# AICLOGO_new

# *AGRICULTURE INSURANCE COMPANY OF INDIA LIMITED*

# *Regd. Office: “Office Complex” Block- 1, 5th floor, East Kidwai Nagar, New Delhi –110023*

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| Self-attested photograph |

**APPLICATION FOR THE POST OF GENERAL MANAGER**

**LAST DATE OF RECEIPT OF APPLICATION: 12.01.2023**

**1.** **Name in full (in English & Capitals)**: \_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2.** **Father’s/Husband’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3.(A) Current Residential Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pin Code\_\_\_\_\_\_\_\_\_\_\_**

**Telephone with STD Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(B) Permanent Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pin Code\_\_\_\_\_\_\_\_\_\_\_**

**4. Date of Birth (DD/MM/YYYY): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**5. Age in completed years as on 01.04.2022: Year \_\_\_\_\_Months\_\_\_\_\_\_\_Days\_\_\_\_\_**

**6. Category (Gen/OBC/SC/ST/EWS/PWD): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Abbreviations: SC- Schedule caste, ST – Schedule Tribe, OBC- Other Backward Class,

EWS- Economically Weaker Section, PWD – Person with Disability, GEN- General)

**7.Gender (Male/Female/Transgender):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**8. Marital Status (Single/ Married/ Divorcee/ Widow/ Widower): \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**9. Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**10. Educational Qualifications (Graduation onwards):**

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| --- | --- | --- | --- |
| **Course/Degree** | **Board/University/Institute** | **Month & year of passing** | **% of Marks/ GPA/ Grades** |
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**11. Technical / Professional/Insurance Qualifications:**

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| --- | --- | --- | --- |
| **Exam Passed** | **Institute** | **Month & Year of Passing** | **% of Marks / GPA / Grades** |
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**12. Experience details (From Beginning)**

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| --- | --- | --- | --- | --- | --- | --- |
| **Organisation** | **Location** | **Designation** | **From date** | **To date** | **Job-profile** | **Total No. of Years & Months** |
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**13. Any special Achievement**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**14. Any other relevant information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Important: Attach xerox copy of all the documents in support of qualification and experience as declared above including the documents mentioned below. All the documents should be self-attested.**

**List of Documents to be compulsorily attached:**

|  |  |  |
| --- | --- | --- |
| **S.NO** | **DOCUMENT DESCRIPTION** | **YES/NO** |
| **1.** | Date of Birth Proof (10th Class Certificate) |  |
| **2.** | Degree/Diploma Certificate |  |
| **3.** | Technical/Professional/Insurance Qualification certificate |  |
| **4.** | Experience Certificate from Employer |  |
| **5.** | Special achievement proof |  |
| **6.** | CR/ACR/APAR/KPI etc for the Past 2 years i.e. 2020-21, 2021-22\* |  |
| **7.** | Any other relevant document/s |  |

**\*** CR/ACR/APAR/KPI etc. may be sent directly by the employer separately or by the applicant itself along with the documents submitted with the application. In case, the employer is sending the same to AIC directly, the applicant shall give undertaking to the effect. However, in both cases the candidate shall ensure that CR/ACR/APAR/KPI etc. reaches to AIC on or before last date of submission of application i.e. 12.01.2023.

**Declaration**: I hereby declare that all the statements made in this Application hereinabove are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incorrect or incomplete or if I am ineligible due to non-fulfilment of eligibility criteria, my candidature for the applied post is liable to be cancelled/ rejected at any stage of recruitment.

**Date:**

**Place:**

**Signature of Applicant**