



राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Imphal, Manipur, Ph.(0385) 2058566 / 2445812

E-mail : director@nitmanipur.ac.in , Website : www.nitmanipur.ac.in

An Autonomous Institute under Ministry of Education, Govt. of India.

No. NITM.1/(2C-Estt)/MP/R-N/2017/121

Imphal, the 14th March, 2022

NOTIFICATION

Subject: Advertisement for the post of Registrar at NIT Manipur.

National Institute of Technology Manipur, a centrally funded Institute was set up to impart quality technical education at various levels of higher learning. It was set up by the Ministry of Education, Government of India in 2010. It has been established to cater the needs of the thousands of students from Manipur in particular and other students in Northeast and rest of India in general in the field of Technical Education. The National Institute of Technology Act, 2007, amended in 2012 NITs as Institutes of National Importance. As per National Institutional Ranking Framework (NIRF), India Ranking 2021, NIT Manipur has been placed at 114th ranked among all the participating engineering institutions in the country.

Application in the prescribed proforma are invited from eligible candidates for filling up of the post of Registrar from Indian Nationals possessing requisite academic qualifications and relevant experience. The details of the post, eligibility criteria, etc. are given in Annexure.

| Sl. No. | Name of the Post | No. of Post | Pay Scales (Amount in Rs.) | Mode of Recruitment |
|---------|------------------|-------------|---|---|
| 1 | Registrar | 01 (one) | (Level - 14 as per 7 th CPC) PB-4 (Rs. 37400 – 67000/-) with GP of Rs. 10000/- | Deputation (including short term contract) for a period of 5 years or till attaining the age of 62 years whichever is earlier, or as fixed by Govt. of India by orders issued in this regard from time to time. |

Note:

1. Any revision in the Recruitment Rules for the said post or other relevant notifications, if any, issued by MoE from time to time shall also be applicable.
2. Any addendum/corrigendum and related notifications will be published in the Institute website: www.nitmanipur.ac.in only. Applicants are advised to regularly check the Institute's website for any update/notification.

Sd/-

Registrar (i/c), NIT Manipur

Copy to:

1. P.S. to Director for kind info. of Director, NIT Manipur.
2. Heads of other central institutes/others NITs, for information please.
3. Technical Officer, NIT Manipur for displaying in Institute website.
4. Notice Board
5. CF/GF

Recruitment Rules (2019) for the post of REGISTRAR in NITs

| Sl.No. | Particular | Criteria |
|--------|--|---|
| 1. | Name of the Post | Registrar |
| 2. | Number of Post(s) | 01 |
| 3. | Classification | Group - A |
| 4. | Scale of Pay (Grade Pay, Band Pay) | PB 4 (Rs.37400-67000) with Grade Pay of Rs.10000/- |
| 5. | Whether Selection Post or non-Selection Posts | Not Applicable |
| 6. | Age limit | 56 years |
| 7. | Educational and other qualifications required for direct recruits | Not Applicable |
| 8. | Whether age and educational qualifications prescribed for direct recruits | Not Applicable |
| 9. | Period of probation, if any | Not Applicable |
| 10. | Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods | Deputation (including Short Term Contract) for a period of 5 years or till attaining the age of 62 years whichever is earlier, or as fixed by Govt. of India by orders issued in this regard from time to time. |
| 11. | In case of recruitment by deputation / transfer, grades from which deputation / transfer to be made | <p><u>Deputation (including Short Term Contract),</u> Officers under the Central / State Governments / Universities / Recognized Research Institutes or Institute of national importance or Govt. laboratory or PSU:-</p> <p><u>Educational Qualification & Experience:</u></p> <p><u>Essential</u> <u>Educational Qualification:</u> Masters' degree with at least 55% Marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute.</p> <p><u>Experience:</u></p> <p>i) Holding analogous post. ii) At least 15 year's experience as Assistant Professor in the AGP of 7000/- and above or with 8 years of service in the AGP of 8000/- and above including as Associate Professor along with 3 years experience in educational administration, or iii) Comparable experience in research establishment and /or other institutions of higher education, or iv) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post in the GP of Rs.7600/- or above.</p> <p><u>Desirable:</u></p> <p>i) Qualification in area of Management / Engineering /Law. ii) Experience in computerized administration / legal / financial / establishment matters.</p> |
| 12. | If DPC exists, what is its composition | Not Applicable |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not Applicable |



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General Instruction

- 1) Besides pay, the post carries allowances according to the Institute rules.
- 2) Candidates should satisfy themselves before applying that they possess the qualification, experience, age, etc. laid down in the advertisement.
- 3) Mere possession of the prescribed qualification and experience does not entitle the candidate to be called for presentation and/or interview.
- 4) Age relaxation will be made as per Government of India rules.
- 5) Additional sheets may be attached, wherever the space allocated is insufficient.
- 6) Application forms received without supporting copies of degrees/certificates/documents will be summarily rejected.
- 7) All the future correspondence regarding the date of presentation and/or interview shall be uploaded on Institute website (www.nitmanipur.ac.in) only. It shall be the responsibility of the candidates to monitor the same.
- 8) The list of shortlisted candidates will be displayed on the Institute website.
- 9) All qualifications, experience and age limit will be considered as on the closing date, i.e. the last date of receipt of application form.
- 10) Original Degrees/Certificates/Documents will have to be produced at the time of presentation and/or interview for verification.
- 11) Persons serving in Government/Semi-Government/Public Sector Undertaking should send their applications complete in all respect through proper channel along with Vigilance Clearance certificate. However, an advance copy of the same may be submitted before the last date of receipt of application. They are requested to submit NOC at the time of interview.
- 12) The complete postal address of the present employer mentioning the name of the organization and whether the organization is a Govt./Semi-Govt./Autonomous/Public Sector Undertaking/Private Sector should be in the Application Form
- 13) Reserved category candidates shall be required to submit self-attested copies of the latest Caste certificate issued by the Competent Authority as per Govt. of India directives issued from time to time. Similarly PWD candidates shall be required to submit proof of Physically Handicapped category issued by the competent medical authority.
- 14) Incomplete application form with/without relevant supporting documents will be summarily rejected.
- 15) The Institute reserved the right to cancel the recruitment without assigning any reason thereof.
- 16) If the number of applications received in response to the advertisement is large, it will not be convenient or possible for Selection Committee to interview all those candidates. So, the screening committee of the Institute may restrict the number of candidates to be called for interview on the basis of desirable qualification/experience as per the specific requirements of the Institute.
- 17) No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
- 18) Canvassing in any form will lead to DISQUALIFICATION of candidature.
- 19) Legal disputes, if any, with National Institute of Technology Manipur are restricted to the jurisdiction of the High Court of Manipur.
- 20) No TA/DA shall be paid for attending the presentation and/or interview.
- 21) In case of any inadvertent mistake in the process of selection; which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/cancel/withdraw any communication made to the candidate (s).
- 22) The prescribed application form can be downloaded online from www.nitmanipur.ac.in



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- 23) Application Fee: All application must be accompanied with a non-refundable processing fee of Rs. 1000/- (except SC/ST/PWD and Women candidate) payable directly to Bank of Baroda A/C No.- 60330100000143, IFSC code – BARB0NITMAN, MICR Code - 795012007 of Director NIT Manipur IRG.

Note: Transaction slip for the application fee deposited must be enclosed along with the Application form.

- 24) The application duly filled in all respects along with self-attested copies of certificates proving educational qualification and experience certificates should reach to **the Registrar (i/c), NIT Manipur, Langol Campus, Imphal West – 795004, Manipur, India on or before 4:00 p.m. of 26/04/2022 by Hand post/ Speed Post/ Registered Post. The envelope should be superscribed “Application for the post of Registrar”.**
- 25) Application received after due date will not be entertained and will be summarily rejected at any cost.

Registrar (i/c), NIT Manipur