



**भारत सरकार / Government of India**  
**वित्त मंत्रालय, राजस्व विभाग / Ministry Of Finance, Department Of Revenue**  
**आयुक्त का कार्यालय / OFFICE OF THE COMMISSIONER**  
**वस्तु एवं सेवा कर, लेखापरीक्षा नाशिक / Goods & Services Tax . Audit Nashik**  
 CR Building, Gadkari Chowk, Nashik – 422002 **Email: [cgstaudit-nsk@gov.in](mailto:cgstaudit-nsk@gov.in)**

GADT/II/(13)/3/2020-ADMN-O/oCOMMR-CGST-ADT-NASHIK

Nashik, Dated .08.2022

To,

The Pr.Chief Commissioners of CGST & Central Excise (CCA),  
 The Pr. Chief Commissioners of Customs (CCA),  
 The Chief Commissioners of CGST & Central Excise (CCA),  
 The Chief Commissioners of Customs (CCA),

Madam/Sir,

**Subject: Preparation of panel in the grade of 'Administrative Officer' in CGST & CX. Audit, Nashik on deputation basis -reg.**

The CGST & CX. Audit, Nashik is in the process of drawing a panel of willing and suitable officers for filling up following vacancies in CGST & CX. Audit, Nashik on Deputation basis:

Commissionerate	CCA	No. of Vacancies (Administrative Officer)
CGST & CX. Audit Nashik	Mumbai	03

2. As per the Recruitment Rule for Administrative Officer issued vide Notification dated 21.05.2020 by the Finance Ministry and letter F.No. H/13-CCA-O4/GST-MZ/DEP/AO/2022/937 dated 28.04.2022 issued by Additional Commissioner, CCA, Mumbai Zone, Mumbai, these posts are proposed to be filled up on deputation basis from amongst the officers of the Central Government or State Government or Union Territories:

(a) (i) Holding analogous posts on regular basis in the parent cadre or Department: or

(ii) With five years regular service in the grade rendered after appointment thereto on regular basis in level-6 in the pay matrix (Rs. 35400-112400) or equivalent in the parent cadre or Department.

(b) Possessing the following educational qualification and experience:

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- (i) Bachelors degree from a recognized University or Institute.
- (i) Two years experience in Accounts, Administration, and Establishment work in a Government Office or Public Sector Undertaking or Autonomous body or Statutory body.

3. The officers selected for a posting in the CGST & CX. Audit, Nashik on Deputation basis would normally be appointed for a period of 05 years which is extendable by another 02 years.

4. It is requested that the same may please be brought to the notice of all officers under your jurisdiction and the application of willing officers be forwarded to this office. While forwarding the name of the willing officers, the following information may also be sent for evaluation by this office:

(i) Complete bio-data and willingness of the officer along with history of previous postings.

(ii) ACR/APAR grading for the last 05 years {duly verified and attested by the Additional/Joint Commissioner (P&V)}.

(iii) Vigilance clearance and

(iv) 'No objection' from the Cadre Controlling Authority to relieve the officers in the event of his selection.

It may also be brought to the notice of the willing officers that once they are selected, they will not be allowed to withdraw their name and also will not be relieved till the expiry of the deputation tenure.

5. If the work and conduct of the officer is not found to be satisfactory, the officer is likely to be reverted to the parent Commissionerate/directorate before the completion of the deputation period.

6. The above information/details may kindly be arranged to be furnished to this office by 31.08.2022.

Yours faithfully,

**(Avinash Thete)**

Commissioner  
CGST & CX. Audit, Nashik

Copy to: Webmaster CBIC (New Delhi) with request to upload on website at the earliest.