

West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

No-4094 -MDC/Reco/Eng/RA-14

Date- 04.11.2022

Details of the vacancy and Terms & Condition

WBMDFC invites application for Recovery Agent on purely temporary engagement on contract basis (not a Govt. Employment).

Eligibility:

(i) Qualification

: a) Minimum Higher Secondary passed.

b) Basic Computer knowledge (i.e. MS Word, MS Excel,

Power point, MS Access, internet)

C) Resident of the concerned area where the vacancy exist.

(ii) Age on 01.01.2022

: Between 20 years to 40 years

(iii) Community

: The applicant must be from minority community

(Muslim, Christian, Buddhist, Parsee, Sikh & Jain)

Sl.No	District	Area of Engagement	No of vacancy	Date and venue of Walk-in -Interview
1	Purba Bardhanman	Memari-I , Memari-II Block and Memari Municipality	1	Date of Interview 23.11.2022
2		Manteswar & Purbasthali-II Block	1	- :Venue:-
3		Ausgram-I, Ausgran-II Block & Guskara Municipality	1	AMBER, DD-27/E, Saltlake, Sector – 1, Kol-64
		Total	3	

A Walk -in -interview will be held as mentioned in last column of pre-page. Interested Candidates are requested to report the above mentioned venue along with the following Documents for verification:

- 1. Bio Data of the Applicant (In proper format Annexure- A)
- 2. Original Mark sheet of the all Examinations along with one set of self attested photocopy of the above Mark sheets.
- 3. Original Academic document containing Date of Birth of the Applicant.
- 4. Original Photo Identity Card (EPIC and Aadhar card) be produced for verification and also submit self attested photocopy of documents at the time of interview.
- 5. 2 pcs Passport size colour photograph of the applicant.

The applicants whose engagement was earlier terminated are not eligible.

Managing Director

Head Office: Amber, DD-27E, Sector-1, Salt Lake City, Kolkata - 700 064
Phone: 033-2334-2893/4004-7469, Toll Free No.: 1800-120-2130, Web: www.wbmdfc.org
e-mail: mdfc.wb@gmail.com

Annexure- 'A'

BIO DATA

Ref:	- Advi. Published in the		on		_ (aaie)
For t	he post of Recovery Agen	et at		i)	
				ntion the loca ch applicatio	
1.	Name of the Candidat	e :			
2.	Father's / Husband's	Name :			
3.	a) Permanent Address Village House No. &	· _			
	Post Office Block / Munic	inglity :			
	Police Station				
	Sub – Division				
	District	:-			
	Pin code	; _	8 .		
	b) Present Address Village House No. & Post Office Block / Munic Police Station Sub – Division District Pin code	: _ ipality : _ : _			
4.	Nationality	: _			
5.	Contact Mobile No	· _	a contract of	78	
6.	E-mail Address	:			
7.	Date of birth	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -			
1	Minority Community e. Muslim, Christian, Buddhist, Sikh, Parsee & ademic Qualification	: Jain)			
	of the Examination	Name of the Board	Year of passing	Division	%
			71 8		

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Whether have you been convicted	d by any court	of law? If yes, Ple	ase furnish detai	ds:	
Name of two respectable persons	s of your local	ity with mobile nur	nber who know y	гои.	
Phone N	o. :				
tified that all the above statemen hishing false information or suppl	ts furnished he ression of fact	ere above are true by me, will liable	and correct to th for action as per	e best of my know · law.	vledge. For
e:					
ce:					
				Full Signature)	
	Qualification / Knowledge Extra Qualification Working Experience Do you have driving licence? Whether any case pending again Whether have you been convicted Name of two respectable persons 1. Name and address:	Qualification / Knowledge : Extra Qualification : Working Experience : Do you have driving licence ? : Whether any case pending against you in any of the series of two respectable persons of your local. Name and address:	Qualification / Knowledge : Extra Qualification : Working Experience : Do you have driving licence ? : Whether any case pending against you in any criminal court in In Whether have you been convicted by any court of law? If yes, Ple Name of two respectable persons of your locality with mobile num 1. Name and address: Phone No. :	Qualification / Knowledge : Extra Qualification : Working Experience : Do you have driving licence ? : Whether any case pending against you in any criminal court in India? If yes, Please Whether have you been convicted by any court of law? If yes, Please furnish detail Name of two respectable persons of your locality with mobile number who know y 1. Name and address: Phone No.: 2. Name and address: Phone No.: tified that all the above statements furnished here above are true and correct to the hishing false information or suppression of fact by me, will liable for action as per ec.	Extra Qualification : Working Experience : Do you have driving licence ? : Whether any case pending against you in any criminal court in India? If yes, Please furnish details Whether have you been convicted by any court of law? If yes, Please furnish details: Name of two respectable persons of your locality with mobile number who know you. 1. Name and address: Phone No.: 2. Name and address: Phone No.: Phone No.: iffied that all the above statements furnished here above are true and correct to the best of my known ishing false information or suppression of fact by me, will liable for action as per law.