

**Advertisement Date: 18/10/2022.(Teaching & Non-Teaching)**

**Educational Qualification**

Teaching Posts				
Sr. No.	Name of Post	No. of Post	Category	Pay Scale As per the 7th Pay Rs.
1	Assistant Professor - Commerce	1	UR	Academic Level 10 Entry pay of Rs. 57,700/-

Non - Teaching Posts				
Sr. No.	Name of Post	No. of Post	Category	Pay Scale As per the 7th Pay Rs.
1	Controller of Examination	1	UR	Rs.53100-167800 Pay Matrix Level 9(a)
2	Librarian	1	UR	Rs.44900-142400 Pay Matrix Level 8

**Minimum Qualification and Eligibility Criteria for the posts will be  
as per UGC 2018 norms**

**Assistant Professor – Commerce (As per UGC Norms)**

**A. Essential :**

Eligibility (A or B) :

A.

i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.

ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET :

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:-

- The Ph.D. degree of the candidate has been awarded in a regular mode;
- The Ph.D. thesis has been evaluated by at least two external examiners;
- An open Ph.D. viva voce of the candidate has been conducted;
- The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR

## **B.**

The Ph. D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following:

- Quacquarelli Symonds (QS)
- the Times Higher Education (THE) or
- the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note: The Academic score as specified in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.

### **Preferable for the post of Assistant Professor :-**

- (1) Working knowledge of Gujarati Language.
- (2) Experience of working in the Open Distance Learning System.
- (3) Basic skill and knowledge of Computer.

**Note-1: The experience of the candidates/applicants who are working with the self-financed institution can only be considered if their profile has been approved by the concerned university/recognizing institution and are fulfilling the minimum qualification criteria prescribed by the UGC for the post they wish to be considered for.**

## Controller of Examination (As per UGC Norms)

- Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed
- At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration or
- Comparable experience in research establishment and/ or other Institutions of higher education, or
- 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

- Knowledge of ICT and Knowledge of Examinations related Software.

The age of superannuation, as at present, shall continue to be 62 (sixty two) years for Controller of Examination.

## Librarian(As per UGC Norms – page no.68)

- A Master's Degree in Library Science/Information Science/Documentation Science with at least 55% marks or an equivalent grade in a point -scale wherever the grading system is followed.
- At least ten years as a Librarian at any level in University Library or ten years of teaching as Assistant/Associate Professor in Library Science or ten years' experience as a College Librarian.
- Evidence of innovative library services, including the integration of ICT in a library.
- A Ph.D. Degree in library science/information science/documentation /archives and manuscript-keeping.

Note : For more Detail information, please visit UGC website [www.ugc.ac.in](http://www.ugc.ac.in) and Dr. Babasaheb Ambedkar Open University Website [www.baou.edu.in](http://www.baou.edu.in).

### Others:

- The University shall have right of deciding the method of selection and it shall be binding to all eligible applicants.
- Candidate has to provide/submit the Online Application Print and Physical Copy compulsory along-with the necessary enclosures to the University.
- The candidate has to submit his/her application through proper channel.

**Advertisement Date: 18/10/2022**

**GENERAL INSTRUCTIONS**

**PLEASE READ CAREFULLY THE INSTRUCTIONS MENTIONED BELOW**

- **Last Date and Time for Online Application Dt. 14/11/2022, 5:00 hrs.**
- **Last Date and Time for Submission of physical copy of Application Dt. 18/11/2022, 5:00 hrs.**
- **It is Compulsory to submit Online as well as physical copy application.**

1. The applicant is required to submit the application in physical copy to the University.
2. The physical copy application should be filled in the candidate's own handwriting.
3. A candidate who knowingly or willfully furnishes incorrect or false particulars or suppresses material information, will be disqualified and if appointed will be liable to be dismissed from service, without any notice.
4. If the space against any item in the Application Form is insufficient, full particulars should be given on a separate sheet of paper which should be attached to the application, entering at the appropriate place a reference to the sheet attached. Column no. 14 is compulsory to fill up in the table given.
5. The candidate must possess all the essentially required qualifications at the time of last date of application.
6. Direct or indirect lobbying will be liable for disqualification.
7. No application after last date will be considered. **The last date for online submission is Dt. 14/11/2022, 5:00 hrs and physical Copy of the Application Form should reach to the University on or before Dt. 18/11/2022., 5:00 hrs by Registered Post AD or Speed Post only.**
8. The fee towards processing the application paid by the applicant is non-refundable and no correspondence in this respect will be entertained.

9. The University reserves the right to short-list the candidates on the merit-based/aptitude test/written test criteria or any other method for the purpose of inviting the candidates for interview. The decision of University with regard to the process of selection shall be final and binding to the candidate.
10. University shall reserve the right to adopt and practice appropriate method of evaluating the candidate during the course of the interview and it shall be binding upon the candidate.
11. Candidates, if invited for interviews, will have to come at their own expense.
12. The University reserves the right to fill or not to fill the post and also to make any amendments.
13. Candidates already in employment in University, Educational Institutions, Government Establishments and Organizations shall have to send their applications through their present employer on or before the prescribed date. However, due to any unavoidable circumstances if the application through proper channel is likely to be delayed then an **advance copy** must reach the university Office on or before the due date. Persons employed after making application in response to this advertisement must bring a '**No Objection Certificate**' at the time of interview from their employers.
14. A salary certificate from the employer showing pay, D.A. and other allowances being paid by their Institution/Office/Firm should be enclosed with the application form and also be produced at the time of interview.
15. Candidates must enclose the self-attested copies of all mark sheet and passing Certificates of examinations i.e. Higher Secondary, Bachelor's Degree/Master's Degree/Doctorate etc. In the absence of the self-attested copies of Mark sheets/Certificates etc. application shall be considered as incomplete and such applicants may not be invited for interview.
16. All the certificates of the essential degree qualifications shall have to be from the institutions duly recognized.
17. While filling educational qualification details in application form, the candidate must state percentage of marks division/grade and the subject taken at various examinations where specialization of the subject must be mentioned.

18. The candidates have to pay prescribed processing fees only by the online challan submission in favor of Dr. Babasaheb Ambedkar Open University, Ahmedabad. No other mode of payment and Demand Draft will be accepted in any circumstances. The processing fee (application form fee) is Rs. 1500/- for General and Rs.750/- for SC/ST/SEBC candidate only through online mode. Online Paid fee challan copy attached compulsory with application.
19. The candidate has to fill-up required information through physical copy of the application form which is available on Website [www.baou.edu.in](http://www.baou.edu.in). It is compulsory to submit the Online copy and physical Copy both without which the application form shall be considered incomplete and shall not be processed.
20. If any dispute arises, the decision of the University shall be final. If there is any ambiguity and/or the matter requires any interpretation, the interpretation of the University shall be final.
21. Please write Application for the post of \_\_\_\_\_ on top of envelope.
22. Write down your name, post applied for on back side of online application fee challan Submission.
23. The applicant should ensure that the application is submitted to the University through Registered Post A.D/Speed Post so as to reach to the **Registrar, Dr. Babasaheb Ambedkar Open University, 'Jyotirmay' Parisar, Sarkhej Gandhinagar Highway, Chharodi, Ahmedabad - 382 481.**
24. For any IT and online technical related query please mail on [baou.computer@baou.edu.in](mailto:baou.computer@baou.edu.in).

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Dr. Bhavin Trivedi  
Registrar (I/c)