



सत्यमेव जयते

Government of India / भारत सरकार
Ministry of Jal Shakti / जल शक्ति मंत्रालय
Department of Water Resources,
River Development & Ganga Rejuvenation
जल संसाधन, नदी विकास और गंगा संरक्षण विभाग
CENTRAL WATER & POWER RESEARCH STATION
केन्द्रीय जल और विद्युत अनुसंधान शाला
Khadakwasla, Pune -411 024 / खडकवासला, पुणे -411024



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No.603/59/Estt.III/2022/1783

Dated:

16 DEC 2022

CIRCULAR

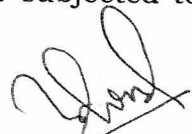
Subject: Engagement of retired Government employees as consultants basis against the post of Superintendent in Central Water and Power Research Station, Pune.

The Central Water and Power Research Station Pune, Ministry of Jal Shakti, proposes to engage Government servants who have retired from the post of Superintendent/Assistant or above on engagement of consultant basis as per the details given below:

1.	Name of the post	Consultant
2.	Number of vacancies	08
3.	Job Location	Central Water and Power Research Station, Pune-411024.
4.	<u>Eligibility</u> Criterion	Must have retired at Level-6 to Level-8
5.	How to apply	Application in the prescribed format in Annexure-II (complete in all respects) along with the following documents must be forwarded to the e-mail ID: cao@cwprs.gov.in with the subject: "Application for Superintendent on consultant basis": (i) PPO copy (ii) LPC copy
6.	Last date for receipt of application	20 th January, 2023.
7.	*Special Condition.	"Applicant should ensure that this engagement is on hire basis. It is not a regular appointment."

2. Interested and eligible retired Government servants who fulfill the above mentioned criteria may apply. The engagement will be subjected to the terms and conditions enclosed herewith in Annexure — I.

Encl: As above.


(Vishal Dilip Dond)
Chief Administrative Officer

General Terms and Conditions:

- 1. Age Limit:** The applicant should be less than 64 years of age as on the last date of application as the maximum age limit for engagement is 65 years.
- 2. Period of engagement & Extension:** (a) Engagement shall initially be For a period of six months or until regular incumbents are available, whichever is earlier. After the expiry of initial term, engagement may be extended, based on requirement and performance of the Consultant(s) with the concurrence of IFD and approval of Secretary. Extension of engagement, if any, shall be at the sole discretion of competent authority.
(b) The engagement of consultants shall not be extended beyond 5 years after engagement or beyond 65 years of age whichever is earlier.
- 3. Working Hours:** (a) Working hours shall be from 9.00 a.m. to 5.30 p.m. during working days including half an hour lunch break in between. However, in exigencies of work, he/she may be required to sit late and may be called on Saturdays/Sundays and other Gazetted Holidays.
(b) Consultants will be required to mark his/her attendance in Biometric Attendance System (BAS). Monthly remuneration will be calculated on the basis of BAS report and other conditions.
- 4. Work Profile:** (a) To supervise, guide and execute the work of Dealing Assistants/Clerks related to the Administrative & Accounts services and other service section of CWPRS as per Central Government Ministries/Departments.
(b) Consultants will be responsible for equipment and other items issued for discharging official duty.
- 5. Remuneration:** (a) A fixed monthly amount as consultancy fee shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract.
(b) Tax Deduction at Source (TDS), as admissible, shall be deducted from the monthly remuneration of the Consultant(s).
(c) Consultant(s) will not be entitled for annual increment / percentage increase of consultancy fee/conveyance during the period of engagement.
- 6. Allowances:** (a) A fixed amount as Local Conveyance for the purpose of commuting between residence and place of work shall be allowed at the rate applicable at the time of retirement which shall remain unchanged during the term of engagement.
(b) TA/DA on official tour. If any, shall be admissible as per entitlement at the time of retirement.
(c) Consultants are not entitled for any other kind of allowance such as Dearness Allowance, residential, telephone, CGHS, Medical Reimbursement, etc.
- 7. Leave:** (a) Consultants will be entitled for paid leave of absence at the rate of 1.5 days for each completed calendar month of engagement calculated on pro rata basis.
(b) No remuneration for the period of absence in excess of the admissible leave will be paid to the Consultant. Un-availed leave cannot be carried forward nor encashed on extension of tenure or on termination of engagement.

8. Confidentiality and Integrity: (a) Intellectual Property Rights (IPR) of all information/data collected as well as deliverables produced for the Department shall remain with the Department

(b) Consultants shall not, directly or indirectly, communicate or reveal to any person or persons any matter collected for the purpose of his/her assignment or during the course of his/her assignment, without the express written consent of the office.

(c) Consultants shall not represent or give opinion or advice in any matter which is adverse to the interest of this Office. He/She is not permitted to take up any other assignment during his period of engagement.

9. Conflict of Interest: The consultant(s) are expected to follow all the rules and regulations of Government of India which are in force. The consultant will be expected to display utmost honesty, secrecy of office and sincerely while discharging his/her duties. In case the services of the Consultant are not found satisfactory or found in conflict with interest of the Government his/her services will be liable for discontinuation without assigning any reason.

10. Termination of Engagement: (a) The engagement of consultants is purely on temporary basis and they will not be entitled for any benefit/compensation/absorption/regularization of service in the Department.

(b) The Department may terminate the engagement of consultant(s) on the following conditions:

- (i) Regular incumbents are available for the post against which the Consultant has been engaged.
- (ii) The consultant is unable to address the assigned work.
- (iii) The Quality of work is not to the satisfaction of the Department.
- (iv) The consultant fails in timely achievement of the milestones as decided by the Department.
- (v) The consultant is found lacking in honesty and integrity.

(c) The department can cancel the appointment of Consultant(s) at any time without providing any reason for it in view of point 9 above. However, in normal course, It will provide one month of notice to consultant. The consultant can also seek for termination of contract upon giving one month's notice to the department.

(d) The consultant(s) shall hand over their identity cards/pass and all office equipment etc. if any, to the Department and submit a No Demand Certificate before the final payment is released by the Department.

11. Other Conditions: (a) Central Water and Power Research Station shall not be responsible for any loss, accident, damage, or injury suffered by the individual arising out of execution of his/her official duty.

(b) The Department has the right to cancel the advertisement, and not go for engagement of Consultant at any stage. It may accept or reject any or all applications, without giving any reasons thereof, whatsoever.

(c) The Department has the right to review these guidelines as and when the circumstances warrant, with the approval of the Secretary (MoJS).

ANNEXURE - II

Application for engagement of consultants basis against the post of Superintendent in
Central Water and Power Research Station-Pune.

To,
Chief Administrative Officer,
CWPRS, Pune-411024.

Attach
Recent
Passport size
photograph

Sir,

With reference to the Circular No. _____ dated _____, my application for engagement of consultants basis for the post of Superintendent in Central Water and Power Research Station-Pune, Ministry of Jal Shakti, may kindly be accepted. My details are given below:

Curriculum Vitae

Si.No.	Particulars	To be filled by applicant.
1.	Name (in BLOCK Letters)	
2.	Father's/Husband's Name	
3.	Date of Birth	
4.	Telephone/Mobile Number	
5.	E-mail address	
6.	Address for communication	
7.	Permanent Address	
8.	Present Age (yy/mm)	
9.	Date of Joining GoI Service	
10.	Date of Retirement	
11.	Post from which retired	
12.	Name of the Ministry/Department from which retired	
13.	Last pay drawn (enclose copy)	
14.	PPO Number (enclose copy)	
15.	Educational/Technical Qualification	
16.	Nature of duties attended while in	
17.	Details of computer knowledge	
18.	Have you worked as Consultant or presently working as consultant? If yes, details of Office and remuneration etc.*	

*Attach additional sheet if required.

(Certified that the information furnished above are true)

(Signature)