

**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCE**  
**SHEIKHPURA PATNA-14**

Adv. No.06/Adm/IGIMS/2022

**Vacancy Notice**

Applications are invited in the prescribed Performa from suitable officers for filling up **(01) post of Accounts Officer on deputation basis in Level -10 in Pay Matrix (pre-revised {pay Band -03 of Rs.15600-39100 + Grade Pay of Rs. 5400/-})** and **(01) post of Assistant Account Officer on deputation basis in Level - 07 in Pay Matrix (Pre-revised Pay Band -2 of Rs.9300-34800 + Grade Pay of Rs.4600/-)** in INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCE, SHEIKHPURA, PATNA -14

Name of the Post, Pay Band & Grade Pay and Essential Eligibility Criteria	Upper Age limit	Number of Posts
<p><b>Account Officer</b> :-Level - 10 in Pay Matrix (Pre-revised Pay Band -3 of Rs.15600-39100 + Grade Pay of Rs.5400/-)</p> <p><b>Essential Eligibility Criteria :-</b> (i) Officer under the Central/State/U.T. government or Central /State Statutory /Autonomous bodies holding analogous posts on regular basis and handling Accounts and Finance matters or holding posts of Account/ Audit Officer or equivalent in the pay scale of Rs. 2375-3500 (Revised to Level -07 in Pay Matrix )/Rs.2200-4000 (Revised to Level -10 in Pay Matrix). <b>Or</b> (ii) Assistant Account Officer in the pay scale of Rs.2000-3200 (revised to Level -07 in Pay Matrix) with 07 years of regular service in the grade (Including the service in the grade of Junior Account Officer/SAS Accountants/ Accountant in the scale of Rs. 1640-2900 (Revised to Level -06 in Pay Matrix).</p>	56 Years	01 (on Deputation basis)
<p><b>Assistant Account Officer</b>:- Level - 07 in Pay Matrix (Pre-revised Pay Band -2 of Rs.9300-34800 + Grade Pay of Rs.4600/-)</p> <p><b>Essential Eligibility Criteria :-</b> Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis. <b>Or</b> Junior Accounts Officer with five years of regular service in the grade pay of Rs. 4200/-  (Period of Deputation shall not exceed 03 years).</p>	56 Years	01 (on Deputation basis)

**\*The number of posts is tentative and may change based on the Institutes requirements.**

**\*\*Period of deputation shall not ordinarily exceed 03 years.**

The Officers who fulfil the above qualifications/ eligibility may submit their application in the prescribed Performa at **Annexure-I through proper channel** to the Director, INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCE, Sheikhpura, PATNA -14 , so as to reach the addressee on or before 31.01.2023. The envelope containing the applications (s) should be superscribed "**Application for the Post of Account Officer/ Assistant Account Officer On Deputation Basis**" **Application not routed through proper channel of the parent employer will not be considered.**

While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. Duly attested photocopies of their up to date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/ disciplinary Proceeding is pending or contemplated against the candidate concerned.

Applications without vigilance clearance and CR Dossiers will not be considered.

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's, Government of India O.M.No,6/8/2009-Estt. (Pay II) dated 17-06-2010 as amended from time to time.

**The Director of the Institute reserves the right to reject/accept any or all the applications without assigning any reason or cancel this advertisement.**

Sd/-  
**DIRECTOR**