

**WALK-IN-INTERVIEW NOTIFICATION**

Walk-in Interviews will be held in the Office of the ARIAS Society at the address given above, for recruitment of **Institutional Development cum Publicity Experts (IDPE)** on purely temporary contractual basis. Interested eligible Candidates who are citizen of India as defined under the Constitution of India and fulfill the eligibility norms of educational qualification, experience, age etc. as per respective Terms of Reference (ToR) provided in the website of ARIAS Society at <http://www.arias.in/career.html>, may Walk-In accordingly along with the **prescribed application form and all original certificates/documents relating to qualification, experience, age, identity proof, latest salary certificate, two passport size colored photographs etc. and also a set of self-attested copies of the same.** The required qualification & experience in brief, age and indicative range of Cost to Project (CTP) per year for the positions are mentioned below.

Name & Number of Approx. Positions	Essential Qualification & Experience in brief	Indicative of CTP Range (in Lakh)	Date & Time of Walk-in-Interview
Institutional Development cum Publicity Expert (2nos)	<b>Qualification:</b> The IDPE should hold a Post Graduate Degree in Social Science/ Rural Development/MBA in Marketing/Mass Communication or closely related field from any recognized university/ Institution. <b>Experience:</b> IDPE must possess at least 10 years of professional experience in community development works/Livelihood Projects/production cluster development works including communication and publicity etc. <b>Computer Skills:</b> The IDPE must have proficiency in the use of Internet based applications, Graphics, MS Word, MS Excel and MS Power Point and other related applications. <b>Age:</b> Candidate should not be more than 45 years as on 1st April, 2022.	Rs.11.40-19.20	11 <sup>th</sup> April 2022 (9:30 AM-10.30 AM)

**Other General conditions for interview:**

- The original certificates/documents will be returned after corroboration with the self-attested copies to be brought by the candidates. If at any stage, it is found that information furnished in the application or supporting documents is misleading/misrepresented/incomplete/false, candidature shall be liable for cancellation. In case of exceptionally talented candidates, the SPD may relax the age limit of all the mentioned positions. **Application received through email shall not be entertained and rejected.**
- The SPD, ARIAS Society reserves the right to-
  - In case of overwhelming response, to hold written examination of the candidates selected for the interview, and in that case, the candidates securing more than **60% marks** in the written test shall only be interviewed.
  - Cancel this advertisement and/or the selection process, in parts or fully, without assigning any reason and without thereby causing any liability to anyone.
  - Increase or decrease the number of positions mentioned above.
  - Recruit the selected incumbents in a staggered manner.
- Mere allowing a candidate to appear before the Interview Panel shall not necessarily mean that the candidate is qualified and eligible for the position. The candidate's acceptance shall be solely based on the qualifications, experience, performance in the interview, etc. as assessed by the Interview Panel.
- In case, sufficient candidates with requisite experience in the field cited above are not available, the Interview Panel may allow candidates having lesser years of experience to appear before the Interview Panel; However, if selected they will be offered a lower CTP.
- No TA/DA will be given to candidates appearing for Walk-in Interview.
- Interested and eligible Candidates (from India) having the essential qualification and experience may directly Walk-In for Interview on **the above mentioned date** at the office of the ARIAS Society, Agriculture Complex, Khanapara, G.S. Road, Guwahati-781022. **Candidates arriving after 10:30 AM** on the date of Walk-in-Interview will not be considered/entertained for the selection process.
- ARIAS Society is an equal opportunity employer. Women and persons with disability are especially encouraged to apply

Sd/-

State Project Director, ARIAS Society