

# NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Temporary Campus – Govt. ITI, Srinagar (Garhwal), Uttarakhand

**Advt.No.11/2022; Date 13/12/2022**

## **ADVERTISEMENT FOR THE POST OF REGISTRAR**

1. National Institute of Technology, Uttarakhand, is one among 31 NITs established by the Government of India by an Act of the Parliament, offering UG, PG and Ph.D. programs in Engineering/Technology and Sciences. NIT Uttarakhand is looking for dedicated, committed and eligible citizen of India to fill up the various officers vacancies on regular basis. The Institute is new (established in 2009), growing fast and hence offers a unique chance to contribute in creation of new facilities.
2. **Interested candidates must apply ONLINE only through link on the Institute website <https://www.nituk.ac.in>. Applications received through any other mode shall not be accepted and summarily rejected.** Every completed online application shall be identified by a **unique application reference number**, which should be used in any future communication. The candidates are advised to download the PDF of online submitted application form and send hard copy of the downloaded PDF of the filled application form along with the self-attested copies of the relevant testimonials, certificates, enclosures etc. by speed post/registered post/courier to:

**The Registrar  
National Institute of Technology, Uttarakhand  
Srinagar Campus : Govt. ITI Srinagar (Garhwal),  
District- Pauri Garhwal, Uttarakhand 246174, India**

failing which their candidature will not be considered. Last date of online Application is **12.01.2023 upto 05:30 pm** and last date for receiving the Hard Copy of the downloaded PDF of the filled application form at NIT Uttarakhand is **21.01.2023 upto 05:30 pm**. The envelope containing the application should be super scribed as **“APPLICATION FOR THE POST OF REGISTRAR”**.

3. **Name of the Post(s) with Pay Scales and Number of Vacancies:**

S. No.	Name of the Post	No. of post	Category	Pay Matrix & Basic Pay	Method of Recruitment
1.	Registrar	01	UR	14(1), ₹1,44,200/-	Deputation (including Short Term Contract)

4. **The essential/desirable qualifications and experience / age limit for the above post, as per the provisions of Recruitment Rules (2019) for non-teaching, are as under:**

Post	Educational Qualification, experience and age limit
1. Registrar	<p><b><u>Deputation(including Short Term Contract).</u></b> Officers under the Central / State Governments / Universities / Recognized Research Institutes or Institute of national importance or Govt. laboratory or PSU:-</p> <p><b><u>Educational Qualification &amp; Experience:</u></b></p> <p><b><u>Essential Educational Qualification:</u></b> Masters' degree with at least 55% Marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute.</p> <p><b><u>Experience:</u></b></p> <p>i) Holding analogous post. ii) At least 15 year's experience as Assistant Professor in the AGP of 7000/- and above or with 8 years of service in the AGP of 8000/- and above including as Associate Professor along with 3 years experience in educational administration, or iii) Comparable experience in research establishment and /or other institutions of higher education, or</p>

	Post	Educational Qualification, experience and age limit
		iv) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post in the GP of Rs.7600/- or above. <b>Desirable:</b> i) Qualification in area of Management/Engineering/Law. ii) Experience in computerized administration/legal/financial/establishment matters. <b>Age limit:</b> 56 years.

**NOTE:**

- i) The relevant Recruitment Rules (2019) for the post of Registrar, are available on Institute website <https://www.nituk.ac.in>. The candidates are advised to refer the same before filling the online application form. In case of any discrepancy the recruitment rules for the post Registrar shall be followed.
- ii) All recruitment and pay-fixation shall be done by the Board of Governors (BoG) of the Institute, only on the recommendations of duly constituted Selection Committees. The decision of the Appointing Authority shall be final.

**5. General Instructions**

- 5.1 The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the closing date of applications failing which their application will be rejected. The Institute will retain online applications data for non-shortlisted candidates only for three months after completion of recruitment process.
- 5.2 Hard copy of online application without relevant supporting enclosures may be out rightly rejected. No correspondence will be entertained in this regard.
- 5.3 Request for individual acknowledgements shall not be considered. Those who want acknowledgement may send their applications by Speed Post/Registered Post/Courier.
- 5.4 NIT Uttarakhand strives to have a workforce which also reflects gender balance and hence, female candidates are especially encouraged to apply.
- 5.5 Candidates should indicate two references of eminent persons in the field/ profession who may be contacted by the Selection Committee for recommendations about candidate.
- 5.6 The Institute reserves the right to set higher norms for scrutiny than minimum prescribed in the advertisement. The decision of the Institute, related to all matters pertaining to the recruitment shall be final and a binding on the applicants. Any dispute arising during the document verification stage, will be dealt by the Selection Committee and the decision of the Selection Committee shall be final.
- 5.7 The date for determining eligibility of candidates in every respect i.e. qualifications, experience and preferred age limit etc. shall be considered as on **12.01.2023**, i.e. the closing date of online submission of application.
- 5.8 In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of offer of appointment, the Institute reserves the right to withdraw/cancel/modify any communication made to the candidates.
- 5.9 The Personal Interview shall be conducted at NIT Uttarakhand, Srinagar (Garhwal) or any place displayed on Institute website.
- 5.10 No Travelling Allowance (TA) shall be paid to candidates for attending selection process.
- 5.11 Mere fulfillment of eligibility criteria does not guarantee candidates being called for Personal Interview. The Institute reserves the right to restrict number of candidates to be called for Personal Interview by

short-listing the applications on the basis of higher benchmark for short-listing criteria as may be decided by the Institute, including Personal Interview.

- 5.12 The applicant would be admitted to the Personal Interview on the basis of the information furnished by them in their application form. They are therefore advised to ensure that they fulfill all the eligibility conditions before applying. In case it is found at a later stage that the information furnished by an applicant is false or an applicant does not fulfill any other eligibility conditions, the candidature of such applicant would be cancelled and no correspondence in this regard would be entertained. Also any appointment if issued to such candidate shall be cancelled and action as per law will be upheld against him/her. Issuance of an admit card for the Personal Interview will not confer any right for appointment. Appointment will be solely subject to fulfillment of all the eligibility conditions.
- 5.13 No correspondence will be entertained from candidates not considered for Personal Interview/Appointment.
- 5.14 Persons serving in Government/Semi-Government/Autonomous Bodies/Statutory Bodies/PSUs/PSBs should send their applications either **THROUGH PROPER CHANNEL** or should furnish a NO OBJECTION CERTIFICATE alongwith Vigilance Clearance Certificate and statement showing Major or Minor penalties, if any imposed from the Competent Authority of the organization where they are serving, during the Personal Interview. They can, however, send advance copy of the online filled application form and mention the same on the first page of the application form. In case an advance copy of application is submitted and application through proper channel is not received, the shortlisted candidate will be allowed to appear for Personal Interview, if he/she brings a No Objection Certificate and Vigilance Clearance Certificate from his/her present employer. The decision of the selection committee, on this issue, shall be binding on the candidates.
- 5.15 The applicants applying on deputation basis are required to be sent attested copies of up to date ACRs/APARs for the last five years, Vigilance Clearance, Integrity Certificate and statement showing Major or Minor penalties, if any imposed from the Competent Authority alongwith hard copy of duly filled in online application form.
- 5.16 Any vigilance/disciplinary cases should not be pending/contemplated against the candidates working in the any Govt. Organizations. In such cases, application shall not be considered or scrutinized.
- 5.17 Original documents along with one set of self-attested copies will have to be produced at the time of Interview for verification.
- 5.18 The applicants are advised to visit the Institute website [www.nituk.ac.in](http://www.nituk.ac.in) regularly. Any addendum/corrigendum shall be posted only on the Institute website. The list of candidates shortlisted for further participation in the selection process such as Written test/Presentation/Seminar/Personal Interview etc. will be displayed on the Institute website. No separate communication/intimation in this regards shall be made by the Institute.
- 5.19 The Institute reserves the right not to fill up the posts, cancel the advertisement in whole or in part, without assigning any reason and its decision in this regard shall be final.
- 5.20 The number of posts may increase or decrease, provided sanction is received from Ministry of Education for the posts more than advertised or some vacancy arises after the advertisement.
- 5.21 Incomplete applications or applications without relevant supporting enclosures or applications not in prescribed form or application received late will be out rightly rejected. The Institute will not be responsible for any postal delay. Interim correspondence will not be entertained or replied to.
- 5.22 All related certificates, in original, proving the eligibility are mandatory to be produced during document verification. Without original certificates proving eligibility, candidature shall be out rightly rejected at the time of document verification only.
- 5.23 The decision of the NIT Uttarakhand in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), selection and allotment of posts/organizations to selected candidates will be final and binding on the candidates and no enquiry / correspondence will be entertained in this regard.
- 5.24 The candidate should not have been convicted by any Court of Law.

- 5.25 In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to the appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
- 5.26 Legal disputes, if any, with National Institute of Technology, Uttarakhand will be restricted within the jurisdiction of Nainital, Uttarakhand only.
- 5.27 Helpline e-mail ID for technical query related to online fee and form submission is [help2022@nituk.ac.in](mailto:help2022@nituk.ac.in) .

5.28 **Application Fee**

The each online application must be accompanied by non-refundable Application Fee of ₹1000/- which shall only be applicable for UR, OBC & EWS Candidates. The **Application Fee should be remitted Online only** (online payment option is available in online Application Form) and the proof of depositing of fee should be submitted along with print out of online application.

**SC/ST/Women/Divyaang are exempted from depositing the Application Fee.**

6. **Documents/Certificates**

The following Documents/Certificates, in original along with one set of photocopy, are required to be brought along with the printout of the Online Recruitment Application PDF and receipt/proof of Application Fee deposited online in bank, at the time of Written Test/ Personal Interview, failing which the candidature would summarily be rejected and candidate would be debarred from further participation in the selection process.

- 6.1 Matriculation/10<sup>th</sup> Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation/10<sup>th</sup> Standard or equivalent issued by Central/State Board indicating date of Birth in support of their claim of age. Where date of birth is not available in certificate/mark sheets, issued by concerned Educational Boards, School leaving certificate indicating date of Birth will be considered.
- 6.2 Higher Secondary / Class XII (or equivalent) board marks sheet.
- 6.3 Degree certificate along with mark sheets pertaining to all the academic years as proof of educational qualification claimed. In the absence of a particular Degree certificate, mark sheets of the Degree program will be accepted.
- 6.4 The SC Category and ST Category certificates must be produced in the prescribed proforma (**Annexure-I**).
- 6.5 The OBC certificate must be produced in the prescribed proforma (**Annexure-II**).
- 6.6 The **Divyaang** candidates shall be required to submit the Disability/Medical Certificate in the proforma prescribed and issued by the competent medical authorities for the purpose of employment as per Government of India norms with duly completed application form. Persons suffering from not less than 40% of the disability shall only be eligible for the benefit of reservation under this category. The certificate will be rejected if the disability is less than 40%. The Divyaang certificate must be produced in the prescribed proforma (**Annexure-III**).
- 6.7 Photo identity card (issued by govt. agency/last attended Institution/University).
- 6.8 NOC and experience Certificate(s) from the Head(s) of Organization(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay, Grade Pay (GP)/Pay Matrix Level and consolidated pay. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s).
- 6.9 Degree as referred above should have been awarded by a recognized University/ Institute.
- 6.10 Any other relevant documents in support of the entries filled in application form,

**NOTE:** Date of birth mentioned in Online Recruitment Application is final. No subsequent request for change of date of birth will be considered or granted.

## 7. Check List:

- a. Whether all details in online application form have been filled up correctly?
- b. Whether Photograph uploaded?
- c. Whether applicable application fee, if applicable, paid?
- d. Whether pdf output generated after submitting the application form online printed, signed, and sent by post (Speed post/Registered post/Courier) alongwith self-attested copies of all documents to the following address on or before **21.01.2023**:

**The Registrar**  
**National Institute of Technology, Uttarakhand**  
**Srinagar Campus : Govt. ITI Srinagar (Garhwal),**  
**District- Pauri Garhwal, Uttarakhand 246174, India**

## 8. Method of Selection:

- 8.1 Candidates not eligible for the post mentioned in the above advertisement shall be disqualified. Scrutiny of candidates will be done on the basis of qualifications and experience only. All other requirements shall be assessed by the Selection Committee.
- 8.2 **Shortlisted candidates shall be called for Written Test/Presentation/Seminar/Personal Interview by email only. List of the shortlisted candidates shall be ulpoaded on Institute website i.e. [www.nituk.ac.in](http://www.nituk.ac.in).**
- 8.3 Candidates are advised to bring Photo ID Card (Driving License, Voters Card, PAN Card, Passport, Aadhaar Card, Bank Pass Book with Photo). Candidates are further advised to bring all the original documents for verification.
- 8.4 Last date of online Application is **12.01.2023 upto 05:30 pm** and last date for receiving the Hard copy at NIT Uttarakhand is **21.01.2023 by 05:30 pm**. Institute may extend the last date therefore, candidates are advised to visit the Institute website regularly.

I/c. Registrar

अभ्यासाध्यरयेतः विद्या

(Certificate to be furnished by the Employer/ /Forwarding Authority in the organization letter head)

Certified that the information/details provided in the application No. \_\_\_\_\_ by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the application form. If selected, he/she will be relieved immediately.

It is also certified:

- i) That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri. \_\_\_\_\_.
- ii) That his/her integrity is certified
- iii) That certified photocopies of his/her ACR/APAR/dossier for the last five years are enclosed.
- iv) That no major/minor penalty has been imposed on him/her during that last five years or a list of major/minor penalties imposed on him/her during the last five years is enclosed (as the case may be).
- v) That the cadre controlling authority has no objection for consideration of the applicant for the post of **Registrar** at **NIT Uttarakhand**.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Tel. No. \_\_\_\_\_

Office Seal

अभ्यासाध्यरयेतः विद्या

**THE FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

This is to certify that Shri/Shrimati/Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste/Tribes which is recognized as a Scheduled Castes/Scheduled Tribes under:

- @The Constitution (Scheduled Castes) Order, 1950
- @The Constitution (Scheduled Tribes) Order, 1950
- @The Constitution (Scheduled Castes) Union Territories Order, 1951
- @The Constitution (Scheduled Tribes) Union Territories Order, 1951

*[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987]*

- @The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956
- @The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment Act), 1976
- @The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962
- @The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962
- @The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967
- @The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968
- @The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968
- @The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @The Constitution (Sikkim) Scheduled Castes Order, 1978
- @The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @The Constitution (SC) Order (Amendment) Act, 1990
- @The Constitution (ST) Order (Amendment) Act, 1991
- @The Constitution (ST) Orders (Second Amendment) Act, 1991
- @The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act, 2002
- @The Constitution of (Scheduled Castes) Order (Amendment) Act, 2002
- @The Constitution of (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother \_\_\_\_\_ of Shri/Srimati/Kumari \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory of \_\_\_\_\_ issued by the \_\_\_\_\_ dated \_\_\_\_\_.

Shri/Shrimati/Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in village/town \_\_\_\_\_ of \_\_\_\_\_ District/Division \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_.

Date:

Signature

Place:

Designation

Official Seal

NOTE: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue OBC Certificate:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/\* Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. (\*not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep).

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

This is to certify that Shri/Shrimati/Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ community which is recognized as a backward class under:

@Government of India, Ministry of Welfare Resolution No. 12011/68/93-BCC (C) dated 10th September, 1993 published in the Gazette of India Extraordinary Part-I, Section-1, No. 186 dated 13th September, 1993.

@Government of India, Ministry of Welfare Resolution No. 12011/9/94-BCC dated 19- 10-94, published in the Gazette of India Extraordinary Part-I, Section-1, No. 163 dated 20-10-1994.

@Government of India, Ministry of Welfare Resolution No. 12011/7/95-BCC dated 24-5- 95, published in the Gazette of India Extraordinary Part-I, Section-1, No. 88 dated 25-5- 1995.

@Government of India, Ministry of Welfare Resolution No. 12011/96/94-BCC dated 9th March, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 60 dated 11th March, 1996.

@Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6th December, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated 11th December, 1996.

@Government of India, Ministry of Welfare Resolution No. 12011/99/94-BCC dated 11th December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 236 dated 12th December, 1997.

@Government of India, Ministry of Welfare Resolution No. 12011/13/97-BCC dated 3rd December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 239 dated 17th December, 1997.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/68/98-BCC dated the 27th October, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 241 dated the 27th October, 1999.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/88/98-BCC dated 6th December, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 270 dated 6th December, 1999.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/36/99-BCC dated 4th April, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 71 dated 4th April, 2000.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/44/99-BCC dated the 21st September, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated the 21st September, 2000.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/9/2000-BCC dated 6th September, 2001 published in the Gazette of India Extraordinary Part-I, Section-1, No. 246 dated 6th September, 2001.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/1/2001-BCC dated 19th June, 2003 published in the Gazette of India Extraordinary Part-I, Section, 1 No. 151 dated 20th June, 2003.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/4/2002-BCC dated 13th January, 2004 published in the Gazette of India Extraordinary, Part-I Section-1, No. 9 dated 13th January, 2004.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/14/2004-BCC dated 12th March, 2007 published in the Gazette of India Extraordinary, Part-I, Section-1, No. 67 dated 12th March, 2007.

Shri/Shrimati/Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in village/town \_\_\_\_\_ of \_\_\_\_\_ District/Division of the State/Union Territory of \_\_\_\_\_. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93-Estt.(SCT) dated 8.9.1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9<sup>th</sup>March, 2004 and O.M. No. 36033/3/2004- Estt. (Res.) dated 14<sup>th</sup>October, 2008.

Date:

Signature

Place:

Designation

Official Seal

NOTE: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue OBC Certificate:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/\* Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. (\*not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep).



**THE FORM OF CERTIFICATE TO BE PRODUCED BY PHYSICALLY HANDICAPPED CANDIDATES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

**NAME & ADDRESS OF THE INSTITUTE/HOSPITAL**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

**DISABILITY CERTIFICATE**

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board.

This is certified that Shri/Smt./Kum. \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ age \_\_\_\_\_ sex \_\_\_\_\_ identification mark(s) \_\_\_\_\_ is suffering from permanent disability of following category:

**A. Locomotor or Cerebral Palsy:**

- |       |   |  |
|-------|---|--|
| (i)   | BL – Both legs affected but not arms                  |  |
| (ii)  | BA – Both arms affected                               | (a) Impaired reach<br>(b) Weakness of grip               |
| (iii) | BLA – Both legs and both arms affected                |  |
| (iv)  | OL – One leg affected (right or left)                 | (a) Impaired reach<br>(b) Weakness of grip<br>(c) Ataxic |
| (v)   | OA – One arm affected                                 | (a) Impaired reach<br>(b) Weakness of grip<br>(c) Ataxic |
| (vi)  | BH – Stiff back and hips (cannot sit or stoop)        |  |
| (vii) | MW – Muscular weakness and limited physical endurance |  |

**B. Blindness or Low Vision:**

- (i) B – Blind  
(ii) PB – Partially blind

**C. Hearing impairment:**

- (i) D – Deaf  
(ii) PD – Partially deaf

(Delete the category whichever is not applicable)

This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of \_\_\_\_\_ years \_\_\_\_\_ months.

Percentage of disability in his/her case is \_\_\_\_\_ percent.

Shri/Smt./Kum. \_\_\_\_\_ meets the following physical requirements for discharge of his/her duties:

- |        |  |        |
|--------|--|--------|
| (i)    | F–Can perform work by manipulating with fingers. | Yes/No |
| (ii)   | PP–Can perform work by pulling and pushing.      | Yes/No |
| (iii)  | L–Can perform work by lifting.                   | Yes/No |
| (iv)   | KC–Can perform work by kneeling and crouching.   | Yes/No |
| (v)    | B–Can perform work by bending.                   | Yes/No |
| (vi)   | S–Can perform work by Siting.                    | Yes/No |
| (vii)  | ST–Can perform work by standing.                 | Yes/No |
| (viii) | W–Can perform work by walking.                   | Yes/No |
| (ix)   | SE–Can perform work by seeing.                   | Yes/No |
| (x)    | H–Can perform work by hearing/speaking.          | Yes/No |
| (xi)   | RW–Can perform work by reading and writing.      | Yes/No |

(Dr. \_\_\_\_\_) (Dr. \_\_\_\_\_) (Dr. \_\_\_\_\_)  
Member Member Member  
Medical Board Medical Board Medical Board

Countersigned by the Medical  
Superintendent/CMO/Head of Hospital  
(With seal)

\* Strike out whichever is not applicable.

अभ्यासाध्यरयेतः विद्या