



**GUJARAT STATE POLICE HOUSING CORPORATION LTD.**

(A Government of Gujarat Undertaking)  
B/h. Lokayukt Bhavan, Off "CHH " Road, Sector 10/B,  
GANDHINAGAR-382010  
[www.gsp hc.gujarat.gov.in](http://www.gsp hc.gujarat.gov.in)

CIN: U45201GJ1988SGC011453

**RECRUITMENT**

Gujarat State Police Housing Corporation Ltd invites applications for following position on 11 month contract basis:

Sr. No.	Position (Contract base)	No. of Post	Age as on 12.09.2022	Min. Experience as on 12.09.2022
1	Assistant (Secretarial & Legal)	01	Min – 28 Max -40	05 Years
2	Stenographer cum Typist (Gujarati)	01	Min-22 Max-35	02 Years

Detailed advertisement is available on our website: <https://gsp hc.gujarat.gov.in>. Candidates are advised to go through the detailed advertisement before applying.

Last date for submitting application shall be **23.09.2022**.

**Managing Director**

## **GUJARAT STATE POLICE HOUSING CORPORATION LTD.,GANDHINAGAR**

### **1. RECRUITMENT FOR CONTRACT BASE ASSISTANT (SECRETARIAL & LEGAL)**

- Location : At Head Office situated at below mentioned address :

Gujarat State Police Housing Corp. Ltd.  
B/h. Lokayukta Bhavan, Off. "CHH" Road,  
Sector - 10/B, Gandhinagar.

- Education Qualification: Any Graduate with L.L.B. from recognised university.
- Experience: Minimum 5 Year of Post Qualification as on **12.09.2022**.
- Lumpsum emoluments will be based on experience (minimum of **Rs.20,000/-**)
- Age should not be less than 28 years and not more than 40 years as on **12.09.2022**
- Interested Candidate should send their Application form as per Annexure-I along with CV, Experience and Educational Certificates.
- The above application should reach on or before **23.09.2022** by Courier/Post at above mentioned address.
- **Above requirement is purely on contractual base for 11 months only. After completion of same, the contract will automatically be terminated. The candidate cannot claim any permanent right of this contract in future.**

Place : Gandhinagar  
Date : 13.09.2022

**MANAGING DIRECTOR**

**GUJARAT STATE POLICE HOUSING CORPORATION LTD.,GANDHINAGAR**

**2. RECRUITMENT FOR CONTRACT BASE GUJARATI STENOGRAPHER CUM  
TYPIST**

- Location : At Head Office situated at below mentioned address :

Gujarat State Police Housing Corp. Ltd.  
B/h. Lokayukta Bhavan, Off. "CHH" Road,  
Sector - 10/B, Gandhinagar.

- Education Qualification : Any Graduate and Possession skill of 60 WPM in Shorthand (Gujarati) and 25 WPM in typing (Gujarati) as per GCC Certificate.
- Experience : Minimum 2 Year of Post Qualification as on **12.09.2022**.
- Lumpsum emoluments will be based on experience ( minimum of **Rs.16,200/-**)
- Age should not be less than 22 years and not more than 35 years as on **12.09.2022**
- Interested Candidate should send their Application form as per Annexure-I along with CV, Experience and Educational Certificates.
- The above application should reach on or before **23.09.2022** by Courier/Post at above mentioned address.
- **Above requirement is purely on contractual base for 11 months only. After completion of same, the contract will automatically be terminated. The candidate cannot claim any permanent right of this contract in future.**

**Place : Gandhinagar**

**Date : 13.09.2022**

**MANAGING DIRECTOR**



GUJARAT STATE POLICE HOUSING CORPORATION LIMITED  
(A Government of Gujarat Undertaking)  
B/h. Lokayukt Bhavan, Off "CHH " Road,  
Sector 10/B, GANDHINAGAR-382010

### Application Form

Application for the post of \_\_\_\_\_

#### 1. Personal Details :

a. Full Name : \_\_\_\_\_

b. Present Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

c. Permanent Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

d. Mob No. : \_\_\_\_\_ e. Email : \_\_\_\_\_

f. DOB : \_\_\_\_\_ g. Gender: \_\_\_\_\_

h. Category (SC/ST/SEBC/OBC/General): \_\_\_\_\_

i. Blood Group: \_\_\_\_\_ j. Home Town: \_\_\_\_\_

k. Languages known Read Write Speak

a)

b)

c)

Affix Passport  
size  
photograph



## GUJARAT STATE POLICE HOUSING CORPORATION LIMITED

(A Government of Gujarat Undertaking)  
B/h. Lokayukt Bhavan, Off "CHH " Road,  
Sector 10/B, GANDHINAGAR-382010

### Education Details:

(Starting with recent most) (Use separate sheet, if required)

Examination passed	Specialization	School/Board/College/Institution/ University	CPI/Percentage & Class	Passing Year	Full time/ Part Time

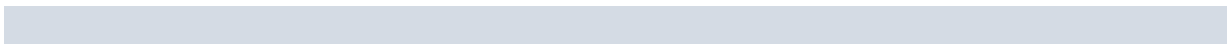
Computer Knowledge: \_\_\_\_\_

### 3. Employment Details :

(Starting from the present employment and back to the first employment. In case, you worked in several positions in the same organization, separate row may be filled for each position held.)  
(Use separate sheet, if required)

Employer Name	Designation	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Service

Total Experience: \_\_\_\_\_





## GUJARAT STATE POLICE HOUSING CORPORATION LIMITED

(A Government of Gujarat Undertaking)  
B/h. Lokayukt Bhavan, Off "CHH " Road,  
Sector 10/B, GANDHINAGAR-382010

### 4. Other Details :

- I. Have you ever been dismissed/discharged/terminated for any act of misconduct in any of your previous employment or convicted for any criminal or other offences? \_\_\_\_\_

if yes, give precise details on a separate paper.

- II. How soon can you join, if selected ? \_\_\_\_\_

- III. Any other information you want to share :

\_\_\_\_\_  
\_\_\_\_\_

### 3. Declaration :

I undersigned, hereby declare that all information given is true and accurate. I understand that falsification of information could result in disqualification and/or of termination as a prospective candidate for the applied position.

Date :

\_\_\_\_\_

Place :

Applicant Signature