



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

**North Eastern Electric Power Corporation Limited**

(भारत सरकार का उधम) (A Government of India Enterprise)

ब्रुकलैंड कम्पाउंड, लोअर न्यू कॉलोनी, शिलांग – 793003 , मेघालय

**Brookland Compound, Lower New Colony, Shillong – 793003, Meghalaya**

**SPECIAL RECRUITMENT DRIVE for Persons with Disabilities**

Date 19-10-2022

Advertisement .No. – NEEPCO/ 01/2022

## COMPANY PROFILE

North Eastern Electric Power Corporation Limited (NEEPCO) was established in April, 1976 under the Companies Act, 1956 with a vision to be a leading integrated electric power company of the country with a strong environmental conscience. Its mission is to harness the huge power potential of the country, from conventional and non-conventional energy sources, with minimal impact on environment through a planned development of power generation projects with an integrated approach covering investigation, planning, design, construction, operation and maintenance of Hydro/Gas based power projects. NEEPCO is a Schedule-A, “Mini Ratna” (Category-I) Central Public Sector Enterprise in the power sector under the administrative jurisdiction of the Ministry of Power, Govt. of India.

The company takes pride in operating the largest Hydro Power Plant in the North Eastern Region of the country having Hydro, Thermal and Solar Power Stations in operation and also for having exposure to construction & operation of Hydro projects in highly difficult and Geo-Technically sensitive terrain of N.E. Region. It's registered and Corporate Office is at Shillong, Meghalaya.

The Corporation is engaged in planning, designing & executing power projects of hydro, thermal & Solar and entering into Wind Energy Projects looking for promising, energetic & enterprising professionals with brilliant academic record to join the organization.

Sl No	Post / Grade	Minimum Qualification / Experience	Vacancies	Max. Age as on 15-11-2022	Mode of application
1	Executive Trainee- Finance, (Accounts Officer), (E-2) Grade, ₹ 50,000-3%-1,60,000/- (IDA)	CA/ CMA	PwD-1(One) Post, (VH - Low Vision)	40 Years	Off-line

### Qualification:

**Executive Trainee- Finance (Accounts Officer) (E-2 Grade):** CA/ CMA (previously ICWA) qualified from Institute recognized by appropriate statutory authority in India are eligible to apply.



## **ABBREVIATIONS:**

PwD- Person with Disability (VH-Visually Handicapped).

## **COMPENSATION PACKAGE:**

NEEPCO offers one of the best pay packages in the industry.

Besides basic pay, appointed candidate will be paid Dearness Allowance, HRA, NEA/ Far flung Allowance as applicable based on place of posting. He/ She will also be entitled to other perquisites & allowances under cafeteria approach up to **35% of revised basic pay**. Benefits such as leave, medical treatment, Provident Fund, Gratuity, etc, will be admissible as per company rules in force from time to time.

## **RELAXATIONS & CONCESSIONS:**

The upper age relaxation for SC/ST/OBC will be allowed as per Govt. of India guidelines. Relaxation in upper age limit for the candidates who had ordinarily been domiciled in the state of Jammu & Kashmir from 01.01.1980 to 31.12.1989 will also be allowed as per Govt. of India guidelines.

## **SERVICE AGREEMENT BOND:**

The selected candidate will be required to execute a non-transferable Service Agreement and Surety Bond on (Non-Judicial Stamp Papers of the requisite value) duly executed by him/her and a surety of a person of satisfactory and adequate means for an amounting not exceeding Rs 2,50,000/- (Rupees Two lakh fifty thousand only) in the case of General / OBC candidate and Rs 1,25,000/- (Rupees One lakh twenty five thousand only) in the case of SC/ ST candidate for securing the successful discharge on appointment as ET- Finance (Accounts Officer) liabilities under the agreement. He/ she will be required to serve the North Eastern Electric Power Corporation Ltd for a minimum period of 5 (five) years including the period spent on training, if appointment is regularized.

## **SELECTION PROCESS:**

The selection process shall consist of Scrutiny of application & Personal Interview of shortlisted candidates as decided by the Management.

- 1) Latest update (s) will be made available at [www.neepco.co.in](http://www.neepco.co.in) under the career section.
- 2) The call letters will be sent through e-mail / post.
- 3) Depending upon the number of applications, NEEPCO reserves the right to fix up the eligibility criteria, limit the number of candidates to be called for and to decide about the mode of screening or mode of selection thereof. No correspondence will be entertained for not calling of candidates for selection process or for non-selection. The decision of NEEPCO in this regard will be final and binding on all candidates.
- 4) The Offer of Appointment shall be issued to the suitable candidate in the order of merit and based on requirement.

## **ABOUT INTERVIEW:**

**Candidates will be shortlisted for personal interview in the ratio 1:7 in order of merit. Final merit panel of the selected candidate will be prepared based on weightage of 80% given to mark scored in CA/ CMA (previously ICWA) Examination plus 20% given to personal interview to be conducted by a selection committee.**



The personal interview shall consist of General Knowledge, Aptitude for the Job, Extra-Curricular activities, Professional Specific Knowledge.

Travelling Allowance will be paid for attending the Interview as per NEEPCO Rules. The candidates should provide the Saving Bank Account No. for reimbursement of travelling expenses.

#### HOW TO APPLY:

Interested eligible candidates should apply as per instructions given below:

- 1) Read the detail advertisement and instructions before filling up the application form.
- 2) Before applying, the candidates should ensure that he/ she fulfils the eligibility criteria and other norms mentioned in the advertisement. If a candidate is called for personal interview based on information provided by the candidate but does not fulfil the same, he/she will not be allowed to appear in the interview & also he/she will not be entitled for **Travelling Allowance**.
- 3) [The upper age limit will be calculated as on last date of closing of offline submission of application, i.e. 15-11-2022](#)
- 4) **Applications received after the last date will not be accepted under any circumstances. No, any correspondences will be entertained in this regard.**

#### 5) SUBMISSION OF DOCUMENTS/ TESTIMONIALS.

**STEP 1:-** The Application Form may be downloaded from the website [www.neepco.co.in](http://www.neepco.co.in) under Career Section. The applicant should fill up all the relevant informations in the NEEPCO Application Form and send advance scan copies of self-attested copies of certificates/mark sheets, Caste Certificate (in case of OBC, Non-creamy layer certificate issued by appropriate authority), PwBD- Person with Benchmark Disability Certificate, Experience certificate issued by appropriate authority, etc or any other relevant document(s), etc via e-mail to [recruitment@neepco.co.in](mailto:recruitment@neepco.co.in) on or before 15-11-2022.

**STEP 2:-** Hard copies of the filled Application form alongwith documents/ testimonials is also to be sent by POST. The envelope should be superscribed with Advertisement Number, Post applied for in Block Letters & should be sent by **ORDINARY POST** only to **“Post Box No. 89 at GPO, Shillong-793001 (Meghalaya)”** and should reach **on or before 15-11-2022**. No other form of mail such as speed post/ registered post/ courier service etc. will be accepted.

- 6) **Candidates are required to possess a valid/ active e-mail ID, NEEPCO will not be responsible for bouncing back of any email sent to the candidates.**
- 7) **Candidates are advised to keep their e-mail ID, Mobile No. active till the declaration of results. No change in e-mail ID and Mob. No. will be allowed once entered. All future correspondence shall be sent through e-mail / postal only.**



## GENERAL INFORMATION AND INSTRUCTIONS:

- 1) Only Indian Nationals are eligible to apply.
- 2) Only such person(s) would be eligible who suffer from not less than 40% of relevant disability and should submit a Disability Certificate issued by an Appropriate Authority.
- 3) Before applying, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in the advertisement.
- 4) Training period will not be counted as experience.
- 5) **Candidate still pursuing their courses or are awaiting for final result need not apply.**
- 6) **Mere fulfilling the minimum qualifications and experience shall not confer any right upon the candidate for being called for interview.**
- 7) NEEPCO reserves the right to increase/ decrease or to fill / not to fill the vacancy advertised without assigning any reasons thereof.
- 8) Candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found to be in conformity with eligibility criteria mentioned in the advertisement.
- 9) Illegible application or un-signed application or without prescribed testimonials/ certificates or received after the closing date will summarily be rejected.
- 10) If any of the certificates/ documents are in language other than Hindi/ English, candidate is advised also to submit a certificate translation copy of the same in either Hindi or English language.
- 11) Candidate working in Central Govt. / CPSUs must apply through proper channel or submit No Objection Certificate at the time of Interview.
- 12) **Traveling Allowance will be paid to the outstation candidates as per rules of the Corporation if called for personal interview.**
- 13) Application enclosing all certificates and relevant documents should be sent well in advance via e-mail to [recruitment@neepco.co.in](mailto:recruitment@neepco.co.in) and not by any other means nor by hand.
- 14) **The Corporation will not be responsible in any way for delay or non-receipt of mail.**
- 15) Interim queries will not be entertained in this regard.
- 16) Incomplete application will be summarily rejected. Application with blurred / illegal photograph/ illegible signature will be rejected.
- 17) Complaints attributable to compatibility of the Client Systems, ignorance of users, non-availability of internet connectivity or any other aspect beyond the direct control of NEEPCO or system will not be entertained.
- 18) **All correspondences will be made through email / postal as provided.**



- 19) In case of any ambiguity / dispute, arising on account of interpretation in version other than English, English version will prevail.
- 20) **NEEPCO reserves the right to cancel/ modify/ restrict/ enlarge/ alter any of the conditions/ provisions in the recruitment process, without issuing any further notice or assigning any reason thereof.**
- 21) Candidates canvassing directly or indirectly will be disqualified.
- 22) The post is mostly for our project located in the remote area of NE region hence, candidate willing to serve in the remote area need only apply.
- 23) Legal jurisdiction shall be Shillong, Meghalaya in case of any dispute.

#### IMPORTANT DATES

<b>Commencement of receiving of advance applications, documents/ testimonials etc, via email</b>	<b>w.e.f 19-10-2022 to 15-11-2022</b>
<b>Last date of receipt of hard copies of application forms along with testimonials and documents through ordinary post to <b>Post Box No. 89 at GPO, Shillong-793001</b></b>	<b>15-11-2022</b>