IIT Goa

No. IITGoa/RECT/NT-CON/2022 - 03   **Date: 15-02-2022**

RECRUITMENT OF HALL MANAGER (ON CONTRACT)

IIT Goa is an Institute of National Importance established by an Act of Parliament in the year 2016. IIT Goa has been steadily establishing its operations in its transit campus to provide education and research in various branches of Science & Technology. Simultaneously, master plan development and construction of permanent campus infrastructure are also in progress. The Institute is in search of bright, dynamic, experienced, and qualified suitable Indian Nationals to cater to the Institute's requirements. IIT Goa invites online applications for the following Non-Teaching Staff positions on purely contract basis.

No. of Position	01 (ONE)
Eligibility	**HALL MANAGER (CONTRACT)** (for management of student hostel premises and other related activities) **Essential qualification:** 1. Any Bachelor's Degree from a recognized University/ Institute with at least 05 year's experience in reputed hotels/ hostels of Educational Institute/ Guest House of Public Sector Undertaking/ Government organizations etc… 2. **Desirable:** Knowledge of accounting and use of Tally
Duration of appointment	Initially for a period of 01 Year. Appointment may be extended further based on the performance and requirement.
Consolidated Salary	Rs.36000/- in the Salary range EA3 – 36000-3600-57600. Additional increments will be considered for the meritorious candidates based on his/ her experience and performance in the interview.
DA	Not entitled to DA.
HRA	Out-of-campus allowance of Rs. 5000/- will be paid in lieu of HRA
Medical Benefits	As per the Institute norms.
Leave entitlements	As per the Institute norms.
How to apply	Please visit the IIT Goa website (https://iitgoa.ac.in/careers-iitgoa/)
Last Date of application	**14.03.2022 (Monday), 5:00 PM.**

General Instructions:

1. Aspiring candidates satisfying the eligibility criteria may apply through the online process. Candidates must go through the advertisement before filling up the online application form.
2. Candidates must attach scanned copies of educational qualification certificates & experience certificates while applying the online application form. The experience will not be considered without an experience certificate.
3. The shortlisted candidates shall be required to produce original educational certificates and experience certificates at the time of interview/written test/skill test.
4. The online application portal will be available till **5 PM on 14.03.2022 (Monday)**. There is no need to send a hard copy of the application.
5. No TA/DA shall be paid for attending the Interview/test.
6. Institute reserve the right to disengage the manpower at any time without assigning any reasons thereof.
7. In case of large number of applications received, the decision of the committee for allowing test/ interview is final and binding. Institute may relax the experience criteria in the case of meritorious candidates.
8. The engagement is purely temporary in nature.
9. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, the conduct of examination/ interview will be final and no query or correspondence will be entertained in this connection from any individual. or his/her agency.

Sd/-
REGISTRAR