



ગુજરાત શહેરી વિકાસ કંપની લિમિટેડ

રજી. ઓફિસ: કમ્યોગી ભવન, બ્લોક નં. ૧, બી-૧ વીંગ, ગ્રાઉડ ફ્લોર, સેક્ટર-૧૦/એ, "સ" સેડ, ગાંધીનગર-૩૮૨૦૧૦.
ટેલી. ફેક્સ નં. (૦૭૯) ૨૩૨ ૪૬૧૨૭/૨૮, ૪૧૮૬૨/૬૬ CIN: U75140GJ1999SGC036061
Website:- www.gudcltd.com E-mail:- contact@gudcltd.com

૧૧ માસ માટે તદ્દન હંગામી ધોરણે નાયબ મેનેજર(નાણા અને હિસાબ) – (જગ્યા-૧) ની કરાર આધારિત નિમણૂક બાબત.

ગુજરાત શહેરી વિકાસ કંપની લિ., કંપની અધિનિયમ ૧૯૫૬ હેઠળ સ્થાપાયેલી રાજ્ય સરકારની કંપની છે. કંપનીની IND-AS (Indian Accounting Standards) ની કામગીરી તેમજ નાણા અને હિસાબને લગતી કામગીરીનો બહોળો અનુભવ ધરાવતા યોગ્ય ઉમેદવારને કરાર આધારિત નિમણૂક આપવાની છે. આ માટે નિયત કરેલ શૈક્ષણિક લાયકાત, અપેક્ષિત અનુભવ, પસંદગીના ધોરણો, શરતો તથા એકત્રિત માસિક મહેનતાણા અંગેની માહિતી કંપનીની વેબસાઈટ: www.gudcltd.com/career ઉપરથી જોઈ શકાશે. ઓન-લાઈન અરજી તા.૨૦/૦૭/૨૦૨૨ થી તા.૩૧/૦૭/૨૦૨૨ (સમય: ૨૩:૫૯ કલાક) સુધીમાં કરી શકાશે.

વાઈસ પ્રેસીડેન્ટ(સીએ)

POSITION: DY. MANAGER(FINANCE & ACCOUNT) - (No. of Post-1)

(A) Not more than 42 years of age. (As on 31-07-2022)

(B) **Should have**

- First Class Bachelor's degree in Commerce or have a higher or an equivalent qualification from recognized University/ Institution.

Additional Qualification for preference:

- Inter C.A. or Inter C.W.A.

AND

- Have minimum 10 years of post qualification experience in preparation of budgets, costing, taxation and computerization of accounts, internal audit etc., in a Private OR in Public Sector Undertaking.
- Effective communication and documentation skills in English and Gujarati. Knowledge of Hindi is essential.
- Knowledge of Accounting Software specifically Tally Prime is essential.

(C) **Preferences:**

Preference will be given to the candidate who is having knowledge of:

- Government software/website like PFMS (Public Financial Management Systems), Proof system etc.,
- Working pattern of Treasury Department, GoG,
- Knowledge of Government Correspondences,
- Experience of Public Sector Undertaking.
- Working in the organization which is having turnover more than Rs.100/- Crore.

(D) **Monthly Remuneration:** Rs.50,000/- to Rs.55,000/-.

::General Terms and Conditions::

1. Candidate must be having sound knowledge of English, Gujarati and Hindi languages. He must be capable of independently communicating in these languages.
2. If a candidate is found to have given wrong details during the interview, his/her candidature shall be cancelled even if the candidate is eligible for selection on the basis of merit.
3. The contractual appointment of the selected candidate shall be subject to the terms and conditions of the appointment letter.
4. All required original certificates regarding educational qualification (Mark sheets/Degree certificates)/ experience/ age mentioned in the Annexure-A should be uploaded in PDF format while applying online. The said documents should be produced for verification purpose at the time of interview. A set of all required certificates duly self attested to be furnished at the time of interview.
5. Certificate/mark sheet of recognized institution as a proof of having accounting software knowledge should be uploaded in PDF format while applying online.
6. If there is Grade system adopted by recognized Universities/ Organizations in their Mark sheet/Degree Certificate, conversion table equivalent to percentage duly approved by the concerned University/ Organization should be uploaded by the candidate.
7. The requirement of Deputy Manager(Finance & Account) is purely on a contractual basis for 11 months only. This period may be shortened or extended for further period depending upon the requirements of the Company and Performance of the candidate. After completion of the same, the contract will automatically be terminated. The candidate cannot claim any permanent right in lieu of this contract in future.
8. The Company reserves the right to cancel or modify this advertisement for any reason, for which, the Company shall not be bound to give any reason thereof.
9. Candidate's contractual services shall be liable to full-fledged transfer at the disposal of any offices at any place under the UD&UH Department from time to time as per the requirement and administrative convenience of the Company.
10. During the continuance of contractual appointment with GUDCL, candidate shall devote whole time and attention exclusively to duties to promote the interest of the Company.
11. Candidate has to enter into an agreement in this behalf after joining, wherein he/she shall have to give a bond on Rs.300 Non Judicial stamp-paper duly signed, to the effect that he/she will not leave the Company before completion of contractual period of 11 Month failing which an amount equivalent to two month's remuneration in lieu of leaving assignment prior to the expiry of the contract will have to be paid by him/her or have to give two months' notice in advance.

12. The candidate will have to attend the interview at his/her own cost and risk.
13. After screening the applications received through online, candidates will be called for interview on the basis of experience and academic merit.
14. Age should not be more than 42 years for Deputy Manager(F&A) as on last date of online application. The said date has to be considered as cut-off date for experience also.
15. Candidate can apply online during the period from **20/07/2022 to 31/07/2022 (Time: till 23:59 hrs.)** visiting Company's official website: www.gudcltd.com/career. Any other form of application and way/mode to send it is not acceptable.
16. No correction/addition is permissible once the online application is submitted.
17. Due to unavoidable reasons, if any situation arises to cancel or postpone the given advertisement, GUDCL will have sole rights to take the suitable decision accordingly without assigning any reasons.
18. If the candidate has not attached all required documents or furnish incomplete information/details, his/her candidature shall be treated as cancelled out rightly and no any arguments/request will be heard in this matter.
19. Decision taken by the Company for selection of suitable candidate will be final and binding to all.
20. Candidates seeking political and any other recommendation during the selection process will be disqualified.
21. In case the candidate experiences any kind of technical difficulties while applying online, he/she may call on Company's telephone no. 079-232-46127-28 and 232-41862-65-66 (EPABX extension no.242 and 243) and talk with IT cell members.


Vice President(CA)
GUDC Ltd.