



The West Bengal National University of Juridical Sciences

“Dr. Ambedkar Bhavan” 12, LB Block, Sector III, Salt Lake City, Kolkata – 700106

Phone : (033) 2335 7397 / 0510 / 2811, 2569 4700 to 30 • Fax : (033) 2335 7422 / 0511

E-mail : info@nujs.edu • Website : www.nujs.edu

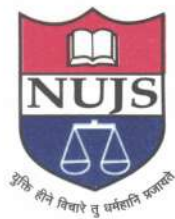
Adv. 2022/02/Faculty & Admin

Date 26.12.2022

University invites applications for the following Academic and Non Teaching posts as indicated below. The prescribed qualifications and application form along with details advertisement can be downloaded from the University website www.nujs.edu. The complete application forms along with the application fee receipt of Rs. 1000/- (Rs. 500/- for SC/ST/PWD) for the posts addressed to the Registrar, should be sent by email to registrar@nujs.edu or by post or in person which may be submitted in person at The West Bengal National University Juridical Sciences, Dr. Ambedkar Bhavan, 12 LB Block, Sector III, Salt Lake, Kolkata 700106 latest by **5 p.m. on 20.01.2023**. The University is not responsible for any postal delay. Separate application is required for each post along with the prescribed application fee. The application fee is non refundable. The reserved categories be filled up as per notification of Govt. of West Bengal. **Link for application fee payment <https://www.onlinesbi.com/sbicollect/icollecthome.htm>. Last date of application 20.01.2023.**

ACADEMIC POSTS

Sl. No.	Name of the Post	No. of Vacancy	Essential Qualification	Essential Experience	Maximum Age	Pay
1	Teaching Assistant (linguistics)	1 UR	Masters degree in Linguistics with NET/Ph.D.	—	35	Rs. 50,000/- (Consolidated)
2	Post-Doctoral Fellow (Law – 1, Social Science – 1)	2 UR	Ph.D. in Law or any other Social Science	—	40	Rs. 50,000/- + HRA
3	Research Associate (Law / Social Science)	1 UR	Masters degree with 55% marks with NET or SLET	—	30	Rs. 40,000/- (Consolidated)
4	Research Assistant (Law/Social Science)	1 UR	Masters degree with 55% marks	Research Experience in Educational/ Research Institution	30	Rs. 25,000/- (Consolidated)



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Engagement Terms & Condition for Academic Posts

1. All the posts are on contractual basis for initial period of 01 (one) year and will be renewed on the basis of performance evaluation and subject to the approval of the University authorities. 2. No Provident Fund will be deducted on consolidated pay. 3. D.A/ HRA will be paid as per Central Govt. norms.

NON-TEACHING POSTS

Sl. No.	Name of the Post	No. of Vacancy	Tenure of Post	Maximum Age	Pay
1	Assistant Secretary to Vice-Chancellor	1 UR	Permanent	35	Rs. 44,900/- (Level- 7)
2	Hostel Manager	1 UR	Permanent	35	Rs. 35,400/- (Level- 6)
3	Accounts Assistant	2 UR	Contractual	35	Rs. 25,000/- (Consolidated)
4	Technical Assistant – Civil (Part Time)	1 UR	Contractual	40	Rs. 25,000/- (Consolidated)

Engagement Terms & Condition for Non Teaching Posts

1. All the tenure of posts (3 & 4) mentioned as “**contractual basis**” which will be engaged for initial period of 01 (one) year and will be renewed on the basis of performance evaluation and subject to the approval of the University authorities. 2. No Provident Fund will be deducted on consolidated pay. 3. No other allowances will be provided on consolidated pay. 4. All the tenure of posts (1 & 2) mentioned as “**Permanent basis**” which will be on probation for a period of 01 (one) year and will be confirmed on the basis of performance evaluation and subject to the approval of the University bodies. 5. HRA/D.A./Transport Allowance will be paid as per Central Govt. norms. 6. Provident Fund will be deducted on pay. 6. Medical facilities will be available to employees on consolidated pay also.



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Essential Qualification and Experience

Sl. No.	Name of the Post	Essential Qualification	Essential Experience
1	Assistant Secretary to Vice-Chancellor	Masters degree with 55% marks (in Science/Arts/Commerce) with Knowledge of Computer works	2 Years
2	Hostel Manager	Graduation with a bachelor degree in any subject (preferably in Hotel Management)	2 Years
3	Accounts Assistant	Graduate degree in Commerce Working knowledge in Accounting Software with multi disciplinary computer application	At least 1 Year
4	Technical Assistant – Civil (Part Time)	Diploma in Civil Engineering with consistently good academic record	3 Years

Notes: (1) University reserves the right not to fill up any of the vacancies advertised if the circumstances so warrant. (2) Relaxation of any of the qualifications may be made in exceptional cases on the recommendation of the selection committee. (3) Separate application is required for each post. (4) Special provisions in favour of SC/ST and PWD will apply as per norms. (5) No TA/DA for attending the interview would be provided. (6) The selection Committee reserves the right to relax the qualification if the candidate is otherwise suitable for the post. (7) The administrative staff will be entitled for only for medical facilities available for other staff of the University or as per University rules and regulations. (8) All the employees will be governed under NUJS Rules and Regulations.

Smt. Sikha Sen
26.12.22
(Smt. Sikha Sen)
Registrar (Acting)

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Registrar (Acting)
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University of Juridical Sciences
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