

**GOVERNMENT OF MEGHALAYA
MEGHALAYA ADMINISTRATIVE TRAINING INSTITUTE
MAWDIANGDIANG, SHILLONG**

No. MATI.73/2018/66

Date: Shillong, the 30th September, 2022

ADVERTISEMENT FOR A WALK-IN-INTERVIEW

The Meghalaya Administrative Training Institute (MATI) invites eligible citizens of India to a walk-in-interview on the 11th October, 2022 at 1.30 p.m. to be held at the MATI to fill up the following posts. The engagement will be purely contractual, initially for a period of 1 (one) year. The Contract may be renewed based on performance and appraisal:

Sl. No.	Particulars of the post	No. of vacancies
1.	U.D. Assistant-cum-Accountant Salary: ₹ 25,000 /- per month Essential Qualifications: B. Com Other requisites: At-least 4 (four) years of work experience in accounting. Age Limit: As per the existing policy of the Government of Meghalaya.	1
2.	Accounts Assistant Salary: ₹ 20,000 /- per month Essential Qualifications: B. Com Other requisites: At-least 2 (two) years of work experience in accounting. Age Limit: As per the existing policy of the Government of Meghalaya.	1

Instructions:

- Please bring with you a duly filled standard form of application; 2 (two) colour passport size photographs; all the original educational documents, certificates and testimonials, a No Objection of Certificate from the present employer and a xeroxed copy of each.

- Please reach the interview venue on the said date at least 45 minutes before the stipulated time. Candidates who reach half an hour late, will not allowed to appear for the interview.
- The undersigned reserves the right to reject any/ all applications without assigning any reasons thereof.
- No TA/DA will be given to the candidates for attending the interview.



(Shri Ramkumar S., IAS,)
Director,
Meghalaya Administrative Training Institute,
Mawdiangdiang, Shillong