

Last Date of Receipt: **13 Dec 2022**

To be sent by speed post/courier /by hand to:

**Chief General Manager (HR),
BrahMos Aerospace,
16 Cariappa Marg, Kirby Place,
Delhi Cantt, New Delhi 110010**

(Applications received through Email or any other mode except as specified above will be summarily rejected)

BRAHMOS AEROSPACE

Application Format

Please attach Self
attested Photograph

Instructions:

No covering letter required

Applications should be tagged (no loose papers) with all enclosures in the following order :

- i. Application format filled in and photo pasted properly to avoid peel off
- .i. Detailed career profile (resume can be enclosed)
- iii. Proof of Date of Birth , Copies of all Educational Certificates/Mark sheets starting with 10th Experience documents such as Appointment Letters, Relieving letters (as applicable) and the latest Salary Slip / Salary certificate

Internal Financial Advisor (IFA)

1. Name of the Post and Location

Addl. GM (HR) / Dy GM (HR)

2. Name of the Candidate
(Name as per PAN/AADHAAR)

3. Father/Husband's name

Date of Birth (dd mm yyyy format)
(Born on or after
4. **01 Dec 1967 for IFA**
01 Dec 1977 for AddlGM/DGM

(d d m m y y y y)

5. Age as on 01 Dec 2022

(Age Limit - **55 Years for IFA**
45 years for AddlGM/DGM)

6. Gender

Male

Female

7. Marital
Status

Married

Single

8. Telephone No.

(STD Code)

(Phone number)

9. Mobile No.

(do not prefix '
0' or '+91')

10. Email id

11. Address

Permanent Address

Correspondence Address

Pin

Pin

State

State

12.	Details of educational Qualification : (Attach copies of Certificates & Mark sheets starting with 10th)			
	Name of the Examination	% of marks	Main Subjects	Year Passing
	10 th (Secondary)		General (Attach copies of Certificates & Mark sheets)	
	12 th (Higher Secondary)		(Attach copies of Certificates & Mark sheets)	
	Graduation		(Attach self attested copies of Mark sheets and Certificates)	
	For IEA CA / ICWA			
	For Addl GM (HR)/DGM (HR) MBA in HR		(Attach self attested copies of Mark sheets and Certificates)	

13.	Languages known.	Speak	Read	Write

14.	Experience: (Attach detailed resume, Appointment / Relieving letters (as applicable) and Latest Salary Certificate)			
	Name & Address of the Organisation	Duration		Designation & Responsibilities
		From	To	
	a. M/s.....	Present	Designation: Duties: Present Salary (per month) Rs..... (Attach detailed resume, appointment letter/salary certificate)
	b. M/s.....	Designation: Duties: (Attach Appointment / Relieving letters – self attested)
	c. M/s.....	Designation: Duties:

(Attach Appointment / Relieving letters – self attested)

15. Areas of Interest

References of two persons of repute (other than family members):

16. Mr/Ms..... Tel. / Mobile No.....

Mr/Ms..... Tel / Mobile No.....

17. Any other relevant information :

I hereby declare that all the information given above are true to the best of my knowledge. In case it is found at any stage of recruitment process or even after appointment that I have furnished any incorrect / false information or have suppressed any fact in this regard, my candidature / service is liable to be rejected / terminated without any notice.

Date

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Place

Signature of the candidate

Index for Check List

Candidate should mark (√) against relevant column to indicate the documents enclosed with the application form. Please note that the applications without supporting enclosures are liable to be rejected.

Sl. No.	Enclosure details	Attached	
		YES	NO
(i)	Passport size self attested Photograph		
(ii)	Indicated your Date of Birth and attached photocopy of Age Proof (Self attested photocopy of 10 th Certificate / Mark sheet)		
(iii)	Self Attested Photocopy of Certificates and Mark sheets of Educational Qualifications (10 th , 12 th , Graduation , Post Graduation or others if any)		
(iv)	Photocopies of Experience Certificates (mention correct date of joining and date of leaving in current/previous experience column)		
(v)	Photocopy of Latest Salary Slip		
(vi)	Photocopies of Other certificates and testimonials, if any		

No. documents attached

Signature of the candidate

Last date of submission of application : 13 December 2022

1. Duly filled applications along with relevant enclosures, super scribing the envelope with the post & place applied for, to be sent to **The Chief General Manager (HR), BrahMos Aerospace, 16, Cariappa Marg, Kirby Place, Delhi Cantt., New Delhi - 110010.**
2. Please apply only for the post advertised.