



RASHTRIYA RAKSHA UNIVERSITY
An Institution of National Importance
(Pioneering National Security and Police University of India)
Lavad Ta- Dahegam, Dist.-Gandhinagar, Gujarat, India
website: www.rru.ac.in

School of Criminology & Behavioural Sciences (SCBS)

Virtual/ Walk in Interview: RRU/SCBS/2022/04 on 16/11/2022 (tentative) at 10.30 AM.

Virtual Interview for the following posts on purely contractual basis is being scheduled at School of Criminology & Behavioural Sciences, Rashtriya Raksha University, Lavad, Ta- Dahegam, Gandhinagar, Gujarat – INDIA on 16/11/2022 at 10.30 am.

| Sr. No. | Name of the Post | No. of Posts | Monthly Fixed Remuneration (Rs.) | Contract Period (in years) | Mode | Date of Interview |
|---------|--|--------------|----------------------------------|----------------------------|---------|-------------------|
| 01 | Professor (Clinical Psychology)/ Professor of Practice | 1 | 2,10,000/- | 2 | Virtual | 16/11/2022 |
| 02 | Associate Professor (Clinical Psychology)/ Associate Professor of Practice | 1 | 1,18,000/- | 2 | Virtual | 16/11/2022 |
| 03 | Teaching cum Research Associate | 1 | 53,000/- | 1 | Virtual | 16/11/2022 |
| 04 | Research cum Administrative Officer | 1 | 44,000/- to 50,000/- | 1 | Walk in | 16/11/2022 |
| 05 | Junior Research cum Administrative Officer | 2 | 33,000/- to 37,000/- | 1 | Walk in | 16/11/2022 |
| 06 | Scientific Assistant | 2 | 44,000/- to 50,000/- | 1 | Walk in | 16/11/2022 |

**Note: The advertised positions may vary as per the availability of suitable candidates
The remuneration will be as per the RRU norms and guidelines.**

Director (SCBS)

Eligibility Criteria for the Contractual Post

Eligibility Criteria for the Contractual Post for Sr. No. 01 and 02 will be as per RCI norms and guidelines.

(Sr. No. 3)

Teaching cum Research Associate

Educational Qualification & Experience

- A Candidate having Master degree with 55% marks in the relevant subject specialization related to Psychology, Criminology, Criminal Justice Social Work, and Sociology etc.
- National Eligibility Test (NET).
- Teaching, Research, and/or professional experience from a reputed organization

Desirable:

- Knowledge of Data collection, Compilation & or professional experience from reputed organization especially women's related data interpretations.
- Research, and/or professional experience from reputed organizations/laboratories.
- Papers presented/published at Conferences and/or in refereed journals.
- Proficiency in English, Hindi, and Gujarati (preferably).
- Excellent research skills.
- Ability to prepare reports/papers on various assignments.

Key Responsibilities and Duties

- Conduct interdisciplinary research in areas of national security/crime data analysis.
- Provide research assistance to University authorities relevant to data, when required
- Maintain various information databases for the purposes of use by senior management
- Prepare regular reports.
- Maintains a variety of paper and electronic records for necessary and ensuring security of the records.
- Provides a variety of administrative support functions.
- May supervise and train subordinate staff.
- Assisting in planning and monitoring of developmental of the school/University
- Plan, organizes and monitors inter-departmental administrative programs and activities.
- To come up with innovative outreach projects.
- To efficiently design and carry out research works in the interdisciplinary areas of women & safety.

RRU pro-actively pursues the empowerment of qualified female candidates in the overall setup of the University.

(Sr. No. 4)

Research cum Administrative Officer

Educational Qualification & Experience

- A Candidate having Master degree with 55% marks in the relevant subject specialization related to Criminology, Criminal Justice Social Work, Psychology, Sociology Anthropology, Women's studies, Police Administration, National Security with a minimum 2 years of experience in relevant area may apply.

Desirable Qualification:

- Knowledge of Data collection, Compilation & or professional experience from reputed organization especially women's related data interpretations.
- Research, and/or professional experience from reputed organizations/laboratories.
- Papers presented/published at Conferences and/or in refereed journals.
- Proficiency in English, Hindi, and Gujarati (preferably).
- Excellent research skills.
- Ability to prepare reports/papers on various assignments.

Key Responsibilities and Duties

- To be appointed as a Nodal Person of MHA women safety Division's related data information.
- Conduct interdisciplinary research in areas of national security/crime data analysis.
- Provide research assistance to University authorities relevant to data, when required
- Maintain various information databases for the purposes of use by senior management
- Prepare regular reports.
- Maintains a variety of paper and electronic records for necessary and ensuring security of the records.
- Provides a variety of administrative support functions.
- May supervise and train subordinate staff.
- Assisting in planning and monitoring of developmental of the school/University
- Plan, organizes and monitors inter-departmental administrative programs and activities.
- To come up with innovative outreach projects.
- To efficiently design and carry out research works in the interdisciplinary areas of women & safety

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(Sr. No. 05)

Junior Research cum Administrative Officer

Educational Qualification & Experience

- A candidate having Master degree in relevant area or any allied field with 55%(or equivalent grade) from recognized university can apply.

Other Desired criteria

- A candidate having specialized in Border Management & Intelligence Studies/Counter Insurgency & Counter Terrorism/ Traffic Management / Road Safety/ Industrial & Private Security/ National Security.
- In depth knowledge of Information Technology.
- Knowledge of academic and administrative rules and regulation.
- Teaching, Research and/or professional experience from reputed organization.
- Papers presented/published at Conference and/or in referred journals.
- Ability to work with government and academic departments and offices.
- Excellent verbal and written communication skills.
- To maintain integrity, confidentiality and devotion to service.
- Professional commitment to meet deadlines.
- Qualified and interested women candidates are highly encouraged to apply.

Key Responsibility associated to Position

- Conduct interdisciplinary research in areas of national security
- To maintain various information database for research purpose.
- To maintain variety of paper and electronic records.
- Scientifically analyze, visualize and interpret research data and prepare report.
- To assist in planning and monitoring development and growth of the school.
- To assist organize workshops, training programme, conferences and seminars for stake holders in relevant areas.
- May also be called upon to take academic classes

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Educational Qualification & Experience

A candidate having 60% marks in Master's Degree in Forensic Science or Physical Science or Chemical Science or Biological Science from a recognized University/Institute with experience in a University Forensic Science School / Department of at least one year or similar experience in the laboratory of Govt/Semi Government/Public/Private University or institutions for at least one year.

Other Desirable Qualification

- Experience of working in the laboratory of forensic educational institution / university.
- Excellent organizing skills, systematic, methodological, comprehensive approach to work.
- Excellent written and verbal communication skills.
- Knowledge of maintaining records of consumables and non-consumables in a laboratory of forensic science educational institution.
- Basic knowledge of Computers
- Having research / publications in National and International Journals.

Key Roles / Responsibilities

- Keeping upkeep records of scientific equipment's, glass wares, chemicals and other laboratory apparatus.
- To issue glassware, chemical and lab apparatus etc. to students for practical's and keep that in position after cleaning. The breakage and consumption, if any, shall be recorded for further necessary action.
- To maintain the logbooks.
- To perform tests and analysis under the direction of the supervisors.
- To maintain technical records and prepare records
- To look after overall respective laboratory management.
- To schedule and oversee the maintenance or calibration of equipment's
- They will assist the different laboratory in-charge faculties in their research work, teaching and training and other day to day work as assigned by the teaching faculty and the Director of the School.
- To create and manage all data information regarding the laboratories
- To provide support in all research projects / assignments of SFRMNS and to carry out research and publication work as assigned.

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General Instructions

1. The prescribed qualifications and/or experience shall be the minimum, and the mere fact that a candidate possesses the same shall not entitle him/her for interview. The Rashtriya Raksha University shall have the right to restrict the number of candidates to be interviewed to a reasonable level based on better or higher qualifications and experience than the minimum prescribed.
2. The contractual appointment shall end on the stipulated date of expiry of contract in appointment letter. Selected candidates shall have no right to renewal, extension of conversion into permanent employment. The contract period may be renewable as per the needs of the university, performance and the availability of funding.
3. **The University retains the discretion not to make any appointment to this vacancy, to make an appointment at a revised remuneration, or to make an appointment with a modified job description and to fix revised qualification, experience, remuneration and requirements** with due consideration to the objective and purpose of the University with an aim to promote and strive for excellent academic, research, training, and extension eco-system in the field of security and police.
4. Canvassing or influencing in any form on behalf of any candidate will disqualify such candidate. Rashtriya Raksha University reserves the right to take appropriate action against such candidate.
5. All the candidates are expected to download Brief Profile Form from RRU website (also available on SCBS Webpage), duly filled and bring along with them the “Brief Profile Form” for the interview. The Form should be neatly and legibly filled or typed preferably in at least 12 Garamond font size.
6. For **virtual interview** (Mentioned for specific positions) candidates are expected to download Brief Profile Form from RRU website (also available on SCBS Webpage),

duly filled and send the same with the relevant scanned documents of qualification and experience to ao.scbs@rru.ac.in till **14th November, 2022 by 11:00 am.**

7. Read carefully qualification & experience for the requirements of the relevant discipline and apply only if you have requisite qualifications and experience.
8. **The Rashtriya Raksha University shall have the right to:**
 - a. **relax any of the qualifications/experience at its discretion;**
 - b. **draw/ reserve panel(s) against the possible vacancies in the near future;**
 - c. **The University reserves the right to interview or select candidates who meet the expected criteria and who in the view of the Selection Panel can justify the nature of duties.**
9. No TA / DA shall be paid to the candidates for attending the walk in interview.
10. In case of any inadvertent mistake in the process of selection, which may come to notice at any stage even after the issue of appointment letter, the SCBS, Rashtriya Raksha University reserves the right to modify / withdraw / cancel any communication or offer, made to the candidates at any stage.
11. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Rashtriya Raksha University shall be final and binding.
12. Candidate has to stay at Rashtriya Raksha University Lavad Campus, if required.
13. The appointment shall be governed by the rules, regulations and/or decision of the Rashtriya Raksha University.
14. Reporting time for walk in Interview is mentioned in the aforementioned table. No candidate shall be considered after given reporting time. For virtual interview the link will be send to the candidate a day before with the details.

15. The candidates are required to bring three copies of their resume with photograph, affixed on all copies, original and one set of photocopy of their Academic certificates, Experience certificate and other documents.
16. Qualified female, reserved category, minority candidates are strongly encouraged.
17. COVID-19 Guidelines to be followed during the walk-in-interview as per Annexure-II. Candidate has to submit the Corona self-declaration form to security before entering in to the premises of the University as per Annexure-III.
18. Candidate has to download the brief profile of the candidate for teaching or non-teaching staff for walk-in-interview from the RRU website. Filled the form for the same and produce at the time of document verification with all necessary documents with true copy.
19. Address: Rashtriya Raksha University, Lavad, Dahegam, Gandhinagar-382305, Gujarat, India.
20. The University retains the clarification to offset the experience with education qualification and VICE-VERSA.

For any further queries kindly contact at Mobile No: +91-8866683767

Annexure-I

School of Criminology & Behavioural Science

Rashtriya Raksha University

Tentative Schedule

| Sr. No. | Name of Post | Date of Interview | Reporting Time | Interview Time |
|----------------|--|--------------------------|-----------------------|-----------------------|
| 01 | Professor (Clinical Psychology)/ Professor of Practice | 16/11/2022 | 10:30 AM | 10:45 AM |
| 02 | Associate Professor (Clinical Psychology)/ Associate Professor of Practice | 16/11/2022 | 10:45 AM | 11:00 AM |
| 03 | Teaching cum Research Associate | 16/11/2022 | 11:15 AM | 11:30 AM |
| 04 | Research cum Administrative Officer | 16/11/2022 | 10:30 PM | 11:00 PM |
| 05 | Junior Research cum Administrative Officer | 16/11/2022 | 10:30 PM | 12:00 PM |
| 06 | Scientific Assistant | 16/11/2022 | 10:30 PM | 12:30 PM |

Annexure - II

COVID-19 Guidelines to be followed during the walk-in-interview.

1. Candidate will not be allowed for **walk-in-interview**, if he/she has any COVID like symptoms. He/ she have to submit the attached declaration from before entering in the premises.
2. Face-mask is compulsory & installed Arogya setu APP in his/her mobile throughout the process of **walk-in-interview**
3. Any Luggage will not be allowed within the premises during **walk-in-interview**. It should be keep outside the premises.
4. Accompanying person(s) will not be allowed within the premises during the entire **walk-in-interview**.
5. All the Candidates must have to follow the guidelines of GoG & GoI for social distancing & other pertaining to COVID-19 which is published from time to time by Government.

Annexure-III

CORONA VIRUS SELF DECLARATION FORM

For the health and safety of our community, declaration of illness is required. Be sure that the information you'll give is accurate and complete. Please get immediate medical attention if you have any of the COVID-19 signs.

1. Name:
2. Mobile number:
3. Appear in the walk-in interview for which position:
4. Date & Time of walk-in interview:
5. Have You Travelled abroad in past three months? Yes_____ No_____.
(If Yes, then answer question 5 and 6.)
6. Name of Area Visited:
7. Dates of Travel:
8. Have you been in contact with people being infected, suspected or diagnosed with COVID-19?
Yes_____ No_____. If answer is Yes, then answer question 8
9. Your relationship with the people and your last contact date with them.
10. Please state whether you've experienced / are experiencing the following symptoms

| Sr. No | Symptoms | Yes | No |
|--------|------------------------------|-----|----|
| a. | Fever | | |
| b. | Cough | | |
| c. | Shortness of Breath | | |
| d. | Persistent Pain in the Chest | | |

I undersigned, herewith declare that all information given above are true to best of my knowledge and I currently do not live in containment zone as per notified by Government.

Date:

Name & Signature of Candidate: