

**APPLICATIONS ARE INVITED FOR RECRUITMENT OF TEAM LEADERS and  
OFFICE ASSOCIATE/DATA ENTRY OPERATORS POSTS ON OUTSOURCING  
BASIS UNDER  
DR.YSR AAROGYA SRI HEALTH CARE TRUST IN ANANTHAPURAMU DISTRICT  
PROSPECTS**

Filled application along with demand draft(DD) must reach to the  
O/o District Coordinator, Dr.YSR AHCT, Ananthapuramu.  
Located-beside female surgical II Ward,Government general  
hospital, Ananthapuramu.on before 4pm dated 23.07.2022.

For Querries-contact numbers-8333814027,833814063,7702717972.

**INTERVIEW AND COMPUTER EXAM ON 29.07.2022**

**Venue: CCC Buliding, Computer Science Engineering  
Department,JNTU, Ananthapuramu.**

SI	Name of the Post	No of Posts	Remunerati on per Month	RosterPoints
1.	TEAM LEDERS	03	Rs.18,500/-	1.Open Competition 2. Backward Class (Group-B)-(Women) 3.Hearing Handicapped(Women)Bac klog
2.	Office Associate/ Data Entry operators	05	Rs.18,500/-	1.Open Competition - (Women), 2.Scheduled Castes (Women), 3.Open Competition, 4.Backward Class (Group-A)-(Women), 5.Open Competition
3.	Aarogya Mithra	08	Rs.15,000/-	1. Open Competition - (Women), 2. Hearing Handicapped (Open) 3. Open Competition 4. Scheduled Tribes, 5. Open Competition - (Women), 6. Backward Class (Group-B), 7. Open Competition 8. Hearing Handicapped(Women) Backlog

**Note: Above Mentioned Number of posts may Increased or Decreased subject to the conditions.**

**Qualification for the post of Aarogya Mithra**

**(a)Qualifications:**

B.Sc Nursing, M.SC Nursing, B Pharmacy,

Pharmacy D, B.Sc Medical Lab Technology with good academic record.

**(b) Skills:**

- i) Excellent communication skills.
- ii) Should read, speak, and write Telugu and English.
- iii) Should have computer knowledge and efficient in MS office.

Shall have basic understanding of Medical / Surgical specialties, and Hospitals administration.

**SELECTION PROCESS:-**

**Selection Process:**

- 1) Academic Qualification (65%)
- 2) Computer test (Marks for 15%)
- 3) Interview (Marks for 20%)

**Qualification for the post of Team Leader**

**(a)Qualifications:**

B.Sc Nursing, M.SC Nursing, B Pharmacy, M.Pharmacy.

Pharmacy D, B.Sc Medical Lab Technology with good academic record.

**(c) Skills:**

- i) Excellent communication skills.
- ii) Should read, speak, and write Telugu and English.
- iii) Should have computer knowledge and efficient in MS office.

Shall have basic understanding of Medical / Surgical specialties, and Hospitals administration.

**SELECTION PROCESS:-**

**Selection Process:**

- 1) Academic Qualification (65%)
- 2) Computer test (Marks for 15%)
- 3) Interview (Marks for 20%)

**NOTE :-**

- I. If attested copies of Caste certificate / Physically handicapped certificate / Ex-Service man are not enclosed, the candidate will be treated under Open category.
- II. If the Study certificates are not enclosed the candidate will be treated as Non-Local and he is not eligible for selection.
- III. If any of these self-attested copies noted in the table above have not been enclosed by the candidate, the application will be summarily rejected.

**Qualification for the post Office Associate/Data entry operator**

**a) Qualifications:**

1. Any Degree
2. Should have computer knowledge and efficient in MS Office (Office Automation Certificate is Must).

**02 Years working Experience in the Hospital Setup working is must. Skills:**

- i) Excellent communication skills and leadership qualities.
- ii) Should read, speak, and write Telugu and English.
- iii) Able to handle difficult and complex situations.
- iv) Demonstrated experience with and knowledge of computerized data collection, management, reporting and analysis systems, and
- v) Shall have basic understanding of Medical/Surgical specialties, and Hospitals administration.

**Skills:**

- i) Excellent communication skills and leadership qualities.
- ii) Should read, speak, and write Telugu and English.
- iii) Able to handle difficult and complex situations.
- iv) Demonstrated experience with and knowledge of computerized data collection, management, reporting and analysis systems, and

**Shall have basic understanding of Medical/Surgical specialties, and Hospitals administration. SELECTION PROCESS:-**

- **Selection will be made based on the Merit of the Degree Marks(85%), Computer test marks(15%) .**

**Documents/Certificate to be produced at the time of selection process:**

Following documents/certificates, in original along with one set of photocopies are required to be brought at the time of selection process:

1. SSC Mark List.
2. Intermediate.
3. Degree Certificate.

4. Caste Certificate from competent authority
5. No Objection Certificate (If in service)

**Concerned medical certificate for differently abled persons (if applicable).**  
**CONDITIONS ON APPOINTMENT:-**

The candidate selected and appointed **on outsourcing basis** shall not be regarded as a member of the service in which the post to which he/she is appointed, is included, and shall not be entitled by reason only of such appointment, to any preferential right to any other appointment in that or any other service. The department or the person may revoke the contractual appointment or discontinue the contract by giving one month's notice in writing on either side. This contract would automatically cease to operate on lapse of contract period and both parties will be discharged of their respective obligations and liabilities without any formal or informal communication.

**DEBARMENT:-**

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment and future recruitments.
2. The department is vested with conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means as ground for debarment.

**DEPARTMENT'S DECISION IS FINAL**

The decision of the department/Dist. Selection Committee pertaining to the application and its acceptance or rejection as the case maybe, and conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department/DSC also reserves its right and modify regarding terms and conditions laiddown in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

**Sd/- Sri. NAGALAKSHMI.S**  
**Collector and District Magistrate**  
**ANANTHAPURAMU**

# GOVERNMENT OF ANDHRA PRADESH

O/O DISTRICT CO-ORDINATOR DR YSR AAROGYA SRI HEALTH CARE TRUST,  
ANANTHAPURAMU

Recruitment on OUTSOURCING BASIS

Affix  
Latest Colour photo  
passport size

APPLICATION FOR THE POST OF : .....

Application No. (To be filled by the office) :

1	Name of the Candidate	
2	Gender	
3	Father Name	
4	Mother Name	
5	Date of Birth ( DD-MM-YYYY)	
6	Social status (OC/SC/ST/ BC-A,B,C,D,E)	
7	Whether claiming for Service Weight age	Yes / No
8	Whether Physically handicapped (VH /HH /OH)(SADARAM Certificate to be enclosed)	
9	Sports certificates enclosed (Yes /No)	
10	Whether Ex-Service man/ Woman (Yes/ No)	
11	Local / Non-Local	
12	Aadhar No.	
13	Mobile No.	
14	<b>Address for communication :</b>	

**DETAILS OF SCHOOL EDUCATION:**

Sl. No.	Class	Year of passing	School in which studied	District
1	IV			
2	V			
3	VI			
4	VII			
5	VIII			
6	IX			
7	X			

**MARKS OBTAINED IN THE REQUISITE  
QUALIFICATION**

Qualification	Name of the Course studied	Total Marks (Excluding Languages)	Secured marks (Excluding Languages)	Percentage
SSC				
Intermediate				
Degree				

**DECLARATION**

I,  
Smt./Kum./Sri.....D/o,S/o.....  
.....

certify that above particulars furnished by me are correct to the best of my knowledge. I also agree that in the event of any of the particulars furnished in my application being found to be incorrect or false at a later date, my candidature will be cancelled summarily.

Signature of the candidate

**Demand draft details:**

**DD.No....., Date: .....for Rs.....**

**CHECK LIST**

**Candidates are instructed to submit the documents in the following order:**

1.	Filled prescribed application form	Yes / No
2.	S.S.C or Equivalent examination Marks Memo.	Yes / No
3.	Intermediate or 10+2 examination Marks Memo.	Yes / No
4.	Qualifying Examination (Degree) Pass Certificate(for Office associate/data entry operator post office automation certificate mandatory)	Yes / No
5.	Marks memos of all the years (Degree examination)	Yes / No
6	Registration certificates from the respective councils (AP Medical/ Paramedical / Nursing / Pharmacy )	Yes / No
7.	Latest Caste certificate issued by the Tahsildar concerned	Yes / No
8.	Study certificate for the years from 4 <sup>th</sup> class to 10 <sup>th</sup> Class. In case of Private study candidates, the residence certificate issued by the Tahsildar concerned for 04 to 07 years prior to SSC and its equivalent.	Yes / No
9.	Demand Draft(DD) must be drawn in in favor of “DISTRICT COORDINATOR DR YSR AAROGYASRI HEALTH CARE TRUST, Ananthapuramu” payable at Union bank of india,Ashok nagar branch-Ananthapuramu, application fee. a)in case of OC category = Rs.200/- (Rupees two hundred only) b)in case of SC/ST/BC/EWS category = Rs.100/- (Rupees hundred only) c)Physically challenged category = exempted	Yes / No
10	Address for application submission-O/o District coordinator, Dr.YSR Aarogyasri health care trust,beside female surgical ward-II, Government general hospital, Ananthapuramu.	

**NOTE :** (1) Application without the requisite certificates will summarily rejected.  
(2) All the Xerox documents should be signed by the candidate only.

Signature of the candidate







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