------|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |

1. Additional Information if, in support of your suitability for the post :

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information give above is true to the best of my knowledge and belief. The supporting documents would be made available on demand.

Yours faithfully,

Signature:

Full Name: _____

Date: _____

Place: _____