



**THE WEST ASSAM MILK PRODUCERS' CO-OPERATIVE UNION Ltd.**  
Juripar, R.K. Jyotiprasad Agarwala Road, Panjabari, Guwahati 781037

### **JOB INFORMATION:**

<b>Position</b>	Deputy Manager (Cattle Feed Plant) - as CFP In-charge
<b>Qualification</b>	Engineering degree (BE/ B Tech) - Electrical/ Mechanical
<b>Experience</b>	Minimum 6 years of working experience with cooperative / Private feed mills or in similar area.
<b>Number of Positions</b>	01 (on contract, initially for a period of 2 years)
<b>Job Location</b>	Changsari, Kamrup ( R ), Assam

**AGE: NOT ABOVE 40 YEARS AS ON 1<sup>st</sup> July 2021. However, relaxation upto 3 years may be given in case of extraordinary/ outstanding candidates.**

**SALARY:** Gross CTC Rs. 8.8 lakhs per annum including P.F & other Contributions. (Negotiable and commensurate with qualification & experience)

### **Job Description:**

1. The candidate shall be responsible for overall functioning of cattle feed plant (50 MT/day) along with Mineral mixture plant and Bypass protein plant.
2. Candidate shall be responsible for the key functions of factory administration, procurement of raw materials, production of finished goods, laboratory and maintenance activities.
3. Candidate shall be responsible for monitoring the day to day activities in cattle feed plant.
4. Collect and check the feed indents/ requirements and arrange the supply of feed to farmers/customers (through DCS/ BMC/ Other milk unions).
5. Candidate shall be responsible for all statutory compliances.
6. Any other work assigned by Management

### **Other Job Specifications:**

<b>Skills/ Attributes: Technical and Managerial</b>	a) Production Planning, Monitoring, Evaluation and submission of reports. b) Setting up of targets and time line for achieving them for each of the team members and staffs. c) Convening review and monitoring meetings with various stakeholders from time to time.
<b>Skills/ Attributes: Social</b>	a) Lead, motivate and guide various stakeholders such as office staffs, supervisors, and other functionaries for achievement of common tasks and goals. b) Delivering results under crisis by maintaining calm and tactfulness. c) Firm control over emotions and exhibiting patience.
<b>Computer skills:</b>	Knowledge of latest MS Office package that includes MS-Excel, Word and Power-point.
<b>Training and Demonstration:</b>	Coaching and mentoring team members and staffs for continuous improvement in achieving targets set under their key result areas.