

**Government of Telangana
(Women Development and Child Welfare Department)**

**District Society of the T.S. Society for Protection and Empowerment of Women Children,
Hyderabad District**

::Paper Notification::

No. 1232/E/2010,

Dt:16-05-2022.


District society of the "T.S. Society for protection and Empowerment of Women and Children, Hyderabad District" invites applications from eligible persons for recruitment for the following contract basis posts in Specialised Adoption Agency (SAA), Sishuvihar, Hyderabad.

Sl. No.	Name of the position	No. of positions available	Eligibility- Criteria	Age Specification as on:01.07.2022	Remuneration per month
1	Manager/ Coordinator	01	(a) Should have a Post graduate in, Social Work (MSW) / Masters Degree in Psychology, M.Sc Home Science (child development) from recognized university. (b) Should have at least 3 years experience and knowledge of working on women/child protection issues including 1 year of overseeing institutions that provide residential care and support to children. Experience of working on adoptions issues will be an added advantage. (c) Should have good rapport with the NGOs who run children's homes/ govt. departments in the district who are working on women and child related issues. (d) Should have demonstrable Commitment to women and child concerns and communication skills both written & oral and ability to pursue the matters with all concerned. (e) Ability to work on a computer and capable is using MS-Office package (MSWord and Excel) and also capable of using the internet.	25 to 35 years	17,500/-
2	Social Worker	05	(a) Should have a Post graduate in, Social Work (MSW) / Masters Degree in Psychology, M.Sc Home Science (child development) from recognized university. (b) Should have at least 3 years experience and knowledge of working on women/child protection issues including 1 year of overseeing institutions that provide residential care and support to children. Experience of working on adoptions issues will be an added advantage. (c) Should have good rapport with the NGOs who run children's homes/ govt. departments in the district who are working on women and child related issues. (d) Should have demonstrable Commitment to women and child concerns and communication skills both written & oral and ability to pursue the matters with all concerned. (e) Ability to work on a computer and capable is using MS-Office package (MSWord and Excel) and also capable of using the internet.	25 to 35 years	14,000/-
3	General Nursing & Midwifery (GNM) -Female	01	Should be qualified medical personnel. With relevant qualifications GNM etc.,	25 to 35 years	18,000/-

The candidates desiring to apply for the announced posts can log on to <http://wcdw.tg.nic.in> for eligibility criteria and prescribed application form and submit the filled in application forms along with attested xerox copies of educational certificates, experience certificates etc., at O/o the District Welfare Officer, WCD&SC, Hyderabad, Collectorate Premises, Old Collector's building, Nampally Station Road, Abids, Hyderabad 500 001. Applications arriving late will not be accepted. Only short listed candidates will be intimated.

- Availability of application forms on the website from: 18-05-2022.
- Last date for receipt of applications – 28-05-2022 by 5.00 P.M.,

Note: This office reserves all rights to cancel this notification without assigning any reasons.


**District Welfare Officer,
WCD&SC Hyderabad.**

Highlight Trainings you have attended (list only the trainings that are related to women & child protection)

Topic of Training	Training organized by - venue	Duration of the training

[3] EMPLOYMENT HISTORY : [Give details of the last 3 postings]

Name of the Organisation	Position held / Designation	Period (from-to)	Address Phone: Email:	Job Responsibilities	Last Salary drawn	Reasons for Leaving

Total no. of years employment experience _____

Work experience in collaboration with NGO/Govt.. depts./agencies if any

Position held / Designation	Name of the Project /Program	Name of the Organisation / Dept./Agency partnered with.	Duration of such collaboration/partnership

May We Contact Your Present Employer? Yes _____ No _____

Computer Skills: How do you rate yourself.

Skill in using the computer	Excellent/ Good / Average /No experience
Skill in using the MS-Word, MS-Excel & Power point.	Excellent/ Good / Average /No experience
Skill in using the using the internet	Excellent/ Good / Average /No experience

skills and Competencies you have that would benefit the program here:

i. _____

ii _____

iii _____

Your Achievements in the area of women and child protection: _____

Awards/Citations received: _____

References: (Please give details of two references)

(1) Name/Title Address & Phone no: _____

Relationship with referee: _____

(2) Name/Title Address & Phone no: _____

Relationship with referee: _____

I certify that the information furnished by me in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above (including the enclosed documents).

Signature _____

Date _____