वै.औ.अ.प. – केन्द्रीय औषधीय एवं सगन्ध पौधा संस्थान
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद)
पोस्ट आफिस – सीमैप कैम्पस, लखनऊ –226 015, भारत

CSIR-CIMAP

CSIR - CENTRAL INSTITUTE OF MEDICINAL & AROMATIC PLANTS

(Council of Scientific & Industrial Research)

P.O. CIMAP Campus, Lucknow – 226 015, INDIA

विज्ञापन सं./Advertisement No.1/2021

प्रशासनिक एवम तकनीकी पदों पर भर्ती हेतु विज्ञापन
Advertisement for Administrative & Technical posts

URL for Online Application: https://recruitment.cimap.res.in
OR
Access link 'Advertisement No. 1/2021' on https://www.cimap.res.in

1.ऑनलाइन आवेदन आरंभ करने की तिथि :	बुधवार, 29 दिसम्बर, 2021; 10.00 Hrs. IST
1. Start date for Online Application :	Wednesday, 29th December, 2021; 10.00 Hrs. IST
2.ऑनलाइन आवेदन की अंतिम तिथि :	बृहस्पतिवार, 10 फरवरी, 2022; 23:59 Hrs. IST
2. Last date for Online application :	Thursday, 10th February 2022; 23:59 Hrs. IST
3.सीमैप में सभी संगत प्रपत्रों के साथ आवेदन पत्र के प्रिंट आउट प्रति की प्राप्ति की अंतिम तिथि :	शुक्रवार, 25 फरवरी, 2022; 17:30Hrs.IST
3. Last date for Receipt of printout copy of application alongwith all relevant documents at CIMAP :	Friday, 25th February 2022; 17:30Hrs. IST

सीएसआईआर-केंद्रीय औषधीय एवं सगंध पौधा संस्थान, लखनऊ वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद (सीएसआईआर), नयी दिल्ली की एक घटक प्रयोगशाला है। सीएसआईआर-सीमैप पादप विज्ञान के महत्वपूर्ण क्षेत्रों में बेसिक तथा अप्लाइड अनुसंधान करता है।

CSIR-Central Institute of Medicinal & Aromatic Plants (CIMAP), Lucknow is a constituent laboratory of Council of Scientific & Industrial Research (CSIR), New Delhi. CSIR-CIMAP undertakes basic and applied research in important areas of plant sciences.

सीएसआईआर-केंद्रीय औषधीय एवं सगंध पौधा संस्थान, लखनऊ अपने अनुसंधान से संबंधित गतिविधियों में प्रशासनिक/तकनीकी सपोर्ट के लिए निम्न विवरण के अनुसार भारतीय नागरिकों से निर्धारित प्रपत्र में ऑनलाइन आवेदन आमंत्रित करता है :–

CSIR-CIMAP invites applications online from Indian citizens in the prescribed application form for the following posts for administrative/Technical support in research related activities as per the details here under:

प्रशासनिक पद /ADMINISTRATIVE POSTS				
पदनाम **Designation**	**पदों की संख्या एवं आरक्षण की स्थिति** **No. of Posts & Reservation**	**पे बैंड/ पे मैट्रिक्स लेवल** **Pay Band/Pay Matrix Level**	***कुल परिलब्धियाँ** **Total Emoluments**	**** 10.02.2022 को अधिकतम आयु** **Maximum Age limit as on 10.02.2022**
कनिष्ठ सचिवालय सहायक (सामान्य) Junior Secretariat Assistant (Gen)	07 पद/Post (अनारक्षित-05,अ.पि.व.-01, अ.जा-01) (UR-05,OBC-01, SC-01)	पे मैट्रिक्स लेवल-2 रु०19900-63200 Pay Matrix Level-2 Rs.19900-63200 (Pre-revised PB-1 GP-1900)	रु०/Rs.31438/-	28 वर्ष/years
कनिष्ठ सचिवालय सहायक (वित्त एवं लेखा)) Junior Secretariat Assistant (F&A)*	01 पद/Post (Backlog post) (अ.जा-01) (SC-01)	पे मैट्रिक्स लेवल-2 रु०19900-63200 Pay Matrix Level-2 Rs.19900-63200 (Pre-revised PB-1 GP-1900)	रु०/Rs.31438/-	28 वर्ष/years

कनिष्ठ सचिवालय सहायक (भंडार एवं क्रय) Junior Secretariat Assistant (S&P)	01 पद/Post (अनारक्षित) (Unreserved)	पे मैट्रिक्स लेवल-2 रु०19900-63200 Pay Matrix Level-2 Rs.19900-63200 (Pre-revised PB-1 GP-1900)	रु०/Rs.31438/-	28 वर्ष/years
कनिष्ठ आशुलिपिक Junior Stenographer	04 पद/Post (अनारक्षित-03, अ.पि.व.-01) (UR-03,OBC-01)	पे मैट्रिक्स लेवल-4 रु० 25500-81100 Pay Matrix Level-4 Rs. 25500-81100 (Pre-revised PB-1 GP-2400)	रु०/Rs.42711/-	27 वर्ष/years
एकाकी पद/ ISOLATED POSTS				
सुरक्षा सहायक Security Assistant	01 पद/Post (अनारक्षित) (Unreserved)	पे मैट्रिक्स लेवल-6 रु0 35400-112400 Pay Matrix Level -6 Rs. 35400-112400 (Pre-revised PB-2 GP-4200)	रु०/Rs.57462/-	28 वर्ष/years
स्वागती Receptionist	01 पद/Post (अनारक्षित) (Unreserved)	पे मैट्रिक्स लेवल-6 रु0 35400-112400 Pay Matrix Level -6 Rs. 35400-112400 (Pre-revised PB-2 GP-4200)	रु०/Rs.57462/-	28 वर्ष/years
TECHNICAL POSTS / तकनीकी पद				
वरिष्ठ तकनीकी अधिकारी (2) Sr. Technical Officer(2)	01 पद/Post (अनारक्षित) (Unreserved)	पे मैट्रिक्स लेवल-11 रु0 67700-208700 Pay Matrix Level -11 Rs. 67700-208700 (Pre-revised PB-3 GP-6600)	रु०/Rs.110305/-	40 वर्ष/years
वरिष्ठ तकनीकी अधिकारी (1) Sr. Technical Officer(1)	04 पद/Post (अ.पि.व.-02, अ.जा.-01, आ.क.व.-01) (OBC-02, SC-01 & EWS-01)	पे मैट्रिक्स लेवल-10 रु0 56100-177500 Pay Matrix Level -10 Rs. 56100-177500 (Pre-revised PB-3 GP-5400)	रु०/Rs.93021/-	35 वर्ष/years
चिकित्सा अधिकारी/ वरिष्ठ तकनीकी अधिकारी (1) Medical Officer/ Sr. Technical Officer(1)	01 पद/Post (अनारक्षित) (Unreserved)	पे मैट्रिक्स लेवल-10 रु0 56100-177500 Pay Matrix Level -10 Rs. 56100-177500 (Pre-revised PB-3 GP-5400)	रु०/Rs.93021/-	35 वर्ष/years
तकनीकी सहायक Technical Assistant	02 पद/Post (अनारक्षित-01, अ.पि.व.-01) (UR-01, OBC-01)	पे मैट्रिक्स लेवल- 06 रु0 35400-112400 Pay Matrix Level -06, Rs. 35400-112400 (Pre-revised PB-2 GP-4200)	रु०/Rs.57462/-	28 वर्ष/years

*कुल परिलब्धियों का तात्पर्य किसी भी वाई शहर में वेतन पीएमएल की न्यूनतम वेतन पर मिलने वाले एच.आर.ए, डी.ए. तथा टी.ए.को शामिल करने पर

*Total Emoluments means approximate total emoluments on minimum of PML including House Rent Allowance in Class'Y'city and D.A. /T.A.

**कृपया आयु सीमा छूट को छूट कालम के अंतर्गत देखें।

** Please see age relaxation under Relaxation column.

Post Code	**Pay Matrix Level as per 7th CPC**	**Name/Area/ No. of post & reservation/**	**Age Limit**	**Essential Qualification**	**Desirable Qualification/ Experience**	**Job Specification & Likely place of posting**
A0121	PML-2 Rs.19900-63200	Junior Secretariat Assistant (Gen) **07 Posts** (05 Unreserved, 01 reserved for OBC & 01 for SC)	28 Years	10+2/XII or its equivalent and proficiency in typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer as per the prescribed norms fixed by DOPT from time to time.	Graduation or equivalent with proven working knowledge of Computers preferably to work on MS Office/ MS Excel, MS Power Point and Typing in English & Hindi both.	Selected candidates are required to do all clerical and typing jobs and other office work as assigned from time to time. Place: Lucknow/Bengaluru/ Hyderabad/Pantnagar
A0221	PML-2 Rs.19900-63200	Junior Secretariat Assistant (S&P) **01 Post** (Unreserved)	28 Years	10+2/XII or its equivalent and proficiency in typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer as per the prescribed norms fixed by DOPT from time to time.	Graduation or equivalent with proven working knowledge of Computers preferably to work on MS Office/ MS Excel, MS Power Point and Typing in English & Hindi both.	Selected candidates are required to do all clerical and typing jobs and other office work as assigned from time to time. Place: Lucknow
A0321	PML-4 Rs.25500-81100	Junior Stenographer **04 Posts** (03- Unreserved & 01- reserved for OBC)	27 Years	10+2/XII or its equivalent and proficiency in stenography at a speed of 80 w.p.m. in Shorthand in (English/Hindi) as per the prescribed norms fixed by DOPT from time to time.	Graduation or equivalent with Proven working knowledge of Computers preferably to work on MS Office/ MS Excel, MS Power Point and Stenography in English & Hindi both.	To provide secretarial/ stenographic assistance/ Typing and/or such other duties in the office/ laboratory as and when assigned. Place: Lucknow/Bengaluru Hyderabad/Pantnagar
A0421	PML-6 Rs. 35400-112400	Security Assistant **01 Post** (Unreserved)	28 Years	Ex-Servicemen JCO in Army or equivalent in other Paramilitary Forces with five year's experience in the work of security.	Knowledge of legal guidelines for area security and public safety. Tech-savvy with experience in surveillance system.	To ensure safety and security of the Institute, visitors and associated property. Check surveillance cameras periodically and patrol premises regularly to maintain safety and security. Place: Lucknow
A0521	PML-6 Rs. 35400-112400	Receptionist **01 Post** (Unreserved)	28 Years	Graduate with two year's relevant experience as Receptionist in a Govt./Autonomous Body/Public Undertaking.	Knowledge of computer applications and telecommunications.	Responsible for handling front office Reception including greeting guests answering phones, handling inquiries related to R&D activities of the institute. Place: Lucknow

T0121	PML-11 Rs.67700 - 208700	Senior Technical Officer (2) (Lab supervisor & Safety Manager) **01 Post** (Unreserved)	40 Years	B.E./B.Tech (Biotechnology) or equivalent with minimum 55% marks and five years' experience as lab manager/ supervisor/safety officer or equipment maintenance Or M.Sc.(Botany/Biotechnology/ Biochemistry/Life Sciences) or equivalent with minimum 55% Marks and five years' experience as lab manager/ supervisor/safety officer or equipment maintenance	Working experience in the area of equipment maintenance, record keeping and safety measures in the laboratories and experimental fields.	To assist institute for the maintenance of laboratories/equipments as well as safety and security issues Place: Lucknow
T0221	PML-10 Rs.56100-177500	Senior Technical Officer (1) (Agronomy and extension) **03 Posts** (01 Reserved for SC, 01 for OBC & 01 for EWS)	35 Years	M.Sc.in Agronomy/ Agriculture economics/ Agriculture extension/Soil Science or equivalent with 55% marks and two years' experience in crop management, maintenance of farm and transfer of Agrotechnology.	Working experience in the area of agronomic research, extension activities and demonstration of agrotechnologies	Cultivation, propagation and production of quality planting material, farm management and extension activities of Medicinal and Aromatic Plants Place: Lucknow/Purara/Bengaluru
T0321	PML-10 Rs.56100-177500	Sr. Technical Officer(1) (Civil Engineering) **01 Post** (Reserved for OBC)	35 Years	B.E./B.Tech (Civil Engineering) with minimum 55% marks and two years' experience in the relevant area/field.	M.Tech. in Civil Engineering.	Planning, Supervision and all activities related to construction and maintenance of civil engineering works. Place: Lucknow
T0421	PML-10 Rs.56100-177500	Medical Officer / Sr. Technical Officer (1) **01 Post** (Unreserved)	35 Years	MBBS with minimum 55% marks.	MD/MS Candidates having experience of treating employees/ Pensioners of Central/ State Government Departments/Public Sector Undertaking/ Autonomous bodies.	To be deployed in the CIMAP Dispensary and shall attend patients on OPD basis which includes common medical ailments & follow-up of chronic medical diseases. Place: Lucknow
T0521	PML-6 Rs. 35400-112400	Technical Assistant (Civil Engineering) **02 Posts** (01 Unreserved & 01 Reserved for OBC)	28 Years	Diploma in Civil Engineering of atleast 3 years full-time duration with minimum 60% marks and experience of 02 years in the relevant area/field OR Diploma in Civil Engineering of atleast 2 years full-time duration in case of lateral admission in Diploma courses with minimum 60% marks and experience of 02 years in relevant area/field.	B.E./B.Tech. in Civil Engineering.	Preparation of estimate, drawings, surveying, maintenance, construction work and all activities related to civil engineering works at the Institute and its Research Centres. Place: Lucknow

Backlog post						
A0621	PML-2 Rs.19900-63200	Junior Secretariat Assistant (F&A)# **01 Post** (Reserved for SC)	28 Years	10+2/XII or its equivalent with Accountancy as a subject and proficiency in computer typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer as per the prescribed norms fixed by DOPT from time to time.	Graduation or equivalent. Proven working knowledge of Computers preferably to work on MS Office/ MS Excel, MS Power Point and Typing in English & Hindi both.	Auditing of bills for payment, writing Cash Book, data entry in accounting software and preparation of annual accounts, Bank Reconciliation etc. Place: Lucknow
# Post advertised against CIMAP Advt.No.1/2020 on 04.03.2020 in various newspapers & on 21.03.2020 in Employment News has been cancelled. Eligible candidates who have applied for this post need to apply afresh.						

Selection Criteria:

A. Junior Secretariat Assistant (Gen/F&A/S&P)

Eligible candidates will be invited for a Typing Test/Competitive Written Examination. While the typing speed test will only be qualifying in nature, the final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination. The merit list (on the basis of the marks obtained by the candidates in Paper-II) will only comprise of those candidates who have qualified the proficiency test in typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer as per the prescribed norms fixed by DOPT from time to time. (35/30 words per minute correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word; Time allowed-10 minutes).

B. Junior Stenographer

Eligible candidates will be invited for Stenography Test/Competitive Written Examination. While the proficiency in Stenography will only be qualifying in nature, the final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination. The merit list will only comprise of those candidates who have qualified the proficiency test in Stenography.

C. Security Assistant

Eligible candidates will be invited for a skill/physical Test and personality assessment test which will be qualifying in nature. Those who qualify in the physical and personality assessment test will be invited for a written test. The merit list (on the basis of the marks obtained by the candidates in Paper-II) will only comprise of those candidates who have qualified in skill/physical and personality assessment test.

D. Receptionist

The candidates as recommended by the Screening Committee will be invited for Personality Assessment Test.

E. Sr. Technical Officer(2)

The candidates as recommended by the Screening Committee will be invited for Interview.

F. Sr. Technical Officer(1)

The candidates as recommended by the Screening Committee will be invited for Interview.

G. Technical Assistant

The candidates as recommended by the Screening Committee will be invited for a Trade Test. Those who qualify in the trade test will be invited for a competitive written examination. The final merit list will be prepared only on the basis of the performance of the candidates in the competitive written examination.

The Syllabus/Mode of Written Examination

For Junior Secretariat Assistant (Gen./F&A/S&P)

Mode of Examination	Objective Type Multiple Choice Examination
Medium of Questions	The questions will be set both in English and Hindi except the questions on English Language.
Standard of exam	Class XII.
Question Papers	There will be two papers (Paper-I and Paper-II) consisting of total no. of 200 questions for time allotted to 2 hours and 30 minutes. The second paper will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in Paper-I. The Final merit list will be prepared only on the basis of the marks obtained by the candidates in Paper-II

Paper-I (Time Allotted – 90 minutes)

Subject	No. of questions	Maximum Marks	Negative Marks
Mental Ability Test*	100	200 (two marks for every correct answer)	There will be no negative marks in this paper

*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational judgement etc.

Paper-II (Time Allotted – 1 hour)

Subject	No. of questions	Maximum Marks	Negative Marks
General Awareness	50	150 (three marks for every correct answer)	One negative mark for every wrong answer
English Language	50	150 (three marks for every correct answer)	One negative mark for every wrong answer

For Junior Stenographer :

Mode of Examination	Objective Type Multiple Choice Examination
Medium of Questions	The questions will be set both in English and Hindi except the questions on English Language.
Standard of exam	Class XII.
Total no. of Question	200
Time Allotted	Total 2 hours

i) Competitive Written Examination will consist of only one Paper with three parts as details below :

Paper-I (Time Allotted – 2 Hours)

Part	Subject	No. of questions	Maximum Marks	Negative Marks
I	General Intelligence & Reasoning	50	50	0.25 marks is deducted for every wrong answer
II	General Awareness	50	50	0.25 marks is deducted for every wrong answer
III	English Language & Comprehension	100	100	0.25 marks is deducted for every wrong answer

ii) Proficiency Test in Stenography : The candidates will be given one dictation for 10 minutes in English or Hindi (as opted by the candidates in the application form) at the speed of 80 w.p.m. for the post of Junior Stenographer. The transcription time is as follows:

S.No.	Language of Skill Test	Time Duration (in minutes)
I	English	50
II	Hindi	65

For Security Assistant :

Mode of Examination	Objective Type Multiple Choice Examination
Medium of Questions	The questions will be set both in English and Hindi except the questions on English Language.
Standard of exam	Class XII.
Question Papers	There will be two papers (Paper-I and Paper-II) consisting of total no. of 200 questions for time allotted to 2 hours and 30 minutes. The second paper will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in Paper-I. The Final merit list will be prepared only on the basis of the marks obtained by the candidates in Paper-II

Paper-I (Time Allotted – 90 minutes)

Subject	No. of questions	Maximum Marks	Negative Marks
Mental Ability Test*	100	200 (two marks for every correct answer)	There will be no negative marks in this paper

*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational judgement etc.

Paper-II (Time Allotted – 1 hour)

Subject	No. of questions	Maximum Marks	Negative Marks
General Awareness	50	150 (three marks for every correct answer)	One negative mark for every wrong answer
English Language	50	150 (three marks for every correct answer)	One negative mark for every wrong answer

For Technical Assistant :

Mode of Examination	Objective Type Multiple Choice Examination
Medium of Questions	The questions will be set both in English and Hindi except the questions on English Language.
Standard of exam	Diploma/Graduation Level (based on the advertised qualification of the post).
Question Papers	There will be three papers consisting of total no. of 200 questions for time allotted to 3 hours. The second and third paper will be evaluated only for those candidates who secure the minimum threshold marks to be determined by the Selection Committee in the first paper. The Final merit list will be prepared only on the basis of the marks obtained by the candidates in Paper-II & III.

Paper-I (Time Allotted – 1 hour)

Subject	No. of questions	Maximum Marks	Negative Marks
Mental Ability Test*	50	100 (two marks for every correct answer)	There will be no negative marks in this paper

*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational judgement etc.

Paper-II (Time Allotted – 30 minutes)

Subject	No. of questions	Maximum Marks	Negative Marks
General Awareness	25	75 (three marks for every correct answer)	One negative mark for every wrong answer
English Language	25	75 (three marks for every correct answer)	One negative mark for every wrong answer

Paper-III (Time Allotted – 90 minutes)

Subject	No. of questions	Maximum Marks	Negative Marks
Concerned subject	100	300 (three marks for every correct answer)	One negative mark for every wrong answer

सामान्य सूचना एवं शर्तें /General Information and Conditions:-

1. परिषद् सेवा के तहत लाभ:--
Benefits under Council service:

क) केन्द्र सरकार के कर्मचारियों को देय तथा सीएसआईआर के लिए लागू किए गए सामान्य भत्ते जैसे कि महंगाई भत्ता (डीए), मकान किराया भत्ता (एचआरए), परिवहन भत्ता (टीए) इत्यादि इन पदों पर देय हैं | परिषद कर्मचारी उपलब्धता के आधार पर सीएसआईआर आवास आवंटन नियमावली के अनुसार अपने पात्रता प्रकार के आवास के भी पात्र हैं परंतु इस स्थिति में एचआरए देय नहीं होगा |

a) These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR Residence allotment rules depending on availability in which case HRA will not be admissible.

ख) पदों की प्रत्येक श्रेणी के लिए बताई गई परिलब्धियों के अतिरिक्त सीएसआईआर नियमानुसार नई पेंशन योजना, 2004 की प्रयोज्यता, चिकित्सा व्यय की प्रतिपूर्ति, अवकाश यात्रा रियायत, वाहन अग्रिम और गृह निर्माण अग्रिम जैसे लाभ भी उपलब्ध हैं |

b) In addition to the emoluments indicated against each category of posts, benefits such as applicability of New Pension Scheme 2004, reimbursements of Medical Expenses, Leave Travel Concession, Conveyance advance and House Building Advance are available as per CSIR rules.

ग) सीएसआईआर योग्य तकनीकी एवं सपोर्ट कार्मिकों को मूल्यांकन प्रोन्नति योजना के तहत करियर में उन्नति के बेहतरीन अवसर प्रदान करता है |

c) CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion Scheme for technical & support staff.

2. अन्य शर्तें /Other Conditions:-

क) आवेदक भारत का नागरिक हो |

a) The applicant must be a citizen of India.

ख) सभी आवेदकों को विज्ञापन में दर्शाए गए पद की अनिवार्य अर्हताओं और अन्य शर्तों को ऑनलाइन आवेदन करने की अंतिम तिथि अर्थात् **दिनांक 10 फरवरी, 2022** को पूर्ण करना चाहिये। उन्हें सलाह दी जाती है कि ऑनलाइन आवेदन करने से पूर्व संतुष्ट हों लें कि ऑनलाइन आवेदन करने की अंतिम तिथि को वे विभिन्न पदों के लिए निर्धारित न्यूनतम अनिवार्य योग्यताएँ रखते हैं | पात्रता के संबंध में किसी पूछ-ताछ का जवाब नहीं दिया जाएगा | निर्धारित अनिवार्य योग्यता न्यूनतम योग्यता है तथा केवल निर्धारित आवश्यक योग्यता के होने पर ही उम्मीदवार ट्रेड टेस्ट/स्किल टेस्ट/शारीरिक/व्यक्तित्व मूल्यांकन परीक्षण/लिखित परीक्षा अथवा साक्षात्कार के लिए बुलाए जाने के पात्र नहीं हो जाते | उम्मीदवारों की छँटनी के लिए विधिवत रूप से गठित छान-बीन समिति अपने स्वयं के मापदंड अपनाएगी | इसलिए उम्मीदवार को न्यूनतम निर्धारित योग्यता से ऊपर की अपनी सभी योग्यता और प्रासंगिक क्षेत्र में अनुभव, दस्तावेज़ों से समर्थित, का ऑनलाइन आवेदन में उल्लेख करना चाहिए |

b) All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of submission of online applications i.e. **10 February, 2022**. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of receipt of the application. No enquiry asking for advice as to eligibility will be entertained. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for trade test/skill test/physical/personality assessment test/written test or Interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore, mention in the application all the qualifications and experiences in the relevant area over and above the minimum prescribed qualification, supported with documents.

ग) ऑनलाइन आवेदन की हार्ड कॉपी (प्रिंट-आउट) के साथ प्रासंगिक शैक्षणिक योग्यता और अनुभव (यदि कोई हो) की स्वयं सत्यापित प्रतियाँ लगी होनी चाहिए | निर्धारित योग्यता मान्यता प्राप्त विश्वविद्यालयों/संस्थानों इत्यादि से प्राप्त की गई होनी चाहिए | अपूर्ण आवेदन/आवश्यक प्रमाण पत्रों या दस्तावेज़ों के बिना प्राप्त आवेदन अस्वीकार कर दिए जाएंगे |

c) The hard copy (print-out) of the application generated after filling online application form should be accompanied by self attested copies of the relevant educational qualification, experience. The prescribed qualifications should have been obtained through recognized Universities/Institutions etc. Incomplete applications or applications not accompanied with the required certificates/documents are liable to be rejected.

घ) आवश्यक योग्यता के संबंध में यदि कोई उम्मीदवार किसी विशेष योग्यता के विज्ञापन की आवश्यकता के अनुसार समकक्ष योग्यता होने का दावा करता है तो उम्मीदवार को इस संबंध में जारीकर्ता अधिकारी को दर्शाते हुए (संख्या और दिनांक सहित) आदेश/पत्र जिसके तहत इस योग्यता को समकक्ष माना गया है, प्रस्तुत करना होगा अन्यथा आवेदन अस्वीकर कर दिया जाएगा |

d) In respect of Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected.

ङ) ट्रेड टेस्ट/स्किल टेस्ट/ शारीरिक/व्यक्तित्व मूल्यांकन परीक्षण/लिखित परीक्षा अथवा साक्षात्कार के लिए उम्मीदवारों की छँटनी हेतु मान्य अनुभव की गणना करते समय किसी उम्मीदवार द्वारा अंशकालिक आधार पर, दैनिक मज़दूरी, अतिथि संकाय इत्यादि के अनुभव की अवधि नहीं गिनी जाएगी

e) The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience for short listing the candidates for trade test/skill test/ physical/personality assessment test/written test or interview.

च) हिंदी या अंग्रेज़ी के अतिरिक्त अन्य भाषा में प्रस्तुत किसी दस्तावेज़/प्रमाण पत्र का प्रतिलेख, राजपत्रित अधिकारी या नोटरी द्वारा विधिवत् साक्ष्यांकित, प्रस्तुत करना होगा |

f) If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or notary is to be submitted.

छ) अधिकतम आयु सीमा, योग्यता और/या अनुभव के निर्धारण की तिथि ऑनलाइन आवेदन करने की निर्धारित अंतिम तिथि **10 फरवरी, 2022** होगी |

g) The date for determining the upper age limit, qualifications and/or experience shall be the closing date prescribed for submission of online applications i.e. **10 February, 2022**.

ज) किसी विषय/कार्यक्षेत्र में अनुभव की अवधि, जहाँ भी निर्धारित हो, की गणना उस पद के लिए निर्धारित न्यूनतम शैक्षिक योग्यता प्राप्त करने की तिथि के बाद की जाएगी |

h) The period of experience in a discipline / area of work, wherever prescribed shall be counted after the date of acquiring the minimum prescribed educational qualifications prescribed for that post.

झ) भारत सरकार के निर्देशों में विहित पात्रता शर्तों को पूरा करने वाले विकलांग व्यक्तियों को आवेदन करने के लिए प्रोत्साहित किया जाता है |

i) Persons with disabilities (PWD) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply.

ट) आर्थिक रूप से कमजोर वर्गों (आ.क.व.) हेतु आरक्षित पदों के सापेक्ष आवेदन करने वाले अभ्यर्थियों को भारत सरकार, डीओपीटी के नियमानुसार सक्षम प्राधिकारी द्वारा जारी एक आय और संपत्ति का प्रमाण पत्र प्रस्तुत करना होगा।

j) Candidates belonging to Economically Weaker Sections applying against the post(s) reserved for this category are required to produce an Income and Asset Certificate issued by a competent authority as per DOPT, Govt. of India rules.

ठ) मूल दस्तावेज़ों और आवेदन में दी गई किसी जानकारी में कोई विसंगति पाए जाने पर अभ्यर्थी ट्रेड टेस्ट/स्किल टेस्ट/ शारीरिक/व्यक्तित्व मूल्यांकन परीक्षण/लिखित परीक्षा अथवा साक्षात्कार में उपस्थित होने के लिए अयोग्य होगा |

k) Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in trade test/skill test/ physical/personality assessment test/written test or interview.

ड) पात्रता, आवेदनों की स्वीकृति या अस्वीकृति, चयन प्रक्रिया, ट्रेड टेस्ट/स्किल टेस्ट/लिखित परीक्षा अथवा साक्षात्कार के संचालन से संबंधित सभी मामलों में सीमैप/सीएसआईआर का निर्णय अंतिम तथा अभ्यर्थियों पर बाध्यकारी होगा |

l) The decision of the CIMAP/CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/Trade test/Skill test/written test or interview will be final and binding on the candidates.

ढ) चयनित अभ्यर्थियों को संस्थान की आरएनडी की आवश्यकतानुसार समय समय पर सीमैप मुख्यालय, लखनऊ/इसके रिसर्च सेंटरों पंतनगर/बंगालुरु/हैदराबाद/पुरारा अथवा देश में किसी भी स्थान पर कार्य करने हेतु तैयार रहना होगा।

m) The selected persons should be ready to serve at any of the offices/Research Centres of CSIR-CIMAP located at Lucknow, Bangalore, Hyderabad, Pantnagar, Purara (Distt. Bageshwar) or at any place of posting in India as per need of CSIR-CIMAP R&D activities.

ण) किसी भी रूप में पक्ष-प्रचार (सिफारिश) और/या कोई प्रभाव, राजनीतिक या अन्यथा, डालना पद के लिए अयोग्यता होगी।

n) Canvassing in any form and/or bringing any influence, political or otherwise, will be treated as a disqualification for the post.

प) अनुभव के समर्थन में प्रमाण पत्र/दस्तावेज़ से अनुभव की अवधि तिथि/माह/वर्ष निर्धारित होनी चाहिए।

o) Certificates/documents in support of experience must specify duration of experience in terms of date/month/year.

फ) प्रत्येक पद/श्रेणी के समक्ष दर्शायी गई रिक्तियां अनंतिम हैं और अंतिम चयन के समय यह कम या ज़्यादा हो सकती हैं।

p) The number of vacancies indicated against each category/post is provisional and may vary at the time of selection.

ब) **किसी अंतरिम पूछताछ या पत्राचार का जवाब नहीं दिया जाएगा |**

q) **NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.**

3. छूट /Relaxations:

क) जहाँ पद संबंधित श्रेणियों के लिए आरक्षित है वहाँ निर्धारित प्रारूप में निर्धारित प्राधिकारी द्वारा हस्ताक्षरित प्रमाण पत्र ट्रेड स्किल टेस्ट/लिखित परीक्षा अथवा साक्षात्कार के समय (प्रति आवेदन के साथ संलग्न करें) प्रस्तुत करने पर भारत सरकार के लागू आदेश के अनुसार ऊपरी आयु सीमा में अ.जा./अ.ज.जा. को 05 वर्ष तथा अन्य पिछड़ा वर्ग को 03 वर्ष की छूट दी जाएगी। जिसके लिए अभ्यर्थियों को भारत सरकार के अधीन पदों पर नियुक्ति हेतु जारी प्रमाण पत्र प्रस्तुत करना होगा ।

a) The upper age limit is relaxable upto 05 years for SC/ST and 03 years for OBC as per Government order in force, only in those cases where the post is reserved for respective categories, on production of relevant certificate in the prescribed format signed by the specified authority at the time of trade test/skill test/written test or Interview (copy to be enclosed with the application). Such candidates should produce the certificate valid for appointment to the posts under the Central Government of India.

ख) सीएसआईआर प्रयोगशालाओं/संस्थानों, सरकारी विभागों, स्वायत्त निकायों तथा सार्वजनिक क्षेत्र उपक्रमों में कार्यरत नियमित कर्मचारियों को ऊपरी आयु सीमा में 05 वर्ष की छूट भारत सरकार/सीएसआईआर के नियमों के अनुसार प्रदान की जाएगी।

b) Upper age limit is also relaxable upto five years for the regular employees working in CSIR laboratories/Institutes, Government departments, autonomous bodies and public sector undertakings as per Government of India/CSIR Rules.

ग) भारत सरकार के प्रावधानों के अनुसार विधवाओं, तलाक़शुदा और पति से न्यायिक रूप से अलग हुई महिलाओं, जिन्होंने पुनर्विवाह नहीं किया है, के लिए ऊपरी आयु सीमा 35 वर्ष है (अ.जा./अ.ज.जा. के लिए 40 वर्ष तथा अ.पि.व. के सदस्यों के लिए 38 वर्ष, उनके लिए आरक्षित पदों के संबंध में) | इस उप-पैरा के तहत आयु सीमा में छूट का दावा करने वाली महिलाओं को निम्नलिखित दस्तावेज़ प्रस्तुत करने होंगे :-

i. विधवाओं के मामले में, पति के मृत्यु प्रमाण पत्र के साथ यह शपथ पत्र कि उनके द्वारा तब से पुनर्विवाह नहीं किया गया है |

ii. तलाक़शुदा महिला और पति से न्यायिक रूप से अलग हुई महिला के मामले में, तलाक़ या न्यायिक रूप से अलगाव के तथ्य को साबित करने वाले उचित न्यायालय के निर्णय/डिक्री की प्रमाणित प्रति, जैसा भी मामला हो, इस शपथ पत्र के साथ कि उन्होंने तब से आज तक पुनर्विवाह नहीं किया है |

c) As per GOI provisions, age relaxation for Widows, Divorced Women and Women Judicially Separated from their Husbands, who are not remarried, the upper age limit is relaxable up to the age of 35 years (upto 40 years for members of Scheduled Castes/Scheduled Tribes and upto 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them). The woman claiming age relaxation under this sub-para would be required to produce following documentary evidence:

i. In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.

ii. In case of Divorced Women and Women Judicially Separated from their Husbands, a certified copy of the judgement/decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of Divorced Women that they have not remarried since.

घ) नि:शक्त जनों के लिए आयु सीमा में छूट भारत सरकार के समय-समय पर संशोधित आदेशों के अनुसार स्वीकार्य है | इस उप-पैरा के तहत आयु सीमा में छूट का दावा करने वाले व्यक्तियों को अपने दावों के समर्थन में सक्षम प्राधिकारी द्वारा जारी निर्धारित प्रपत्र में प्रमाण पत्र प्रस्तुत करना होगा जिसमें स्पष्ट रूप से दर्शाया गया हो कि उनकी शारीरिक अक्षमता 40% या अधिक है | किसी भी मामले में इन अभ्यर्थियों की नियुक्ति चयन द्वारा सीधी भर्ती से भरे जाने वाले प्रत्येक विशिष्ट पदों के लिए सरकार द्वारा निर्धारित शारीरिक स्वस्थता के मानदंडों के अनुसार शारीरिक रूप से स्वस्थ पाये जाने के अधीन होगी |

d) Age relaxation to Persons with Disabilities (PWD) is permissible as per GOI orders issued from time to time. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual posts to be filled by Direct Recruitment by Selection.

<u>Categories of Benchmark disabilities for PWD</u>

A . Deaf and hard of hearing **(Hearing handicapped - HH)**

B. Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy (**Orthopaedically handicapped - OH)**

C. Blindness and low vision (**Visually handicapped – VH)**

D. Autism, intellectual disability, specific learning disability and mental illness;

E. Multiple disabilities from amongst persons under clauses (A) to (D) including deaf-blindness.

1) Hearing handicapped (HH) persons are those in whom the sense of hearing is non-functional for ordinary purposes of life. They do not hear, understand sounds at all even with amplified speech. The cases included in this category will be those having hearing loss more than 90 decibels in the better ear (profound impairment) or total loss of hearing in both ears.

2) Orthopaedically handicapped (OH) are those who have a minimum of 40% of physical defect or deformity which causes an interference with the normal functioning of the bones, muscles and joints **.**

3) Visually handicapped (VH) persons are those who suffer from Blindness and low vision with following conditions:-

Blindness : a) Total absence of sight;
b) Visually acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses;
c) Limitation of the field of vision subtending an angle of 20 degrees or worse.

Low vision: "Persons with low vision" means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

ङ) दिनांक 01.01.1980 से 31.12.1989 तक जम्मू-कश्मीर राज्य में सामान्य रूप से निवासी रहे लोगों को संबंधित प्राधिकारी द्वारा जारी प्रासंगिक प्रमाण पत्र प्रस्तुत करने पर 05 वर्ष की छूट देय होगी |

e) Relaxation of five years will also be permissible to those who had ordinarily been domiciled in the State of Jammu and Kashmir during the period from the 1st day of January, 1980 to 31st day of December, 1989 subject to production of relevant certificate from concerned authority.

च) एक्स-सर्विसमेन को ऊपरी आयु सीमा मे छूट नियमानुसार देय होगी।

f) Relaxation of upper age limit for Ex-servicemen is admissible as per rules.

छ) अ.जा./अ.ज.जा./अ.पि.व./नि:शक्तजन/आ.क.व. अभ्यर्थियों को ट्रेड टेस्ट/स्किल टेस्ट/शारीरिक/व्यक्तित्व मूल्यांकन परीक्षण/लिखित परीक्षा अथवा साक्षात्कार के समय निर्धारित प्रपत्र में निर्धारित प्राधिकारी द्वारा हस्ताक्षरित प्रमाण पत्र मूल रूप में प्रस्तुत करना होगा | ऐसे अभ्यर्थियों को भारत सरकार के डीओपीटी के नवीनतम निर्देशों के अनुसार केन्द्र सरकार के अधीन पदों पर नियुक्ति हेतु वैध प्रमाण पत्र प्रस्तुत करना होगा |

g) SC/ST/OBC/PWD/EWS Candidates are required to produce original certificate in the prescribed format signed by the specified authority at the time of trade test/skill test/physical/personality assessment test/written test. Such candidates should produce the certificate valid for appointment to posts under the Central Government as per latest instructions issued by the DOPT, Govt. of India.

4. आवेदन प्रक्रिया / How to Apply:

क) योग्य एवं इच्छुक अभ्यर्थी हमारी वेबसाइट https://**www.cimap.res.in** पर उपलब्ध पद हेतु निर्धारित फॉर्म को ऑनलाइन भरकर आवेदन कर सकते है |

a) Eligible and interested candidates are required to fill the prescribed application form ONLINE by accessing the website https://www.cimap.res.in.

ख) ऑनलाइन आवेदन प्रक्रिया के लिए कृपया ऊपर दी गयी वेबसाइट पर **'How to apply online'**,**'Fee Payment Procedure'** और '**Application Form Replica'** में दिये गए निर्देशों का सदर्भ लें।

b) For online application process please refer **'How to apply online'** instructions, '**Fee Payment Procedure'** and '**Application Form Replica'** available on the above-mentioned website.

ग) आवेदन नीचे दिये गए चार चरणों मे किया जाना है:-

c) The application is to be submitted in four distinct steps, as below:

1. रजिस्ट्रेशन/Registration (ऑनलाइन/online)
2. शुल्क भुगतान/Fee Submission
3. आवेदन प्रस्तुतीकरण/Application Submission (ऑनलाइन/online)
4. सभी संगत प्रपत्रों के साथ ऑनलाइन आवेदन पत्र की प्रिंटआउट प्रति (हार्ड कॉपी) का डाक द्वारा प्रेषण।
   Dispatch of Printout copy (Hard Copy) of online application along with all relevant documents by post.

घ) आवेदन करने के उपरोक्त वर्णित सभी चरणों की अन्तिम तिथि निम्नवत है:-

d) The datelines for the above-mentioned stages of application are as follows:

1.ऑनलाइन आवेदन आरंभ करने की तिथि :	बुधवार, 29 दिसम्बर, 2021; 10.00 Hrs. IST
1. Start date for Online Application :	Wednesday, 29th December, 2021; 10.00 Hrs. IST
2.ऑनलाइन आवेदन की अंतिम तिथि :	बृहस्पतिवार, 10 फरवरी, 2022; 23:59 Hrs. IST
2. Last date for Online application :	Thursday, 10th February 2022; 23:59 Hrs. IST
3.सीमैप में सभी संगत प्रपत्रों के साथ आवेदन पत्र के प्रिंट आउट प्रति की प्राप्ति की अंतिम तिथि :	शुक्रवार, 25 फरवरी, 2022; 17:30Hrs.IST
3. Last date for Receipt of printout copy of application alongwith all relevant documents at CIMAP :	Friday, 25th February 2022; 17:30Hrs. IST

ङ) आवेदकों को सीमैप वेबसाइट पर उपलब्ध 'Fee Payment Procedure'के अनुसार रु॰ 100/- के आवेदन शुल्क का भुगतान करना है। अ.जा./अ.ज.जा./महिला/नि:शक्तजन/विदेश में रह रहे भारतीय अभ्यर्थियों तथा सीएसआईआर के नियमित कर्मचारियों को आवेदन शुल्क भुगतान से छूट दी गयी है।

e) Candidates are required to pay application fee Rs.100/- only as per 'Fee Payment Procedure' available on the website. The candidates belonging to SC/ST/Women/PWD/Abroad candidates and regular employees of CSIR are exempted from payment of application fee.

च) ऑनलाइन आवेदन की प्रिंटआउट कॉपी, शैक्षिक योग्यता, जन्म तिथि, अनुभव प्रमाण पत्र, जाति प्रमाण पत्र (यदि कोई हो) की प्रमाण पत्रों की स्वप्रमाणित प्रतियाँ सहित **स्पीड पोस्ट/रजि0पोस्ट** द्वारा"**प्रशासन नियंत्रक, सीएसआईआर-केंद्रीय औषधीय एवं सगंध पौधा संस्थान, पोस्ट ऑफ़िस-सीमैप, लखनऊ-226015**"को **दिनांक** 25-02-2022 या उससे पहले प्राप्त हो जाने चाहिए | जो अभ्यर्थी एक से अधिक पद के लिए आवेदन करना चाहते हैं, वह प्रत्येक पदकोड हेतु अलग-अलग आवेदन करें।

f) The Printout of the application, generated after online submission, duly accompanied by self-attested copies of the requisite certificates/mark sheets of date of birth, educational qualifications, experience, and community certificate, if any, addressed to the **"Controller of Administration, CSIR-Central Institute of Medicinal and Aromatic Plants, Post Office-CIMAP, Lucknow-226015"**should reach this office by **speed post/registered post on or before 25-02-2022.** Candidates applying for more than one post must submit separate application for each post indicating the Code No. of the post**.**

छ) अभ्यर्थियों से अनुरोध है कि यदि विश्वविद्यालय/संस्थान सीजीपीए/एसजीपीए/ओजीपीए ग्रेड्स इत्यादि अवॉर्ड करता है, तो वे इसे अपने विश्वविद्यालय/संस्थान के फ़ॉर्मूला के अनुसार प्रतिशत में रूपान्तरित करें |

g) In case of Universities/Institutes awarding CGPA/SGPA/OGPA Grades etc., candidates are requested to convert the same into percentage based on the formula as per their University/Institute.

ज) आवेदन पत्र के लिफ़ाफ़े पर ऊपर की ओर **"------------------- पद हेतु आवेदन (पोस्ट कोड ……………,विज्ञापन संख्या ……………..)"** लिखा हुआ हो |

h) The envelope containing the application should be super scribed "Application for the post of **………………….(Post code …………… Advt.No. ………………)".**

झ) सरकारी कर्मचारियों के आवेदन तभी स्वीकार किए जाएंगे जबकि वे उचित माध्यम से नियोक्ता द्वारा इस आशय के प्रमाण-पत्र के साथ भेजे जाएं कि आवेदक का चयन होने की स्थिति में नियुक्ति प्रस्ताव प्राप्ति के एक माह के भीतर उसे कार्यमुक्त कर दिया जाएगा तथा जिसमें सतर्कता अनापत्ति का भी उल्लेख किया गया हो | यद्यपि आवेदन की अग्रिम प्रति अंतिम तिथि से पहले जमा करवाई जा सकती है | उचित माध्यम द्वारा किए गए आवेदन सीएसआईआर-सीमैप, लखनऊ में शीघ्रातिशीघ्र पहुँचने चाहिए |

i) Applications from employees of Government Departments will be considered only if forwarded through proper channel, certified by the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders and in which vigilance clearance should also be recorded. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach CSIR-CIMAP, Lucknow at the earliest.

ञ) अभ्यर्थी विशेष रूप से ध्यान दें कि अंतिम तिथि के बाद प्राप्त आवेदन-पत्र चाहे वो किसी भी कारण (जैसे कि लिफाफे पर गलत पता, कहीं और पहुंचा या डाक में देरी इत्यादि) से हो, उन पर विचार नहीं किया जाएगा।

j) Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained.

ट) अधूरे भरे आवेदन-पत्र (जैसे अहस्ताक्षरित, बिना फोटोग्राफ / एप्लिकेशन फी / दस्तावेजों की प्रति), पर विचार नहीं किया जाएगा और उनका अभ्यर्थन निरस्त कर दिया जाएगा।

k) Incomplete applications (i.e. unsigned, without photograph and applicable testimonials etc.) will not be entertained and will be summarily rejected.

5. डाक से भेजे गए आवेदन (प्रिंटआउट कॉपी) के साथ निम्नलिखित दस्तावेज़ संलग्न होने चाहिए (इन्हें संलग्न न किये जाने पर आवेदक की उम्मीदवारी निरस्त कर दी जाएगी) :

Following documents must be attached along with application form(print-out) sent by post (In case the documents are not attached, the candidature of candidates will be cancelled) :

क) फार्म पर चिपका हुआ पूर्ण हस्ताक्षरित रंगीन फ़ोटोग्राफ़

a) Coloured photograph pasted on the form and signed across in full.

ख) जन्म तिथि प्रमाण पत्र की स्व-प्रमाणित फ़ोटोकॉपी

b) Self attested photocopy of Date of Birth Certificate.

ग) शैक्षिक योग्यताओं की स्व-प्रमाणित फ़ोटोकॉपी [दसवीं, बारहवीं/डिप्लोमा, स्नातक, स्नातकोत्तर, पीएचडी (जो लागू हो)]

c) Self attested photocopies of educational qualification/certificates (10^{th},12^{th}/Diploma, Graduation, Post Graduation, Ph.D (as applicable) etc.

घ) जाति प्रमाण पत्र, आ.क.व प्रमाण-पत्र, नि:शक्तजन प्रमाण पत्र (यदि कोई हो) की स्व-प्रमाणित फ़ोटोकॉपी

d) Self attested photocopy of caste certificate, PWD certificate, EWS certificate, if applicable.

ङ) अनुभव प्रमाण पत्र की स्व-प्रमाणित फ़ोटोकॉपी, यदि कोई हो |

e) Self attested photocopies of experience certificates, if any.

च) आवेदन पत्र में दावा किए गये पेटेंट/प्रकाशन संबंधित योग्यताओं के संबंध में साक्ष्य प्रपत्र, यदि लागू हो(

f) Documentary evidence in respect of Patent/Publication related achievements claimed in the application form, if any.

ज) अन्य कोई प्रासंगिक प्रपत्र(

g) Any other relevant document.

प्रशासन नियंत्रक/ Controller of Administration