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हर काम देश के नाम

संख्या : 322/Emp-Ex/E-1/2905

दिनांक : 07 Dec, 2022

EMPLOYMENT NOTICE

Applications in the prescribed format are invited from eligible candidates for direct recruitment to the post of (1) General Surgeon (2) General Physician (3) O&G Specialist (4) Pediatrician (5) Anesthetist (6) Ophthalmologist (7) Dental Surgeon (8) Lab Technician (9) Assistant Health Inspector (10) Chowkidar (11) Laboratory Attendant (12) Assistant Mechanic (13) Fitter (14) Chemical Mazdoor (15) Valvemen (16) Junior Engineer (Electrical) (17) Draftsman (Grade II) (18) Cleaner (19) Carpenter (20) Painter (21) Mazdoor / Helper in the office of the Cantonment Board, Deolali.

2. Candidates must clearly mention: Application for the Post of “ _____ ” on the top of the envelope while sending the application form. Candidates applying for more than one post shall submit separate application for each post. The last date for receipt of application is **13/01/2023 upto 1700 hours**. For candidates residing in Assam, Meghalaya, Manipur, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti District and Pangri (Sub-Division of Chamba District of Himachal Pradesh), Andaman Nicobar and Lakshadweep islands are given Two weeks extra time to submit the application, i.e upto **31/01/2023 upto 1700 hours**.

Description of Post :-

| Sr. No | Name of Post | Pay Scale | Total No of Post | No. of Vacancies | | | | | Education Qualification (Minimum) |
|--------|-------------------|------------------------------|------------------|------------------|----|----|-----|-----|--|
| | | | | UR | SC | ST | OBC | EWS | |
| 1 | General Surgeon | 56100-177500 (Level – 20) | 01 | 01 | 00 | 00 | 00 | 00 | MBBS degree with MS General Surgery / DNB from institute recognised by Medical Council of India and registration with Medical Council of India or Maharashtra Medical Council. |
| 2 | General Physician | 56100-177500 (Level – 20) | 01 | 01 | 00 | 00 | 00 | 00 | MBBS + MD/DNB/FCPS from recognised institute by Medical Council of India and registration with Medical Council of India or Maharashtra Medical Council. |
| 3 | O&G Specialist | 56100-177500 (Level – 20) | 02 | 02 | 00 | 00 | 00 | 00 | MBBS with MD/MS GYN/DGO/DNB from institute recognised by Medical Council of India and registration with Medical Council of India or Maharashtra Medical Council. |
| 4 | Pediatrician | 56100-177500 (Level – 20) | 01 | 01 | 00 | 00 | 00 | 00 | MD Paed / DCH/ DNB from institute recognised by Medical Council of India and registration with Medical Council of India or Maharashtra Medical Council. |

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| 5 | Anesthetist | 56100-177500 (Level – 20) | 01 | 01 | 00 | 00 | 00 | 00 | MBBS with MD Anaesthetist / DA / DNB from institute recognised by Medical Council of India and registration with Medical Council of India or Maharashtra Medical Council. |
| 6 | Ophthalmologist | 56100-177500 (Level – 20) | 01 | 01 | 00 | 00 | 00 | 00 | MBBS + MS Ophthalmology / DOMS/DNB/FCPS from institute recognised by Medical Council of India and registration with Medical Council of India or Maharashtra Medical Council. |
| 7 | Dental Surgeon | 56100-177500 (Level – 20) | 01 | 01 | 00 | 00 | 00 | 00 | BDS with 02 Yrs experience or MDS (without exp) (Experience in Govt. Health Sector will be preferred.) & Registered with Medical Council of India and Maharashtra State Dental Council. |
| 8 | Lab Technician | 35400-112400 (Level – 13) | 01 | 01 | 00 | 00 | 00 | 00 | Degree in Chemistry or Biology or Botany or Zoology or Microbiology or Biotechnology or Forensic Science from recognised university and Diploma in Medical Laboratory Technology (DMLT) from the Govt. recognised Institution. |
| 9 | Assistant Health Inspector | 25500-81100 (Level – 8) | 01 | 01 | 00 | 00 | 00 | 00 | HSC/12th with Sanitary Inspector Course certificate from Govt. recognised Institute. |
| 10 | Chowkidar | 15000-47600 (Level – 1) | 02 | 01 | 00 | 00 | 01 | 00 | 10th Passed from a Govt. recognised school |
| 11 | Laboratory Attendant | 21700-69100 (Level – 7) | 01 | 01 | 00 | 00 | 00 | 00 | 12 th / HSC Passed from a Govt. recognised school and Diploma in Medical Laboratory Technology (DMLT) from the Govt. recognised Institution. |
| 12 | Assistant Mechanic | 19900- 63200 (Level – 6) | 01 | 01 | 00 | 00 | 00 | 00 | 10th Passed from a Govt. recognised school and ITI passed certificate i.e. NCVT in the Mechanic trade. |
| 13 | Fitter | 19900- 63200 (Level – 6) | 01 | 01 | 00 | 00 | 00 | 00 | 10th Passed from a Govt. recognised school and ITI passed certificate i.e. NCVT in the Fitter trade. |
| 14 | Chemical Mazdoor | 15000-47600 (Level – 1) | 01 | 01 | 00 | 00 | 00 | 00 | 8th Passed from a Govt. recognised school. |

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| 15 | Valvemen | 15000-47600 (Level – 1) | 01 | 01 | 00 | 00 | 00 | 00 | 10th Passed from a Govt. recognised school. |
| 16 | Junior Engineer (Electrical) | 35400-112400 (Level – 13) | 01 | 01 | 00 | 00 | 00 | 00 | Diploma in Electrical Engineering of Three years duration passed from a Govt. recognised institute or Degree in Electrical Engineering from a recognised institute. |
| 17 | Assistant Draftsman | 25500-81100 (Level – 8) | 02 | 02 | 00 | 00 | 00 | 00 | 10th / SSC Passed and Draftsman (Civil) ITI course from Govt. recognised institute. |
| 18 | Cleaner | 15000-47600 (Level – 1) | 02 | 01 | 00 | 00 | 01 | 00 | 7th Passed from a Govt. recognised school. |
| 19 | Carpenter | 19900- 63200 (Level – 6) | 01 | 01 | 00 | 00 | 00 | 00 | 10th Passed from a Govt. recognised school and ITI passed certificate i.e. NCVT in the Carpenter trade. |
| 20 | Painter | 19900- 63200 (Level – 6) | 01 | 01 | 00 | 00 | 00 | 00 | 10th Passed from a Govt. recognised school and ITI passed certificate i.e. NCVT in the painter trade. |
| 21 | Mazdoor / Helper | 15000-47600 (Level – 1) | 02 | 01 | 00 | 00 | 01 | 00 | 7th Passed from a Govt. recognised school. |

3. Age Limit and its relaxations :-

| Name of Post | Age limit |
|---|-------------|
| General Surgeon, General Physician, O&G Specialist, Paediatrician, Anaesthetist, Ophthalmologist , Dental Surgeon | 23-35 years |
| Lab Technician , Assistant Health Inspector, Chowkidar, Laboratory Attendant, Assistant Mechanic, Fitter, Chemical Mazdoor, Valvemen, Junior Engineer (Electrical), Draftsman (Grade II), Cleaner, Carpenter, Painter, Mazdoor / Helper | 21-30 years |

Note:- The cutoff date for determining the age limits shall be **13/01/ 2023**.

Candidate should note that only the date of Birth recorded in the Matriculation / Secondary School Examination Certificate or an equivalent certificate, will be accepted for determining the age eligibility and no subsequent request for its change will be considered or granted.

| Category of Applicants | Age Relaxation |
|------------------------------------|---|
| EWS / UR | No age relaxation |
| OBC (For reserved posts only) | 03 Years (Only against reserve post of same category vacancy) |
| SCs /STs (For reserved posts only) | 05 Years (Only against reserve post of same category vacancy) |
| PH | 10 Years |
| PH+OBC | 13 Years |
| PH+SC/ST | 15 Years |

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| Departmental Candidates (Permanent employees of Deolali Cantonment Board) | Upto the age of 40 years in the case of UR candidates , 43 years in the case of OBC and 45 years in the case of SC/ST |
| Ex-Serviceman (UR) | 03 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application. |
| Ex-Serviceman (OBC) | 06 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application. |
| Ex-Serviceman (SC/ST) | 08 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application. |

Reservation Benefits:

1. Reservation benefit will be available for category candidates in accordance with the instructions / orders / circulars issued from time to time by the Govt.
2. Candidates who wish to be considered against reserved vacancies and/or to seek age relaxation, must be in possession of relevant certificate issued to them by the Competent / Notified authority (in prescribed format) on or before the closing date of application; otherwise their claim for OBC / Person with Benchmark Disabilities (PwBD) / Ex- servicemen shall be rejected.

(Note: This will be regulated as per Govt. Guidelines.)

4. Post reserved for Physically Disabled:

Two post may be filled from Visual Handicap (Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses and Limitation of the field of vision subtending an angle of 20 degrees or worse) / Hearing impairment (Those having hearing loss or more than 60 decibels in the better ear (profound impairment) or total loss of hearing in both ears). As per the Rights of Person with Disabilities (RPWD) Act, 2016 (In case no suitable candidate is found in preferred category, other categories of disabled persons will be filled against reserved vacancies).

5. **Application Fee:** Application fee should be paid through Demand Draft in favour of “Chief Executive Officer”, Cantonment Board Deolali payable at Deolali from Nationalized Bank only. Application fee once paid shall not be refunded under any circumstances and will not be used for any future recruitment process.

| Sr. No. | Category | Fee Rs. |
|---------|---|---------|
| 1 | UR /EWS / OBC | 700/- |
| 2 | Female / SC / ST / PH / Transgender | 350/- |
| 3 | Ex-Service Men / Departmental Candidates (UR / OBC) | 400/- |

6. Photocopy of the following document/certificates duly self attested to be attached along with Application.

- a) Certificates & Mark sheet of the essential educational qualification.
- b) School Leaving Certificate / Birth Certificate for proof of Date of Birth.
- c) 2 Self –addressed envelope duly affixed with Rs 30/- postal stamp.
- d) 3 latest passport size photograph duly attested by self on back side of photograph.
- e) In Case of Ex-serviceman: Discharge Certificate from service, service copy of Pension PPO and copy of Ex-serviceman Identity Card.
- f) In case of Widow/Divorced/Judicially separated woman, document of proof to be submitted. Certificate regarding not ‘re-married’ also to be submitted.
- g) Experience Certificate, if any.
- h) Photo copy of Caste Certificate, duly attested by self for reserved posts.
- i) Non-Creamy Layer Certificate (OBC)
- j) Eligibility Certificate for candidate of Economically Weaker Section (EWS).

7. Admit Card/Summon Letter: Application will be scrutinized and admit card only for eligible candidates would be sent by post / Website / Email.

8. Date, Time & Venue for conduct of Written Examination / Skill Test: will be published on website.

9. **Mode of Selection:**

(a) **For the post of General Surgeon, General Physician, O&G Specialist, Paediatrician, Anaesthetist, Ophthalmologist, Dental Surgeon:**

The selection will be based on the performance of the Candidate in Interview / Personality Test.

For the post of Lab Technician, Assistant Health Inspector, Chowkidar, Laboratory Attendant, Assistant Mechanic, Fitter, Valvemen, Junior Engineer (Electrical), Assistant Draftsman:

Final selection and merit will be based on written test only. The written test will be of 300 marks on the subject of objective type 100 questions having duration of 90 minutes. Answers to the questions will have to be marked on OMR answer sheet. The questions for written test will be set in bilingual, i.e Hindi & English.

For the post of Chemical Mazdoor Cleaner, Carpenter, Painter , Mazdoor / Helper

i) The selection and merit list will be prepared on the basis of written test only, In addition the candidate will have to qualify skill test. The written test will be of 300 marks on the subject of objective type 100 questions having duration of 90 minutes. Answers to the questions will have to be marked on OMR answer sheet. The questions for written test will be set in bilingual, i.e Hindi & English.

ii) Skill Test: The candidates, who will qualify the written test / shortlisted for the post of Chemical Mazdoor Cleaner, Carpenter, Painter , Mazdoor / Helper as per criteria set by the appointing authority, will have to appear/undergo for the skill test mandatorily.

Skill test would include the demonstration of tasks which are actually the duties of the concern post.

Illustration:

| Sr. No. | Name of the post | Skill test |
|---------|------------------|---|
| 1 | Cleaner | Cleaning of conservancy vehicles, greasing, oiling etc. |

The qualifying criteria/passing mark/qualifying marks in skill test will be set by appointing authority. Candidates who will obtain the qualifying/passing marks in the skill test will be consider for final ranking of selection as per marks obtained/secured by them in written examination.

The skill test will be of qualifying nature and mark secured in skill test will not be considered for final ranking/selection. The marks obtained in written test only will be considered for final ranking/selection.

(b) Candidates should note that there will be penalty (negative marking) for wrong answers marked by a candidate in the Objective Type Question Papers. There will be four alternatives for the answers to every question. **For each question for which a wrong answer has been given by the candidate, one mark (one third) will be deducted as penalty.** If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happen to be correct and there will be same penalty as above for that question. If a question is left blank i.e. no answer is given by the candidate, there will be no penalty for that question.

10. Eligibility Criteria:

- a. The candidate must be a citizen of India.
- b. The candidate must fulfill the educational qualification, age and other requirements as mentioned in this advertisement.
- c. If there are two or more candidates in the same category having equal marks in the examination, the candidate older in age will get preference.
- d. Candidates who wish to be considered against reserved vacancies and/or to seek age relaxation, must be in possession of relevant certificates issued to them by the competent /notified authority (in prescribed format required for employment under Central Govt) on or before the closing date of application, otherwise their claim for reservation shall be rejected.
- e. OBC candidates must be in possession of non-creamy layer certificate along with his/her Caste certificate issued on or before the closing date of application.
- f. The EWS candidates must be in possession of income and asset certificate issued by competent authority as per Govt rule, on or before the closing date of application. (DoPT letter No. 36039/1/2019-Estt(Res) dated 31st January 2019)
- g. The Cantonment Board Deolali strives to have a workforce which reflect gender balance and women candidates are encouraged to apply.

11. Pattern and Syllabus for written Examination

| S.No | Name of Post | Subject | | No of questions (Each one mark) | Total Marks |
|------|----------------------------|---------|--|---------------------------------|-------------|
| 1. | Lab Technician | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Professional Subject Knowledge. | | |
| 2. | Assistant Health Inspector | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Sanitation & Hygiene related syllabus. | | |
| 3. | Chowkidar | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| 4. | Laboratory Attendant | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Professional Subject Knowledge. | | |
| 5. | Assistant Mechanic | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Mechanic ITI syllabus. | | |

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|----|------------------------------|----|--------------------------------------|-----|-----|
| 6 | Fitter | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Fitter ITI syllabus. | | |
| 7 | Chemical Mazdoor | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Knowledge of water filtration plant. | | |
| 8 | Valvemen | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Plumbing Knowledge | | |
| 9 | Junior Engineer (Electrical) | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Electrical Engineering | | |
| 10 | Assistant Draftsman | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Draftsman ITI syllabus. | | |
| 11 | Cleaner | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| 12 | Carpenter | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Carpenter ITI syllabus. | | |
| 13 | Painter | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |
| | | e) | Painter ITI syllabus. | | |
| 14 | Mazdoor / Helper | a) | General Intelligence and Reasoning | 100 | 300 |
| | | b) | General Awareness / Knowledge | | |
| | | c) | Numerical Aptitude | | |
| | | d) | English Comprehension | | |

* Details syllabus for particular posts will be published on website.

12. General Information:-

- a. The services of the appointed candidate/person will be governed under Cantonment Board Employees Service Rules 2021, Cantonments Act, 2006, CCS (Conduct) Rules and New Pension Scheme as amended from time to time by the Central Govt. as are applicable to employees of Cantonment Boards and rules as made applicable by Government and Cantonment Board from time to time.
- b. The post is provisional for a period of 2 years (i.e. on probation) & thereafter permanent, if considered suitable by the Appointing Authority as per rules.
- c. The number of vacancies advertised is only approximate and is liable for change including increase/decrease with reference to vacancy position at any time before finalization of selection.
- d. No TA/DA will be paid to the candidates for appearing for the Examination/ Physical test.
- e. Appointed candidate will be employee of the Cantonment Board, Deolali and not of Central Govt.
- f. Cantonment Board Deolali reserves the right to postpone/cancel/suspend/terminate the recruitment process without any prior notice/assigning any reason at any stage. No correspondence would be entertained in this regard.
- g. If there are two or more candidates in the same category having equal marks in the examination/ Skill test, the person who is older in age will get preference.
- h. Candidate, who wishes to apply for more than one post, is required to apply separately for each post.
- i. The appointing authority reserves the right to reject the candidature of any ineligible candidate at any stage of recruitment.
- j. The appointing authority shall draw a reserve panel/waiting list in addition to the number of candidates selected as per the notified vacancy. The reserve panel/waiting list shall be valid for a period of one year from the date of declaration of result and the vacancies arising due to non-acceptance of the offer to appointment, candidates not joining the post after acceptance of appointment or the candidates not being found eligible for appointment after verification of documents/certificates or due to resignation of selected candidates within one year of joining the post, the same shall be filled up from this reserve panel/waiting list. Being on such panel does not bestow any right for the appointment.
- k. The candidate should note that their admission to the examination will be purely provisional based on the information given by them in the Application Form. This will be subject to verification of all the eligibility conditions by the Competent Authority.
- l. The final selection of the candidate is subject to the medical fitness certificate to be issued by the Medical Officer, Cantonment General Hospital, Deolali.
- m. The Candidates applying for the recruitment should ensure that they fulfill all eligibility conditions for admission to recruitment. Their admission to all the stages of the recruitment will be purely **provisional** subject to satisfying the prescribed eligibility conditions. Mere issue of Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the Cantonment Board Deolali.
- n. The Cantonment Board reserves the right to place reasonable limit on the total number of candidates to be called for written test/skill test.
- o. The Cantonment Board reserves the right not to fill up the post advertised without assigning any reason. The number of vacancies may vary, as per administrative exigencies / approval.
- p. In case of any dispute arising in this recruitment process, any sue or legal proceeding by or against the Cantonment Board shall be filed before the Court of Law in Nashik only.
- q. Canvassing in any form may lead to cancellation of candidature.
- r. The Cantonment Board shall verify the antecedents or documents submitted at any time, at the time of appointment or during the tenure of the service. In case, it is found that any document submitted is fake or the candidate has clandestine antecedents/background and has suppressed the said information, his/ her services shall be terminated forthwith.
- s. Applications sent through e-mail will not be entertained, only application sent by registered / speed post through India Post only to the Office of Cantonment Board Deolali will be accepted.

- t. The appointing authority makes provisional selection of the candidates on the basis of information provided in the application and document/certificates provided by the candidate at the time of scrutiny and subsequently, the appointing authority verifies and satisfies itself about the authenticity of documents/certificates and eligibility as per the recruitment rules before finally appointing the candidates. Therefore the provisional selection of a candidate confers on him/her no right of appointment unless the appointing authority is satisfied after such inquiry as may be considered necessary that the candidate is suitable in all respect for appointment to the post.

The appointment letter to the selected candidates will be issued only after the approval of higher authorities and the candidates will have no rights to claim for issuance of appointment letter.

- u. The candidates should have a **valid email ID** and a working **mobile number** for applying to the examination. The applicants are advised not to change the email ID or Mobile number during the process of recruitment. They are also advised not to give mobile number /email id of any unauthorised person to avoid any complication.
- v. **Any updates/corrigendum/changes/clarification regarding the examination will only be notified through the website <https://deolali.cantt.gov.in> and no other medium of giving information to candidates will be incorporated. The applicant should visit website <https://deolali.cantt.gov.in> frequently to check any update regarding the examinations**
- w. Any doubts / clarifications regarding the application can be cleared from the office of the Cantonment Board, Deolali on any working day on Email Id – **deolalirec@gmail.com**.
- x. All the applicants are required to be present well in advance at least 1 hour before the commencement of Examination/ Skill test on the date & venue mentioned in the admit card. Any delay in presence will be marked as absent.
- y. The appointing authority reserves the right to cancel or modify the advertisement or part of it at any stage. The number of vacancy is provisional and subject to change.
- z. The appointing authority reserves the right to cancel a part of or entire process of examination or a part of it due to administrative reasons(s) and in case of unfair means, cheating or other irregularities/malpractices noticed by the appointing authority. The appointing authority also reserves the right to cancel or set up a new examination centre and divert the candidates to appear at another examination centre if required.
- aa. Use of all kinds of digital gadget/instruments (for example calculator, Laptop, mobile phone, etc.) is not allowed. In case of any candidate found to be in possession of any of the restricted items, he/she would be debarred from the examination and legal proceeding will be initiated against the candidates.
- bb. The OMR answer sheet and question paper must be handed over to the invigilator after completion of examination as mentioned therein.
- cc. No candidate should misbehave in any manner or create a disorderly scene in the Examination Hall or harass other candidate / staff employed by the Board for the conduct of the examination. Any such misconduct will be severely viewed and penalized.

13. Documents required from the shortlisted candidates:

After considering the merit list, the shortlisted candidates will be called for verification/ scrutiny of documents. The following original documents/certificates and one set of self –attested copies along with hard copy of Admit Card are to be produced at that time. The original documents as mentioned below of the shortlisted candidates will be checked & verified at Cantonment. Board Office, Deolali Cantt and further, the appointing authority will undertake an exercise of verification of character and antecedents of the Candidates. Photocopies of following self-attested documents should accompany the application forms:

- a. Application form duly signed by the candidate.
- b. Admit Card of the Candidate
- c. Certificate of date of birth/Matriculation Certificate
- d. Caste Certificate.
- e. Two latest coloured passport size Photographs.
- f. All the requisite Academic qualification with details of marks.

It may be noted that document verification is just another stage in the selection process. Merely being called for verification of documents does not indicate that his/her name will also appear in the final merit list. Decision of the competent appointing authority would be final with regard to all matters connected with the recruitment including reserve of the right for cancellation of recruitment process at any stage and no correspondence in this regard will be entertained.

14. Rejection:

The following acts/omission would render a candidate/application disqualified/rejected.

- a. Not meeting / Qualifying / Passing the laid down Mandatory Educational Qualification/Standards/Tests.
- b. Furnishing of false, inaccurate or tampered information.
- c. Obtaining support for his/her candidature through unfair means.
- d. Impersonation by any person.
- e. Submitting fabricated/false documents.
- f. Making statements which are incorrect or false or suppressing material information.
- g. Resorting to any other irregular or improper means in connection with his candidature for the selection.
- h. Improper/incomplete filling of application form. Applications which are incomplete in any respect, not accompanied by requisite photographs, signature or not properly filled are liable to be summarily rejected. No correspondence in this regard would be entertained by the Department.
- i. Recommendation of any kind will lead to disqualification for the post.
- j. More than one application submitted for the same post.

15. How to apply offline for the Posts:

- i) Candidates are required to apply Offline, i.e by registered post/ speed post through India post only. No other means/mode of application will be accepted.
- ii) Candidate has to fill up their application in the Prescribed form only. No other form of application will be entertained. (For Application Form, visit our [website https://deolali.cantt.gov.in](https://deolali.cantt.gov.in))
- iii) Candidate will specifically mention the "Name of the Post applied for _____" in the Application Form as well as on the Envelope.
- iv) Photocopy of the following document/certificates to be attached along with Application duly self –attested:-
 - a) Mark sheet of the essential educational qualification.
 - b) School Leaving Certificate for proof of Date of Birth.
 - c) 2 Self –addressed envelope duly affixed with Rs 30/- postal stamp.
 - d) 3 latest passport size photograph duly attested by self on back side of photograph.
 - e) In Case of E-serviceman:- Discharge Certificate from service, service copy of Pension PPO and copy of Ex-serviceman Identity Card.
 - f) In case of Widow/Divorced/Judicially separated woman, document of proof to be submitted. Certificate regarding not 're-married' also to be submitted.
 - g) Experience Certificate, if any.
 - h) Photo copy of Caste Certificate, duly attested by self for reserved posts.
 - i) Application Fee to be paid through Demand Draft in favour of "Chief Executive Officer, Cantonment Board Deolali.

16. **IMPORTANT INSTRUCTIONS :**

- 1) The decision of the CEO, Deolali Cantonment Board in all matters relating to acceptance or rejection of an application, eligibility/suitability of a candidate, etc shall be final and binding for all the candidates.
- 2) The Admit Cards of the eligible candidates only will be sent by post/Website/Email on the address given by the candidates.
- 3) Any corrigendum/change regarding the examination will only be notified through the website of Deolali Cantonment Board and no other medium of giving information to candidates will be incorporated.
- 4) The exact date of the Written Test will be updated on the website.
- 5) Written / Skill test shall be held at Deolali.
- 6) The candidate should not have been convicted by any court of law. Also no Disciplinary/Vigilance case should be contemplated/pending against the candidates already serving in Govt Organisation.
- 7) The candidates should scrupulously follow the instructions given by the Center-in-charge, Invigilators and all examination functionaries at every stage of exam. If a candidate violates the instructions, his/her candidature will be cancelled.
- 8) **Abbreviations Used :-**

| | |
|-------|---|
| UR | Unreserved |
| OBC | Other Backward Classes |
| SC | Schedule Caste |
| ST | Schedule Tribe |
| EWS | Economic Weaker Section |
| PH | Physically Handicapped |
| OMR | Optical Mark Recognition |
| ITI | Industrial Training Institute |
| MBBS | Bachelor of Medicine, Bachelor of Surgery |
| PPO | Pension Payment Order |
| DB | Decibels |
| TA/DA | Travelling Allowance / Dearness Allowance |

In case of any guidance /information/clarification regarding their application candidature etc. candidates can contact on following -

Email ID- deolalirec@gmail.com

Office Contact No:- 0253-2491206

Sd/-xxx
CHIEF EXECUTIVE OFFICER
DEOLALI CANTONMENT BOARD
(Dr. Rahul Gajbhiye)