## M.P.RAJYA SAHAKARI BANK MYDT., H.O. T.T.NAGAR BHOPAL

Website: <u>www.apexbank.in</u>

Tel No. 0755-2674725,2674712,

# Advertisement of recruitment for 896 posts of Clerk/Computer operators and 1358 Posts of Society Manager in 35 District Central Cooperative Banks of Madhya Pradesh

Apex bank invites Online application from Indian citizens for for 896 posts of Clerks/ Computer operator's and 1358 posts of Society Manager for which candidates of Madhya Pradesh domicile can apply.

Events	Dates
Opening date of submission of online application.	26-11-2022
	25-12-2022
Last date of submission of online application.	
Amount of Application Fee	Rs.500/- for all (General/OBC/EWS candidates) and Rs.250/- for all (SC / ST/PHCandidates) 18% GST additional (Fees submitted is Non- Refundable)
Date of downloading of Call Letters for onlineexamination	Around 7 days before examinationdate.
Date of online examination	
Date of declaration of result of online Examination.	Around 10 days after the conduct of Online examination.

### The tentative schedule of events is as follows:

NT	Name of					De	etails an	d no of v	vacant	Posts of 1	DCCB			
No	Posts	No of vacant posts	Un Re	eserved	S	SC	S	σT	C	)BC	Physically H	andicapped	Ex-Army	v Man
			Open	Female	Open	Female	Open	Female	Open	Female	un reserved	reserved	un reserved	reserved
1	Clerk/ Computer Operator	503	0	0	81	29	245	110	31	7	0	0	0	0
2	Samvida	117	0	0	24	0	63	21	9	0	0	0	0	0
3	Society Manager	169	0	0	39	14	65	27	18	6	0	0	0	0

## Details of category wise backlog vacant Posts of Clerk/Computer Operator & Society Manager

#### Note: DCCB wise details of vacant posts are given in Annexure-I

Prevailing pay scale – Rewa 5<sup>th</sup>, Gwalior, Bhopal, Raisen, Satna, Panna, Tikamgarh & Sidhi 6<sup>th</sup> and remaining 27 DCCBs Balaghat, Chhindwada, Jabalpur, Mandla, Narsinghpur, Seoni, Guna, Shivpuri, Khargone, Dhar, Indore, Jhabua, Khandwa, Betul, Rajgarh, Vidisha, Hoshangabad, Sehore, shahdol, Sagar, Damoh, Chhatarpur, Ujjain Dewas, Ratlam, Mandsaur, Shajapur have 7<sup>th</sup> pay scale.

#### Candidates shall be paid minimum salary as per pay scale prevailing in DCCB in which he has been selected

# Category wise vacant posts of Banking Assistant of DCCBs (Backlog)

			S	С			S	т			OE	BC		Total
	NAME OF	Sam	vida	Oth	ers	Sam	vida	Oth	ers	Sam	vida	Oth	ers	Total
S.No.	THE DCCBS	Open	Fem	Open	Fem	Open	Fem	Open	Fem	Open	Fem	Open	Fem	
1	Balaghat	0	0	0	0	2	0	7	3	0	0	0	0	12
2	Chhindwada	1	0	3	1	4	1	15	7	0	0	0	0	32
3	Narsinghpur	1	0	3	1	1	0	3	2	0	0	0	0	11
4	Seoni	0	0	1	0	2	1	8	4	0	0	0	0	16
5	Khargone	2	0	5	3	9	5	37	18	2	0	5	3	89
6	Dhar	1	0	2	1	7	4	29	15	1	0	2	1	63
7	Jhabua	0	0	0	0	4	2	15	7	0	0	0	0	28
8	Khandwa	0	0	1	0	5	2	19	9	0	0	1	0	37
9	Betul	0	0	2	0	2	1	10	4	0	0	0	0	19
10	Raisen	1	0	3	1	1	0	4	2	0	0	1	0	13
11	Rajgarh	0	0	1	0	1	0	1	0	0	0	0	0	3
12	Vidisha	0	0	2	0	0	0	2	0	0	0	1	0	5
13	Hoshangabad	0	0	2	0	2	0	6	3	0	0	1	0	14
14	Rewa	1	0	3	1	1	0	3	2	0	0	2	0	13
15	Shahdol	0	0	1	0	2	0	7	3	0	0	1	0	14
16	Panna	0	0	2	0	1	0	3	1	1	0	2	0	10
17	Ujjain	2	0	6	3	0	0	1	0	0	0	0	0	12
18	Sehore	0	0	2	0	1	0	4	2	0	0	0	0	9
19	Ratlam	0	0	0	0	3	1	10	5	0	0	0	0	19

20	Damoh	2	0	5	2	1	0	3	2	0	0	0	0	15
21	Guna	0	0	0	0	1	0	3	1	1	0	2	0	8
22	Tikamgarh	2	0	4	2	0	0	2	0	0	0	0	0	10
23	Dewas	1	0	4	2	2	0	6	3	0	0	0	0	18
24	Satna	1	0	2	1	1	0	4	2	1	0	2	0	14
25	Sidhi	1	0	3	1	2	1	7	3	0	0	0	0	18
26	Jabalpur	1	0	3	2	2	0	4	2	0	0	1	0	15
27	Mandla	0	0	0	0	4	2	18	8	0	0	0	0	32
28	Bhopal	1	0	4	2	0	0	2	0	0	0	0	0	9
29	Gwalior	2	0	5	3	0	0	1	0	2	0	4	2	19
30	Shivpuri	0	0	2	0	1	0	3	1	1	0	2	1	11
31	Mandsaur	1	0	2	1	0	0	2	0	0	0	2	0	8
32	Sagar	0	0	1	0	1	0	2	1	0	0	0	0	5
33	Chhatarpur	1	0	3	1	0	0	2	0	0	0	0	0	7
34	Indore	1	0	2	0	0	0	0	0	0	0	2	0	5
35	Shajapur	1	0	2	1	0	0	2	0	0	0	0	0	6
	Total	24	0	81	29	63	21	245	110	9	0	31	7	620

## Category wise vacant Posts of Society Manager of DCCBs (Backlog)

	Name of	S	С	S	Т	O	BC	BACKLOG
NO	DCCB	open	female	open	female	open	female	TOTAL
1	Balaghat	1	0	2	0	0	0	3
2	Chhindwada	5	2	15	7	2	0	31
3	Jabalpur	1	0	1	1	0	0	3
4	Mandla	0	0	0	0	0	0	0
5	Narsinghpur	1	0	2	0	0	0	3
6	Seoni	0	0	0	0	0	0	0
7	Guna	0	0	1	0	2	0	3
8	Gwalior	0	0	0	0	0	0	0
9	Shivpuri	0	0	0	0	0	0	0
10	Khargone	0	0	0	0	0	0	0
11	Dhar	1	0	3	2	0	0	6
12	Indore	0	0	0	0	0	0	0
13	Jhabua	0	0	0	0	0	0	0
14	Khandwa	0	0	11	6	0	0	17
15	Bhopal	0	0	0	0	0	0	0
16	Betul	0	0	2	1	0	0	3
17	Raisen	3	1	2	0	0	0	6
18	Rajgarh	0	0	1	0	0	0	1
19	Vidisha	5	2	2	1	6	3	19
20	Hoshangabad	0	0	0	0	0	0	0
21	Sehore	4	2	2	0	0	0	8
22	Rewa	5	2	5	3	5	3	23

23	Satna	1	0	0	0	1	0	2
24	Shahdol	0	0	5	2	2	0	9
25	Sidhi	0	0	0	0	0	0	0
26	Sagar	0	0	0	0	0	0	0
27	Damoh	0	0	0	0	0	0	0
28	Panna	0	0	0	0	0	0	0
29	Tikamgarh	0	0	0	0	0	0	0
30	Chhatarpur	0	0	0	0	0	0	0
31	Ujjain	2	1	0	0	0	0	3
32	Dewas	3	1	3	1	0	0	8
33	Ratlam	2	0	7	3	0	0	12
34	Mandsaur	5	3	1	0	0	0	9
35	Shajapur	0	0	0	0	0	0	0
	Total	39	14	65	27	18	6	169

	Name of						Detai	ls and cat	egory wi	ise vacant	Posts of DCC	Bs				
No	Posts	No of	Un R	eserved	S	SC	S	Т	0	BC	Physic	-	E	WS	Ex Arm	y Man
		vacant posts									Handica	pped				
			Open	Female	Open	Female	Open	Female	Open	Female	un reserved	reserved	Open	Female	unreserved	reserved
	Clerk/	222	50	22	21	0	17	2	42	10	2	2	14	2	4	2
1	Computer Operator	223	59	23	31	8	17	3	42	12	2	2	14	3	4	3
2	Samvida	53	24	4	7	1	1	0	13	2	0	0	1	0	0	0
3	Society Manager	1189	241	126	114	57	140	63	156	85	12	18	70	29	34	44

## Details of category wise other than backlog Vacant Posts of Clerk/Computer Operator & Society Manager

#### Note: DCCB wise details of vacant posts are given in Annexure-I

Prevailing pay scale – Rewa 5<sup>th</sup>, Gwalior, Bhopal, Raisen, Satna, Panna, Tikamgarh & Sidhi 6<sup>th</sup> and remaining 27 DCCBs Balaghat, Chhindwada, Jabalpur, Mandla, Narsinghpur, Seoni, Guna, Shivpuri, Khargone, Dhar, Indore, Jhabua, Khandwa, Betul, Rajgarh, Vidisha, Hoshangabad, Sehore, shahdol, Sagar, Damoh, Chhatarpur, Ujjain Dewas, Ratlam, Mandsaur, Shajapur have 7<sup>th</sup> pay scale.

Candidates shall be paid minimum salary as per pay scale prevailing in DCCB in which he has been selected

		-	Cate	gory	wise	e vaca	int posts	s of B	anki	ng As:	sistant c	of 35	DCC	;Bs ( 0	ther tha	n Bac	<u>:kloç</u>	])				
										(	Comput	er Op	oerat	or								
			UR				SC		!		ST		- i		OBC		!		EWS	;	 	
S.No.	NAME OF THE DCCBS	Open	Female	Ex, Ser.	PH	Open	Female	Ex, Ser.	PH	Open	Female	Ex, Ser.	PH	Open	Female	Ex, Ser.	PH	Open	Female	Ex, Ser.	РН	Total
1	Sehore	1	0	0	0	1	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	4
2	Ratlam	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	2
3	Damoh	1	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	3
4	Guna	2		0	0	1	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	6
 5		1	0	0	0	1	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	4
6	Tikamgarh Dewas	1	0	0	0	1	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	4
		2	0	0	0	1	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	5
7	Satna																					
8	Sidhi	2	0	0	0	0	0	0	0	2	0	0	0	2	0	0	0	0	0	0	0	6

		l			l								I	1			l	1				
		0	4	0	0	4	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	7
9	Jabalpur	2	1	0	0	1	0	0	0	1	0	0	0	2	0	0	0	0	0	0	0	7
10	Mandla	2	0	0	0	0	0	0	0	3	2	0	0	1	0	0	0	0	0	0	0	8
11	Bhopal	3	1	0	0	2	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	8
12	Gwalior	3	2	0	0	2	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	9
13	Shivpuri	3	1	0	0	2	0	0	0	1	0	0	0	2	0	0	0	1	0	0	0	10
	•				•				•			•	-			•	•			•	•	
14	Mandsaur	5	2	0	0	2	0	0	0	0	0	0	0	2	1	0	0	1	0	0	0	13
14	Wallusaul	5	<u> </u>	0	0	2	0	0	U	0	0	0	0	2	1	0	0	1	0	0	0	10
		4	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	1	0	0	0	15
15	Sagar	4	2	0	0	2	1	0	0	2	0	0	0	2	1	0	0	1	0	0	0	15
16	Chhatarpur	4	2	0	0	2	1	0	0	1	0	0	0	3	2	0	0	2	0	0	0	17
17	Indore	5	3	1	0	2	1	0	0	2	0	0	0	4	2	0	0	2	1	0	0	23
18	Shajapur	17	8	3	2	10	5	1	1	2	1	0	0	13	6	2	1	5	2	0	0	79
	TOTAL	59	23	4	2	31	8	1	1	17	3	0	0	42	12	2	1	14	3	0	0	223
			=•				-	•	-		-	-	· ·	· · ····			-		-	-	-	

					S	amvida (	Compute	r Operato	or			
		U	R	S	С	S	T	OI	BC	EV	vs	
S.No.	NAME OF THE DCCBS	Open	Female	Open	Female	Open	Female	Open	Female	Open	Female	Total
1	Sehore	1	0	0	0	0	0	0	0	0	0	1
2	Ratlam	0	0	0	0	0	0	0	0	0	0	0
3	Damoh	1	0	0	0	0	0	0	0	0	0	1
4	Guna	1	0	0	0	0	0	1	0	0	0	2
5	Tikamgarh	1	0	0	0	0	0	0	0	0	0	1
6	Dewas	1	0	0	0	0	0	0	0	0	0	1
7	Satna	1	0	0	0	0	0	0	0	0	0	1
8	Sidhi	1	0	0	0	0	0	0	0	0	0	1

9	Jabalpur	1	0	0	0	0	0	1	0	0	0	2
10	Mandla	1	0	0	0	1	0	0	0	0	0	2
11	Bhopal	1	0	0	0	0	0	1	0	0	0	2
12	Gwalior	1	0	0	0	0	0	1	0	0	0	2
13	Shivpuri	1	0	0	0	0	0	1	0	0	0	2
14	Mandsaur	1	0	1	0	0	0	1	0	0	0	3
		-	•		•	•	•		•		•	
15	Sagar	1	0	1	0	0	0	1	0	0	0	3
	Cugui			<u> </u>				I				
16	Chhatarpur	2	0	1	0	0	0	1	0	0	0	4
	onnatarpar	2	0	1	0	0	0	-	0	0	0	
17	Indore	2	1	1	0	0	0	2	0	0	0	6
17	Indore	۷	<u> </u>	1	0	0	0	Ζ	0	0	0	0
40	Chaionur	6	3	3	4	0	0	3	2	4	0	10
18	Shajapur	Ö	3	3	1	U	U	3	Ζ	1	U	19
		24	4	7	4	4	^	40	0		^	50
	TOTAL	24	4	7	1	1	0	13	2	1	0	53

# Category wise vacant posts of Society Manager of DCCBs (other than Backlog)

Sr.	Name of	l	JN RES	ERVE	)		SC				S	Г	Γ		OB	C	ſ		EV	NS	Γ	TOTAL
No.	DCCB	ope n	fema le	Ex. Ser	PH	ope n	fem ale	Ex. Ser	P H	open	fem ale	Ex. Ser	РН	ope n	fem ale	Ex. Ser	P H	ope n	fem ale	Ex. Ser	PH	
1	Balaghat	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	Chhindwada	5	2	0	0	2	0	0	0	5	3	0	0	2	1	0	0	2	0	0	0	22
3	Jabalpur	6	3	1	0	3	2	0	0	4	2	0	0	5	3	1	0	2	1	0	0	33
4	Mandla	6	3	1	0	2	0	0	0	12	6	2	1	3	2	0	0	0	0	0	0	38
5	Narsinghpur	6	4	1	0	3	1	0	0	3	1	0	0	5	3	0	0	2	1	0	0	30
6	Seoni	5	3	1	0	2	0	0	0	5	3	1	0	2	1	0	0	2	0	0	0	25
7	Guna	5	2	0	0	2	1	0	0	2	0	0	0	2	0	0	0	1	0	0	0	15
8	Gwalior	8	4	1	1	4	2	0	0	1	0	0	0	5	2	1	0	2	1	0	0	32

9	Shivpuri	8	5	1	1	5	2	0	0	3	1	0	0	5	3	1	0	2	1	0	0	38
10	Khargone	13	7	2	1	5	3	1	0	15	7	3	2	7	4	1	1	5	3	0	0	80
11	Dhar	5	2	0	0	1	0	0	0	9	5	2	1	2	1	0	0	0	0	0	0	28
12	Indore	9	5	1	1	4	2	0	0	2	0	0	0	6	3	1	0	2	1	0	0	37
13	Jhabua	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	Khandwa	4	2	0	0	2	1	0	0	23	11	3	3	4	2	0	0	2	0	0	0	57
15	Bhopal	5	3	0	0	2	0	0	0	0	0	0	0	3	1	0	0	1	0	0	0	15
16	Betul	6	3	1	0	2	1	0	0	5	3	1	0	3	1	0	0	2	0	0	0	28
17	Raisen	5	2	0	0	2	1	0	0	2	1	0	0	3	2	0	0	2	0	0	0	20
18	Rajgarh	13	6	2	1	5	3	1	0	2	0	0	0	8	5	1	1	3	2	0	0	53
19	Vidisha	5	3	0	0	3	1	0	0	1	0	0	0	3	1	0	0	1	0	0	0	18
20	Hoshangabad	13	6	2	1	6	3	1	0	6	3	1	0	10	5	2	1	4	2	0	0	66

21	Sehore	5	2	0	0	2	1	0	0	2	0	0	0	3	2	0	0	2	0	0	0	19
22	Dawa	c	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	0	10
22	Rewa	6	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	0	0	13
23	Satna	12	6	2	1	5	3	1	0	5	3	0	0	7	5	2	1	3	2	0	0	58
24	Shahdol	5	3	1	0	2	0	0	0	6	4	1	0	2	1	0	0	2	0	0	0	27
25	Sidhi	5	3	1	0	2	1	0	0	5	3	1	0	5	3	0	0	2	1	0	0	32
26	Sagar	14	7	3	1	9	5	1	1	5	3	0	0	13	6	2	1	4	3	0	0	78
27	Damoh	5	3	1	0	3	2	0	0	3	1	0	0	5	3	0	0	2	1	0	0	29
28	Panna	7	4	1	0	5	2	1	0	4	2	0	0	6	3	1	0	2	1	0	0	39
29	Tikamgarh	7	5	1	1	5	3	1	0	1	0	0	0	6	4	1	0	2	1	0	0	38
20		10	5	2	1	6	4	1	0	2	0	0	0	7	Б	1	1	2	2	0	0	50
30	Chhatarpur	10	5	2	1	6	4	1	0	2	0	0	0	7	5	1	1	3	2	0	0	50
31	Ujjain	13	7	2	1	8	5	1	1	2	0	0	0	9	5	2	1	4	2	0	0	63
32	Dewas	5	3	1	0	3	2	0	0	3	1	0	0	2	1	0	0	2	1	0	0	24

33	Ratlam	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
34	Mandsaur	6	3	1	0	2	1	0	0	0	0	0	0	3	2	0	0	1	0	0	0	19
35	Shajapur	14	7	3	1	7	5	1	1	2	0	0	0	10	5	2	1	4	2	0	0	65
	Total	241	126	34	12	114	57	10	3	140	63	15	7	156	85	19	8	70	29	0	0	1189

i. SC/ST and OBC candidates are eligible to apply against unreserved category posts but they will not be eligible to get benefits of category age and fee relaxation.

- ii. The maximum age limit specified is applicable to General Category candidates and Economically Weaker Section (EWS) Category Candidates
- iii. Candidates belong to OBC Category will have to submit a certificate from competent authority that he/she is not from **Creamy Layer Category**. Date of issue of such certificate should not be more than one-year-old while applying.
- iv. Reservation procedure shall be in accordance with reservation rules as prescribed by the Govt. of Madhya Pradesh.
- v. Government of Madhya Pradesh had issued gazette notification dated 24/12/2019 for increasing OBC reservation from 14% to 27%. In pursuance of the aforementioned notification, the Bank has decided to go ahead with appointments for the post of Clerk/Computer operator and Society Manager for which DCCBs have prepared roaster as per 27% reservation for OBC and advertised posts accordingly. However, the said gazette notification dated 24/12/2019 has been challenged by way of various writpetitions before the Hon'ble High Court of Madhya Pradesh as such the bank on the basis of legal opinion obtained from bank's legal advisor dated 10/01/2022 has decided to carry out recruitment process. It has also been decided that against vacant OBC posts, bank will primarily declare final results for only 14% vacant posts of OBC and for remaining 13% OBC post, final result shall be put on hold and same shall be declared depending upon the final decision of the Hon'ble High Court.
- vi. 13% OBC result will be put on hold as per the merit of the candidates in merit list till the final decision of the Hon'ble High Court of M.P.
- vii. Female candidates can also apply on Unreserved/Reserved (Open) posts as per their eligibility and social category.
- viii. As per order No. 4160 dt. 04-10-2022 issued by the RCS 20% Posts under category of Clears/Computer Operators have been reserved for samvida Operators

## Post-wise Qualification-

Sr.N.	Name of Posts	Essential Qualifications	Desirable Qualification
1	Clerk/ Computer Operator/ Samvida	A. Graduation from Govt. recognized Institute/ University with knowledge of Hindi and English typing is essential. and One year Computer Diploma Course from any one of the following recognized institutions :-	Preference will be given to commerce
2	Society Manager	<ol> <li>Diploma from any University recognized by UGC.</li> <li>Diploma from any Open university recognized by UGC.</li> </ol>	graduate
		<ol> <li>Equivalent to Diploma examination from DOEACC.</li> <li>Modern Office Management course form Government polytechnic College.</li> <li>One year certificate course in "Computer Operator and programming Assistant (COPA) conducted by Government I.T.I. In addition to above Diploma certificate issued by above recognized institutions,</li> <li>B. The following qualifications will also be considered as equivalent to above :-         <ol> <li>B.E.(CSE/I.T.)/ M.C.A./B.C.A./ M.Sc.(I.T./C.S.)/ B.Sc(I.T./C.S.)/ M.Tech./M.E.(IT/CS)</li> <li>Diploma in Computer Science/ Computer Applications and Information Technology approved by A.I.C.T.E.</li> <li>B.Sc./B.Com. With Computer as one subject will not be considered as equivalent to the above qualification.</li> </ol> </li> <li>Note-One year computer diploma course is not necessary for the candidates having degree/ PG as under –         <ol> <li>B.E.(CSE/I.T.)/M.C.A./B.C.A./M.Sc.(I.T./C.S.)/B.Sc(I.T./C.S.)/ M.Tech./M.E.(IT/CS)</li> </ol> </li> </ol>	

- i. Candidates should ensure that the educational qualification possessed by them shall be as per the prescribed educational qualifications mentioned in the advertisement and they fulfill the above eligibility criteria. No equivalent educational qualification shall be considered.
- **ii.** Note:(1) All the educational qualifications mentioned above should be from a University/ Institution/ Board recognized by Govt. of India/ approved by Govt. Regulatory Bodies and the final result should have been declared on or before **31.10.2022**
- **iii.** Proper document from Board / University for having declared the result on or before **31.10.2022** has to be submitted at the time of verification of documents on joining. The date of passing the eligibility examination will be the date appearing on the mark-sheet or provisional certificate issued by University / Institute. In case the result of a particular examination is posted on the website of the University / Institute and web based certificate is issued then proper document/certificate in original issued and signed by the appropriate authority of the University / Institute indicating the date of passing properly mentioned thereon will be reckoned for verification and further process

## For Computer Operators/Society Managers:

Age limit minimum 18 years, maximum 35 years (Exclusive of all age relaxation applicable as per DCCB Service Rule & MP Govt. Service rule) i.e. a candidate must have been born not earlier than 26.12.1987 and after 25-12-2004

Sr. No.	Category	Age relaxation
1.	Female Candidates	5 years
2.	Scheduled Caste/Schedules Tribe	5 years
3.	Candidates already working in M.P.state Cooperative Bank, DCCBs or PACs on regular employment.	5 years
4.	Physically handicapped	5 years
5	Candidates already working/worked in DCCB's on contractual basis with prior approval of RCS (multiple DCCB services period will be considered for minimum 5 years' experience count )	Actual period of service rendered (minimum 5 years' service period is compulsory to be eligible for age relaxation) for every year served he/she will be getting additional age relaxation but maximum age limit cannot exceed 55 years
6	Ex-Service Man	Actual period of service rendered in the defense Forces + 3years subject to a maximum age of 45 years

# Relaxation in upper age limit as under compulsion (Only for Madhya Pradesh State Domicile)

### NOTE:

- i. As per circular dated 18.09.2022 issued by Govt. of M.P. all Category candidates including General and OBC category will get one time 3 years' age relaxation in upper age limit in addition to age relaxation mentioned above.
- ii. Candidates asked for seeking age relaxation will be required to submit necessary certificate(s) in original/copies at the time of joining or at any subsequent stage of the recruitment process.
- iii. Candidates belonging to SC/ST/Women/OBC and physically handicapped category, maximum age relaxation though cannot be clubbed with other relaxation of age provided elsewhere. But for female the age relaxation as provided against female & SC, ST will be allowed to be clubbed in arriving the age relaxation.
- iv. Degree of disability of Physically Handicapped candidates should not be less than 40% to avail benefits of age relaxation and Reservation benefits under this category.
- v. Selected Physically handicapped candidates will have to submit a Medical Certificate from competent authority that he/she is physically fit and competent to perform his/her duty for the selected post.
- vi. Reservation and age relaxation benefits will be given only for the candidates having valid domicile of Madhya Pradesh. Eligible candidates seeking for reservation and age relaxation benefits will have to produce a State domicile and Caste certificate issued by the competent authority.
- vii. The Candidates seeking reservation will have to submit Madhya Pradesh Domicile Certificate and Caste Certificate issued by Competent Authority of MP Govt. in original duly issued by the competent authority at the time of final selection.
- viii. Candidates who are registered with M.P. Employment Portal will only be eligible to make an application for the advertised post.
- ix. This advertisement is being published as per the sanction letters dated 03.08.2022.and 04.10.2022 issued by Registrar Cooperative Societies, Madhya Pradesh.
- x. Candidate will be allowed to participate and register for any one post and will not be allowed to apply on multiple posts. In case any candidate applies for more than one post or more than once for a single post, only the latest application will be considered.

#### HOW TO APPLY

#### DETAILED GUIDELINES/PROCEDURES FOR

- A. APPLICATION REGISTRATION
  - **B. PAYMENT OF FEES**
  - C. DOCUMENT SCAN AND UPLOAD

Candidates can apply online only from 26.11.2022 to 25.12.2022. and no other mode of application will be accepted. IMPORTANT POINTS TO BE NOTED BEFORE REGISTRATION

Before applying online, candidates should ensuring that the all these scanned documents adhere to the required specifications as given under in this Advertisement.

- (i) scan there:
  - photograph (4.5cm  $\times$  3.5cm)
  - signature (with black ink)
  - left thumb impression (on white paper with black or blue ink)
  - a hand written declaration (on a white paper with black ink) (text given below)
- (ii) Signature in CAPITAL LETTERS will NOT be accepted.

- (iii) The left thumb impression should be properly scanned and not smudged.(If a candidate is not having left thumb, he/she may use his/ her right thumb for applying.)
- (iv) The text for the hand written declaration is as follows –

\_\_\_\_\_(Name of the candidate), hereby declare that all the information

submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required."

- (v) The above mentioned hand written declaration should be in the candidate's hand writing and in English only. If it is written and uploaded by anybody else or in any other language, the application will be considered as invalid and will be rejected. (In the case of Visually Impaired candidates who cannot write may get the text of declaration typed and put their left hand thumb impression below the typed declaration and upload the document as per specifications.)
- (vi) Keep the necessary details/documents ready to make Online Payment of the requisite application fee/ intimation charges.
- (vii) Have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. Bank may send intimation to download call letters for the Examination etc. through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying on-line and must maintain that email account and mobile number.

# APPLICATION FEES/ INTIMATION CHARGES (NON REFUNDABLE) PAYMENT OF FEE ONLINE :-.

Bank Transaction charges for Online Payment of application fees/intimation charges will have to be borne by the candidate.

A. Application Registration

"I.

- 1. Candidates to go to the Apex bank website <u>www.apexbank.in</u> click on the option "**APPLY ONLINE**" which will open a new screen.
  - 2. To register application, choose the tab "Click here for New Registration" and enter Name, Contact details and Email-id. A Provisional Registration Number and Password will be generated by the system and displayed on the screen. Candidate should note down the Provisional Registration Number and Password. An Email & SMS indicating the Provisional Registration number and Password will also be sent.
  - 3. In case the candidate is unable to complete the application form in one go, he / she can save the data already entered by choosing "SAVE AND NEXT" tab. Prior to submission of the online application candidates are advised to use the "SAVE AND NEXT" facility to verify the details in the online application form and modify the same if required. Visually Impaired candidates should fill the application form carefully and verify/ get the details verified to ensure that the same are correct prior to final submission.
  - 4. Candidates are advised to carefully fill and verify the details filled in the online application themselves as no change will be possible/ entertained after clicking the COMPLETE REGISTRATION button.
  - 5. The Name of the candidate or his /her Father/ Husband etc. should be

spelt correctly in the application as it appears in the Certificates/ Mark sheets/Identity proof. Any change/alteration found may disqualify the candidature.

- 6. Validate your details and Save your application by clicking the 'Validate your details' and 'Save & Next'button.
- 7. Candidates can proceed to upload Photo, Signature, left thumb impression and Hand written declaration as per the specifications given in the Guidelines for Scanning and Upload of Photograph, Signature, left thumb impression and Hand written declaration detailed under point "C".
- 8. Candidates can proceed to fill other details of the Application Form.
- 9. Click on the Preview Tab to preview and verify the entire application form before COMPLETE REGISTRATION.
- 10. Modify details, if required, and click on COMPLETE REGISTRATION ONLY after verifying and ensuring that the photograph, Signature, Left thumb impression and Hand written declaration uploaded and other details filled by you are correct.
- 11. Click on 'Payment' Tab and proceed for payment.
- 12. Click on 'SUBMIT' button.
- 13. Candidate shall not be allowed to appear in the online examination without Admission card/ Call letter and other required documents for identity verification.
- 14. The name of the candidate or his/her father/husband and the Date of Birth shall be indicated in the application form as it appears in the 10<sup>th/</sup> 12th class mark sheet / certificate as well as on the valid Identity Card. Any change/alteration found may disqualify the candidature.

#### B. PAYMENT OF FEES

#### **ONLINE MODE**

- 1. The application form is integrated with the payment gateway and the payment process can be completed by following the instructions.
- 2. The payment can be made by using Debit Cards (RuPay/Visa/MasterCard/Maestro), Credit Cards, Internet Banking, IMPS, Cash Cards/ Mobile Wallets.
- 3. After submitting your payment information in the online application form, PLEASE WAIT FOR THE INTIMATION FROM THE SERVER. DO NOT PRESS BACK OR REFRESH BUTTON IN ORDER TO AVOID DOUBLE CHARGE
- 4. On successful completion of the transaction, an e-Receipt will be generated.
- 5. Non-generation of 'E-Receipt' indicates PAYMENT FAILURE. On failure of payment, Candidates are advised to login again using their Provisional Registration Number and Password and repeat the process of payment.
- 6. Candidates are required to take a printout of the e-Receipt and online Application Form containing fee details. Please note that if the same cannot be generated, online transaction may not have been successful.
- 7. For Credit Card users: All charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert to your local currency based on prevailing exchange rates.
- 8. To ensure the security of your data, please close the browser window

once your transaction is completed.

- 9. There is facility to print application form containing fee details after payment of fees.
- C. Guidelines for scanning and Uploading of Documents

Before applying online, a candidate will be required to have a scanned (digital) image of his/her photograph signature, left thumb impression and the hand written declaration as per the specifications given below.

Photograph Image:  $(4.5 \text{cm} \times 3.5 \text{cm})$ 

- Photograph must be a recent passport style color picture.
- Make sure that the picture is in color, taken against a light-colored, preferably white, background.
- Look straight at the camera with a relaxed face
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not coveryour face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb–50 kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning.

## Signature, left thumb impression and hand-written declaration Image:

- The applicant has to sign on white paper with Black Ink pen.
- Dimensions 140 x 60 pixels (preferred)
- Size of file should be between 10kb 20kb for signature and 20kb 50kb for left thumb impression.
- Ensure that the size of the scanned image is not more than 20kb

#### Left thumb impression:

• The applicant has to put his left thumb impression on a white paper with black or blue ink.

- <u>File type:</u> jpg / jpeg
- <u>Dimensions:</u> 240 x 240 pixels in 200 DPI (Preferred for required quality) i.e 3 cm \* 3 cm (Width \*Height)
- <u>File Size:</u> 20 KB 50 KB

## Hand-written declaration:

- The applicant has to write the declaration in English clearly on a white paper with black ink.
  - File type: jpg / jpeg
  - Dimensions: 800 x 400 pixels in 200 DPI (Preferred for required quality) i.e 10 cm \* 5 cm (Width \*Height)
  - $\circ$  File Size: 50 KB 100 KB
- The signature, left thumb impression and the hand written declaration should be of the applicant and not by any other person.
- If the Applicant's signature on the attendance sheet or Call letter, signed at the time of the examination, does not match the signature uploaded, the applicant will be disqualified.
- Signature / Hand written declaration in CAPITAL LETTERS shall NOT be accepted.Scanning the documents:
- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- Set Color to True Color
- File Size as specified above
- Crop the image in the scanner to the edge of the photograph/signature/ left thumb impression / hand writtendeclaration, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is: image01.jpg or image01.jpeg
- Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/MSOffice can easily obtain documents in .jpeg format by using MS Paint or MSOffice Picture Manager. Scanned documents in any format can be saved in .jpg / .jpeg format by using 'Save As' option in the File menu. Size can be adjusted by using crop and then resize option.

## Procedure for Uploading the documents

- While filling in the Online Application Form the candidate will be provided with separate links for uploading photograph/signature/ left thumb impression and hand written declaration
- Click on the respective link "Upload Photograph/signature/ left thumb impression / hand written declaration"
- Browse and Select the location where the Scanned Photograph /signature/left thumb impression / hand written declaration file has been saved.
- Select the file by clicking on it
- Click the 'Open/Upload' button Your Online Application will not be registered unless you upload your Photograph/signature/ Left thumb impression and hand written declaration as specified.
- If the file size and format are not as prescribed, an error message will be displayed.
- Preview of the uploaded image will help to see the quality of the image. In case of unclear

/ smudged, the same maybe re-uploaded to the expected clarity /quality.

## Note:

- (1) In case the face in the photograph or signature or left thumb impression or the hand written declaration is unclear / smudged the candidate's application may be rejected.
- (2) After uploading the Photograph/signature/ left thumb impression / hand written declaration in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the Photograph/signature/ left thumb impression or the hand written declaration is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature or left thumb impression or the hand written declaration, prior to submitting the form.
- (3) Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. If photo in place of photo and signature in place of signature is not uploaded properly, candidate will not be allowed to appear for the exam.
- (4) Candidate must ensure that Photo to be uploaded is of required size and the
- (5) face should be clearly visible.
- (6) If the photo is not uploaded at the place of Photo Admission for Examination will be rejected/denied. Candidate him/herself will be responsible for the same.
- (7) Candidates should ensure that the signature uploaded is clearly visible
- (8) After registering online candidates are advised to take a printout of their system generated online application forms.

## DOWNLOAD OF CALL LETTER

Candidates will have to visit Bank's website for downloading call letters for online test. Intimation fordownloading call letter will also be sent through email/SMS. Once the candidate clicks the relevant link, he/she canaccess the window for call letter download. The candidate is required to use (i) Registration Number/Roll Number (ii)Password/Date of Birth for downloading the call letter. Candidate needs to affix recent recognizable photograph on the call letter, preferably the same as provided during registration, and appear at the examination centre with (i) Call Letter

(ii) Photo Identity Proof as stipulated below and also specified in the call letter, and photocopy of the same Photo IdentityProof as brought in original.

**Candidates reporting late** i.e. after the reporting time specified on the Call Letter for Examination will not be permitted to take the examination. The reporting time mentioned on the call letter will be prior to the Start time of the test. Though the duration of the examination is <u>120 minutes</u>, candidates may be required to be at the venue for about 4 hours including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, giving of instructions.

#### **PHOTO-** Capturing and Verification

- 1- A photo of candidate is captured on the day of exam. This is a part of SD model. This photo can be matched at a later stage like interview or joining of the candidates.
- 2- Thumb impression can be captured on the call letter on the day of exam. Candidates will be asked tobring their own stamp pad for this purpose so as to avoid any risk of infection.

### GUIDELINES FOR PERSONS WITH DISABILITY USING A SCRIBE:

- <sup>r</sup> During the exam, at any stage, if it is found that scribe is independently answering the questions, the exam session will be terminated and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is reported after the examination by the test administrator personnel that the scribe independently answered the questions.
- (ii) Guidelines for candidates with locomotors disability and cerebral palsy:
   A compensatory time of 20 minutes per hour or otherwise advised shall be permitted for the candidates with loco motor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).

#### **EWS (Economically Weaker Section)-**

1. Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the Other Backward Classes and whose family has gross annual income below Rs.8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income: i.) 5 acres of Agricultural Land and above;

ii.) Residential flat/house of 1200 sq. ft. and above in Municipal Corporation

iii.)Residential flat/house of 1500 sq. ft and above in Municipality

iv.) Residential plot of 1800 sq. and above in city council.

- 2. The property held by a "Family" in different locations or different places / cities would be clubbed while applying the land or property holding test to determine EWS status.
- 3. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the Authorities as notified by theGovernment in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS. The candidates shortlisted for document verification/interview shall be required to bring the requisite certificate as specified by the Government of Madhya Pradesh at the time of appearing for the process of document verification/interview.
- 4. The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.
- 5. The instructions issued by the Government of Madhya Pradesh in this regard from time to time shall be adhered to.

Disclaimer: EWS Vacancies are tentative and subject to further directives of Government of Madhya Pradesh and outcome of any litigation.

These guidelines are subject to change in terms of Government of Madhya Pradesh guidelines/ clarifications, if any, from time to time.

#### The profile and pattern of online examination subject wise is as follows:-

#### **ONLINE EXAMINATIONS:**

The Structure of the online examinations are as follows: For the Post of Computer Operator & Society Manager

S.No.	Name of the test	Questions	Marks	Medium of Test	Time allotted for each test(separately timed)
1	Reasoning	40	40	Question	25 Minutes
2	Computer Knowledge	40	40	shall be in	20 Minutes
3	General Awareness	40	40	both English	20 Minutes
4	English	40	40	and Hindi	25 Minutes
5	Numerical Ability	40	40	except for	30 Minutes
	Total	200	200	English Language	120 Minutes

- A. An online examination of following subjects shall be conducted for selection of the post of Computer Operator & Society Manager. Separate list of successful candidates for Computer Operator & Society Manager shall be prepared on the basis of the marks obtained in the online examination and preference for the banks indicated by the candidate.
- B. For every wrong answer, 0.25 marks shall be deducted. In the online examination, those candidates who have obtained minimum 40 % out of total marks and minimum 30% marks in English shall be considered as pass. The question paper shall be of objective type multiple choice providing 5 alternative answers.
- C. As per circular dated 22.09.2022 issued by Govt. of M.P. candidate belongs to Economically Weaker Section (EWS) will get 10% relaxation in aggregate passing marks. Selection of the candidates will be made as per merit under this category.
- D Question paper shall be in both English and Hindi. In case of any difference, the English version shall be considered as final.
- E Post wise and category wise common gradation list shall be prepared on the Basis of total marks obtained in the examination.
- F Minimum 10 times applicant's registration will be required for the each Advertised post to conduct on line examination.

## E. <u>IDENTITY VERIFICATION</u>

In the examination hall, the call letter along with original and a photocopy of the candidate's currently valid photo identity such as PAN Card/ Passport/ Driving Licence/ Voter's Card/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer on official

letterhead/ Photo identity proof issued by a People's Representative on official letterhead/ valid recent Identity Card issued by a recognised college/ university/ with a photograph/ Employee ID/ Bar Council Identity card with photograph should be submitted to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the call letter, in the Attendance List and requisite documents submitted. If identity of the candidate is in doubt, the candidate may not be allowed to appear for the Examination.

# The online examination shall be conducted on the following examination centres of Madhya Pradesh : -

- 1. Bhopal 2. Indore 3. Satna 4. Jabalpur 5. Ujjain
  - 1. The examination will be conducted online in venues given in the respective call letters.
  - 2. No request for change of post applied for centre/venue/date/session for Examination shall be entertained.
  - 3. MPSCB, however, reserves the right to cancel any of the Examination Centres and/ or add some other Centres at its discretion, depending upon the response, administrative feasibility, etc.
  - 4. MPSCB also reserves the right to allot the candidate to any centre other than the one he/she has opted for.
  - 5. Candidate will appear for the examination at an Examination Centre at his/her owns risk and expenses and MPSCB will not be responsible for any injury or losses etc. of any nature.
  - 6. Choice of center once exercised by the candidate will be final.
  - 7. If sufficient number of candidates does not opt for a particular center for "Online" examination, MPSCB reserves the right to allot any other adjacent center to those candidates or if the number of candidates is more than the capacity available for online exam for a particular center, MPSCB reserves the right to allot any other center to the candidate.

General Instructions:

- 1. The candidates must read the rules and regulations carefully.
- 2. Incomplete application form shall not be accepted.
- **3.** Since the application is online, the information submitted by the candidates shall be presumed to be right for entrance in the exam, but, if the candidate is selected, he/she shall be considered for appointment only when he/she submits all the required original documents to the concerned officer for verification.
- **4.** As on Last date of application minimum age of all candidates should not be less than 18 Years and maximum age for Computer operators/ Society Manager maximum age should not be more than 35 Years as on Last date of application
- 5. For SC/ ST Category candidates' maximum 5 years' relaxation shall be given in upper age.
- 6. For Women candidates' maximum 5 years relaxation shall be given in upper age.
- 7. 5 years' relaxation in upper age shall be given for candidates who are already employed on regular (confirm service) basis in STCCS like PACS, DCCBs and SCB.
- 8. There will be no Interview for the post of Computer Operators & Society Managers. Candidates will be selected on Merit basis (Written Examination) for this post.

- **9.** If, at any time, it comes to notice that the candidate did not possess the required qualifications at the time of filling the application form, his/her application shall be cancelled at any stage of the selection process even though he/she may have been selected
- **10.** If a candidate has submitted more than one application for any post, the last application will be considered valid and fee against other registrations will be forfeited
- **11.** Before joining as probationers, the selected candidates have to fulfill all the necessary formalities fixed by the bank
- **12.** Probation Period shall be of twelve months. But it can be extended for further six months and six months. Total probation period shall not be exceeding 24 months.
- **13.** For appointment, the selected candidates before joining duty shall complete the necessary formalities decided by the bank which includes the candidate's medical test, police verification, personal guarantee and financial fidelity as decided by the bank.
- 14. Since the application is being sought online and no other documents have been sought at the time of application, the candidate has to ensure that they possess all the qualifications for the post applied for. The candidate shall appear in the exam at his/her own responsibility and he/she does not possess any right to selection.
- **15.** Fee once paid shall not be refunded.
- **16.** No syllabus is issued for the examination. Examination shall be conducted for the subjects mentioned above.
- **17.** For any litigation, the area of jurisdiction shall be Bhopal only.
- **18.** Candidate shall not be allowed to appear in the online examination without call letter and documents mentioned on it
- **19.** The name of the candidate or his/her father/husband and the Date of Birth shall be indicated in the application form as it appears in the 10<sup>th</sup> class mark sheet / certificate as well as on the valid Identity Card. Any change/alteration found may disqualify the candidature.
- **20.** The examination is being conducted as per the orders of Registrar, Cooperative Societies, Madhya Pradesh issued under Section 55(1) of the Madhya Pradesh Cooperative Societies Act, 1960. In case of any dispute relating to the selection process arises, the decision of the Joint Commissioner, Co-operative Societies of concerned District Central Cooperative Bank of Madhya Pradesh shall be binding and final.
- **21.** Candidates will have to visit **www.apexbank.in** for downloading call letters for online test. Intimation for downloading call letter will also be sent through email/SMS. Once the candidate clicks the relevant link, he/she can access the window to download the call letter. The candidate is required to use (i) Registration Number/Roll Number (ii) Password/Date of Birth for downloading the call letter. Candidate needs to affix recent recognizable photograph on the call letter, preferably the same as provided during registration, and appear at the examination center with (i) Call Letter (ii) Photo Identity Proof as stipulated in clause E (Identity Verification) above and also specified in the call letter, and photocopy of the same Photo Identity Proof as brought in original.
- **22.** Candidates reporting late i.e. after the reporting time specified on the Call Letter for Examination will not be permitted to take the examination. The reporting time mentioned on the call letter will be prior to the Start time of the test. Though the duration of the examination is Two hour but candidates may be required to be at the venue for about 3-4 hours including the time required for completion of various formalities such as verification and collection of various requisite documents, for giving logging in and logging off instructions for the exam etc.
- **23.** The possibility of occurrence of some problem in conducting examination cannot be ruled out completely, which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify the problem, which may include shifting the candidates to the other centers or to conduct another examination if considered necessary. Decision of

MPSCB in this regard shall be final. Candidates not willing to accept such change shall lose his/her candidature for the exam.

- **24.** Decision of MPSCB in all matters relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by MPSCB in this behalf.
- **25.** If the examination is held in more than one session, the scores across various sessions will be equated to adjust for slight differences in difficulty level of different test batteries used across sessions. More than one session may be required if the node capacity is less or some technical disruption takes place at any center or for any candidate.
- **26.** No family member of the Board of Directors can apply in the same DCCB in which he/she is the director.
- 27. Merit of the candidates applying for the post of Computer Operator/Society Manager will be decided on the basis of total marks obtained in the written examination. Merit list of the candidates will be prepared on the basis of total vacant post plus 50 percent of the vacant post as per merit as waiting list. Validity of such waiting list will be one year from the date of publication of merit list.
- **28.** In case of candidates getting the same marks in written examination than preference will be given to candidate who is Graduate /Post Graduated from Commerce or in case of both candidates having same marks and graduated from Commerce than selection will be made on the basis of seniority of age.
- **29.** IBPS would be analyzing the responses (answers) of individual candidates with those of other candidates to detect patterns of similarity of right and wrong answers. If, in the analytical procedure adopted by MPSCB in this regard, it is inferred/ concluded that the responses have been shared and scores obtained are not genuine/ valid, MPSCB reserves the right to cancel the candidature of the concerned candidates and the result of such candidates will be disqualified.
- **30.** Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any recruitment process organized by MPSCB in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective affect.
- **31.** Candidates shall be paid minimum salary as per pay scale prevailing in the selected DCCB.
- **32.** For sending application for recruitment, name of the all 35 District Central Cooperative Banks is mentioned below, the preferences should be indicated by the candidate in all 35 DCCBs at the time of submitting application. Successful Candidates shall be selected on the basis of merit, preferences given and vacancies prevails in the applied District Central Cooperative Banks.

Sr.No.	Name of District Central Cooperative Banks	Short name
1-	The District Central Cooperative Bank Ltd. Balaghat	DCCB - Balaghat
2-	The District Central Cooperative Bank Ltd. Betul	DCCB - Betul
3-	The Bhopal Central Cooperative Bank Ltd. Bhopal	DCCB – Bhopal
4-	The Central Cooperative Bank Ltd. Chhatarpur	DCCB - Chhatarpur
5-	The Central Cooperative Bank Ltd. Chhindwara	DCCB – Chhindwara
6-	The Central Cooperative Bank Ltd. Damoh	DCCB – Damoh
7-	The Central Cooperative Bank Ltd., Dewas	DCCB – Dewas
8-	The Central Cooperative Bank Ltd., Dhar	DCCB – Dhar
9-	The Central Cooperative Bank Ltd., Guna	DCCB – Guna
10-	The Central Cooperative Bank Ltd., Gwalior	DCCB – Gwalior

11-	The Central Cooperative Bank Ltd., Hoshangabad	DCCB – Hoshangabad
12-	The Indore Premier Cooperative Bank Ltd., Indore	DCCB – Indore
13-	The Central Cooperative Bank Ltd., Jabalpur	DCCB – Jabalpur
14-	The Central Cooperative Bank Ltd., Jhabua	DCCB – Jhabua
15-	The Central Cooperative Bank Ltd., Khandwa	DCCB – Khandwa
16-	The Central Cooperative Bank Ltd., Khargone	DCCB – Khargone
17-	The Central Cooperative Bank Ltd., Mandala	DCCB – Mandala
18-	The Central Cooperative Bank Ltd., Mandsaur	DCCB – Mandsaur
19-	The Central Cooperative Bank Ltd., N'pur	DCCB – Narsinghpur
20-	The Central Cooperative Bank Ltd., Panna	DCCB – Panna
21-	The Central Cooperative Bank Ltd., Raisen	DCCB- Raisen
22-	The Central Cooperative Bank Ltd., Rajgarh	DCCB – Rajgarh
23-	The Central Cooperative Bank Ltd., Ratlam	DCCB – Ratlam
24-	The Central Cooperative Bank Ltd., Rewa	DCCB – Rewa
25-	The Central Cooperative Bank Ltd., Sagar	DCCB – Sagar
26-	The Central Cooperative Bank Ltd., Satana	DCCB – Satana
27-	The Central Cooperative Bank Ltd., Sehore	DCCB – Sehore
28-	The Central Cooperative Bank Ltd., Seoni	DCCB - Seoni
29	The Central Cooperative Bank Ltd. Shahdol	DCCB-Shahdol
30	The Central Cooperative Bank Ltd. Shajapur	DCCB- Shajapur
31	The Central Cooperative Bank Ltd. Shivpuri	DCCB- Shivpuri
32	The Central Cooperative Bank Ltd. Sidhi	DCCB -Sidhi
33	The Central Cooperative Bank Ltd. Tikamgarh	DCCB- Tikamgarh
34	The Central Cooperative Bank Ltd. Ujjain	DCCB -Ujjain
35	The Central Cooperative Bank Ltd. Vidisha	DCCB- Vidisha

Managing Director (I/c)