

**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH
MULTIPLE DISABILITIES (Divyangjan)**



(Dept. of Empowerment of Persons with Disabilities (Divyangjan),
(Ministry of Social Justice & Empowerment, Govt. of India)

Muttukadu, East Coast Road, Kovalam (P.O), Chennai - 603 112

Tamil Nadu - India. Phone: 044 - 27472046, 27472104, 27472113, 27472423

~ Accredited by NAAC ~ ~ ISO 9001:2015~



Vacancy Notification (Temporary) No. 39/2022

**COMPOSITE REGIONAL CENTRE FOR SKILL DEVELOPMENT,
REHABILITATION AND EMPOWERMENT OF PERSONS WITH DISABILITIES (CRC),
SHILLONG**

Applications are invited from Indian Nationals eligible for engagement to the following temporary consultant positions on contract basis at Composite Regional Centre for Skill Development, Rehabilitation and Empowerment of Persons with Disabilities (CRC), **Shillong** established to serve as resource centre for disability rehabilitation of all categories. These positions will be filled up on contractual basis for a period of 11 months.

Details are furnished below:

Sl. No.	Name of the Post	No. of Post	Salary (Consolidated - Fixed)	Qualifications & Experience
1.	Administrative Officer (Consultant)	1	Rs.45,000/-	Essential: i. Post Graduate Degree /MBA from recognized University. ii. Minimum 5 years of experience in establishment/admin. matters in any Govt. Organisation/ Autonomous bodies / Public Sector Undertaking/Semi Government/ Quasi Government.
2.	Clinical Assistant (Speech Therapist) (Consultant)	1	Rs.40,000/-	Essential: i. B.Sc. (Sp. & Hg.) equivalent. ii. 2 years relevant experience. iii.Registration with RCI.
3.	Clinical Assistant (Developmental Therapist) (Consultant)	1	Rs.40,000/-	Essential: i. BRS(MR)/BMR/BRT/PGDDT/ PGDEI/Bachelor/Masters in Rehabilitation Science or Equivalent. ii. 2 years relevant experience. iii. Registration with RCI.

IMPORTANT NOTE:

- i. The above posts will be filled purely on contractual basis.
- ii. The period of contractual engagement as consultant will be for **11 months**. The selected candidate will be entitled to only lump sum monthly consolidated remuneration as mentioned against each post. No other Allowances such as Dearness Allowance/House Rent Allowance/Medical Allowance/GPF/NPS and other allowances entitled for Government servant will be paid.
- iii. Upper age limit will be 56 years. (Age shall be reckoned as on closing date of receipt of application)
- iv. Application fee of **Rs. 500/-** for each post in the mode of **Demand Draft** made in favour of **Director, NIEPMD, payable at Chennai** need to be enclosed. SC/ST/PwD are exempted from payment of application fee.
- v. Separate application is to be submitted for each post. The envelope containing application should be superscribed "**Application for the post of _____ at CRC Shillong**".
- vi. Bringing in any type of Political/Official interference, influence, canvassing, other pressures in any form etc., will render disqualification of the candidature and action as deemed fit will be taken against such candidates. No correspondence in this matter will be entertained.
- vii. NIEPMD will retain data of applications received from non-shortlisted candidates only for a period of six months after completion of recruitment process i.e., the issuance of offer letter to the selected candidate.

APPLICATION FORM DULY FILLED IN, SUPPORTED WITH SELF-ATTESTED PHOTOCOPIES SHOULD BE SUBMITTED WITHIN 21 DAYS FROM PUBLISHING OF THE ADVERTISEMENT IN THE EMPLOYMENT NEWS TO THE DIRECTOR NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES (DIVYANJAN), MUTTUKADU, EAST COAST ROAD, KOVALAM POST, CHENGALPATTU DIST., CHENNAI-603 112, TAMIL NADU.

**Sd/-
DIRECTOR
NIEPMD**



**National Institute for Empowerment of Persons
With Multiple Disabilities (Divyangjan)**
(Accredited by NAAC) (ISO 9001 : 2015)
(DEPwD, MSJ&E, Govt. of India)
East Coast Road, Muttukadu, Kovalam (Post),
Chennai, Tamil Nadu - 603 112

Recent Passport size
Photograph
(5 cm X 4.5 cm) to be
affixed &
Self-attested

**APPLICATION FORMAT FOR
CONTRACTUAL POSITION AT CRC -SHILLONG**

Application for the position of : _____ (On contractual basis)
(Fill this column without fail)

1. NIEPMD Advt No	Advt. No.								
2. MCI / RCI Registration No. (wherever applicable)									
3. Name in Full (Capital Letters) (as in Matric/Degree Certificate)									
4. Date of Birth and Age (enclose copy of matric certificate)	<table border="1"><tr><td>Date</td><td>Month</td><td>Year</td><td>Age</td></tr><tr><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td></tr></table>	Date	Month	Year	Age	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	Month	Year	Age						
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
5. Citizenship Status	Citizen of India By Birth <input type="checkbox"/> By Domicile <input type="checkbox"/>								
6. Member of Scheduled Caste (SC) / Tribe (ST) / Other Backward Class (OBC) / Person with Disability (PwD) etc.,	Write SC or ST or OBC (Attach certificate) or Person with Disability (PWD) <table border="1"><tr><td><input type="text"/></td></tr><tr><td><input type="text"/></td></tr></table>	<input type="text"/>	<input type="text"/>						
<input type="text"/>									
<input type="text"/>									
7. Address for Communication (with Phone/mobile number & Email ID) (Please give full postal address)									
8. Permanent residential Address									

9. Name of Father / Husband /Mother	
-------------------------------------	--

10. Details of Education starting from matric (SSLC/X Std.,) onwards :-

11. (to give details **ONLY ON PASSED COURSES & WHERE DEGREE/CERTIFICATEs etc., ARE ALREADY AWARDED/ISSUED).**

Academic / Professional Qualification	Subject with specialisation	University /Inst/Board	Year & Month of Entry	Year & Month Passed	Marks Obtained / Total Marks	/Class / Division

12. Additional Qualification / Certificate Courses if any (Training, Apprentice programs attended, refresher courses completed etc.,)

Course	Duration	Certifying Organisation	Whether Govt. authorized/recognized	Class/Mark/details

13. Experience in chronological order upto the present post:

Organization/ Department/ Office/Institution/ University/College etc.	Designation/ Post held	From	To	Consolidated pay/Pay in the Pay band with Grade Pay drawn as on date (P.M)	Nature of work presently dealing with/dealt with (attach proof: experience certificates, copies of appointment and relieving) (experience without testimonials will not be considered)
		(If on contract basis mention the term of contract)			

13. (a) Details of Present Employment :

(b) Nature of present work & responsibility held :

(c) Time required to join if offered the post :

14. References (Names, Designation and Address with email ID & contact details of three Referees / references (with whom you have interaction during your work or study period) (03 references)

(a)

(b)

(c)

DECLARATION OF THE APPLICANT

I hereby declare that the information given above is correct to the best of my knowledge and belief and I fully understand that if it is found at a later date that any information given in the application is incorrect / false or if I do not satisfy the eligibility criteria, my candidature / appointment is liable to be cancelled / terminated.

Place:

Date:

Signature of the Applicant With full name in Block letters

Correspondence address of the candidate:

(to include contact /mobile number, E - mail ID also)

APPLICATION FORM DULY FILLED IN, SUPPORTED WITH SELF-ATTESTED PHOTOCOPIES SHOULD BE SUBMITTED WITHIN 21 DAYS FROM PUBLISHING OF THE ADVERTISEMENT IN THE EMPLOYMENT NEWS TO THE DIRECTOR NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES (DIVYANJAN), MUTTUKADU, EAST COAST ROAD, KOVALAM POST, CHENGALPATTU DIST., CHENNAI-603 112, TAMIL NADU.