



SRIMANTA SANKARADEVA UNIVERSITY OF HEALTH SCIENCES
(A State University of the Govt. of Assam)
NARAKASUR HILLTOP, BHANGAGARH, GUWAHATI-781032, ASSAM
Phone: 06026177313 (O) E-mail: ssuhs_assam@yahoo.in Website: www.ssuhs.in

No: SSUHS/90/2021/1956

Dated: 23/3/22

Advertisement

Applications are invited in the prescribed format for appointment to the posts of Registrar (Academic), Controller of Examinations, Deputy Registrar and Finance & Accounts Officer of Srimanta Sankaradeva University of Health Sciences from candidates who are Indian nationals and fulfil the eligibility criteria as provided in the detailed advertisement available in the University website www.ssuhs.in. The applicants are to pay a non-refundable application fee of Rs.1000/- (Rupees one thousand) only through online mode in the SBI Account: Srimanta Sankaradeva University of Health Sciences, SBI GMC Branch A/C No. 32013070432 IFSC: SBIN0007700. The applications complete in all respects should reach to the office of the Registrar, Srimanta Sankaradeva University of Health Sciences, 2nd Floor, Gauhati Medical College Building, Narakasur Hilltop, Bhangagarh, Guwahati-781032, Assam on or before 15 (fifteen) days from the date of publication of this advertisement.

Those in employment shall have to submit No Objection Certificate from the present employer at the time of interview.

Registrar,
Srimanta Sankaradeva University of Health Sciences

Memo No. SSUHS/90/2021/1957-59
Copy to:

Dated: 23/3/22

1. The Director of Information and Public Relations, Assam, Dispur, Guwahati-781006. He is requested to arrange for publication of the above Advertisement in one leading English Daily and one Assamese Daily Newspaper.
2. University Website/ Notice Board.
3. Office File.

Registrar,
Srimanta Sankaradeva University of Health Sciences



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ADVERTISEMENT

The Srimanta Sankaradeva University of Health Sciences invites applications for the following posts from candidates having Indian citizenship as defined in Article 5 to 8 of the Constitution of India, and having requisite qualifications and experiences, for recruitment to various posts, as shown below:

SI.No.	Name of the Post	Number of Post, Qualification and Pay Scale
1	Controller of Examinations	<p>Number of Post: 1(one) UR</p> <p>The appointment to the post will be for a fixed term of not exceeding five years or on deputation. Candidates on deputation/ lien from State Govt. / Central Govt. / Autonomous Bodies may also be selected on contract basis.</p> <p>Pay Scale: Pay Band of Rs.1,44,200/- to Rs.2,18,200/- + other allowances as admissible as per rules (Academic Level 14)</p> <p>Age: Not more than 60 years as on the last date of application. Term of Appointment is for five years or up to 65 years of age whichever is earlier.</p> <p>Qualifications & Experience required for the Post: A person of very good academic standing, high professional integrity and wide ranging academic attainments and experience with PG Degree in any branch of Allopathic Medicine from any recognized University. He/ She should be Professor of Allopathy with ten years experience in teaching as Associate Professor and Professor with requisite publications.</p> <p>Desirable: Experience as UG/PG Paper Setter, Internal/ External Examiner / Inspector of Colleges and Universities. Functional Computer literacy. Experience of examination related works Experience of Confidential works.</p>
2.	Registrar (Academic)	<p>Number of Post: 1(one) UR</p> <p>The appointment to the post will be for a fixed term of not exceeding five years or on deputation. Candidates on deputation/ lien from State Govt. / Central Govt. / Autonomous Bodies may also be selected on contract basis.</p> <p>Pay Scale: Pay Band of Rs.1,44,200/- to Rs.2,18,200/- + other allowances as admissible as per rules (Academic Level 14)</p>

		<p>Age: Not more than 60 years as on the last date of application. Term of Appointment is for five years or up to 65 years of age whichever is earlier.</p> <p>Qualifications & Experience required for the Post: A person of very good academic standing, high professional integrity and wide ranging academic attainments and experience with PG Degree in any branch of Allopathic Medicine from any recognized University. Professor of Allopathy with ten years experience in teaching as Associate Professor and Professor.</p> <p>Desirable: Qualified in Advance Course in Medical Education (ACME) Experience in Medical Education works in the Medical Education Units of Medical Colleges. Functional Computer literacy.</p>
3	Deputy Registrar	<p>Number of Post: 1(one) UR Appointment shall be for 5 years on contractual basis. Candidates already in service in State Govt. / Central Govt. / Autonomous Bodies shall apply through proper channel and shall have to submit NOC from present employer allowing deputation/ lien as may be applicable if selected. Pay Scale: Pay Band of Rs.78,800 /- to Rs.2,09,200/- + other allowances as admissible as per rules (Academic Level 12) Qualifications & Experience required for the Post: PG Degree in any branches of Allopathic Medicine from any recognized University or Masters Degree with at least 55% of marks or an equivalent grade with Ph.D. For Medical Candidates: Associate Professor with minimum 2 years experience in Allopathic Medicine or For Non-Medical Candidates: 9 (nine) years of experience as Assistant Professor in the Academic Level 10. Desirable: Experience in Educational Administration or Comparable experience in research establishment and / or other institutions of higher education or 5 years of administrative experience as Assistant Registrar, or in equivalent posts. Medical candidates must possess Basic Course in Medical Education. Functional computer literacy.</p>
4	Finance & Accounts Officer	<p>Number of Post: 1(one) UR The appointment to the post will be purely contractual initially for a period of 3(three) years.</p> <p>Pay Scale: Last Pay minus Pension.</p> <p>Age: Not more than 62 years as on the last date of application.</p> <p>Eligibility for the Post: Retired Officers of Assam Finance Service.</p>

Prescribed application form is available in the website: www.ssuhs.in. The candidate may download the application form from the website. Application in any other form will not be accepted. The soft copy of the filled in application form is also to be sent to University E-mail: ssuhs_assam@yahoo.in

The application must be submitted in a sealed cover marked "APPLICATION FOR THE POST OF" addressed to the Member Secretary, Selection Committee, Srimanta Sankaradeva University of Health Sciences, 2nd Floor, Gauhati Medical College Building, Narakasur Hilltop, Bhangagarh, Guwahati-781032, Assam on or before 15 (fifteen) days from the date of publication of this advertisement. Those in employment must submit a "No Objection Certificate" from the employer along with the application.

Incomplete Applications and Applications received after the last date shall be summarily rejected. The applicants are to pay a non-refundable application fee of Rs.1000/- (Rupees one thousand) only through online mode in the SBI Account: Srimanta Sankaradeva University of Health Sciences, SBI GMC Branch A/C No. 32013070432 IFSC: SBIN0007700.

Only shortlisted candidates shall be called for interview. Candidates selected for interview will have to appear before the Selection Committee at their own cost, when called for.

Any addendum/ corrigendum shall be posted only in the University website.



Registrar,

Srimanta Sankaradeva University of Health Sciences

Format of Application for the post of Registrar / Registrar (Academic)/Controller of Examinations/ Finance & Accounts Officer of Srimanta Sankaradeva University of Health Sciences, Assam

Affix the latest passport size Photo

(Applicant is requested to type the information in the following format and can add more lines in the format wherever required.)

1. General information of applicant

Name (In capital letters)	
Age as on 01.01.2021	
Correspondent Address	
Phone No.	Mobile No: Landline No:
E-mail	

2. Present Position

a.	Designation	
b.	Organization	
c.	Pay Scale	
d.	Date of appointment to the present post	
e.	Total Experience (In Years and Months)	

3. Details of experience possessed as per eligibility criteria:

S. No.	Post held	Organization	Nature of duties	Experience (In Years and Months)

4. Educational Qualification as per eligibility criteria

S. No.	Qualification	University	Year	Subject(s)/ Topic(s)	Percentage	Division etc.

5. Experience/post(s) responsibilities held

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	
1.					
2.					
3.					
4.					
5.					
6.					
6.					
7.					

6. Other academic Exposure/Achievement, if any

Sl. No.	Post/ Assignment	Organization / University	Area of Assignment	Duration		
				From	To	(In Years & Months)

7. Scholarly achievements:

A. Contribution to Journals and Books:

	Details
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for	
Member of the International Advisory Board	
Others(specify	

B. Publication:

Kindly provide list of scholarly publications in recognised professional and/or academic journals:

Total Publications:.....

S. No.	Date	Title	Name of journal	Refereed journal or not	Number of Citations (where possible)

C. Participation and scholarly presentation in seminar/conference etc:

a. National

S. No.	Date	Title of Conference or Institution	Title/Subject of Presentation (if made)

b. International

Sl. No.	Date	Title of Conference or Institution	Title/Subject of Presentation (if made)

8. Research Project:

Sl. No.	Client/Organization's name	Nature of project	Duration of project	Amount of grant (Rupees)

9. Honours/Awards & Fellowships for Outstanding work:

S. No.	Name of Award/Fellowship	Elected/Honorary Fellow	Awarded by	Year of Award

10. Strengths (100 words)

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11. Your Vision for the University (upto 500 words)

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12. Details of Referee, if any

S. No.	Name of the Referee	Post held by Referee	E-Mail	Phone No.	Mobile

13. Details of application fees paid:

Amount Paid	UTR No./ Transaction ID	Date of Transaction

I, hereby, declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of as per Act/Statutes etc. and other applicable rule.

Place:

(Signature of the Applicant)

Date: