



BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise under Ministry of Information & Broadcasting)
(A Mini Ratna Company)

Head Office: 14-B, Ring Road, I.P. Estate, New Delhi-110002, Phone: 011-23378823

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307

Phone: 0120-4177850 / 4177860 **Fax:** 0120-4177879 **Website:** www.becil.com

VACANCY ADVERTISEMENT NO. 212

Applications are invited for recruitment of following manpower purely on outsource basis for deployment in the office of National Cooperative Consumer's Federation of India Ltd., (NCCF), Delhi.

S. No.	Post/ Requirement /	Qualification	Monthly Remuneration
1.	General Manager (Personnel & Administration) (01)	<p>Qualification & Experience: At least Post Graduate having Degree/Diploma in Personnel Management from a recognized Institute with minimum 12 years' experience in Govt. Organization/Public Sector Undertakings or National/State level Cooperative organizations with minimum 5 years working experience in the equivalent post of Manager in the scale of Pay Matrix Level – 12 of 7th CPC (pre-revised pay scale of Rs.15600-39100 plus Grade Pay Rs.7600) in the scale of Rs.29500-55000 with Grade Pay of Rs.7600/- .</p> <p style="text-align: center;">OR</p> <p>Should have worked/working in the post of Manager for a minimum period of 5 years in the scale of Rs.15600-39100 with Grade Pay of Rs.7600 (pre-revised as per 7th CPC level-12) in the scale of Rs.29500-55000 with Grade Pay of Rs.7600/- (pre-revised as per 7th CPC level-12) in Govt. Organization, Public Sector undertaking or National/State Level Cooperative organization. Worked as a Generalist Executive in Personnel Functions such as Recruitment, Employee on-boarding, Employees Relations & Employee engagement activities, Employee services including establishment functions, Performance Management, Compensation & benefits, Welfare, Safety, Contract Labour Management, Statutory Compliances, Learning & Development. In addition to the above key skills, the applicant should have in-depth knowledge of experience in Policies & Systems.</p>	Rs.1,10,000/-

1. Selection will be made as per the prescribed norms and requirement of the job.
2. Preference will be given to those candidates who are already working in the same/similar department.
3. No TA/DA will be paid for attending the test/ written exam/ interview/ joining the duty on selection.
4. Application must be submitted ONLINE only for the above post.
5. For applying please visit the BECIL website www.becil.com. Go the 'Careers Section' and then click 'Registration Form (Online)'. Please read 'How to Apply' carefully before proceeding to register and online payment of fee. The instruction (How to Apply) for filling up the ONLINE Application/ Registration is attached below for reference.
6. Candidates will be informed via email / telephone/ SMS for their Skill Tests/Interview/Interaction.
7. Candidates must review their application forms carefully before final submission. BECIL will not accept any request for changes to be made in the information submitted by the candidates wrongfully.

8. Only shortlisted candidates as per above eligibility criteria will be called for selection process. So please mention your complete educational qualification and work experience details in online application form.
9. Candidates who have applied earlier need not to apply again.

Other Terms and conditions of recruitment are as under:

1. Candidate should have 3 years of residual service period before attaining age of superannuation of 60 years as on last date of receipt of application.
2. Contract period shall be initially for a term of three years, extendable as per management decision.
3. The said engagement is purely temporary and can be terminated by either side by giving one month prior notice.
4. Selected candidate shall abide by the rules and regulations of the department.
5. No accommodation shall be provided for the said engagement.
6. Besides the monthly consolidated remuneration, no other financial benefits will be admissible.
7. However, while on official tour, he/she shall be paid TA/DA as admissible to the Executives in the equivalent rank of the department.
8. The monthly consolidate remuneration shall be drawn on pro-rata basis.
9. He will not get the benefit of bonus, gift, incentive, liveries etc. or any other benefit at par with the regular employees.
10. Eligible candidates will be shortlisted on the basis of relevant work experience and suitability.
11. The selection will be made on the basis of personal interaction with eligible shortlisted candidates.
12. No TA/DA shall be paid either for attending the personal interaction meeting or joining the post.
13. Candidates who have applied earlier need not to apply again.

In case of any query/help please email as below:

For technical problem faced while applying ONLINE : khuswingersingh@becil.com

For queries other than technical : sanyogita@becil.com OR [0120-4177860](tel:0120-4177860)

Last date for submission of application forms is 08.11.2022.

Sd/-
DGM (MR)

BECIL REGISTRATION PORTAL

HOW TO APPLY:

1. Candidates are required to apply online through website www.becil.com or <https://becilregistration.in> only. No other means/mode of application will be accepted. **(Before applying for registration candidates are advised to have their Photo, Signature, Birth Certificate/10th Certificate, Caste Certificate scanned images for upload the file size should be not more than 100kb.)** If you want to apply for more than one post against the same advertisement, you need to register once only. The fee chargeable will vary according to the number of posts applied for.
2. Candidates are required to have a valid personal e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new E-mail ID before applying online
3. Candidates are required to go to the website of BECIL i.e. www.becil.com or <https://becilregistration.in> and click on the link "Career".
4. Candidates are required to follow below process for registration.
5. Registration to be completed in 7 steps:
 - **Step 1: Select Advertisement Number**
 - **Step 2: Enter Basic Details**
 - **Step 3: Enter Education Details/ Work Experience**
 - **Step 4: Upload scanned Photo, Signature, Birth Certificate/ 10th Certificate, Caste Certificate**
 - **Step 5: Application Preview or Modify**
 - **Step 6: Payment Online Mode (via credit card, Debit card, net banking, UPI etc.)**
 - **Step 7: Email your scanned documents to the Email Id mentioned in the last page of application form.**
6. Candidates will have to upload scanned copy of passport color photo, signature scan copy, size of these scanned copies should be within 100 kb and in jpg/.pdf files only.
7. Only online payment of registration & application processing fees (non-refundable) is applicable. **There will not be any other mode of payment of registration & application processing fee. Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheque, postal stamps etc., will not be accepted, towards registration & application processing fee.**

Category-wise registration & application processing is given below:

- General - Rs.885/- (Rs. 590/- extra for every additional post applied)
- OBC - Rs.885/- (Rs. 590/- extra for every additional post applied)
- SC/ST - Rs.531/- (Rs. 354/- extra for every additional post applied)
- Ex-Serviceman – Rs. 885/- (Rs. 590/- extra for every additional post applied)
- Women - Rs. 885/- (Rs. 590/- extra for every additional post applied)
- EWS/PH - Rs. 531/- (Rs. 354/- extra for every additional post applied)

Note: Bank and payment gateway charges on the above amount will be borne by the applicant.

8. BECIL will not be responsible for any network problems in submission of online application.
9. Candidates are advised to fill the post judiciously as per the advertisement released by BECIL.
10. All the communications be made either on registered email or registered mobile number.
11. In case of submission of any false information or false documents, action, as per rules in addition to complaint with local authorities be made, on the desecration of BECIL.
12. No candidate shall make any communication with our client.
13. Candidates are requested to enter the details in the online application format carefully. Before final submission of application, there will be a preview available to the candidates in case of modification required. After submission of the application, no modification will be permitted and fees once paid will not be refunded.

****Candidates are advised to apply through above mentioned website only, candidates will be solely responsible for submitting their through any other website. The candidates are requested to check their email & messages regularly. BECIL will inform the selected candidates through email & sms. BECIL will not be responsible for any delay on candidate's part. ****
