



रेलवे सूचना प्रणाली केन्द्र

(रेल मंत्रालय भारत सरकार का संगठन)

CRIS

CENTRE FOR RAILWAY INFORMATION SYSTEMS
(An Organisation of the Ministry of Railways, Govt. of India)

NO:2022/CRIS/NDLS-HQ/PERS/DEPUTATION/2382/PT.1

Dated: 07/04/2022.

VACANCY NOTICE NO: 11 /2022

1.	Nomenclature of the Post	:	Senior Executive / Assistant Manager (Personnel)
2.	No. of Vacancies	:	01 (One)
3.	Location	:	CRIS HQ, New Delhi
4.	Duration and Term of Deputation	:	Five years on usual term & conditions of deputation
5.	Terms of Appointment	:	Deputation
6.	Scale of Pay	:	Level – 6/7/10 (as per 7th CPC Pay Matrix)
7.	Pay and Allowance	:	As per CRIS norms.
8.	Eligibility, Experience and Specific requirement, if any	:	<p>(i) Employees working in Railway or Railway PSUs in Personnel/HR Department in substantive grade of Level-6/7/8 or in similar IDA scale with relevant experience of working in Establishment/Personnel/HR area are eligible to apply.</p> <p>(ii) The employee should be conversant with functioning in computerized environment.</p> <p>(iii) Employees having qualification of PG Diploma/MBA in Personnel/HR or LLB will be having added advantage.</p> <p>NOTE: - ELIGIBILITY</p> <ul style="list-style-type: none">Employee who are in Level – 6 with minimum service of 6 years in the relevant grade and with minimum 20 years of service in Group ‘C’ OR those working in Level – 7 with minimum service of 5 years in relevant grade OR those who are working in substantive grade Level – 7 with less than minimum service of 5 years in relevant grade but those who have completed 6 years minimum service in substantive grade in Level 6 & 7 in the relevant grade and with minimum 20 years service in Group ‘C’ OR those working in Level – 8/9 (Non – Gazetted) under MACPS OR those working in Level – 8 (Gazetted) with minimum service of 2 years will be considered in Level – 10.Those who are not fulfilling the above criteria will be eligible for Cadre Pay plus (duty) deputation allowance.
9.	Age	:	
10.	The date up to which CRIS is exempted from the rule of immediate absorption.	:	Up to 19/05/2026
11.	Retention of Railway accommodation during deputation tenure in CRIS	:	Yes, Retention of Railway accommodation to railway employees is permissible as per Board's guidelines issued from time to time.

3/15

चाणक्यपुरी, नयी दिल्ली-110021

CHANAKYAPURI, NEW DELHI-110021

टेलीफोन/TELEPHONE : 24104525, 24106717 फ़ैक्स/FAX : 91-11-26877893

12.	Perks and Benefits	:	<ul style="list-style-type: none">• Leasing if Private accommodations is admissible on the rates admissible to Railway Officers.• Officers Joining CRIS, on deputation basis may opt for CRIS Medical facility for self and dependent family members. For availing CRIS Medical facility, Railway Officers joining CRIS has to surrender Railway Medical Card in Railway.• Transportation as per Central Government Rules.• Other benefits, as per the extent Policy in vogue.
13.	Closing Date	:	30 Days from the date of issue.
14.	Web Address	:	www.cris.org.in/career/

The Vacancies are required to be filled up urgently. Hence, it may be given wide publicity. The application of willing staff may be forwarded along with D&AR/Vigilance Clearance and APARs/ACRs for the last 3/5 years (five years in case of Gaz.), to the undersigned at the earliest.


(D.S. Adhikari)
Manager/Personnel

General Manager (P)
All Zonal Railways / PUs.

FOR GAZETTED OFFICERS

Photo

PRESCRIBED PROFORMA

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important (please don't leave blanks)	Vacancy Notice No. (appears on the top middle side of notice)	
	File No. (appears on the top left side of notice)	
	Post against which application has been submitted	
	Choice of station (wherever applicable)	

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr. B (Wherever applicable)	:	
9.	Present Pay Band with Grade Pay and basic pay as on date of application.	:	
10.	Present Designation & Railway	:	
11.	Contact Details	:	
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(C) Telephone (R)	:	
	(d) Mobile Number	:	

12. Educational Qualifications:-

S.No	Qualification/Degree	Year/ Division	Institution/University, Place/ Country

13. Experience Details:-

SNo.	Designation & Railway with Place of posting.	Grade (i.e. Gr.B/SS, JAG/SG/SAG)	From	To .

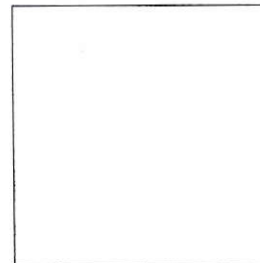
14.	Details of previous deputation/ Foreign assignment, if any		
15.	Whether debarred from deputation? If yes, please furnish details.		
16.	Whether cooling off period Completed? If yes, date of return from previous deputation with details, wherever applicable.		

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:
Date:

FOR NON-GAZETTED STAFF



PRESCRIBED PROFORMA

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important (please don't leave blanks)	Vacancy Notice No. (appears on the top middle side of notice)	
	File No. (appears on the top left side of notice)	
	Post against which application has been submitted	
	Choice of station (wherever applicable)	

Personal Data

1.	Name	.	
2.	Father's Name	.	
3.	Gender	.	
4.	Department	.	
5.	Category	.	
6.	Date of Birth	.	
7.	Date of Appointment and Appointed as	
8.	Present Pay Scale (Level) and basic pay as on date of application.	.	
9.	Present Designation & Railway/Division	.	
10.	Contact Details	.	
	(a) Email Id	.	
	(b) Telephone (O)	.	
	(c) Telephone (R)	.	
	(d) Mobile Number	.	

12. Educational Qualifications:-

S.No	Qualification/Degree	Year/ Division	School /Institution/University, Place/ Country

13. Experience Details:-

SNo.	Designation & Railway /Division with Place of Posting	Grade / Level	From	To .

14.	Details of previous deputation/ Foreign assignment, if any		
15.	Whether debarred from deputation? If yes, please furnish details.		
16.	Whether cooling off period Completed? If yes, date of return from previous deputation with details, wherever applicable.		

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date: