



**GOVERNMENT OF ANDHRA PRADESH**  
**HEALTH, MEDICAL AND FAMILY WELFARE DEPARTMENT**  
*O/o DISTRICT MEDICAL AND HEALTH OFFICER, ANANTHAPURAMU*



(Limited Notification No.03/APSACS/DM&HO/ATP/2022 Dt. 03.12.2022)

Applications are invited from 05.12.2022 to 07.12.2022.

Applications are invited from the Local eligible and qualified candidates belongs to erstwhile ananthapuramu District for filling up of certain posts on Contract Basis under NATIONAL AIDS CONTROL PROGRAMME of the following arised vacancy under the control of the District Leprosy AIDS & TB Officer, Ananthapuramu in the erstwhile Anantapuramu District to work initially for a period of oneyear on Contract Basis / Outsourcing basis.

SI No	Name of the Post	Number of Posts	Post Reserved for	Remuneration per month in RS.	Educational Qualification
1	ICTC Lab Technician	1	PH VH (Women) Local	21,000/-	<p>Essential Qualification &amp; Experience:</p> <p>Post Graduate degree / diploma in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing; with minimum 1 year experience after PG degree/ diploma, of working in field of counseling in health sector; preferably in HIV/AIDS.</p> <p>OR</p> <p>Graduate in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing with minimum 3 years of experience after graduation, of working in field of counseling in health sector preferably in HIV/AIDS.</p> <p>In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS.</p> <p>Other expertise required:</p> <p>1. Working knowledge of computers</p>
2	STI Counsellor	1	OC (Women)	21,000/-	<p>Essential Qualification &amp; Experience:</p> <p>Post Graduate degree / diploma in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing; with minimum 1 year experience after PG degree/ diploma, of working in field of counseling in health sector; preferably in HIV/AIDS.</p> <p>OR</p> <p>Graduate in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing with minimum 3 years of experience after graduation, of working in field of counseling in health sector preferably in HIV/AIDS.</p> <p>In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS.</p> <p>Other expertise required:</p> <p>1. Working knowledge of computers</p>

**Note:** If the eligible VH Candidate not available it will be interchanged to HH , If the eligible HH Candidate not available it will be interchanged to OH. If the eligible OH Candidate also not available it will be interchanged to **Multiple Disability**. If the Multiple Disable Candidate is not available it will be interchanged to VH.

(G.O.Ms.No.02 Department for Women, Children, Differently Abled and Senior Citizens (Prog.II) , Dt 19.02.2020). Hence OH, Multiple Disabled and VH Candidates can also apply.

\* The No. of vacancies is provisional and likely to increase or decrease as per the need of the department.

The Merit List of this notification is valid till 31<sup>st</sup> August 2023, for the purpose of filling up of arising vacancies as per requirement of the Department.

Filled in Applications for the above posts are to be submitted at the Office of the **DISTRICT LEPROSY AIDS & TB OFFICER**, Ananthapuramu district on or before 07.12.2022 by 5.30 P.M.

**An acknowledgment** will be issued by the **Office of District Leprosy AIDS & TB Office** on receipt of applications with check-slip of enclosures to the applicants.

Application form and other details can be obtained at (<https://ananthapuramu.ap.gov.in>).

1. **SCHEDULE:**

Sl. No.	Process	Date
1	Issue of Notification	03-12-2022
2	Time Period for submission of Applications	05-12-2022 to 07-12-2022
3	Completion of Scrutiny	08-12-2022
4	Display of Provisional Merit list	09-12-2022
5	Submission of grievances by the applicants if any	13-12-2022
6	Display of Final Merit List and Selection list	14-12-2022
7	Conducting of Counselling & Issue of appointment orders to the selected candidates	16-12-2022

\* The No. of vacancies is provisional and likely to increase or decrease as per the need of the department.

The Merit List of this notification is valid till 30<sup>th</sup> November 2023, for the purpose of filling up of arising vacancies as per requirement of the Department.

**An acknowledgment** will be issued by the Office of DMHO on receipt of applications with check-slip of enclosures to the applicants.

**1. RESERVATIONS :**

- i. Reservations are applicable as per Rule 22 of AP State and Subordinate Services Rules and instructions issued from time to time including BC, SC and ST reservations.
- ii. Reservations to woman will be as per General Rule 22-A (G.O.Ms.No.41, WD&CW (Estt) Dept., dated:-01-08-1996, G.O.Ms.No.63, GA (Ser-D) Dept, dt: 17.04.2018 & instructions issued from time to time.
- iii. Presidential order is applicable as per GO Ms No 674; GA (SPF.A) Dept, dated:28.10.1975, GO P No.763 GA.(SPF.A) Dept dated 15.11.1975 read with G.O.Ms.No.8 GA (SPF.A) Dept. dated.08.01.2002.
- iv. Reservations to Differently abled persons is applicable as per G.O.Ms.No.2 Department for WCDA & SC (Prog.II) dt 19.02.2020.
- v. Reservations for Economically Weaker Sections will be as per G.O.Ms.No.73 GA (Services-D) dept. dt: 04.08.2021.
- vi. Reservations for ex-servicemen are applicable as per rules in force.

2. **Educational (Academic, Professional, Technical) qualifications, nature of appointment to various posts:**

The candidate should possess prescribed academic/ technical/ professional qualifications for the post they are applying for as on the date of this notification (which will be taken for reckoning weightage for contract / outsource/ honorarium service and for waiting period weightage after completion of academic/technical/professional qualifications as applicable).

If the applicant possesses an equivalent qualification to prescribed qualification in this notification, applicant shall enclose a copy of the Government orders to that effect to the application, failing which their application will be rejected.

3. **AGE:**

Upper age limit is 42 years. Age will be reckoned as on **31.10.2022** as per G.O.Ms.No.105 GA (Ser-A) dept., dated.27.09.2021 with relaxations as applicable. Relaxations will be as follows:-

- a. For SC, ST, BC and EWS candidates: 05 (Five) years.
- b. For Ex-service Men: 03 (Three) years in addition to the length of service in armed forces.
- c. For differently abled persons: 10 (Ten) years.
- d. Maximum age limit is 52 years with all relaxations put together.

4. **METHOD OF SELECTION:**

Total Marks: 100

- a. 75% will be allocated for aggregate of marks obtained in all the years in qualifying examination or any other equivalent qualification.
- b. Up to 10 marks @ 1.0 mark per completed year after acquiring requisite Qualification as mentioned in the pass certificate. Weightage will be reckoned up date of notification as per Govt. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt. 10.07.2014.
- c. In respect of CGPA Marks holders Marks is calculated as CGPA X 9.5 (Multiplying Factor) X 75%
- d. **In respect of CGPA Marks holders of Pharmacy Candidates As per the Circular Memo No.01/HM&FW/2022 Dated. 06.09.2022 the Calculation for CGPA Points : CGPA -0.75 X 10 X 75% is adopted.**
- e. Weightage up to 15% will be given to the candidates working on Contract/Outsourcing/Honorarium basis including COVID-19 service when a candidate rendered service in a particular cadre in any Government department/PSU/Local Body(Cir Memo No.07/HM&FW/2022 Dated.17.09.2022) in as shown below subject to their Satisfactory service certified by the competent authority, as per GO Ms No. 211, HM& FW (B2) Dept., Dt: 08.05.2021, G.O. Rt No.573 HM&FW (B2) dept. Dt.01.11.2021 and G.O.Rt No.07 HM&FW (B2) dept.Dt.06.01.2022. Govt.Memo.no. 3740784/B2/2020 of HM&FW (B2) Dept., dt.14.02.2022, Circular No.03/CHFW/2022, of CHFW, AP, dated.11.02.2022. If any individual work less than 6 months for Covid, the weightage shall be 0.8 marks per completed month will be awarded.

- f. Weightage to contract employment based on working area:
- (i) @ 2.5 marks per six months in Tribal Area
  - (ii) @ 2.0 marks per six months in Rural Area
  - (iii) @ 1.0 marks per six months in urban areas
  - (iv) No weightage will be given for the services less than six months for **Non-COVID** service.
- g. The COVID-19 weightage shall be applicable only to the persons **who have appointed and rendered their services exclusively for COVID-19** on Contract/Outsourcing/ Honorarium basis and are appointed by the District Collector based on orders issued by Government from time to time and certified by the controlling officers (DMHO / DCHS / Principal of GMC / Superintendent of GGH) to that effect.
- (Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**
- h. The candidates claiming service weightage shall submit original contract / Outsourcing/ Honorarium service certificate in the enclosed proforma issued by competent authority along with copy of appointment orders. Applications without the service certificates as prescribed above will not be considered for service weightage.
- (Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**
- i. Contract service will be reckoned up to the date of notification as per Govt. Memo no. 4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014.

## **5. Tenure of appointment and important conditions:**

The tenure for the contract/outsourcing posts is initially one year from the date of joining in the post and may be extended for further period as per the instructions issued by the Government from time to time. The District Selection Committee reserves all the rights to terminate the contract / outsourcing services of any candidate / candidates at any time with one month notice or as per directions of the Government from time to time.

## **6. Self attested copies of the certificates to be enclosed to the filled in application:**

- a. SSC or its equivalent (for date of birth).
- b. Pass certificates of qualifications prescribed for the posts concerned.
- c. Proof of appearance for the qualifying examination where ever applicable.
- d. Marks memos of all years of qualifying examination or its equivalent. In the absence of marks memos, marks will be calculated as per rules in force.
- e. Valid certificate of registration in A.P. Para Medical Board/ Allied Health Care sciences / any other council constituted under the relevant rules for specific courses where ever applicable.
- f. Study Certificates from class IV to X from the school where the candidate studied. In case of private study local candidature certificate for that particular 7 years period preceding to the year of passing X class from competent authority in Form Appendix I certificate of residence prescribed vide Sub clause (ii) of clause (a) of Para 7 of the Presidential Order (proforma is herewith enclosed). Candidates migrated from

Telangana shall submit certificate of Local candidature as per GO No 132 & 133 dt: 13.06.2017. In the absence of the suitable certificate, the candidate will be considered as non local and further action will be as per rules in force.

- g. Copy of valid caste certificate. In case of non submission of valid caste certificate, the candidate will be considered as OC.
- h. Latest EWS (Economically weaker sections) certificate issued by the competent authority in case of the EWS categories.
- i. Certificate of disability issued in SADAREM.
- j. Service certificate from the controlling officer concerned (DM&HO/DCHS/ Principals of GMCs / Superintendent of GGH / Any competent authority who appointed the applicant) for claiming weightage for Contract/outsourcing/honorary service; in the absence of which the candidate will not be given service weightage (proforma is herewith enclosed).
- k. Any other certificates as relevant and applicable.

**Note: Candidates must submit clear, visible documents (a to k of para.9), failing which application will be summarily rejected. Applications without the above documents will be summarily rejected.**

**7. IMPORTANT INFORMATION TO CANDIDATES:**

- a. if selected, he/she should stay at the bonafide Head Quarters compulsorily.
- b. If selected and appointed he / she should be abide by the Government rules in force regularly from time to time.
- c. Candidates are advised to follow official website of the District from time to time for further information.

**8. DEBARMENT:**

- a. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all aspects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitment.
- b. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or such action as to violate or likely to violate the fair practices followed and ensured by the department will be sufficient for rendering such questionable means ground for debarment.

**9. DEPARTMENT'S DECISION TO BE FINAL:**

- a. The decision of the department regarding acceptance or rejection of the candidature, conduct of counselling and at all consequent stages culminating in the selection or otherwise of any candidates shall be final in all respects and binding on all concerned under the powers vested with. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.
- b. All interested and eligible candidates shall apply after satisfying themselves that they are eligible as per the terms and conditions of this recruitment notification. Any application sent through any mode other than the prescribed offline mode (physical application) will not be entertained under any circumstances. Submission of application form by the candidate is authentication that he / she has read the notification and shall abide by the terms and conditions laid down there under.

**Collector and Chairman  
District Selection Committee  
ANANTHAPURAMU**



## GOVERNMENT OF ANDHRA PRADESH

O/o DISTRICT MEDICAL AND HEALTH OFFICER, ANANTHAPURAMU  
(Limited Notification No.03/APSACS/DM&HO/ATP/2022 Dt. 03.12.2022)  
Recruitment on contract basis to work under NATIONAL AIDS CONTROL  
PROGRAMME



APPLICATION FOR THE POST OF : .....

Affix a latest  
Passport size  
colour photo

1	Name of the Candidate	
2	Gender	
3	Father Name	
4	Mother Name	
5	Date of Birth ( DD-MM-YYYY)	
6	Social status (OC/SC/ST/ BC-A,B,C,D,E) ;OC-EWS	
7	Whether claiming for Service Weight age (certificate issued by the competent authority should be enclosed)	Yes / No
8	Whether Physically handicapped (VH /HH /OH) (SADARAM Certificate to be enclosed)	
9	Sports certificates enclosed (Yes /No)	
10	Whether Ex-Service man/ Woman (Yes/ No)	
11	Local( <u>only Local candidates are eligible</u> )	
12	Aadhaar No.	
13	Mobile No.	
14	<b>Address for communication :</b>	

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**DETAILS OF SCHOOL EDUCATION:**

Sl. No.	Class	Year of passing	School in which studied	District
1	IV			
2	V			
3	VI			
4	VII			
5	VIII			
6	IX			
7	X			

**MARKS OBTAINED IN THE REQUISITE QUALIFICATION**

Qualification	Name of the Course studied	Total Marks	Secured marks	Percentage
SSC				
Intermediate				
Degree / Diploma				
PG qualification				

AP Medical / Paramedical /Nursing / Pharmacy Council Registration No.	No. : Date : Valid up to :
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**CONTRACT / OUT SOURCING WORKING PERIOD DETAILS IF ANY as on 30.11.2022**

Sl. No.	Name of the institution	Contract / Outsourcing	Period of service		Total period (YY-MM-DD)	Service Certificate issued by the competent authority enclosed Yes /No.
			From	To		

**DECLARATION**

I, Smt./Kum./Sri.....D/o,S/o.....  
certify that above particulars furnished by me are correct to the best of my knowledge. I also agree that in the event of any of the particulars furnished in my application being found to be incorrect or false at a later date, my candidature will be cancelled summarily.

Signature of the candidate



APPENDIX-I CERTIFICATE OF RESIDENCE

(Vide Sub-Clause (ii) of Clause (a) para 7 of the Presidential order) It is hereby certified,

(a) That Sri/Srimathi/Kumari \_\_\_\_\_

S/o.W/o,D/o \_\_\_\_\_ appeared for the first time for the matriculation (S.SC) Examination in (month) year;

(b) That he/she has not studied in any educational institution during the whole or a part of the 4 consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) That in the 4 years immediately preceding the commencement of the aforesaid examination, he/she resided in the following place/places namely,

Village	Taluk	District	Period
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Station:Date: OFFICE SEAL

Officer of Revenue Department not  
Below the rank of Tahsildhar or Deputy  
Tahsildhar in independent  
Charge Of a Sub Taluk

Date:

\*Strike off 'whole' 'a part', as the case may be.

**CHECK LIST - ACKNOWLEDGEMENT**

(The Check list should be submitted in 02 (TWO) Copies one copy will be returned to the applicant as a Acknowledgement)

Name of the Candidate	
Application No (will be allotted at the time of submission of Application)	
Post Applied for	
Demand Draft Number	
Mobile Number	

**The Candidate should enclose self attested documents/Certificates in the following order:**

Sl No	Name of the Document	Enclosed (YES/NO)
1.	Filled prescribed application form	
2.	S.S.C or its Equivalent for date of birth	
3.	Proof of appearance for the qualifying examination wherever applicable	
4.	Qualifying Examination Pass Certificates	
5.	Marks memos of all years of (qualifying examination) or its equivalent	
6.	Valid Certificate of Registration in AP Paramedical Board/Allied Health Care Sciences/Any other council constituted under the relevant rules for specific courses wherever applicable	
7.	Clinical training Certificate if applicable.	
8.	Copy of valid caste certificate	
9.	Latest EWS certificate issued by the Tahsildar concerned	
10.	Study certificate for the years from IV class to X Class. In case of Private study candidates, the residence certificate issued by the Tahsildar concerned for 04 to 07 years prior to SSC and its equivalent.	
10.	The service certificate should be submitted in the prescribed proforma.	
11.	Certificate of disability issued in SADAREM	
12.	Any other certificates as relevant and applicable	

**Signature of the candidate**

**Acknowledgement**  
**(for Office use only)**

Application is received from the applicant along with the above mentioned documents/enclosures on \_\_\_\_\_ 12.2022.

**Office Seal & Signature of the  
employee who received the  
Application**