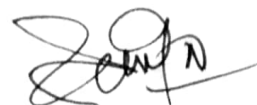


STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING  
(AN AUTONOMOUS ORGANISATION OF EDUCATION DEPARTMENT, GNCT OF DELHI)  
VARUN MARG,DEFENCE COLONY,NEW DELHI- 110 024

**Sub: Uploading of Public Notice on the official website of SCERT**

It is to intimate that a SCERT proposes to engage 04 Consultant (Library) in SCERT.

In this regard, you are requested to arrange uploading of enclosed Public Notice on the official website of SCERT i.e. <http://www.scert.delhi.gov.in> on or before 11.07.2022.



(Aseem Kr.Goel)  
Dy. Director

✓ Dr.V.K.Pathak  
Asstt.Professor,SCERT  
WIM SCERT

U.O.No. 5(22) SCERT/Admn/A.L Retd/2022/4572-73 Dt. 05/07/2022

Copy to:  
PS to Director SCERT

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**STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING**  
(An Autonomous Organisation of Education Department, GNCT of Delhi)  
VARUN MARG, DEFENCE COLONY, NEW DELHI-110 024

F.No. 5(122)SCERT/Admin/AL Reta/2022/4571 Dated: 05/07/22

**PUBLIC NOTICE**

Applications are invited from retired functionaries, below the age of 63 years, retired from pensionable Central Govt./Delhi Govt./any State Govt./Local Bodies/Defence Services or equivalent services for engagement as Consultant (Library) in SCERT/DIETs on contractual basis. Detailed instructions are as under:

1. **Remuneration:** The Consultant (**Library**) so hired on contractual basis in SCERT/DIETs will be paid salary by applying the formula of Last Pay Drawn minus Basic Pension plus DA at the applicable rate.
2. **Eligibility:**
  - (i) The candidate should have retired as **Librarian** or equivalent from the pensionable services of Central/Delhi/State Govt., Local Bodies, Defence Services or equivalent services; in level-7 of pay matrix under 7<sup>th</sup> CPC or level-8/level-9/level-10 of pay matrix under 7<sup>th</sup> CPC after grant of MACPS.
  - (ii) He/She should be less than 63 years of age;
  - (iii) The candidate should be medically fit for which a medical certificate from a Registered Medical Practitioner having at least MBBS or equivalent medical degree will have to be given;
  - (iv) The candidate should be free from vigilance angle at the time of retirement. As a proof of this, a copy of the Pension Payment Order/Gratuity Payment Authority will have to be submitted. In addition, to this, an undertaking will be obtained from such person to the effect that he/she has no criminal case pending against him at the time of hiring;
  - (v) The candidate should have working knowledge of Computer such as MS-Office (Words & Excel), PPT, Internet and e-mail. Knowledge of MS Office is essential for persons to be appointed as Consultant (Library) and an undertaking shall, therefore, be obtained from the candidate that he/she has adequate working knowledge of MS Office and Android Mobilie App;
  - (vi) The candidate should be familiar with Libsys Library software.



### 3. Terms of Hiring:

- (i) The Contract of hiring will be **Initially up to 31.03.2023** or till the sanctioned vacant posts against which contractual persons have been hired are filled by regular employees or such staff attains the age of 65 years, whichever is earlier;
- (ii) In case, the need for hiring contractual staff still persists after 31.03.2023, contractual engagement will be reviewed and may be renewed on yearly basis on the basis of satisfactory work and conduct/performance report. However, no extension shall be given beyond the age of 65 years;
- (iii) The selection panel will remain valid for one year or till further orders, whichever is later.

### 4. Mode of Application and Selection:

- (i) The candidates will apply online as per performa available on the SCERT website '[www.scert.delhi.gov.in](http://www.scert.delhi.gov.in)' under link 'Notice Board' and sub-link "Recruitment"-Hiring of Retired Persons as Consultant (**Library**) on Contractual basis".
- (ii) On the date and time fixed for interview, the applicant will present himself/herself along with self-attested copies and originals. for verification namely:
  - a) Hard copy of the application;
  - b) Self attested photocopies of the documents of educational qualification and previous experience;
  - c) Medical fitness certificate of a registered medical practitioner (having MBBS or equivalent degree);
  - d) Pension Payment Order or any equivalent document showing length of earlier qualifying service;
  - e) An undertaking to the effect that he/she has no criminal case pending against him at the time of hiring;
  - f) An undertaking to the effect that he/she has working knowledge of Computer such as MS-Office (Words & Excel), PPT, Internet and e-mail and also operating knowledge of Android Mobile Apps.
  - g) An Undertaking that he/she has working knowledge of Libsys library software.



- (iii) The applicant who fails to appear before the Selection Committee for interview on the scheduled date and time or to resume duty within three working days after issue of engagement letter, he/she will forfeit his/her candidature.
- (iv) All the shortlisted applicants will be interviewed by a Selection Committee and their signature will be obtained as a token of attendance.
- (v) Selection will be done at the SCERT level on merit prepared by giving weightage of age, qualification and length of service rendered before retirement in Central Govt./Delhi/State Govt., Local Bodies, Defence Services or equivalent services as well as interview.
- (vi) A panel of candidates will be drawn strictly on the basis of decreasing marks and the topper will be selected. In case of a tie. i.e. more than one candidates securing same marks the younger in age will be selected. If any new vacancies arise or the originally selected person does not join or is terminated, the next candidate in order of merit from the panel will be hired.
- (vii) Whenever service on one or two consultant has to be terminated due to joining of regular employee, the Director, SCERT will decide whose contract is to be terminated.
- (viii) As soon as the engaged retired consultant attains the age of 65 years, he/she will stand terminated immediately without any notice.

#### **5. Duties and Responsibilities:**

Followings are some of the suggestive duties of the Consultant (Library) in which he/she will assist the ADE(CTB), SCERT/Principal, DIET and take action in his/her directions with regard to:

- a) Ordering books, journals and other resources after the approval of competent authority.



- b) Cataloguing and keeping track of library materials including issuing of library books to students, faculty and staff.
- c) Advising academicians on materials for their courses.
- d) Making sure all users can access library resources.
- e) Responding to requests from students, staff and other library users.
- f) Managing library staff.
- g) Managing budgets and projects.
- h) Promoting the library's resources.
- i) Maintaining library record.

However, no financial power will be given to him/her. Any other duty may be assigned by the Jt. Director (Academic), Dy. Director, SCERT/Principal, DIET as the case may be.

6. **Termination of Services:** The services of contractual Consultant (Library) may be terminated by the Director, SCERT without any notice for any lapse/irregularity committed by consultant or the Work and Conduct not found satisfactory or absence without prior sanction of Director, SCERT/Principal, DIET or on attaining the age of 65 years.
7. **Entitlement of Leave:** The contractual Consultant (Library) will be allowed to avail one leave per completed calendar month.
8. **Timings:** The Consultant (Library) will report for duty half an hour before the normal SCERT/DIETs timings.



(ASEEM KUMAR GOEL)  
DEPUTY DIRECTOR/HOO SCERT

राज्य शैक्षिक अनुसंधान एवं प्रशिक्षण परिषद्  
(शिक्षा विभाग, दिल्ली सरकार का एक स्वायत्त संगठन)  
वरुण मार्ग, डिफेंस कालोनी, नई दिल्ली 110024

विज्ञापन संख्या /2022

राज्य शैक्षिक अनुसंधान एवं प्रशिक्षण परिषद्, दिल्ली और इसके संबन्धित 09 मण्डलीय शिक्षा एवं प्रशिक्षण सस्थानों (DIETs) में अनुबंध के आधार पर चार (04) सलाहकार (पुस्तकालय) के पदों पर 31.03.2023 तक अथवा नियमित भर्ती जो भी पहले हो, के लिए ऑनलाइन आवेदन आमंत्रित किए जाते हैं। पात्र अभ्यर्थी केवल ऑनलाइन माध्यम से दिनोंक 11.07.2022 से 20.07.2022 सायं: 05:00 बजे तक आवेदन कर सकते हैं। गलत, झूठी तथा मनगढ़ंत जानकारी देने से अभ्यर्थिता को अस्वीकार कर दिया जाएगा। इस संबन्ध में आवश्यक योग्यता, नियम, शैक्षिक योग्यता, चयन प्रक्रिया इत्यादि की विस्तृत जानकारी के लिए कृपया एस0 सी0 ई0 आर0 टी0 की वेबसाईट [www.scert.delhi.gov.in](http://www.scert.delhi.gov.in) के अंतर्गत "Notice Board" तथा उसके उप- लिंक "Recruitment" में देखें।



निदेशक, एस0 सी0 ई0 आर0 टी0

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(AN AUTONOMOUS ORGANISATION OF GOVT. OF NCT OF DELHI)  
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Advertisement No. /2022

Online applications, are hereby, invited for filling up 04 posts of Consultant (Library) on contractual basis in SCERT and its 09 (Nine) DIETs of Delhi, up to 31.03.2023 or till the post is filled up on regular basis, whichever is earlier. Eligible candidates are advised to apply online only from **11.07.2022 to 20.07.2022 up to 5.00 p.m.** Submission of wrong or false or fabricated information shall lead to rejection of candidature. For details, regarding essential eligibility conditions, educational qualifications, selection criteria and application form etc. please refer to website [www.scert.delhi.gov.in](http://www.scert.delhi.gov.in) under link 'Notice Board' and sub-link "Recruitment".



Director,SCERT

**Click here to APPLY**