



Indian Institute of Technology (Indian School of Mines), Dhanbad
The Office of Dean, Research & Development

Sanction No and Date: MoU contract: SRM number 500114188 dated 08/07/2022	IIT (ISM) Project No. OECD/2022-23/912/CE	Date 22/11/2022
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Project Research Assistant position under Organisation for Economic Co-operation and Development, Paris, France Project

Applications are invited under the sponsored project. The details of the project are as under:

Position	Project Research Assistant
Number of Position (s)	1
Title of The Project	Contract For Intellectual Services Relative To Support The ITF Work In India In The Framework Of The Decarbonising Transport In Emerging Economies (DTEE) and the NCD Transport Initiative For Asia (NCD-TIA)
Principal Investigator	Prof. Leeza Malik
Tenure of Project	The position is purely on temporary basis for the period of 4 months from the date of joining.
Job Description (in maximum of 100 words)	Project Research Assistant will prepare Graphical User Interface using VBA in excel. The candidate will also create dashboards, reports and charts.
Essential Qualification	Bachelors in Engineering (CSE/Civil/Mechanical/Electronics/Electrical/Environmental) + 1 year of experience in Excel VBA programming. Or BCA + 1 year of experience in Excel VBA programming Or B.Sc. in Computer Science + 1 year experience in Excel VBA programming
Desirable Qualification	<ul style="list-style-type: none">• Comparable background/experience in, building Excel applications is a plus.• Good analytical, communication and written skills.
Age and Relaxation (if any)	Preferably under 30 years of age
Fellowship	25,000 Rs. per month consolidated.
Last Date & Time	Interested candidates are requested to fill the google form on or before December 4, 2022, 11:59 PM. https://docs.google.com/forms/d/e/1FAIpQLSfGTx_6Uiw-3uDK1rM_Jv2M5_zQTRoS1H1-YZy9LpFVoaRH7w/viewform?usp=sf_link
Shortlisted candidates will be informed regarding the date of written test/interview. Mere possession of minimum qualification does not guarantee an invitation to the written test/interview. Candidates will be short listed based on their merit and as per the requirement of the project. All candidates should make their own arrangements for their stay at Dhanbad, if required. No TA/DA will be paid to attend the written test/interview.	

(Signature of PI)