

## OFFICE OF DISTRICT AND SESSIONS JUDGE, NUH

### EMPLOYMENT NOTICE

Applications on plain paper furnishing particulars of the post applied for, Name; Father's name; Date of Birth; Present Address; Permanent Address; Qualification; whether belonging to reserved category; present employment, if any, contact number, are invited for filling up 06 (six) posts of Process Server (General- 4, SC-1, BCA-1) in the pay scale of Rs.16900-53500/- (Level-DL-0), purely on temporary basis, so as to reach the office of undersigned by 01.02.2022 till 5.00 PM. The number of vacancies may increase or decrease without prior notice, as per requirement.

### ESSENTIAL QUALIFICATION

Matriculation with knowledge of Hindi or Punjabi.

### AGE LIMIT

18 years to 42 years as on 01.01.2022. Relaxation in age to the reserved category shall be as per Haryana Government instructions.

### MODE OF SELECTION

The process of recruitment would involve selection through interview for evaluating personality, general aptitude and suitability for the post applied for etc.

### DATE OF INTERVIEW

The applicants are advised to appear for interview alongwith their original testimonials as per the following schedule and no separate intimation shall be given in this regard:

#### Schedule of interview for the posts of Process Server:

Applicants named with letters A to C	-	21.02.2022
Applicants named with letters D to I	-	22.02.2022
Applicants named with letters J to M	-	23.02.2022
Applicants named with letters N to Q	-	24.02.2022
Applicants named with letters R to S	-	25.02.2022
Applicants named with letters T to Z	-	28.02.2022

The schedule above is subject to change depending upon the number of applicants with their names beginning with a particular letter. Reporting time of the candidates shall be 12:00 Noon in Judicial Courts Complex, Nuh and the interview shall start from 2.00 P.M. onwards.

### **LAST DATE**

The last date for receipt of the applications shall be **01.02.2022**. No application received thereafter shall be entertained in any case. Delay on the part of postal authorities or otherwise shall not be a ground for entertaining the applications received after due date. The incomplete applications shall be straightway rejected without any information to the candidate. No correspondence whatsoever shall be entertained in respect of incomplete applications or those which are received in this office after 01.02.2022.

### **INSTRUCTIONS**

1. Applicants should attach self attested copies of their testimonials with the application alongwith their latest passport size photograph, affixed on the application.
2. Incomplete applications shall be rejected straightway without assigning any reason whatsoever. If on verification at any time before or after the said interview, it is found that an applicant does not fulfill any of the eligibility condition, his/her candidature shall stand cancelled without any notice.
3. The candidates serving in Government/Semi-Government Departments, Corporations and Boards are required to route their applications 'Through Proper Channel'.
4. Applications should reach at below mentioned address by mentioning on top of envelope "APPLICATION FOR THE POST OF PROCESS SERVER":

**"The District and Sessions Judge,  
Judicial Courts Complex, Nuh,  
Haryana, PIN-122107"**

5. No TA/DA will be paid to any applicant for appearing in interview.
6. On completion of process, the final result will be displayed on the official website of this office i.e. <http://districts.ecourts.gov.in/mewat>.

District and Sessions Judge,  
Nuh