

**H.P. State Consumer Disputes Redressal Commission, Kasumpti, Shimla-9.**

No. HP/CPC/1-223/01-VII- 7176

Dated 5<sup>th</sup> August, 2022.

**\*ADVERTISEMENT NOTICE\***

Pursuant to directions of Hon'ble Supreme Court passed in **Suo Moto Writ Petition (Civil) No. 2/2021** to fill up the posts lying vacant on the establishment of H.P. State Consumer Disputes Redressal Commission, Shimla, applications are hereby invited for the recruitment of posts of Junior Office Assistant (IT) on contract basis and Peon on daily wages basis. Applications should be addressed to the **Registrar, H.P. State Consumer Disputes Redressal Commission, Block No. 33, SDA Complex Kasumpti, Shimla-9** and should reach the office by 26.08.2022 by 5 PM. Applications can also be submitted in person to the Registry of the State Commission from 10 AM to 5 P.M. on all working days on or before the last day of receipt of applications. Candidates must write name of the post applied for on the envelope. Applications received incomplete and after due date shall not be entertained. There is no application fee for women candidates.

**How to apply:-**

Eligible and interested candidates would be required to apply offline. The requisite post-wise proformas for the posts of Junior Office Assistant (IT) and Peon are available on the official website, <https://hpconsumercommission.nic.in> of the State Commission as Annexure-A & Annexure-B, respectively.

2. Detail of vacant posts of each category i.e., Junior Office Assistant (IT) and Peon) is given in the Table below:-

| Sr. No. | Category-wise division of posts |              |    |    |     |     |       |                          |                   |
|---------|---------------------------------|--------------|----|----|-----|-----|-------|--------------------------|-------------------|
|         | Direct basis                    |              |    |    |     |     |       |                          |                   |
|         | Name of the post                | UR           | SC | ST | OBC | EWS | Total | Post to be filled up on: |                   |
| 1.      | JOA(IT)                         | 3            | 1  | -  | 1   | 1   | 6     | Contract basis           |                   |
| 2.      | Peon                            | 5 unreserved |    |    |     |     |       | 5                        | Daily wage basis. |

**Note:-** The number of vacancies for aforesaid categories may increase or decrease in future due to administrative exigencies.

3. Detail of Pay scales of the posts:-

| Sr. No. | Name of the post | Pay Scale  |
|---------|------------------|--|
| 1.      | JOA(IT)          | Rs.12360/- ( 60% of initial pay, i.e. ,Rs.20600/-, Level -4, Cell-1)                         |
| 2.      | Peon             | Rs.350/- per day or on any other rate as shall be prescribed by the Govt. from time to time. |

4. Requisite qualification for the posts of JOA (IT) and Peon and application fees:-

| Sr.No. | Name of the post | Essential qualification   | Application fees   |
|--------|------------------|---|--|
| 1      | JOA(IT)          | <p>i) Should have Graduation from a recognized University.</p> <p>ii) There shall be a written test of hundred marks consisting of objective and subjective questions.</p> <p>iii) The successful candidates shall have to qualify Computer Typing speed of 30 words per minute in English or 25 words per minute in Hindi.</p> <p>iv) Should have the knowledge of 'Word processing' in computer as prescribed by the Recruiting authority.</p> <p>v) Should also have knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the State of H.P.</p> <p><b>Note:</b> Apart from above, a candidate shall be considered eligible for appointment to post(s) only if he/she has passed matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. However, this condition shall not apply to Bona fide Himachalis.</p> | <p>Rs.300/- for unreserved category and Rs.150/- for reserved categories, i.e. SC, OBC, ST &amp; EWS.</p> <p><b>Note: No application fees for woman candidate.</b></p> |
| 2      | Peon             | <p>Should have passed matric from recognized Board of School Education /University.</p> <p><b>Note:</b> (i) Apart from above, a candidate shall be considered eligible for appointment to post(s) only if he/she has passed matriculation and 10+2 from any School /Institution situated within Himachal Pradesh. However, this condition shall not apply to Bona</p>   | <p>Rs.100/- for unreserved category and Rs.50/- for reserved categories, i.e. SC, OBC, EWS, ST, etc.</p> <p><b>Note: No application fees for woman candidate.</b></p>  |

|  |  |  |  |
|--|--|--|--|
|  |  | fide Himachalis.<br><br>(ii) Preference will be given to those who know driving and possess a valid driving licence. |  |
|--|--|--|--|

**5. Age limit for the posts of JOA (IT) and Peon:**

The age of candidate must be between 18 to 45 years as on 01.08.2022. However, in case, the candidate belongs to any reserved category, the relaxation in upper age limit shall be permissible as may be prescribed by the Govt. of H.P. from time to time.

**By order**

**Hon'ble President**

Endst. No.HP/CPC/1-223/01-VII- 7176

Dated 5<sup>th</sup> August, 2022.

Copy forwarded yo:-

1. To the Editor Amar Ujala, Himachal Pradesh, Shimla, with the request to publish the advertisement notice in the news paper at the earliest and supply copy of the issue containing advertisement to this office alongwith bill.
- ✓ 2. The TSP/Programmer State Commission. He is directed to upload the advertisement notice on the official website for information of all concerned.
3. Notice Board.

  
**Registrar**

**Annexure-A**

**Application Format for the post of JOA(IT) on contract basis.**

Adv. No. \_\_\_\_\_ dated \_\_\_\_\_

To

Space for self  
attested passport  
size photograph.

The Registrar,  
H.P. State Consumer Disputes  
Redressal Commission, Shimla-171 009.

1. Name of the candidate (in capital letters): \_\_\_\_\_

2. Son/daughter/wife of : \_\_\_\_\_

3. Permanent Home address of the candidate: \_\_\_\_\_

\_\_\_\_\_

4. Correspondence address of the candidate: \_\_\_\_\_

\_\_\_\_\_

5. Date of birth (attach self attested photocopy of proof): \_\_\_\_\_

6. i) Mobile No: \_\_\_\_\_

ii) Aadhaar No: \_\_\_\_\_

iii) Email address: \_\_\_\_\_

7. Educational qualification (enclose self attested photocopies of all relevant educational certificates, i.e., Matriculation, 10+2 and Graduation/Post Graduation):

| Sr.No. | Name of examination passed | Name of Board/ University | Name of Institute | Year of passing | Percentage of marks obtained |
|--------|----------------------------|---------------------------|-------------------|-----------------|------------------------------|
| 1.     | Matric                     |                           |                   |                 |                              |
| 2.     | 10+2                       |                           |                   |                 |                              |
| 3.     | Graduation                 |                           |                   |                 |                              |
| 4      | PG                         |                           |                   |                 |                              |

8. Employment Exchange Registration No.(if available): \_\_\_\_\_
9. Category to which belong (enclose self attested photo copy of proof): \_\_\_\_\_
10. Experience, if any: \_\_\_\_\_
11. i) Has the candidate ever been convicted: \_\_\_\_\_
- ii) If yes, detail of conviction be given: \_\_\_\_\_
12. i) Is any criminal case pending against the Candidate: \_\_\_\_\_
- ii) If yes, detail of FIR/ status of the case be given. \_\_\_\_\_
13. Application Fees:
- i) Amount: \_\_\_\_\_
- ii) Bank draft No. & date: \_\_\_\_\_
- iii) IPO No. & date: \_\_\_\_\_
14. Any other thing the candidate wants to specifically mention: \_\_\_\_\_

**DECLARATION**

I, \_\_\_\_\_ Son/daughter/wife of \_\_\_\_\_  
R/o \_\_\_\_\_ P.O., \_\_\_\_\_  
Tehsil \_\_\_\_\_ District \_\_\_\_\_ do hereby solemnly affirm  
and declare that the details given by me in the application format are true and correct  
and nothing has been concealed therein. If any information mentioned in my application  
is found false at any stage then I shall be liable for all consequential actions including  
cancellation of candidature.

Place: \_\_\_\_\_

Signature of the applicant/candidate

Date: \_\_\_\_\_

**Application Format for the post of Peon (on daily wage basis)**

Adv. No. \_\_\_\_\_ dated \_\_\_\_\_

Space for self  
attested passport  
size photograph

To

The Registrar,  
H.P. State Consumer Disputes  
Redressal Commission, Shimla-171 009.

1. Name of the candidate (in capital letters): \_\_\_\_\_

2. Son/daughter/wife of : \_\_\_\_\_

3. Permanent Home address of the candidate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Correspondence address of the candidate \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Date of birth (attach self attested photocopy of proof): \_\_\_\_\_

6. i) Mobile No. \_\_\_\_\_

ii) Aadhaar No. \_\_\_\_\_

iii) Email address: \_\_\_\_\_

7. Educational qualification (enclose self attested photocopies of all educational certificates)

| Sr. No. | Name of examination passed | Name of Board/ University | Name of Institute | Year of passing | Percentage of marks obtained |
|---------|----------------------------|---------------------------|-------------------|-----------------|------------------------------|
| 1.      | Matric                     |                           |                   |                 |                              |
| 2.      | 10+2                       |                           |                   |                 |                              |
| 3.      | Graduation                 |                           |                   |                 |                              |

8. Employment Exchange Registration No. & Date if available: \_\_\_\_\_

[2]

9. Category to which belong: \_\_\_\_\_
10. Experience, if any,  
Whether candidate knows driving? If yes, enclose self attested copy of driving license: \_\_\_\_\_
11. i) Has the candidate ever been convicted \_\_\_\_\_  
ii) If yes, detail of conviction be given \_\_\_\_\_
12. i) Is any criminal case pending against the Candidate. \_\_\_\_\_  
ii) If yes, detail of FIR/ status of the case be given. \_\_\_\_\_
13. Application Fees:  
i) Amount \_\_\_\_\_  
ii) Bank draft No. & date \_\_\_\_\_  
iii) IPO No. & date \_\_\_\_\_
14. Any other thing the candidate wants to specifically mention. \_\_\_\_\_

**DECLARATION**

I, \_\_\_\_\_ Son/daughter/wife of \_\_\_\_\_  
R/o \_\_\_\_\_ P.O., \_\_\_\_\_  
Tehsil \_\_\_\_\_ District \_\_\_\_\_ do hereby solemnly affirm and declare that the details given by me in the application are true and correct and nothing has been concealed therein. If any information mentioned in my application is found false at any stage then I shall be liable for all consequential actions including cancellation of candidature.

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature of the applicant/candidate