

GOVERNMENT OF NAGALAND
DIRECTORATE OF HEALTH & FAMILY WELFARE
KOHIMA: NAGALAND

ADVERTISEMENT

Dated Kohima

2/ July 2022

DHFW-8/NIMSR/HR/1/2022: In pursuance to Notification **HFV-35/B-10/NIMSR-HR/2022/** dated 6th July 2022, applications are invited for recruitment against newly created posts on Deputation and Contractual basis under Nagaland Institute of Medical Sciences & Research Society, Government of Nagaland in the manner prescribed below:

1. **On deputation (Eligible criteria Annexures i & ii)**
 - a) Deputy Director (Administration)
 - b) Deputy Director (Finance)
2. **On Contractual (Eligible criteria Annexure iii, iv & v)**
 - a) Hospital Administrator
 - b) Technical Consultant
 - c) Procurement Consultant
3. The Terms & Conditions and Prescribed Format of the application can be downloaded from the website: <https://nagaland.gov.in>
4. The Last Date of Submission of Application shall be **5th August 2022 by 5:30 PM**. Duly filled application in PDF format along with requisite supporting documents should be submitted through email to: - nimsrkohima@gmail.com

NB:

- No Application Forms will be issued from the office.
- Incomplete application, if submitted will be rejected summarily.


(DR. K. VIKATO KINIMI)

Principal Director
Directorate of Health and Family Welfare
Nagaland: Kohima

No: DHFW-8/NIMSR/HR/1/2022/ 18590-94 Dated Kohima the 21 July 2022

Copy To:

1. The Deputy Secretary to Chief Secretary, Government of Nagaland, Kohima for kind information.
2. The Sr PS to the Minister of Health & Family Welfare, Nagaland, Kohima, for kind information
3. The Commissioner & Secretary to the Government of Nagaland, Health & Family Welfare, Nagaland Kohima, for information.
4. The Director, Information Technology & Communication with a request for uploading in the website.
5. The Director, Information & Public Relations for wide publication in the local daily newspapers.
6. Office copy.

Principal Director
Directorate of Health and Family Welfare
Nagaland: Kohima

**Nagaland Institute of Medical Sciences and Research
Kohima: Nagaland**

ADVERTISTMENT

Dated Kohima July 2022

Applications are Invited from eligible candidates for the following Post to be filled up on Deputation & Contractual.

1. On deputation (Eligible criteria Annexures i & ii)

Sl.no	Name of Post	No. of post
1	Deputy Director (Administration)	1
2	Deputy Director (Finance)	1

2. On Contractual (Eligible criteria Annexure iii, iv & v)

Sl.no	Name of Post	No. of post
1	Hospital Administrator	1
2	Technical Consultant	1
3	Procurement Consultant	1

The details of the Qualification, Experience, Pay Scale, Application Form etc. may be obtained from the website <https://nagaland.gov.in>

Online application form available in website should be filled. Application form along with one copy of attested documents should be submitted to the office by mail/hand/post on or before **5th August 2022 by 05:30 PM**. The shortlisted candidates will be intimated for further interaction. Relevant documents submitted after due date in person or through post will not be considered

Sd-

**Principal Director
Directorate of Health & Family Welfare
Kohima: Nagaland**

GOVERNMENT OF NAGALAND
DEPARTMENT OF HEALTH & FAMILY WELFARE
NAGALAND: KOHIMA

DHFW-8/NIMSR/HR/1/2022 *13590*

Dated Kohima *24* July 2022

NOTICE

**Advertisement for the Post of Deputy Director (Administration)/ Administrator,
Nagaland Institute of Medical Sciences and Research Society (NIMSR).**

The undersigned is directed to inform that the post of Deputy Director (Administration)/ Administrator, Nagaland Institute of Medical Sciences and Research (NIMSR), is to be filled on Deputation. The Nagaland Institute of Medical Sciences and Research Society is an autonomous Government Society registered under the Society registration Act, 1860 and responsible for the management of the NIMSR located at Kohima, Nagaland.

2. In this regard, applications are invited (As per Annexure-1) from eligible and interested candidate for appointment of one post as Deputy Director (Administration)/ Administrator, NIMSR on deputation. The eligibility criteria and other conditions of the post is as under.

Essential Qualification	i) An officer in the rank of Junior Administrative grade or Selection Grade from the Indian Administrative Service serving under Central or State Government including PSUs or ii) An officer in the rank of Selection grade from the Nagaland Civil Service.
Experience	i) Minimum Ten years of experience having dealt with all matters relating to administrative & establishment at Sectional head or Departmental head level. ii) The incumbent should be familiar with Governmental and functioning for liaison and coordination.
Age:	Not above 55 years- The age limit would be relaxed by 3 years in exceptionally deserving cases.
Tenure:	The duration of appointment will be as per the Deputation Rules.
Pay & Other Allowances:	i) The pay level shall be as per the pay drawn in the previous job with protection of pay as per existing policy of the Government. ii) All other allowances as admissible under Pay matrix -Level 13 as per 7 th CPC as well as deputation (duty) allowance as admissible under the rules.
General Conditions:	i) The candidates presently employed in the Central or State including PSUs, must apply through proper channel. ii) The candidates shall have to comply with Selection requirements as may be notified to the shortlisted candidates by the Search cum Selection Committee. iii) In case of any inadvertent mistake in the advertisement and in the process of selection, which may be detected at any stage, even after issue of appointment, Government reserves the right to modify/withdraw/cancel any communication made to the candidate.
Address for Forwarding Applications:	The application duly filled in the prescribed format (attached herein as Annexure: I) should be submitted through email to nimsrkohima@gmail.com .

[Signature]
(DR. K. VIKATO KINIMI)

Principal Director
Directorate of Health and Family Welfare
Nagaland: Kohima

Annexure-I

**APPLICATION FORM FOR THE POST OF DEPUTY DIRECTOR
(ADMINISTRATION)/ ADMINISTRATOR, NAGALAND INSTITUTE OF SCIENCES AND
RESEARCH SOCIETY.**

Last date for Submission of Application is **5th August 2022** by 5:30pm.
Interview Place, Date & Time of Interview will be intimated to the candidates later.

**Affix a recent
Passport size
photograph
here**

To,
The Principal Director,
Directorate of Health & Family Welfare, Kohima Nagaland

**Application For the Post of Deputy Director (Administration)/ Administrator, Nagaland Institute of
Medical Sciences and Research Society.**

1	Name of Candidate (In Capital Letters)		
2	Name of Father/ Mother/ Husband/ Wife (In Capital Letters)		
3	a.	Permanent address (In Capital Letters) Mobile No. and E-mail ID)	
	b.	Postal Address for Correspondence (In Capital Letters)	
4	a.	Date of Birth (as recorded in the HSLC)	
	b.	Nationality	
5	Whether belong ST/SC		

Qualification with Following Details (In Capital Letters)

6	S.No	Qualification	Marks/ Grade	Name of the College	Name of the University	Year of Passing
	i.					
	ii.					
	iii.					
	iv.					

EXPERIENCE (In Capital Letters)

7	Designation	Period		Total No. of Years	Name of the Employer	Last Pay Drawn
		From	To			

7	Similar works undertaken:					
8	Any Additional Information:					

NB: The candidates presently employed in the Central Government/ State Government /Central or State Autonomous Body/ Public Sector undertaking, must apply through proper channel.

Declaration:

I hereby solemnly and sincerely affirm that the statements made, and information furnished by me in the application form and also in the enclosures submitted by me are true and correct to the best of my knowledge and belief. I also hereby declare that during my previous service, I have not been subjected to the departmental enquiry and punished or convicted under any criminal case. If it however be found that any information, material particulars, furnished therein is fraudulent, incorrect or untrue, I am liable for criminal prosecution and also agree to forego my post. I agree to abide by the rules and regulations prescribed for the same by the Government / Institution.

Date:

Place:

Signature of applicant

Forwarding Note by the Employer

It is certified that:

1. Information given in the above Performa is correct as per records of the applicant.
2. The applicant is clear from vigilance angle.
3. The integrity of the applicant is beyond doubt.
4. That no major/ minor penalty has been imposed on the applicant in last 10 years
5. The cadre controlling authority of the applicant has given its clearance for his applying for the above post.
6. The APAR/ ACR Dossier (duly attested each page by an officer not below the rank of undersecretary to the Government of India) for the last five years of the applicant is enclosed with the application.

(Signature with seal of the authorized signatory of behalf of the employer)

GOVERNMENT OF NAGALAND
DEPARTMENT OF HEALTH & FAMILY WELFARE
NAGALAND: KOHIMA

DHFW-8/NIMSR/HR/1/2022 13590

Dated Kohima 27th July 2022

NOTICE

Sub: Application Invited Post of Deputy Director (Finance)/ Finance Officer, Nagaland Institute of Medical Sciences and Research Society (NIMSR).

The undersigned is directed to inform that the post of **Deputy Director (Finance)/ Finance Officer**, Nagaland Institute of Medical Sciences and Research (NIMSR), is to be filled on Deputation basis. The Nagaland Institute of Medical Sciences and Research Society is an autonomous Government Society registered under the Society registration Act, 1860 and responsible for the management of the NIMSR located at Kohima, Nagaland.

2. In this regard, applications are invited (As per Annexure-I) from eligible and interested candidate for appointment as Deputy Director (Finance)/ Finance Officer, NIMSR on deputation basis. The eligibility criteria and other conditions of the post is as under: -

Essential Qualification	i) An officer in the rank of Senior Time Scale or Junior Administrative grade from the Indian Audit & Accounts Service or from any organized Central Accounts Service (GP-A) under Central Government including PSUs ii) An officer in the rank of Junior grade (Treasury Officer)/ Senior grade-II (Sr. Treasury Officer / Senior grade-I (Jt Director) from Nagaland Finance and Accounts Service.
Experience	i) The candidate should have atleast 10 years of experience, preferably with Experience of financial management, treasury management, accounting, internal and external audit. ii) The incumbent should be familiar with Governmental and functioning for liaison and coordination.
Age:	Not above 55 years- The age limit would be relaxed by 3 years in exceptionally deserving cases.
Tenure:	The duration of appointment will be as per the Deputation Rules.
Pay & Other Allowances:	i) The pay level shall be as per the pay drawn in the previous job with protection of pay as per existing policy of the Government. ii) All other allowances as admissible under Pay matrix -Level 13 as per 7 th CPC as well as deputation (duty) allowance as admissible under the rules.
General Conditions:	i) The candidates presently employed in the Central or State including PSUs, must apply through proper channel. ii) The candidates shall have to comply with Selection requirements as may be notified to the shortlisted candidates by the Search cum Selection Committee. iii) In case of any inadvertent mistake in the advertisement and in the process of selection, which may be detected at any stage, even after issue of appointment, Government reserves the right to modify/withdraw/cancel any communication made to the candidate.
Address for Forwarding Applications:	The application duly filled in the prescribed format (attached herein as Annexure: I) should be submitted through email to nimskohima@gmail.com .


(DR. K. VIKATO KINIMI)

Principal Director
Directorate of Health and Family Welfare
Nagaland: Kohima

Annexure-I**APPLICATION FORM FOR THE POST OF DEPUTY DIRECTOR (FINANCE)/ FINANCE OFFICER, NAGALAND INSTITUTE OF SCIENCES AND RESEARCH SOCIETY.**Last date for Submission of Application is **5th August 2022** by 5:30pm.

Interview Place, Date & Time of Interview will be intimated to the candidates later.

Affix a recent Passport size photograph here

To,
The Principal Director,
Directorate of Health & Family Welfare, Kohima Nagaland

Application For the Post of Deputy Director (Finance), Nagaland Institute of Medical Sciences and Research Society.						
1	Name of Candidate (In Capital Letters)					
2	Name of Father/ Mother/ Husband/ Wife (In Capital Letters)					
3	a.	Permanent address (In Capital Letters) Mobile No. and E-mail ID)				
	b.	Postal Address for Correspondence (In Capital Letters)				
4	a.	Date of Birth (as recorded in the HSLC)				
	b.	Nationality				
5	Whether belong ST/SC					
Qualification with Following Details (In Capital Letters)						
6	S.No	Qualification	Marks/ Grade	Name of the College	Name of the University	Year of Passing
	i.					
	ii.					
	iii.					
	iv.					
EXPERIENCE (In Capital Letters)						
7	Designation	Period		Total No. of Years	Name of the Employer	Last Pay Drawn
		From	To			
7	Similar Works undertaken:					
8	Any Additional Information:					

NB: The candidates presently employed in the Central Government/ State Government /Central or State Autonomous Body/ Public Sector undertaking, must apply through proper channel.

Declaration:

I hereby solemnly and sincerely affirm that the statements made, and information furnished by me in the application form and also in the enclosures submitted by me are true and correct to the best of my knowledge and belief. I also hereby declare that during my previous service, I have not been subjected to the departmental enquiry and punished or convicted under any criminal case. If it however be found that any information, material particulars, furnished therein is fraudulent, incorrect or untrue, I am liable for criminal prosecution and also agree to forego my post. I agree to abide by the rules and regulations prescribed for the same by the Government / Institution.

Date:

Place:

Signature of applicant

Forwarding Note by the Employer

It is certified that:

1. Information given in the above Performa is correct as per records of the applicant.
2. The applicant is clear from vigilance angle.
3. The integrity of the applicant is beyond doubt.
4. That no major/ minor penalty has been imposed on the applicant in last 10 years
5. The cadre controlling authority of the applicant has given its clearance for his applying for the above post.
6. The APAR/ ACR Dossier (duly attested each page by an officer not below the rank of undersecretary to the Government of India) for the last five years of the applicant is enclosed with the application.

(Signature with seal of the authorized signatory of behalf of the employer)

**GOVERNMENT OF NAGALAND
DEPARTMENT OF HEALTH & FAMILY WELFARE
NAGALAND: KOHIMA**

DHFW-8/NIMSR/HR/1/2022 /3590

Dated Kohima 21st July 2022

NOTICE

Sub: Application Invited for the Post of Hospital Administrator, Nagaland Institute of Medical Sciences and Research (NIMSR) Society.

The undersigned is directed to inform that one post of Hospital Administration, Nagaland Institute of Medical Sciences and Research (NIMSR) Society, is to be filled on Contract basis. The Nagaland Institute of Medical Sciences and Research Society is an autonomous Government Society registered under the Society registration Act, 1860 and responsible for the management of the NIMSR located at Kohima, Nagaland.

2. In this regard, applications are invited (As per Annexure-1) from eligible and interested candidate for appointment as Hospital Administrator, NIMSR society on contract basis. The eligibility criteria and other conditions of the post is as under.

Essential Qualification and Experience:	<p>a) Should possess a degree in Masters of Business Administration, obtained from any of the Universities established or incorporated by an Act of the Central or State Legislature in India or any other Educational Institution recognized as such or declared to be deemed as university under Section 3 of the University Grants Commission Act, 1956.</p> <p>b) Should have 8-10 years of experience in hospital & healthcare environment through benchmarking for best practices like NABH, NABL, IPHS, HAI, NMC Regulations, Implementation of National Health Programs, Quality management and other activities, HR management, implementation of HIMS, Project management, Plan strategy and implementation process as well as monitoring process for Medical College & Hospital as per the annual work plan & NMC norms.</p> <p>c) Should possess the experience of management of hospital /medical college.</p> <p>d) Should possess the experience of provide the training & capacity building to the healthcare staff.</p>
Desirable Qualifications:	Preference may be given to a candidate having additional Degree/ Diploma qualification in Hospital Administration.
Age:	<p>a) Should not be less than thirty years of age and not more than forty-five years of age.</p> <p>b) Provided that the upper age limit may be relaxed in favor of a candidate possessing exceptionally good qualifications or experience or both or a candidate who is already in the service of the Society / Government of Nagaland at the discretion of the appointing authority.</p>
Tenure:	Initial appointment will be for one year. The term of appointment can be extended or absorption by the society, whichever is earlier.
Pay & Other Allowances:	Consolidated monthly contractual remuneration corresponding to Pay matrix Level 10 as per 7 th CPC, inclusive of other allowance as admissible.

General Conditions:	<p>a) The candidates presently employed in the Central or State Government/ Government including PSUs, must apply through proper channel.</p> <p>b) The candidates shall have to comply with Selection requirements as may be notified to the shortlisted candidates by the Search cum Selection Committee.</p> <p>c) In case of any inadvertent mistake in the advertisement and in the process of selection, which may be detected at any stage, even after issue of appointment, Government reserves the right to modify/withdraw/cancel any communication made to the candidate.</p>
Address for Forwarding Applications:	The application duly filled in the prescribed format (attached herein as Annexure: I) should be submitted through email to nimsrkohima@gmail.com .



(DR. K. VIKATO KINIMI)

Principal Director

Directorate of Health and Family Welfare

Nagaland: Kohima

Annexure-I

APPLICATION FORM FOR THE POST HOSPITAL ADMINISTRATOR, NAGALAND INSTITUTE OF SCIENCES AND RESEARCH SOCIETY.

Last date for Submission of Application is **5th August 2022** by 5:30pm.
Interview Place, Date & Time of Interview will be intimated to the candidates later.

**Affix a recent
Passport size
photograph here**

To,
The Principal Director,
Directorate of Health & Family Welfare Kohima Nagaland

Application For the Post of HOSPITAL ADMINISTRATOR, Nagaland Institute of Medical Sciences and Research Society.						
1	Name of Candidate (In Capital Letters)					
2	Name of Father/ Mother/Husband/ Wife (In Capital Letters)					
3	a.	Permanent address (In Capital Letters) Mobile No. and E-mail ID)				
	b.	Postal Address for Correspondence (In Capital Letters)				
4	a.	Date of Birth (as recorded in the HSLC)				
	b.	Nationality				
Qualification with Following Details (In Capital Letters)						
5	S.No	Qualification	Marks/ Grade	Name of the College	Name of the University	Year of Passing
	i.					
	ii.					
	iii.					
	iv.					
EXPERIENCE (In Capital Letters)						
6	Designation	Period		Total No. of Years	Name of the Employer	Last Pay Drawn
		From	To			
7	Any Additional Information:					

Declaration:

I hereby solemnly and sincerely affirm that the statements made, and information furnished by me in the application form and also in the enclosures submitted by me are true and correct to the best of my knowledge and belief. I also hereby declare that during my previous service, I have not been subjected to the departmental enquiry and punished or convicted under any criminal case. If it however be found that any information, material particulars, furnished therein is fraudulent, incorrect or untrue, I am liable for criminal prosecution and also agree to forego my post. I agree to abide by the rules and regulations prescribed for the same by the Government / Institution.

Date:

Place:

Signature of applicant

GOVERNMENT OF NAGALAND
DEPARTMENT OF HEALTH & FAMILY WELFARE
NAGALAND: KOHIMA
DHF-8/NIMSR/HR/1/2022 13590 Dated Kohima 21 July 2022

NOTICE

Sub: Application are Invited for the Post of Technical Consultant, Nagaland Institute of Medical Sciences and Research (NIMSR) Society.

The undersigned is directed to inform that one post of Technical Consultant, Nagaland Institute of Medical Sciences and Research (NIMSR) Society, is to be filled on Contract basis. The Nagaland Institute of Medical Sciences and Research Society is an autonomous Government Society registered under the Society registration Act, 1860 and responsible for the management of the NIMSR located at Kohima, Nagaland.

2. In this regard, applications are invited (As per Annexure-1) from eligible and interested candidate for appointment as Technical Consultant, NIMSR Society on contract basis. The eligibility criteria and other conditions of the post is as under.

Essential Qualification and Experience:	<p>a) Should possess a degree in Masters of Business Administration, obtained from any of the Universities established or incorporated by an Act of the Central or State Legislature in India or any other Educational Institution recognized as such or declared to be deemed as university under Section 3 of the University Grants Commission Act, 1956.</p> <p>b) Should have overall experience of 10-12 years and out of which 4-5 years of experience in Healthcare Infrastructure planning & designing of Medical College & Teaching hospital as per NMC/MCI Regulations, NABH, NABL. IPHS etc.</p> <p>c) The person should possess the experience of project coordination and management, HR management, Equipment planning, Gap-analysis of the hospital, renovation and revamping of the healthcare facilities/establishments, Operational management etc.</p> <p>d) Should have experience in liaisons with the Government, Department heads and NMC.</p>
Desirable Qualifications:	<p>Preference for these appointments may be given to the Candidates having Masters in Hospital Management, additional weightage will be given to Medical / Nursing background candidates, Administrative and Facility Planning experience in Medical College having good knowledge with the NMC regulation for least for 4-5 years.</p>
Age:	<p>a) Should not be less than thirty years of age and not more than forty-five years of age.</p> <p>b) Provided that the upper age limit may be relaxed in favor of a candidate possessing exceptionally good qualifications or experience or both or a candidate who is already in the service of the Society / Government of Nagaland at the discretion of the appointing authority.</p>

Tenure:	Initial appointment will be for one years. The term of appointment can be extended or absorption by the society, whichever is earlier.
Pay & Allowances: Other	Consolidated monthly contractual remuneration corresponding to Level 10 as per 7 th CPC, inclusive of other allowance as admissible.
General Conditions:	<ul style="list-style-type: none"> a) The candidates presently employed in the Central or State Government/ Government including PSUs, must apply through proper channel. b) The candidates shall have to comply with Selection requirements as may be notified to the shortlisted candidates by the Search cum Selection Committee. c) In case of any inadvertent mistake in the advertisement and in the process of selection, which may be detected at any stage, even after issue of appointment, Government reserves the right to modify/withdraw/cancel any communication made to the candidate.
Address Forwarding Applications: for	The application duly filled in the prescribed format (attached herein as Annexure:(I) should be submitted through email to nimsrkohima@gmail.com .



(DR. K. VIKATO KINIMI)
Principal Director
Directorate of Health and Family Welfare
Nagaland: Kohima

Annexure-I**APPLICATION FORM FOR THE POST TECHNICAL CONSULTANT, NAGALAND
INSTITUTE OF SCIENCES AND RESEARCH SOCIETY.**Last date for Submission of Application is **5th August 2022** by 5:30pm.

Interview Place, Date & Time of Interview will be intimated to the candidates later.

**Affix a recent
Passport size
photograph here**To,
The Principal Director,
Directorate of Health & Family Welfare, Kohima Nagaland

Application For the Post of TECHNICAL CONSULTANT, Nagaland Institute of Medical Sciences and Research Society.						
1	Name of Candidate (In Capital Letters)					
2	Name of Father/ Mother/Husband/ Wife (In Capital Letters)					
3	a.	Permanent address (In Capital Letters) Mobile No. and E-mail ID)				
	b.	Postal Address for Correspondence (In Capital Letters)				
4	a.	Date of Birth (as recorded in the HSLC)				
	b.	Nationality				
Qualification with Following Details (In Capital Letters)						
5	S.No	Qualification	Marks/ Grade	Name of the College	Name of the University	Year of Passing
	i.					
	ii.					
	iii.					
	iv.					
EXPERIENCE (In Capital Letters)						
6	Designation	Period		Total No. of Years	Name of the Employer	Last Pay Drawn
		From	To			
7	Similar work undertaken:					
8	Any Additional Information:					

Declaration:

I hereby solemnly and sincerely affirm that the statements made, and information furnished by me in the application form and also in the enclosures submitted by me are true and correct to the best of my knowledge and belief. I also hereby declare that during my previous service, I have not been subjected to the departmental enquiry and punished or convicted under any criminal case. If it however be found that any information, material particulars, furnished therein is fraudulent, incorrect or untrue, I am liable for criminal prosecution and also agree to forego my post. I agree to abide by the rules and regulations prescribed for the same by the Government / Institution.

Date:

Place:

Signature of applicant

**GOVERNMENT OF NAGALAND
DEPARTMENT OF HEALTH & FAMILY WELFARE
NAGALAND: KOHIMA**

DHFW-8/NIMSR/HR/1/2022 13590

Dated Kohima 21/4 July 2022

NOTICE

Sub: Application Invited for the Post of Procurement Consultant, Nagaland Institute of Medical Sciences and Research (NIMSR) Society.

The undersigned is directed to inform that the post of Procurement Consultant/Manager, Nagaland Institute of Medical Sciences and Research (NIMSR), is to be filled on Contract basis. The Nagaland Institute of Medical Sciences and Research Society is an autonomous Government Society registered under the Society registration Act, 1860 and responsible for the management of the NIMSR located at Kohima, Nagaland.

2. In this regard, applications are invited (As per Annexure-1) from eligible and interested candidate for appointment as Procurement Consultant/Manager, NIMSR on contract basis. The eligibility criteria and other conditions of the post is as under.

Essential Qualification and Experience:	a) Bachelor in procurement or Material or Supply Chain or Inventory management, Engineering/ Technology and similar field from recognizes university. b) Should have minimum 5-7 years of Direct & Relevant experience in Public Procurement Management, Procurement of development activities of the Government (centralized procurement with decentralized implementation). c) Should have sound knowledge in National, International bidding procedures especially preparation of EOI, RFB/RFP BID documents, evaluation & contract management. d) Should be familiar with procurement regulations
Desirable Qualifications:	a) Preference may be given to a candidate having additional Degree/ Diploma qualification in Material Management. b) Should be proficient in computer using MS office and other relevant software
Age:	a) Should not be less than thirty years of age and not more than forty-five years of age. b) Provided that the upper age limit may be relaxed in favor of a candidate possessing exceptionally good qualifications or experience or both or a candidate who is already in the service of the Society / Government of Nagaland at the discretion of the appointing authority.
Tenure:	Initial appointment will be for one years. The term of appointment can be extended or absorption by the society, whichever is earlier.
Pay & Other Allowances:	Consolidated monthly contractual remuneration corresponding to Pay matrix -Level 10 as per 7 th CPC, inclusive of other allowance as admissible.
General Conditions:	a) The candidates presently employed in the Central or State Government/ Government including PSUs, must apply through proper channel. b) The candidates shall have to comply with Selection requirements as may be notified to the shortlisted candidates by the Search cum Selection Committee. c) In case of any inadvertent mistake in the advertisement and in the process of

	selection, which may be detected at any stage, even after issue of appointment, Government reserves the right to modify/withdraw/cancel any communication made to the candidate.
Address for Forwarding Applications:	The application duly filled in the prescribed format (attached herein as Annexure: I) should be submitted through email to nimskohima@gmail.com .



(DR. K. VIKATO KINIMI)
Principal Director
Directorate of Health and Family Welfare
Nagaland: Kohima

Annexure-I**APPLICATION FORM FOR THE POST PROCUREMENT CONSULTANT/MANAGER,
NAGALAND INSTITUTE OF SCIENCES AND RESEARCH SOCIETY.**

Last date for Submission of Application is **5TH August 2022** by 5:30pm.
Interview Place, Date & Time of Interview will be intimated to the candidates later.

**Affix a recent
Passport size
photograph
here**

To,
The Principal Director,
Directorate of Health & Family, Kohima Nagaland

Application For the Post of Procurement Consultant, Nagaland Institute of Medical Sciences and Research Society.						
1	Name of Candidate (In Capital Letters)					
2	Name of Father/ Mother/Husband/ Wife (In Capital Letters)					
3	a.	Permanent address (In Capital Letters) Mobile No. and E-mail ID)				
	b.	Postal Address for Correspondence (In Capital Letters)				
4	a.	Date of Birth (as recorded in the HSLC)				
	b.	Nationality				
Qualification with Following Details (In Capital Letters)						
5	S.No	Qualification	Marks/ Grade	Name of the College	Name of the University	Year of Passing
	i.					
	ii.					
	iii.					
	iv.					
EXPERIENCE (In Capital Letters)						
6	Designation	Period		Total No. of Years	Name of the Employer	Last Pay Drawn
		From	To			
7	Similar work undertaken:					
8	Any Additional Information:					

Declaration:

I hereby solemnly and sincerely affirm that the statements made, and information furnished by me in the application form and also in the enclosures submitted by me are true and correct to the best of my knowledge and belief. I also hereby declare that during my previous service, I have not been subjected to the departmental enquiry and punished or convicted under any criminal case. If it however be found that any information, material particulars, furnished therein is fraudulent, incorrect or untrue, I am liable for criminal prosecution and also agree to forego my post. I agree to abide by the rules and regulations prescribed for the same by the Government / Institution.

Date:

Place:

Signature of applicant