



HARYANA STATE POLLUTION CONTROL BOARD

C-11, SECTOR 6, PANCHKULA.

Ph. No. 0172-2577870-873

Website: hspcb.gov.in E-mail: hspcbestt@gmail.com

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MD/HPGCL

20/04/2022

Dir/Fin (On Ten)

CE/Admn

No. HSPCB/Estt./2022/ 2103-2185

Dated: 18-04-2022

To

All Head of the Departments of Government of Haryana.

MD. APGCL
Secy, PCL

Sub: Filling up the Ministerial Cadre posts on deputation basis in Haryana State Pollution Control Board.

Kindly refer to the subject noted above.

1. The Haryana State Pollution Board intends to fill up following Ministerial Cadre posts on deputation from the persons already in the service of the Haryana State Government as per the Qualifications and Experience prescribed below:-

SN	Name of the post	Number of Posts	Pay Scale of the post	Qualification and Experience
1.	Accountant	2	Level-6 Rs. 35400-112400	M. Com. second division or B. Com. first division with Two years experience in the Commercial Accounting in Government.
2.	Accounts Clerk	2	Level-4 Rs. 25500-81100	B. Com. with second division with three years experience.
3.	Clerk	28	Level-2 Rs. 19900-63200	Matric first division/ intermediate/ 10+2 second division 10+2 (Vocational)/ Graduate with five years services as Group C employee. Should have passed SETC test from HARTRON.
4.	Steno-typist	6	Level-2 Rs. 19900-63200 + Rs. 100 special pay	<ul style="list-style-type: none"> i. Graduate in any discipline from a recognized University. ii. English Shorthand at a speed of 80 wpm and transcription at a speed of 15 words per minute and mistakes should not exceed 8% and Hindi Shorthand at a speed of 64 wpm and transcription at a speed of 11 words per minute and mistakes should not exceed 8%. iii. Should pass State Eligibility Test in Computer Application as per instructions issued by Chief Secretary to Govt. of Haryana vide letter No. 42/164/2008-3GS-II dated 11.10.2013 and as amended from time to time.

Memo No. 241
Dated 25/04/22
DS/Estt.
US/NGE
DS/General
DS/T&M
XEN/HR&TRG
XEN/Rectt.

AK
27/4/22
CE/Admn.

5556
CFMS/Diary No. 636
MD/HPGCL
Dated 22/04/22

5556
CFMS/Diary No. 464 /Director Finance
Dated 22/4/22

Dairy No. 1387
Dated 26/04/22
Supdt.
AE
AEE-I
AEE-II
AEE-III
AEE-IV
AEE-V
AEE-VI
D.S/Estt.

AWIT
20/22

2. Applications of only such officials/candidates will be considered which are routed through proper channel and are accompanied with (i) Bio Data in the Performa at Annexure-I, (ii) Attested copies of ACRs of the last five years and (iii) Certificate to the effect that they are clear from vigilance/disciplinary angle, integrity certificate and a statement showing major/minor penalties imposed in last 10 years, if any.

3. The last date for submission of applications shall be 20th May, 2022. No application received after the due date shall be entertained. Incomplete applications or applications received without ACRs will not be accepted.

4. Initially, the term of deputation shall be one year from the date of joining, extendable for three years subject to performance of the officer which may be curtailed at any time by the competent authority without assigning any reason or opportunity. The other terms and conditions of the persons appointed on deputation shall be governed by the Haryana State Pollution Control Board Employees Service Regulations, 2021 and the other rules/instructions issued by the Government from time to time.

5. It is requested to circulate the above requisition to all eligible persons for their information.

Kindly forward the applications of the suitable and eligible persons for appointment on deputation in Haryana State Pollution Control Board.

SANDEEP SHARMA Digitally signed by
SANDEEP SHARMA
Date: 2022.04.18
15:49:57 +05'30'
Superintendent (Estt.)
for Chairman

Endst. No. HSPCB/Estt./2022/ 2186-87 Dated: 18-04-2022
A copy of the above is forwarded to the following for information and further necessary action:-

1. PS to Chairman and PA to MS for the information for the officers.

SANDEEP SHARMA Digitally signed by
SANDEEP SHARMA
Date: 2022.04.18
15:50:13 +05'30'
Superintendent (Estt.)
for Chairman

Application for appointment in Haryana State Pollution Control Board on deputation

1. Post for which applying _____
2. Name (in Block Letters): _____
3. Address for correspondence:
with telephone/mobile no.
and email. _____

4. Present Designation _____
5. Name of the present
Organization where working
Alongwith full address _____

6. Date of Birth (dd/mm/yy) _____
7. Scale of pay of the post presently
Held and basic pay drawn _____

8. Educational Qualifications:

Sr. No.	Year	Degree/ Diploma	University/ Board	Marks Obtained	Remarks
1.					
2.					
3.					
4.					
5.					

9. Experience (Details of experience In chronological order)

Sr. No.	Office/Institution/ Organization	Post(s) Held	Dates		Pay in PB+ Grade Pay/ basic Pay/ FPL in 7 th CPC	Nature of duties performed (*)
			From	To		
1.						
2.						
3.						
4.						
5.						

Signature of Applicant

Certificate

(from the employer)

1. Certified that the particulars furnished by Sh./Smt. _____ have been verified from his/her office record and found correct.
2. No vigilance case is either pending or contemplated against Sh./Smt. _____ His/her integrity is certified.

**Signature of Head of Office/ Department
With stamp**