

PRINCIPAL APPLICATION FORM FOR ISLAMIA SCHOOLS

DATE

DD / MM / YYYY

POST APPLIED FOR

CANDIDATE'S PHOTOGRAPH

SCHOOL

1. FIRST NAME MIDDLE NAME LAST NAME

RECENT PHOTOGRAPH TO BE PASTED HERE

1. FATHER’S /HUSBAND’S NAME
2. PERMANENT ADDRESS
3. ADDRESS FOR COMMUNICATION

TEL NO. (R)

E-MAIL MOBILE

1. DATE OF BIRTH (DD / MM/ YY) 6. AGE YEARS MONTHS
2. NATIONALITY

9. MARITAL STATUS

8. RELIGION

1. HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OFFNCE? YES NO

\_\_\_\_\_

1. PRESENT / LAST EMPLOYMENT

NAME AND ADDRESS OF SCHOOL / ORGANISATIONS

IN CASE OF SCHOOL/COLLEGE, SPECIFY NO. OF: (A) TEACHERS (B) STUDENTS

DATE OF JOINING DESIGNATION ON JOINING

PRESENT POST DATEON WHICH APPOINTED TO PRESENT POST

1. DETAILS OF ANY PAPER / ARTICLE / BOOK PUBLISHED
2. PROFICIENCY IN COMPUTER APPLICATION / SOFTWARE

FURNISH DETAILS OF ANY COURSE ATTENDED

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| EXAM PASSED | SUBJECTS | YEAR | MEDIUM | DIV- ISION | PERCEN- TAGE | SCHOOL/ COLLEGE & PLACE | BOARD/ UNIV. | MODE OF STUDY |
| SECONDARY |  |  |  |  |  |  |  | REGULAR |
| SR. SEC. |  |  |  |  |  |  |  | REGULAR |
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1. TEACHING EXPERIENCE (INCLUDING YOUR PRESENT APPOINTMENT)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| NAME OF THE SCHOOL/COLLEGE (WITH PLACE) | AFFILIA- TED TO (C.B.S.E.  / I.C.S.E./ OTHER) | POST HELD | CLASSES TAUGHT | SUBJECTS TAUGHT | PERIOD | | | SALARY DRAWN | REASON FOR CHANGE |
| FROM  MM/YY | TO  MM/YY | TOTAL |
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TOTAL TEACHING EXPERIENCE YEARS \_\_\_ MONTHS

1. GIVE DETAILS OF SEMINARS/WORKSHOPS ATTENDED.

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| --- | --- | --- |
| COURSE TITLE | ORGANISATION / INSTITUTION | DATE (DD/MM/YY) |
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1. GIVE DETAILS OF YOUR ADMINISTRATIVE EXPERIENCE OR ANY RESPONSIBILITY / DUTY EXECUTED AS INCHARGE/HEADMASTER/HEADMISTRESS

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| --- | --- | --- | --- | --- |
| SCHOOL/COLLEGE | POST | FROM (MM/YY) | TO (MM/YY) | ACHIEVEMENT |
|  |  |  |  |  |
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1. OTHER ACHIEVEMENTS (IF ANY)
2. LANGUAGES KNOWN

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| --- | --- | --- | --- |
| LANGUAGE | WRITE ONLY | SPEAK ONLY | FLUENT ENOUGH TO TEACH |
|  |  |  |  |
|  |  |  |  |
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1. IF SELECTED, HOW DO YOU PROPOSE TO CONTRIBUTE TO THE SCHOOL’S GROWTH AND EXCELLENCE?

**DECLARATION**

IHEREBY CERTIFY THAT THE PARTICULARS FURNISHED ABOVE ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I HAVE NOT CONCEALED ANY INFORMATION LIKELY TO IMPAIR MY FITNESS FOR EMPLOYMENT. IF IT IS REVEALED LATER THAT I HAVE GIVEN FALSE DETAILS OR CONCEALED INFORMATION, MY SERVICES SHALL BE LIABLE TO TERMINATION WITHOUT ANY NOTICE OR COMPENSATION.

I SHALL PRODUCE:-

* 1. MEDICAL CERTIFICATE, IF SELECTED AND
  2. ALL DOCUMENTS INCLUDING EXPERIENCE CERTIFICATE IN ORIGINAL AT TIME OF INTERVIEW

# DATE

PLACE SIGNATURE OF APPLICANT

**Note: Attach the following documents**

* **DOB/Matriculation certificate**
* **Proof of passing Punjabi in matric or its equivalent standard**
* **Mark sheet of Graduation, PG, B.Ed., Diploma and other qualifications.**
* **Experience certificates.**

# FOR OFFICE USE ONLY:

CHECKING OF CERTIFICATES (TO BE TICK MARKED) CERTIFICATE CHECKED

ID PROOF (DOB & ADDRESS) SECONDARY

SR. SECONDARY GRADUATION

POST GRADUATION

PhD

EXP. CERTIFICATES

# REMARKS