



(Govt. of India Enterprise)

Head Office : Repco Tower No.33 North Usman Road

T. Nagar Chennai –17. Ph: 044-28340715

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[www.repcobank.co.in](http://www.repcobank.co.in)

## Recruitment

Repco Bank invites applications from **Retired /VRS opted officers from Commercial Banks on contract basis** for the following posts

Sl. No.	Name of the Post	Tentative no. of posts
1	Officer on Special Duty (OSD) - Credit	2
2	Officer on Special Duty (OSD) - Inspection	3
3	Officer on Special Duty (OSD) – IR & Vigilance	1

### **Eligibility: Candidates**

(i) aged below 62 years as on 30.09.2022.

(ii) retired / VRS opted officers in any scheduled commercial bank in the rank equivalent to Scale IV officer and above cadre for OSD-Credit with minimum 3 years of experience as credit officer. Should possess excellent knowledge of loan procedures and best lending practices according to the prevailing laws and regulations.

(iii) retired / VRS opted officers in any scheduled commercial bank in the rank equivalent to Scale III officer and above cadre for OSD-Inspection with minimum 3 years of experience in Inspection Department.

(iv) retired/ VRS opted officers in any scheduled commercial bank in the rank equivalent to Scale III officer and above cadre for OSD – IR & Vigilance with minimum 3 years of experience in IR Division/Vigilance Division. Should possess adequate knowledge in disciplinary matters and vigilance matters.

### **Job Profile:**

#### **(i) OSD – Credit**

Selected candidate(s) will have to work in the credit division of the Bank. The duties will include processing of loan applications, post sanction follow-up & monitoring of loans and other work related to credit division.

**(ii) OSD - Inspection**

Selected candidate(s) will have to take up the assignment of continuous/surprise inspection of our branches and should be willing to travel across all our branches for conducting and coordinating field inspection and submission of reports.

**(iii) OSD – IR & Vigilance**

Selected candidate(s) will have to work in the IR and Vigilance department of the Bank.

**Pay Scale:**

Consolidated pay of Rs.40,000/- per month and meal pass worth Rs.220/- per day.

**Mode of selection:**

Shortlisted candidates will be called for an interview. Intimation letter for interview will be sent through courier/post individually.

**How to apply:**

Eligible candidates shall send the following

- (i) Application (format enclosed)
- (ii) Detailed resume
- (iii) Proof of Graduation/Post Graduation
- (iv) Proof of Experience
- (v) Proof of retirement

in a closed envelope super scribed as '**For the Post of 'Officer on Special Duty (\_\_\_\_\_)**' through courier/post to the following address

The General Manager (Admin),  
Repco Bank , P.B.No.1449,  
Repco Tower,  
No.33 North Usman Road,  
T. Nagar, Chennai 600 017.

**Last date for submission of resume is 15.11.2022.**

**Note: Applications from other than retired /VRS opted officers' from Commercial Banks will not be considered and will be summarily rejected.**