



# Be a part of the Federal Family

Federal Bank, one of India's leading Private Sector Banks is inviting application from candidates who fulfill the eligibility criteria prescribed (as detailed below) for the post of Part Time Sweeper (PTS) to fill up the requirements identified in the notified Branches / Offices of the Bank.

## WHO CAN APPLY

- ▶ **Educational Qualification** (as on 01.01.2022) - Candidates should have studied Standard I but not have passed SSLC/10th standard or equivalent examination.
- ▶ **Age** (as on 01.01.2022) - Candidates should have completed 35 years of age but not above 55 years of age. Candidates should be born between 01.01.1967 and 01.01.1987 (both date inclusive).
- ▶ **Residential Status** - Candidates should be a permanent resident within 20 KMS from the notified Branch / Office or within the same Panchayat / Municipality / Corporation / Metropolitan city where the notified Branch / Office is situated.
- ▶ **Nationality** - Candidates shall be a citizen of India.
- ▶ **Preference** will be given to the candidates under the following categories.
  - SC / ST candidates
  - Widows
  - Physically handicapped who can discharge duties satisfactorily.
  - Candidates who have worked in any Branch / Office on temporary basis as Part Time Sweeper.

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## PROBATION PERIOD

Candidates selected for the post of Part Time Sweeper will be on probation for a period of 6 months. The period of probation is liable to be extended, and / or the employment is liable to be terminated, if the candidate fails to complete the period of probation satisfactorily.

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## BASIC PAY AND OTHER EMOLUMENTS

Presently the starting Basic Pay (applicable to PTS) is ranging from ₹4,833 to ₹10,875 depending upon the carpet area of Branch / Office where the candidate is deployed.

The selected candidates will also be eligible for DA, HRA, Health Insurance and other allowances & perquisites as per rules in force from time to time.

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## NOTIFIED BRANCHES / OFFICES

Recruitment notification will be published in the Notice Board of the notified Branches / Offices.

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## LOCATION

Candidates selected shall be posted in any of the Branches/Offices of the Bank and is liable to be transferred to any Branches/Offices depending upon the administrative requirements.

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## SELECTION STAGES

The selection process will comprise of Personal Interview or any other mode of selection to be decided by the Bank. The Bank reserves the right to shortlist only the requisite number of candidates in the Personal Interview based on the administrative requirements.

The mode of the selection process will be depending upon the prevailing situation / number of candidates / discretion of the Bank. Candidates shall note that Marks / Ratings secured by the candidates during the selection process will be confidential and the same will not be disclosed to the candidates. The decision of the Bank with respect to the qualifying criteria in the selection stage will be final and binding on the candidates.

Eligible candidates have to appear for the Personal Interview at their own expenses at the venue and date notified by the Bank. Personal Interview of the eligible candidates will be scheduled at various centres across the country at the discretion of the Bank.

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## DOCUMENT SUBMISSION

Candidates registered for the recruitment process would be required to download the Fed-Recruit Mobile Application and upload the following documents for further processing. The original of the same shall be submitted during the time of Personal Interview and at the time of joining the Bank.

- ▶ SSC Book / Certificate / Mark List of Matriculation or equivalent examination in the case of those who have appeared for matriculation or equivalent examination.
- ▶ Extract of school admission register in stamp paper.
- ▶ Transfer Certificate (TC) from the school last attended.
- ▶ Declaration in the format shared by the Bank confirming that candidate had not pursued further studies, in the case of candidates who have not appeared for Matriculation or equivalent examination.
- ▶ Candidates who have appeared for matriculation or equivalent examination directly as private / over aged candidate, Certificate evidencing highest qualification passed.
- ▶ Domicile Certificate issued by the Competent Authority.
- ▶ Valid identity proof and address proof (Aadhar Card, Passport, Voters ID, Driving License, Pan Card etc).
- ▶ Document in proof of date of birth if the same is not available in the identity proof or address proof.
- ▶ Appointment order / relieving order in connection with temporary engagement in Federal Bank, if any.
- ▶ In the case of SC / ST candidates, Caste Certificate issued by the Competent Authority.
- ▶ Certificates of any other qualification passed by the candidate.
- ▶ Any other Certificates / Documents as specified by the Bank.

**Note:** Candidates who fail to upload the required documents in Fed-Recruit Mobile Application within the stipulated time period as informed by the Bank will be considered as ineligible and candidature of all such candidates will be rejected without any notice and compensation.

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## REGISTRATION PERIOD

To submit applications online, candidates should log on to Bank's website [www.federalbank.co.in](http://www.federalbank.co.in) between 01.03.2022 and 30.04.2022, follow the link 'Careers' and click the link 'Recruitment Process for Part Time Sweeper'. Read the eligibility criteria, instructions and conditions carefully and click on 'Apply Now' button hosted below the link 'Recruitment Process for Part Time Sweeper'.

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## OTHER INSTRUCTIONS & GENERAL CONDITIONS

- ▶ The access to the Bank's website could be delayed towards the closing date for submitting the online registration due to heavy internet traffic. So, the candidates are advised to avoid last minute rush and make use of the time span available for submitting the applications online. Candidates in their own interest are advised to submit online applications well before the last date.
- ▶ The Bank takes no responsibility for any delay in online registration or communication.
- ▶ Candidates should submit only one application. Candidature of applicants submitting more than one application is liable to be cancelled without notice and compensation.
- ▶ Candidate applying for the selection process should not have any criminal record.
- ▶ The Bank has the right to reject any application / candidature at any stage without assigning any reason and the decision of the Bank shall be final.
- ▶ If any information furnished by the candidates in the application is found to be false / not correct / misrepresented, their candidature is liable to be cancelled at any stage without notice and compensation.
- ▶ If the number of applications received is more, Bank reserves the right to restrict the number of candidates to be called for Personal Interview.
- ▶ Request for change of date or time for Personal Interview or any selection stage/s shall not be entertained.
- ▶ The Bank reserves the right to allot the candidate to any interview centre, to advance / postpone / reschedule the Personal Interview or cancel the selection process on account of technical or administrative exigencies or any other reason.
- ▶ Candidates are advised not to change their facial appearance till the selection process is complete.
- ▶ Federal Bank reserves the right to make changes to the process at their discretion.
- ▶ No vendor, agency or individual has been authorised to charge any fee for the selection process.
- ▶ During the selection process, if a candidate is found guilty of any unfair means at any stage of the process, he/ she is liable to be disqualified from the selection stage/s.
- ▶ Employment of the selected candidates will be subject to his / her being declared medically fit by the Bank's Medical Officer to perform the duties / responsibilities as Part Time Sweeper, satisfactory report about his / her character and antecedents by the Police Authorities, satisfactory references from respectable referees, verification of Certificates and completion of all other formalities to the complete satisfaction of the Bank.



For any clarifications candidates may contact at [careers@federalbank.co.in](mailto:careers@federalbank.co.in)

Canvassing in any form will be a **DISQUALIFICATION.**

