

## DIU SMART CITY LIMITED

CIN: U74999DD2018PLC009814

Fort Road, Diu 362520

Contact: +91 2875 252126

Email: [Diudsc1@gmail.com](mailto:Diudsc1@gmail.com)

Ref. No.: -DIU/SMARTCITY/KMP/2022-23/ 309

Date: - 22/11/2022

### ADVERTISEMENT

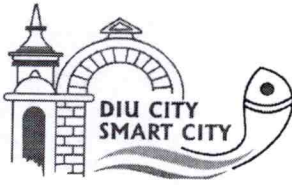
Diu Smart City Limited, Diu invites application from eligible candidates for the below mentioned post to be recruited for (Short term contract basis) 11 Months.

#### (A)

<b>Position</b>	Chief Technical Officer
<b>Vacancies</b>	01 (One)
<b>Remuneration</b>	Rs. 80,000/- to Rs.1,00,000/- (fixed per month based on the qualifications and experience)
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• Master's Degree in Civil Engineering / Urban Planning / Information Technology or equipment.</li><li>Or</li><li>• Retired Superintending Engineer and above from Government/Semi-government Department.</li><li>• Demonstrated experience in planning, design and/or construction supervision.</li><li>• Fluency in English, excellent in written/verbal communication skills required.</li></ul>
<b>Experience</b>	10-15 years of experience in urban planning / infrastructure / IT projects with government / semi government institutions.

#### (B)

<b>Position</b>	Assistant General Manager (AGM).
<b>Vacancies</b>	One (01)
<b>Remuneration</b>	Rs. 70,000/- to Rs. 90,000/- (fixed per month based on qualification and experience)
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• B.E./ B. Tech in Civil Engineering from AICTE approved institute or Retired Assistant Engineer or above from government/semi-government department.</li><li>• Demonstrated experience in planning, designing and/or construction supervision.</li><li>• Fluency in English; excellent written/verbal.</li></ul>
<b>Essential Criteria</b>	<ul style="list-style-type: none"><li>• 10-15 years of relevant experience in urban planning infrastructure/IT projects such as planning, monitoring, supervision and issuance of GFC drawings, QA and QC safety large area development projects, local areas, townships, campus, business parks, etc.</li><li>• Project management skill and team leader skill.</li></ul>



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(C)

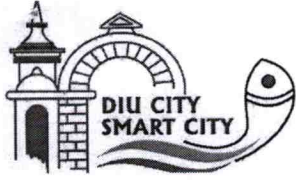
<b>Position</b>	Manager Tourism & Marketing.
<b>Vacancies</b>	One (01).
<b>Remuneration</b>	Rs.50,000/- to Rs. 75,000/- (fixed per month based on qualifications and experience)
<b>Qualifications</b>	Masters in conservation architect/MBA in marketing.
<b>Essential Criteria</b>	<ul style="list-style-type: none"><li>• Experience of 5-7 years of designing for conservation projects of buildings of historic importance and architectural value.</li><li>• Experience of developing bye-laws for conservation of buildings.</li><li>• Experience of working in promotion events and activities, related publications.</li><li>• Experience in brand building and marketing activities like creating promotional material, heritage tours/walks, organising promotional events/tourism destination development etc.</li></ul>

(D)

<b>Position</b>	Project Engineer.
<b>Vacancies</b>	Six (06).
<b>Remuneration</b>	Rs. 40,000/- (fixed per month based on the qualifications and experience).
<b>Qualification</b>	<ul style="list-style-type: none"><li>• B.E. /B.TECH in Civil Engineering from AICTE approved institute.</li><li>• Good Knowledge of Using AutoCAD.</li><li>• Proficient in English.</li></ul>
<b>Essential Criteria</b>	<ul style="list-style-type: none"><li>• 3 - 4 Years of Experience in Urban Infrastructure related works such as in planning, monitoring, supervision and issuance of GFC Drawings, QA and QC, safety and large area development projects, local areas, townships, campuses, business parks, roads etc.</li><li>• Project Management Skills and team leader skills.</li><li>• Good Knowledge and experience of using AutoCAD.</li><li>• Proficient in English.</li></ul>

**Note:-**

1. The candidate may forward their applications at [diudsclhr@gmail.com](mailto:diudsclhr@gmail.com) latest by 6 pm on 12 / 12/2022. Only the shortlisted candidates will be contacted for further rounds of selection.
2. The application should be submitted in prescribed format as attached with this advertisement along with self attested scanned copies of requisite documents. Application not in the prescribed format shall be summarily rejected.
3. The candidates can attend the interview through VC or by being physically present at the venue.



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4. Incomplete applications/applications without necessary documents will summarily be rejected. Canvassing in any form will lead to disqualification.
5. No correspondence will be entertained as regarding incomplete and time barred application.
6. Any addendum/corrigendum shall be posted on Diu official NIC website only.



  
Dr. Vivek Kumar  
Chief Executive Officer  
Diu Smart City Limited, Diu

Copy for Information to:

1. NIC, Diu, for uploading the notice on the website of Diu Administration.

**Diu Smart City Limited**  
**Application Form**

(Please fill the form in block letters only)

Indicate your preference for interviews (please put a **√**):

Physically present in Diu  Via Video Conferencing

Name of the position applied for: \_\_\_\_\_

Name of the candidate: \_\_\_\_\_

Father's name: \_\_\_\_\_

Address for communication:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Phone no.: \_\_\_\_\_

Mobile no.: \_\_\_\_\_

email address: \_\_\_\_\_

Date of birth: \_\_\_\_\_ (attested copy of valid proof must be submitted)

Age (as on \_\_\_\_\_): \_\_\_\_\_ years \_\_\_\_\_ months \_\_\_\_\_ days

Category: ST/SC/OBC/others (attested copy of valid proof must be submitted, wherever applicable)

Domicile of UT of DD and DNH: Yes/No (attested copy of Domicile certificate issued by Mamlatdar of Daman and Diu and Dadra and Nagar Haveli, must be enclosed)

Languages known: \_\_\_\_\_

Marital status: Married/Unmarried

Educational qualifications:

Level	Name of school/college	Board/ University	Stream/ Specialisation	Year of passing	Percentage marks
SSC					
HSC					
Diploma in					
Graduation in					
Others, please specify					

Work experience:

Sr no	Designation	Organisation	Employed from	Employed until	Total duration	Nature of duties

I hereby declare that all the statements made by me in the application form and information sheet are true and complete to the best of my knowledge and belief. I also understand that if any of my statements are found untrue, during any stage of recruitment or thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date:

Place:

Signature of candidate

- Attested copies of relevant certificates/documents should be attached along with application form;
- Incomplete or unsigned applications will be rejected.