

MAHALAXMI MAHILA MAHASANGHA, KABRAPALI GP

ODISHA LIVELIHOODS MISSION, JUJOMURA, SAMBALPUR.



Letter No- 33

Dated- 13/10/2022

ADVERTISEMENT

Applications are invited from the eligible candidates to fill up 1 no of post of Programme Manager in Kabrapali GPLF of Jujomura Block In Sambalpur district on Contractual basis for Centre of Excellence (CoE) project under Odisha Livelihood Mission (OLM) of Mission Shakti Dept, Govt of Odisha. For details regarding Application form, eligible criteria, remuneration, selection procedure, documents etc. are available in the Sambalpur district official website www.sambalpur.nic.in.

Applications in the prescribed format dully filled in along with all relevant documents (self attested) are to be submitted in a sealed cover super scribed "APPLICATION FOR THE POST OF PROGRAMME MANAGER" in the address of President Kabrapali GPLF, AT/PO -GP. Kabrapali, Dist- Sambalpur, Pin-768112 through Registered post / Speed post (India post) only and in no other means latest by Dt. 31/10/2022 (5.00PM). The Applications to be received by other means instead of Registered post / Speed post and beyond the date line will not be taken into consideration for selection.

Incomplete Applications, Applications without signature, non-submission of required documents shall be rejected without any information. Further, legal action will be initiated against the candidates who will submit false documents and information for the same.

GPLF, Kabrapali reserves the rights to reject or accept any or all applications without assigning any reasons thereof.

Memo No- 34

Sasmata Dehus'
President
ମହାଲକ୍ଷ୍ମୀ ମାହିଳା ମହାସଂଘ
କାବ୍ରାପାଲି ଗ୍ରା.ପ
Date- 13/10/22

Copy to DIC, NIC, Sambalpur with a request to upload this Advertisement Notice in the Sambalpur District Official Website www.sambalpur.nic.in by Date- 17/10/2022 for wide publication.

Sasmata Dehus'
President
ମହାଲକ୍ଷ୍ମୀ ମାହିଳା ମହାସଂଘ
କାବ୍ରାପାଲି ଗ୍ରା.ପ

Memo No-

35

Date-

13/10/22

1. Copy forwarded to the President, All GPLFs under BMMU, Jujomura.
2. Copy submitted to the Block Development Officer, Jujomura.
3. Copy submitted to the CDPO, Jujomura.
4. Copy submitted to the Chief Development Officer –cum-Executive Officer, Zilla Parishad ,Sambalpur.
5. Copy submitted to the Collector, Sambalpur.

This is for your kind information and with a request to display this notice in their respective office Notice Board for information of all concerned.

Sasmita Dehvi

President

ସମ୍ବଲପୁର ଜିଲ୍ଲା ପରିଷଦ
Kabrappali GPLF
ଜଗତସିଂହପୁର ଜିଲ୍ଲା

ODISHA LIVELIHOODS MISSION, KABRAPALI, SAMBALPUR.

ADVERTISEMENT

Applications are invited from the eligible candidates to fill up 1 no of post of Programme Manager in Kabrapali GPLF of Jujomura Block in Sambalpur district on contractual basis for Centre of Excellence (CoE) under Odisha Livelihoods Mission (OLM) of Mission Shakti Dept, Govt of Odisha. For details regarding Application form,eligibility criteria,remuneration,selection procedure, documents etc._are_available in the Sambalpur district official website i.e. www.sambalpur.nic.in. w.e.f Dt.17/10/2022 Which may be referred to last date of submission of application is Dt.31/10/2022 (05:00PM) through registered/speed post only.

Sasmita Dehuro

President

KABRAPALI GPLF
ମହାଲକ୍ଷ୍ମୀ ମହିଳା ମହାସଂଘ
G.P-Kabrapali ,Sambalpur.

VACANCY POSITION, QUALIFICATION, EXPERIENCE AND AGE LIMIT

SL NO	NAME OF THE POST	TOTAL NUMBER OF POST	QUALIFICATION, EXPERIENCE AND AGE LIMIT	REMUNERATION
1	PROGRAMME MANAGER	01	<p>a. Post Graduate in any Discipline.</p> <p>b. At least 5 years of experience in Development Sectors.</p> <p>c. Preference will give to those candidates who have work experience in Enterprise promotion as well as working experience on different community level institutions.</p> <p>d. Maximum age 40 years age as on 30/09/2022.</p>	Rs.15,000/- Per Month

Domicile :- The candidates should be resident of ODISHA .But the preference will be given to the local candidates.

HOW TO APPLY :-

- Candidates must go through the advertisement available in the Sambalpur District official Website i.e. www.sambalpur.nic.in .
- The candidates should sent their application through Registered Post / Speed Post only in the address of President Kabrapali GPLF AT/PO GP office- Kabrapali,Block-Jujomura, Dist. Sambalpur Pin-768112. The cover (envelop) Containing the Application Form and other relevant documents as called for, must be super scribing with " APPLICATION FOR THE POST OF PROGRAMME MANAGER" which must reach to Kabrapali GPLF, Kabrapali, Sambalpur before the date line fixed above. The candidates are advised to go through the details of terms & conditions and eligibility criteria for engagement before applying for the post.

TERMS & CONDITIONS:

- The Applications received other than prescribed format, incomplete Application, without proper documents as invited and other means except Registered Post/Speed Post shall be out- rightly rejected without any intimation. The Authority shall not be responsible for any postal or other delay in receiving of Applications.

- Programme Manager post is contractual in nature and the engagement is initially for a period of one year, which can be extended to further period(s) depending upon the requirement and satisfactory performance by the candidates.
- The selection of candidates shall be strictly on the basis of marks obtained in the academics, the work experience and interview.
- For the Programme Manager, marking for Career in short listing criteria, 70 should be multiplied by average percentage secured by application in academics. Average percentage can be derived by dividing the aggregate of marks secured by applicant in Matriculation, 10 +2 Level, Graduation and Post Graduation by aggregate of total marks in Matriculation, 10 +2 Level, Graduation by aggregate of total marks in Matriculation, 10 +2 Level, Graduation and Post Graduation.
- In case of CGPA marketing system, the CGPA score should be multiplied by 10 to derive equivalent marks.
- For marketing of Experience in short listing criteria, 1 mark should be given for each year of experience in areas, as specified in short listing format. In case the experience is less than one year, 1 mark should be given for experience of more than 6 months.
- First 5 candidates with highest marks would be shortlisted for personal interview.
- The selected applicant will execute an agreement with the Kabrapali GPLF within Non Judicial Stamp Paper and Kabrapali GPLF will issue engagement order after execution of agreement.
- Kabrapali GPLF is the Disciplinary Authority of the above post and is competent to terminate the contract and disengage the Programme Manager on the grounds of incompetency, poor performance, negligence in duty, misconduct, violation of order of higher authority and violating the terms and condition of engagement.
- If any fraudulent testimonial is detected in future that he/ she has been criminally prosecuted, the engagement shall be cancelled without notice and legal action as beemed proper shall be initiated against him/ her as per the provision of Law.
- The list of application rejected with reason of rejection shall be web-hosted Sambalpur District official website "www.sambalpur.nic.in" the last date for filling of objection if any about their rejection, should be submitted to Kabrapali GPLF through speed post/Registered Post only, about which the details will be mentioned in that publication.
- The list of provisionally selected candidates shall be prepared in the ratio 1:3 based on merit as per vacancy and shall be published in Sambalpur District official website www.sambalpur.nic.in. Similarly, the final merit list of selected candidates shall also be republished in the same Sambalpur District official website "www.sambalpur.nic.in".
- The Kabrapali GPLF reserves all rights to reject or accept any or all application(s) without assigning any reason thereof.

DOCUMENTS TO BE SUBMITTED (SELF ATTESTED PHOTO COPY) :

- . Matriculation / HSC Certificate and Mark Sheet.
- . +2 Certificate and Mark Sheet. (CHSC & its equivalent).
- . Graduation Certificate & Mark Sheet.
- . Post Graduation Certificate and Mark Sheet.
- . Work Experience Certificate .
- . Computer Proficiency Certificate (PGDCA / DCA etc.).
- . Residential Certificate .
- . Caste Certificate.
- . One Photograph (to be pasted in the Application Form)

GENERAL :

- . The last date of receipt of filled in Application through Speed Post / Registered Post is Dt - 31.10.2022 (5.00 PM).

Sasmita Dehuri

President

ସମ୍ବଲପୁର ମହିଳା ମୁକ୍ତି ମୁଦ୍ରା ସଂଘ

Kabrapali GPLF

କବରାପାଲି ଗ୍ରା.ପ

GP. Kabrapali, Sambalpur

APPLICATION FOR THE POST OF PROGRAMME MANAGER

A. Personal Information

1	Name of the Application		Recent Passport Size Photograph
2	Gender (M/F/TG)		
3	Full Name of Father/ Husband		
4	Date of Birth (DD/MM/YYYY)		
5	Age as on 1/10/2022		
6	Current Address with name of village/ Block/ District		
7	Permanent Address with name of village/ Block/ District		
8	Mobile No.		
9	Alternate Mobile No.		
10	Email ID		

B. Educational Qualification

SL NO	Name of the Examination	Name of the School/College/Institution	Board / University Name	Year of Passing	Total Mark/ CGPA	Mark Secured (without 4th Optional) CGPA
1	10 th					
2	12th					
3	Graduation (Specify)					
4	P.G (Specify)					
Any other Qualification, Additional Degree, Diploma/ Certificate Course ? If yes, Mention below						
1						
2						
3						

C. Computer /Accounting / Any other Courses

SL NO	Name of the Course	Name of Institution	Government / Private	Period of Course	Grades / Class/ Marks if any
1					
2					
3					

D. Professional Experience - Start with the MOST RECENT JOB

SL NO	Name of the Organization	Position Held	Period Of Work		Year of Experience	Main Responsibilities
			From (MM-YYYY)	To (MM-YYYY)		
1						
2						
3						

E. Language Proficiency (Write the Name of Language and Put Tick Mark In Columns

SL NO	LANGUAGE	SPEAK	READ	WRITE
1				
2				
3				
4				
5				

Any Other relevent Information :

I hereby, declare that information written by me is true to best of my knowledge. I understand that, In case of false information my candidature will be rejected at given point of time and I am also liable for appropriate action.

Date:

Place:

Signature of Candidate