

ESTABLISHMENT SECTION  
ICAR-NATIONAL BUREAU OF ANIMAL GENETIC RESOURCES  
KARNAL-132 001 (HARYANA)

F.No.6-221/22-Estt.

Dated: 3<sup>rd</sup> Sept., 2022.

To

The Directors/Project Directors of ICAR Research Institutes/ Project Directorate/NRCS/ZPD/ ICAR-HQ.

Subject:- Filling up of the Administrative posts on deputation/Inter-Institutional Transfer Basis at ICAR-NBAGR, Karnal – regarding.

Sir/Madam

The Director, ICAR-National Bureau of Animal Genetic Resources, Karnal invites applications from the eligible candidates working at ICAR Research Institutes/ Project Directorate/NRCS/ZPD/ ICAR-HQ etc. for the following administrative post of Assistant and Lower Division Clerk /Personal Assistant and Skilled Support Staff lying vacant at this Bureau on deputation/Inter-Institutional Transfer Basis. Details of the post and eligibility is given as under:-

Sl.No.	Name of the posts and No. of vacancy	Pay matrix Level	Eligibility
1.	Assistant 02 (UR)	Level-6 Rs.35400-112400 and (pre revised PB-2 Rs.9300-34800/- + GP 4200/-)	UDC working in the level-4 of the 6 <sup>th</sup> CPC (Pre-revised) PB-5200-20200+ GP2400/-) having at least 10 years of regular service in the grade  <b>OR</b> Persons holding analogous post i.e. Assistant on substantive basis in the Level-6 of the 7 <sup>th</sup> CPC (Pre-revised PB9300-34800+GP 4200/-) having completed minimum tenure of 3 years of regular service after initial appointment at ICAR-HQ/Institute as on 1st July, 2022.
2.	Lower Division Clerk 03- UR 01 – OBC	Level-2 of Rs. 19,900- 63200	Regular LDC working in the PB of Rs.5200-20200+ GP 1900/- at any ICAR Institutes.
3.	Personal Assistant 02 UR	Level 6 in the pay Matrix of Rs.35400-112400 of VII CPC (pre revised PB-2 Rs.9300-34800/- + GP 4200/-)	Jr. Steno working in the level-4 of the 6 <sup>th</sup> CPC (Pre-revised) PB-5200-20200+ GP2400/-) having at least 10 years of regular service in the grade  <b>OR</b> Persons holding analogous post i.e. P.A. on substantive basis in the Level-6 of the 7 <sup>th</sup> CPC (Pre-revised PB9300-34800+GP 4200/-) having completed minimum tenure of 3 years of regular service after initial appointment at ICAR-HQ/Institute as on 1st July, 2022.

4.	Skilled support Staff-UR-I	Level-1 of Rs. 18000-56900	Persons holding analogous post i.e. SSS. on substantive basis in the Level-1 of the 7 <sup>th</sup> CPC (Pre- revised PB 5200-20200 + GP 1800/-) having completed minimum tenure of 3 years of regular service after initial appointment at ICAR-HQ/Institute as on 1st July, 2022.
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The guidelines and service conditions shall be governed strictly as per ICAR letter No.Admn.71/2020-RP dated 25.11.2020.

It is requested that the vacancy may be circulated among the eligible and interested deserving candidate, if any, working in your Institute. The application of only such candidates, who can be relieved immediately in the event of their selection may please be forwarded in the proforma to the undersigned along with the attested copies of his/her APAR for the last 3/5 years so as to reach this office on or before 01.10.2022. A certificate to the effect that 'NO vigilance/disciplinary case is pending or being contemplated against the candidate' may also be furnished while forwarding the application through proper channel.

In complete and direct application or those received after due date or without CR dossiers/Vigilance clearance certificate will not be entertained. Application may be sent by mail to [director.nbagr@icar.gov.in](mailto:director.nbagr@icar.gov.in) and [estt.nbagr@icar.gov.in](mailto:estt.nbagr@icar.gov.in).

(Anil Kumar)

Head of Office

3/9/2022

Encls: Proforma of application

Copy to:

1. The Deputy Secretary(Admn), ICAR, Krishi Bhavan, New Delhi- 110 001.
2. The Deputy Secretary(AS), ICAR, Krishi Bhavan, New Delhi- 110 001.
3. PS to the Director, ICAR-NBAGR, Karnal.
4. Incharge, Computer Center to upload on the Bureau's Website
5. Notice Board.

ICAR-NATIONAL BUREAU OF ANIMAL GENTIC RESOURCES  
KARNAL-132 001 (HARYANA)

APPLICATION FORM

POST NAME: \_\_\_\_\_

1.	Name of the candidates (In Block Letters)	:	
2.	Name of the Institute where the candidate is working	:	
3.	(a) Postal Address	:	
	(b) Mobile No.	:	
	(c) E-Mail id	:	
4.	(a) date of initial appointment on DR	:	
	(b) Name of the DR post & pay scale	:	
	(C) present Post & Pay Scale	:	
5.	Date of Birth	:	
6.	Sex (M/F)	:	
7.	Whether belongs to SC/ST/OBC, (attach the self attested copy of the certificate in case SC/ST/OBC)	:	

8. Educational Qualification given details of examination passed as Matriculate and onwards

Examination passed	Board/University	Year of passing	Subjects	% of Marks

9. Details of Technical/other qualification, if any

10. Service Details:

Name of the Institute	Post Held	Scale of Pay	Period		Nature of duties performed

I do hereby declared and certify that the information furnished above is correct and true the best of my knowledge and belief.

Signature of the candidate  
with date

Certified that the above information furnished by the candidate has been verified with the service records and found correct and is free from vigilance angle and no disciplinary case is either pending or contemplated against him/her.

Signature of Head of Administration  
With seal