

# दीनदयाल पत्तन प्राधिकरण / DEENDAYAL PORT AUTHORITY

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सामान्य प्रशासन विभाग/General Administration Deptt.

प्रशासनिक कार्यालय भवन/Administration Office Building,

पोस्ट बॉक्स संख्या 50 / Post Box No.50,

गांधीधाम(कच्छ)/Gandhidham (Kutch),

गुजरात / Gujarat - 370201

No. GA/PS/2020/Sr.DD(EDP)/ 2278

Dated, the 19 Sept, 2022

To  
The Secretary,  
All Major Port Authorities

**Sub: Filling up of the post of Sr. Deputy Director(EDP) in Deendayal Port Authority (formerly Deendayal Port Trust) by Absorption/Deputation – reg.**

Sir/Madam,

Applications are invited for filling up of the post of Sr. Deputy Director(EDP), in Deendayal Port Authority, in the Class - I scale of pay of Rs.60,000-1,80,000 (pre-revised Rs.13,000-18,250), by absorption/deputation method from the eligible and willing Officers of Major Port Authorities, fulfilling the eligibility criteria prescribed in the Recruitment Rule for the said post. The copy of the Recruitment Rule is enclosed as **Annexure – I**. The crucial date for determining the eligibility will be **30.09.2022**

2. The application through proper channel may be sent in the prescribed proforma enclosed as **Annexure-II**, along with the following documents in an envelope, super scribing 'Application for the post of Sr. Deputy Director(EDP) in Deendayal Port Authority', so as to reach the office of Secretary, Deendayal Port Authority, A.O. Building, Post Box NO.50, Gandhidham, 370 201 on or before **14 / 10 / 2022** :-

- i) Copies of ACRs / APARs for the last 5 years, attested by Officer not below the rank of Dy. HoD on each page. If ACRs/ APARs for a particular year is not available, last available ACRs /APARs may be furnished with a non-availability certificate.
- ii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) No Objection Certificate from the respective Port (**Annexure-III**).
- iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.

Contd...

- v) Vigilance / Administrative clearance of the concerned Port, as per enclosed Proforma prescribed by the Ministry (**Annexure-IV**).
  - vi) The veracity of the qualification certificates and the recognition of the degree obtained by the applicant may be ensured and certified.
  - vii) Two recent passport size photographs.
3. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.
4. The crucial date for determining the eligibility will be the date of arising of vacancy i.e. **30.09.2022**.
5. Incomplete application or application received after the due date or otherwise application received not through proper channel, will not be considered.

Encls: As stated above.

Yours sincerely,

  
**Secretary**

**Deendayal Port Authority**

**Copy to:** 1) Sr DD (EDP) - with request to upload the vacancy circular on the DPA website and the same may be removed after last date.

2) FA & CAO – For information.

Annexure – I

Sl. No	Name of the Post	No. of Posts	Classification	Scale of pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age (b) Educational qualifications (c) Experience for direct recruits will apply in the case of promotion / absorption / Deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion / absorption / deputation)	In case of promotion / absorption / deputation grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
20	Senior Deputy Director (EDP)	1	Class-I	60000-180000 (Pre Revised) 130000-350-18250)	Selection	40	<p><b>Essential :-</b> Degree in Computer Engineering / Computer Sciences from a recognized university Institution. OR Degree in Maths/ Statistics / Operational Research / Economics with Post Graduate Diploma in Computer Application / Computer Science / Information Technology from a recognized university / Institution. OR Degree in Engineering with Post Graduate Diploma in Computer Application / Computer Science / Information Technology from a recognized university / Institution. <b>Desirable :</b> 1. Post Graduate Degree in Maths / Statistics / Operational Research / Economics or Post Graduate degree in Computer Science or Computer Engineering or Systems or Information Technology or MIS or Information Applications or Business Admn. (PG Degree/Diploma) with specialization in Systems or Information Systems or MIS or Information Technology and allied subjects from a recognized university / institution.</p>	(a) No (b) Yes (c) No	2	By Promotion failing which by absorption/ deputation, failing both by direct recruitment	Promotion from Deputy Director (EDP) in the scale of pay Rs.10750-16750 with 4 years' service in the grade failing which Deputy Director (EDP) in the scale of Pay of Rs.10750-16750 with 2 years' service in the grade and a combined service of 9 years in the scales of pay of Rs.10750-16750 and Rs.9100-15100 in the respective discipline of P & R Div. Absorption / Deputation will be of officers holding analogous posts or Deputy Director (EDP) / Deputy Director (Research) and other equivalent posts in the scale of pay of Rs.10750-16750 with 4 years' service in the grade in P & R Division in a Major Port Trust	

**PROFORMA**  
**BIO - DATA**

Affix recent passport size
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Post applied for : **Senior Deputy Director(EDP)** on Absorption.

Advertisement No. **GA/PS/2022/Sr.DD(EDP)/** dated **\_\_\_/09/2022**

1. Full name (in block letters) :
2. (a) Address for communication :  
(b) Telephone No./Mobile No. :  
(c) E-mail address :
3. Present post held, date of regular appointment to the present post  
Scale of pay & basic pay. :
4. Date of birth & age as on  
30/09/2022 :
5. Whether belongs to SC/ST/OBC:
6. Date of initial appointment  
(in the Port Sector) :
7. Educational and Professional qualifications :
8. Details of employment / experience in Chronological order as on 30/09/2022.

Name of the Major Port Authority	Post held	Scale of pay	From	To	Nature of Duties

9. Any other relevant information :

In the event of my selection to the above post, I shall not withdraw and undertake to accept the appointment/posting.

(Signature of the applicant)

Date:

Annexure-III

**Certificate to be given by Head of Office of the applicant :**

Shri.....Designation .....

1. The particulars furnished by the applicant are correct and he/ she fulfills the eligibility criteria.
2. No disciplinary / vigilance case is pending or contemplated against the applicant and he /she is clear from vigilance angle.
3. His / Her integrity is certified.
4. No major / Minor penalties have been imposed on the applicant during the last 10 years.
5. Attested copies of ACRs for the last five years (from 01/04/2016 to 31/03/2021) are enclosed.

**Signature of the Head of Office  
with seal**

Application form for seeking Vigilance Clearance for Passport NOC / Permission for Private Travel abroad / Visa (Appendix to be attached)/Grant of MACP/Promotion / Any other, as applicable

Particulars of the officer for whom Vigilance comments / Clearance is being sought  
(All relevant items to be furnished by the HoD)

Purpose for Vigilance Clearance : \_\_\_\_\_

1. Name of Officer & Designation (in full) :
2. Employee No. / Personal No. :
3. Father's name :
4. Date of birth :
5. Date of Retirement :
6. Date of entry into service :
7. Service to which the officer belongs including batch / year Cadre etc. wherever applicable. :

8. Positions held (during the ten preceding years)\* :

Sr. No.	Designation & Place of posting	From	To

(\*In case of Visa/ Passport/ Travel Abroad, this information is not required)

9. Whether the Officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity" (If Yes, details to be given) **(To be filled in by Vigilance Department)** :
10. Whether any allegation of misconduct involving vigilance angle was examined against the Officer during the last 10 years and if so, with what result. :
11. Whether any punishment was awarded to the Officer during the last 10 years and if so, the date of imposition and details of the penalty. (Copy of entry of punishment in service book to be submitted) :
12. Is any disciplinary proceedings or criminal proceedings or Charge Sheet pending against the Officer as on date. (If so, details to be furnished including reference no., if any, of the Commission) :
13. Is any action contemplated against the officer as on date. (If so, details to be furnished) :
14. Whether the officer/official has submitted his / her annual immovable property returns of the previous year as required under Rule 18 of the CCS(Conduct) Rules,1964 within the prescribed limit. :
15. Whether any complaint with vigilance angle is pending against officer (if so, details to be furnished) :

Name & Sign of HoD

**To be filled by Vigilance Department**

16. Remarks of Vigilance Department (indicate complete status and recommendations, if any, attach separate sheet, if required) :

17. Vigilance Clearance : ACCORDED / NOT ACCORDED

V.C.Report No.

Date :

Signature of CVO