Applications are invited for the following post of **Scientist B (Medical), Scientist B (Non-Medical), Research Assistant, Laboratory technicians, Data Entry Operator and Multi-Tasking Staff** under the project entitled **"Medical College Level Viral Research and Diagnostic Laboratory (VRDL)**" on purely contractual basis at UCMS & GTB Hospital, Delhi for the period of one year in the department of Microbiology. Eligible applicants may submit their applications by 10/12/21; 4:00 PM at www.vrdlucms@gmail.com

UNIVERSITY COLLEGE OF MEDICAL SCIENCES

& G.T.B Hospital
DILSHAD GARDEN DELHI- 110095

F.No. UCMS/Micro/VRDL/2021/01   **Dated: -11.11.2021**

VACANCY NOTIFICATION FOR CONTRACTUAL POSTS

Online applications are invited in the prescribed format available on the websites of UCMS i.e**. www.ucms.ac.in, up to 04:00 PM by 10th December 2021** for filling up the following vacancies under the project on purely contractual basis at UCMS & GTB Hospital, Delhi. After scrutiny of the applications, shortlisted candidates will be invited for interview/written test (whichever is applicable).

Title of Project: - **"Medical College Level Viral Research and Diagnostic Laboratory (VRDL)" (Funded by ICMR).**

Place of Work: - Department of Microbiology, UCMS & GTB Hospital, Delhi.

Duration of Employment: One Year (12 Months).

S. No.	Name of the post	No. of Vacancy	Consolidated Salary (per month)	Age limit (In years)
01	Scientist B (Medical)	01	*Rs 56000/-+ HRA	40
02	Scientist B (Non-Medical)	01	*Rs 56000/-+ HRA	40
03	Research Assistant	01	#Rs 35000/-	35
04	Laboratory Technicians	02	*Rs 20000/-+ HRA	35
05	Data Entry Operator	01	#Rs.20000/-	35
06	Multi-Tasking Staff	01	#Rs.18000/-	35

* Increment as admissible as per DST norms

Consolidated without any allowances

1. Position: Scientist B (Medical)

Essential qualification:

- MBBS / BDS / B.V.Sc & AH recognized by MCI / DCI / VCI respectively.

Desirable Qualifications:
- MD in the related subject from a recognized university for candidates with first class relevant degree.
- Additional Post-doctoral research / training experience in relevant subjects in recognized institute(s).
- Knowledge of Computer Applications or Business Intelligence tools / Data Management
- Two years R&D / Teaching experience in relevant subject after obtaining essential qualification.
  NOTES:
- MD or M. V. Sc degree in relevant subjects shall be treated equivalent to three years experience respectively.
- Candidates with MD / MDS / M. V. Sc degree will be preferred for engagement.

Job description:
- Real-time assessment of any viral outbreak in UCMS Delhi & adjoining areas
- Coordination with state health personal in control measurement of any viral outbreak.
- Ensuring the proper sample collection and its transportation by health workers in case of laboratory investigation of any viral outbreak in Delhi
- Routine diagnosis of all viral infections whose facilities are available in VRDL.
- Conducting training and workshops for Medical Colleges of Delhi
- Writing of any significant laboratory work for publication in reputed journals.
- Participating in research projects sanctioned.
- Writing new research projects and working on it.
- Completion of any other work assigned by PI and Co-PI for the smooth functioning of VRDL.
- Supervision and management of other staff employed in VRDL.

2. Position: Scientist B (Non-Medical)

Essential qualification:

- 1st class Master's degree in relevant subject from a recognized university, Or
- 2nd class M. Sc. + Ph.D. degree in relevant subject from a recognized university.

Desirable Qualifications:

- Additional Post-doctoral research / training experience in relevant subjects in recognized institute(s).
- Knowledge of Computer Applications or Business Intelligence tools / Data Management
- Two years R&D / Teaching experience in relevant subject after obtaining essential qualifications.
  NOTES:
- PhD degree in relevant subjects shall be treated equivalent to three years' experience.
- Candidates with PhD or M. Tech degree will be preferred for engagement.

Job description:

- Similar to Scientist B (Medical)

3. Position: Research Assistant

Essential qualification:

- Postgraduate degree in relevant subject.

Desirable Qualifications:

- Previous experience of working in a Virology/Microbiology research lab.
- Knowledge of computer applications /data management.

Job description:

Perform all viral disease investigation received in the laboratory. Ensure timely diagnosis of all viral disease investigation done in the laboratory. Maintenance of all documentation in terms of inventory / log book / SOP/ raising demand for any equipment / chemical / plasticware / glassware / kits. Completion of any work assigned by PI, Co-PI, Scientist I

in smooth functioning of VRDL.

4. <u>Position: Laboratory Technician</u>

Essential qualification:

- B. Sc./ Intermediate with diploma in Medical Laboratory Technology or High School with 5 years Lab. Experience.

Desirable Qualifications:

- Previous experience of working in a research lab.
- Knowledge of computer applications or business intelligence tools/data management

Job description:

Perform all viral disease investigation received in the laboratory. Ensure timely diagnosis of all viral disease investigation done in the laboratory. Maintenance of all documentation (inventory / log book / SOP/ raising demand for any equipment / chemical / plasticware / glassware / kits).

5. **<u>Position: Data Entry Operator:</u>**

Essential qualification:

Graduate with knowledge of data entry work.

Job description:

Entering various data generated in laboratory. All office work related to VRDL laboratory.

6. **<u>Position: Multi-Tasking Staff:</u>**

Essential qualification:

High School / Matric / equivalent from a recognized board.

Job description:

Glassware and labware cleaning. Filing and to follow all instructions of Scientist B, Research Assistant and Laboratory technician.

General Instructions: -

1. Candidate has to mention name of post in the subject of Email i.e. "Application for the post of Scientist B (Medical), Scientist B (Non -Medical), Research Assistant, Laboratory Technician, Data Entry Operator, Multi-Tasking Staff' (whichever is applicable).

2. Applications form along with self-attested supportive documents (Scanned and attached as single PDF) have to be send via email to www.vrdlucms@gmail.com (**Last date-10th December 2021, 04.00 PM)**. All documents to be in chronological order (qualification and experience).

3. Separate application should be submitted for each post, if applying for more than one post.

4. Shortlisting of candidates for interview/written test shall be done on basis of educational qualification and experience as per advertisement.

5. The shortlisted candidates will be intimated about the interview/written test via e-mail or candidates may check our College website i.e. www.ucms.ac.in for any update related to the advertisement.

6. Age relaxation as per ICMR rules.

7. Candidates must submit the duly self-attested copies of proof of their age, educational qualifications, experiences, testimonials along with application form etc. at the time of interview, if shortlisted.

8. Selected candidates must bring all the documents as mentioned below in Original for verification along with following: -
    a. Two recent passport size photographs.
    b. Set of self-attested photocopies of the relevant documents i.e., Date of birth certificate, Educational/Professional qualification certificate.
    c. Experience certificate
    d. NOC (In case of a government job)

9. Incomplete application (not accompanied by relevant documents) or applications received after due date/time will be summarily rejected.

10. Submission of incorrect or false information shall disqualify the candidature at any stage of recruitment process.

11. The benefit of Provident Fund, Leave Travel Concession, Medical claim, CCA etc. will not be available to the project employee.

12. The Competent Authority reserves the right to any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason.

13. No TA/DA will be paid for attending the interview.

14. Cut-off date for age limit will be considered as on last date of submission of Application form.

15. The Competent Authority has the right to accept/ reject any application without assigning any reason thereof and no correspondence will be made in this matter

16. Since the posts are filled-up on purely temporary and contractual basis for a period of twelve month, the candidate will have no right to claim for any type of regular/permanent employment.

17. The selected candidate shall be engaged initially for duration offered and may continue further after review on the basis of his/her performance and depending upon tenure of the project, availability of funds, functional requirement etc.

18. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.

19. He/she may have to work in shifts/ Night duty's. Staff may have to go on field visits and travel outstation for any need under the project.

20. Canvassing in anyway will lead to disqualification for the candidature.

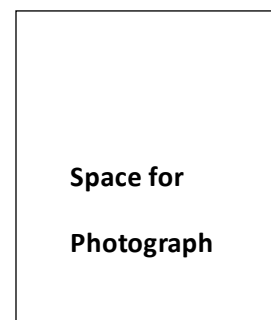21. In case of any query, email to www.vrdlucms@gmail.com.

Principal Investigator

VRDL, UCMS & GTB Hospital, Delhi

UCMS & GTB Hospital

DILSHAD GARDEN-110095

__APPLICATION FORMAT__

1. Post Applied for:

2. Name of the Applicant:

3. Father's/Husband's Name:

4. Date of Birth:

5. Age:

6. Sex: Male ( )   Female ( )

7. Whether belongs to SC/ST/OBC category (for age relaxation):

8. Nationality:

9. Marital status:

10. Permanent Address:

11. Address of Correspondence:

12. Email Address:

13. Contact No.:

14. Detail of qualifications (in chronological order): -

S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

15. Experience detail in chronological order (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

I hereby declare that above information provided by me is correct to my knowledge and belief.

Date:

Place:

(Signature of the Candidate)